



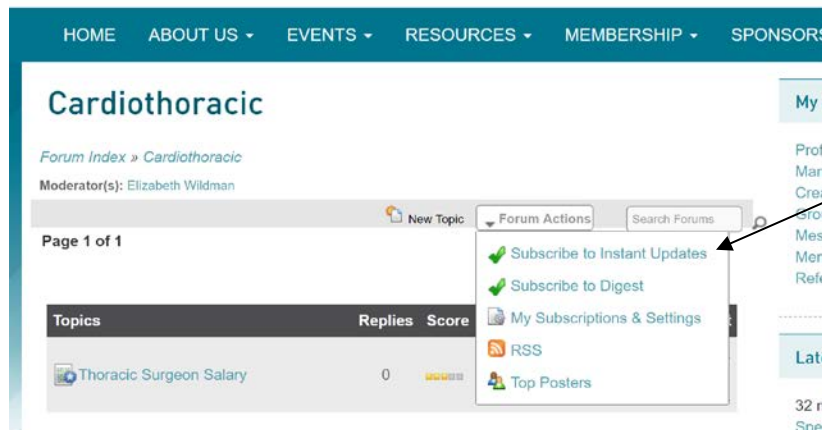
Navigating the New AASA Forums

With a new website come changes, and the forums subscriptions were probably one of the biggest changes on the new site. To assist members in navigating the new forums, we've put together the following information:

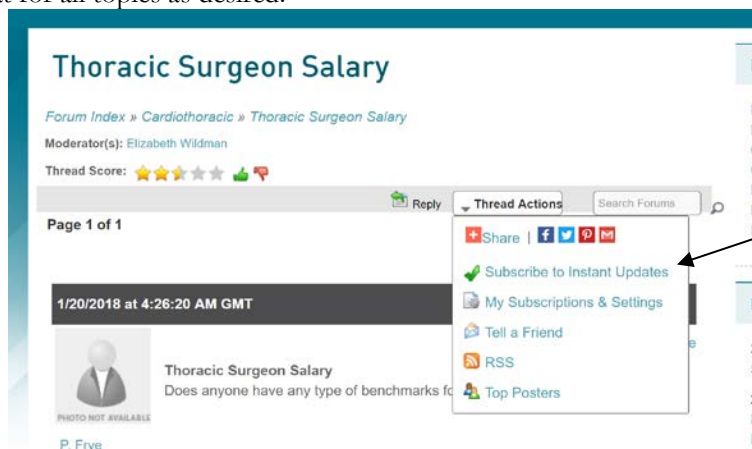
- **To Access the Message Board** - [Login](#) and navigate to: [Resources/Forums](#)
- **To View Topics:** Click on a specific forum
- **To Post to the Forum:** Click on a specific forum and select "New Topic"
- **To Subscribe for Notifications:** There are now three levels of subscription options within the forums:
 - **Forum Level:** Receive notification when **new topics** are added to the forum
 - **Topic Level:** Receive notification when **new comments are made to a specific topic**
 - **Forum Digest:** A subscription to receive a periodic newsletter (every 7 days) which includes information about new topics created within the forum

Depending on your individual preference, you will need to subscribe to each level separately, as follows:

1. **Navigate to the Message Board:** Resources/Forums
2. **View Forum Topics:** Click on the forum name; this will pull up a list of all of the topics created within this forum.
 - a. **To subscribe to the Forum Level:** Click on a forum and select "Forum Actions", then select "Subscribe to Instant Updates". You will now receive notification when **new topics** are added to the forum.



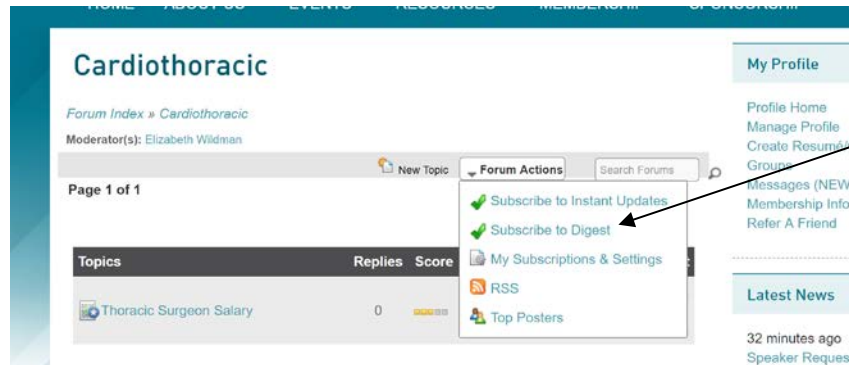
- b. **To subscribe to the Topic Level:** Click on the topic title and select "Thread Actions", then select "Subscribe to Instant Updates". You will now receive notification when **new comments** are added to this topic. Repeat for all topics as desired.





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- c. **To subscribe to the Forum Digest:** Click on a forum and select "Forum Actions" and select "Subscribe to Digest".



Why use the Forums?

The Forums are one of our most valuable member resources, connecting members to share information and best practices with one another. All members, new to the AASA or around for many years, can contribute to and benefit from the forums in one way or another. The following forums are currently available in two categories, specialties and operations:

Specialty

- **Trauma:** Connect with AASA members who work in or have an interest in Trauma.
- **Plastics/Cosmetics:** Connect with AASA members who work in or have an interest in Plastics/Cosmetics:
- **Cardiothoracic:** Connect with AASA members who work in or have an interest in Cardiothoracic.
- **Pediatrics:** Connect with AASA members who work in or have an interest in Pediatrics.

Operations

- **Revenue Cycle:** Connect with AASA members to discuss revenue cycle best practices and to ask questions to improve your institution's processes.
- **Educations Administrator:** Connect with AASA members to discuss administration best practices and to ask questions to improve your institution's processes.
- **Marketing:** Connect with AASA members to discuss marketing trends and best practices.

[Login now and get started today!](#)