The Business Meeting of the American Association of Teachers of Spanish and Portuguese was held on Friday, July 17, 2015 in Colorado F-J of the Marriott City Center Hotel in Denver, Colorado from 4:30pm – 5:30pm with approximately 150 members in attendance.

AATSP President Elaine Davis called the meeting to order at 4:30pm and announced the agenda for the meeting.

The agenda items presented and actions taken were as follows:

1. INTRODUCTIONS
   A. Introduction of Executive Council Members
      Elaine Davis, President; Retired, Madison High School; Madison, NJ
      Anne Fountain, President Elect; San José State University; San José, CA
      Sharon Ahern Fechter; Past President; Montgomery College; Rockville, MD
      Emily Spinelli; Executive Director; AATSP National Office; Walled Lake, MI
      Kevin Cessna-Buscemi; National Spanish Examinations; Valparaiso, IN
      Mark Del Mastro; College of Charleston; Charleston, SC
      Sergio Guzmán; College of Southern Nevada; North Las Vegas, NV
      Laura N. Jacobson; Niles North High School; Skokie, IL
      Sheri Spaine Long; Editor, Hispania; Birmingham, AL
      Ada Ortúzar-Young; Drew University, Madison, NJ
      Pamela Ottenheimer; Retired; Newtown, PA
      Mary Risner; University of Florida; Gainesville, FL
      Ana Sánchez-Muñoz; California State University, Northridge; Northridge, CA
      Kelly Scheetz; Franklin High School; Franklin, TN
      Martha Vásquez; William Howard Taft High School; San Antonio, TX
      Crystal Vicente; Athens Academy; Athens, GA
B. Introduction of AATSP Staff

Cindy Kendall, Webmaster
Roberta Miller, Director of Financial Services
Debra Nigohosian, Conference Coordinator
Tracy Miller, Coordinator, Member Services
Crissy VanDamme, Member Services

C. Introduction of Coordinators, Directors, and Editors

Communications
   Director: David Wiseman

Enlace
   Editor: Mary-Anne Vetterling

Hispania
   Editor: Sheri Spaine Long
   Book/Media Review Editor: Domnita Dumitrescu
   Managing Editor: Jennifer Brady
   Assistant Managing Editor: Conxita Domènech

National Portuguese Examinations
   Director: Débora Ferreira

National Spanish Examinations
   Director: Kevin Cessna-Buscemi

Online Classroom Resources
   Coordinator: Carol E. Galvin Flood

Poster Contest
   Coordinator: Crystal Vicente

Sociedad Hispánica de Amistad
   Director: Katie MacMillan

Sociedad Honoraria Hispánica
   Director: Kelly Scheetz

The Portuguese Newsletter
   Editor: Luci Moreira (Not in attendance)

Albrícias
   Editor: Kate Hoin (Newly appointed)

2. EXECUTIVE DIRECTOR REPORT

Executive Director, Emily Spinelli, delivered a PowerPoint presentation outlining the various roles and responsibilities of the Executive Director; she provided the membership with information about the external and internal activities of the Executive Director and the association in general. She further reported that the AATSP has gained a strong professional presence through its programs and advocacy efforts in the United States and abroad. Emily Spinelli concluded by stating that the AATSP was in a strong and stable position and that it was providing an increased number of member benefits.
3. **MEMBER SERVICES REPORT**
Tracy Miller, Member Services, provided data on the number of AATSP members broken down by language, level, and membership type. T. Miller reported that the July 2015 AATSP membership had increased by 166 individuals over July 2014. T. Miller recommended that current dues for all membership categories be maintained for 2015. T. Miller also provided data on AATSP website visits that demonstrated significant increases in website visits in 2013-2015 to date. T. Miller also reported on the number of applications for AATSP scholarships and awards.

4. **CONFERENCE REPORT**
Debra Nigohosian, Conference Coordinator, reported on the 2015 conference and the many and varied responsibilities of the Conference Coordinator. D. Nigohosian stated that 320 proposals were received for the 2015 conference and that 255 sessions, workshops, and special events were scheduled. D. Nigohosian reported that a record number of attendees registered for the workshops. D. Nigohosian also reported on the income from exhibitors and sponsors and the importance of that income for the AATSP conference.

5. **FINANCIAL REPORT**
Emily Spinelli, AATSP Executive Director, presented the report prepared by Roberta Miller, Director of Financial Services. The report began with the presentation of the fiscal year report for 2014 prepared by Heller and Wetzler, CPA. She emphasized that the AATSP is financially very stable and that the AATSP continues to provide and further enhance member services and programs without raising dues. She reported data on income and expenses for seven years showing that since 2009 income has outpaced expenses. E. Spinelli reported that in 2014 a new AATSP investment account was established and that additional deposits were placed into the account established in 2012. E. Spinelli concluded with a financial statement for 2015 to date.

**MOTION 1.** The motion to accept the 2014 CPA Financial Report was made by Ada Ortúzar-Young and seconded by Bill VanPatten. The motion was approved unanimously by those in attendance.

6. **ADDITIONAL MOTIONS**

**MOTION 2.** The motion to approve the term renewal for Sheri Spaine Long, Editor of *Hispania* was made by Bill VanPatten and seconded by Domnita Dumitrescu. The motion was approved unanimously by those in attendance.

**MOTION 3.** Sharon Fechter, Past President of the AATSP, introduced the topic of the revision of the AATSP Bylaws. S. Fechter explained that the Bylaws Revision Committee consisted of the following individuals: Sharon Fechter, Sergio Guzmán, Laura Jacobson, Emily Spinelli, and Bill VanPatten. S. Fechter described the revision process and the principles used during the revision. It was also pointed out than an attorney had guided the revision process and had reviewed the entire document prior to posting it for member comment. The motion to approve the revision of the AATSP Bylaws as posted on the AATSP
website was made by Terry Ballman and seconded by Paul Chandler. The motion was approved unanimously by those in attendance.

7. INTRODUCTION OF CANDIDATES FOR THE 2015 ELECTION
The Business Meeting concluded with the introduction of the candidates for the 2015 election for President-Elect and Representatives to the Executive Council. Each candidate was introduced. Those in attendance presented their statement of candidacy outlining their qualifications for office and what they hope to accomplish if elected. The candidates not in attendance had submitted a video of themselves reading their statement of candidacy. The candidates include:

**PRESIDENT-ELECT**
- Cheryl Fuentes-Wagner; Kempner High School; Sugarland, TX
  Cheryl Fuentes-Wagner was not in attendance.

**COLLEGE / UNIVERSITY REPRESENTATIVE**
- Ronald Leow; Georgetown University; Washington, DC
- Justin White; Florida Atlantic University; Boca Raton, FL

**SECONDARY (9-12) REPRESENTATIVE**
- Amber Dexter; Ravenwood High School; Brentwood, TN
  Amber Dexter was not in attendance.
- Parthena Draggett; Jackson High School; Massillon, OH

**K-8 REPRESENTATIVE**
- Megan Villanueva; Smith Middle School; Glastonbury, CT
  Megan Villanueva was not in attendance.

8. ADJOURNMENT
**MOTION** 4. Christine Campbell moved to adjourn the meeting; Kevin Cessna-Buscemi seconded the motion. The motion was approved unanimously by those in attendance.

The meeting adjourned at 5:30 PM.