

Download this form on your computer, save it with your last name, then complete it, save again, and submit with your project description.

2018 *Deutsch macht Spaß* Proposal Budget

Project Title:

Submitted By:

Grants of up to \$500 will be awarded to support up to 80% of the total project budget (this means that if you want to receive \$500, you must have a budget that totals at least \$625). Be sure to include in-kind costs in your budget under “Amount to be paid by Other”, such as the cost for using space such as your school cafeteria or campus green, costs for advertising, publicity, planning, etc. Half of the grant funds will be distributed at the time the grant is approved. The remaining funds will be distributed upon receipt of a project report and reimbursement form along with original receipts. Reports must be filed within two months of project—and no later than December 15, 2018.

Enter item and amounts in each row. Tab to move to next field. Totals will calculate automatically.

Item/Expense Description	Amount to be paid by Other	Amount to be paid by <i>Deutsch macht Spaß</i> Grant	Subtotal
Subtotal ⇒			

**GRAND
TOTAL**