1. CALL TO ORDER

   The Business Meeting of the American Association of Teachers of Spanish and Portuguese was held on Thursday, July 6, 2017, in Williford B–C of the Hilton Chicago Hotel in Chicago, Illinois, from 4:30pm–5:30pm with approximately 175 members in attendance. AATSP President Cheryl Fuentes-Wagner called the meeting to order. The agenda items presented and actions taken are outlined below.

2. APPROVAL AGENDA

   Sheri Spaine Long moved to approve the agenda for the Business Meeting and Parthena Draggett seconded the motion. The motion was approved unanimously by those in attendance.

3. INTRODUCTION OF AATSP LEADERSHIP

   Cheryl Fuentes-Wagner introduced the AATSP Board of Directors, National Office Staff, and the Coordinators, Directors, and Editors of AATSP programs and publications. Those in attendance stood to be acknowledged by the attendees.

   A. Introduction of Members of the Board of Directors

      Cheryl Fuentes-Wagner, President; Retired; Sugar Land, TX
      Bill VanPatten, President Elect; Chowchill, CA
      Emily Spinelli; Executive Director; AATSP National Office; Walled Lake, MI
      Anne Fountain, Past President; Retired; San Jose, CA
      Irma Bjerre; Clackamas Community College; Oregon City, OR
      Kevin Cessna-Buscemi; National Spanish Examinations; Valparaiso, IN
      Mark Del Mastro; College of Charleston; Charleston, SC
      Parthena Draggett; The Community School of Naples; Naples. FL
      Cynthia Flax; Retired; Clifton Park, NY
B. Introduction of AATSP Staff
- Cindy Kendall, Director of Communications
- Kara Majchrowicz, Director of Financial Services
- Debra Nigohosian, Director of Conferences and Exhibits
- Delia Price, Coordinator, Member Services
- David Wiseman, Director of Publications and Marketing

C. Introduction of Coordinators, Directors, and Editors

- Albricias
  Editor: Faith Blackhurst (Newly appointed)

- Conference Wrap-Up
  Editor: Mary-Anne Vetterling

- Hispania
  Editor: Sheri Spaine Long
  Book/Media Review Editor: Domnita Dumitrescu
  Managing Editor: Jennifer Brady
  Assistant Managing Editor: Conxita Domènech

- National Spanish Examinations
  Director: Kevin Cessna-Buscemi

- Online Classroom Resources
  Coordinator: Carol E. Galvin Flood

- Phi Lambda Beta
  Director: James Krause

- Poster Contest
  Coordinator: Crystal Vicente

- Sociedad Honoraria Hispánica
  Director: Kelly Scheetiz

- Spanish and Portuguese Review
  Editor: Cory Duclos

- The Portuguese Newsletter
  Editor: Luci Moreira

4. REPORTS
A. Member Services: Delia Price; Coordinator, Member Services
Delia Price presented a report on member programs, the AATSP database, and member retention and growth via a PowerPoint presentation. She reviewed the membership dues for 2017 and explained that there would not be a recommendation for increases in dues. Membership for 2017 to date is at 8843. D. Price described the AATSP membership by teaching levels and areas of emphasis.
B. Conference: Debra Nigohosian; Director of Conferences and Exhibits
Debra Nigohosian presented the Conference Report via a PowerPoint presentation. She detailed the process of organizing the conference and outlined calendar items for these preparations. D. Nigohosian explained that general session numbers remain stable. She noted that around 550 participants were registered for the conference with the possibility of additional registrants on site, and explained some of the features of the conference.

C. Finances: Kara Majchrowicz; Director of Financial Services
Kara Majchrowicz presented the Financial Report via a PowerPoint presentation. She became Director of Financial Services on June 1, 2017. K. Majchrowicz reported that the AATSP is financially stable with more than $1,000,000 in reserves in investment and checking accounts. Membership rates have not increased, but the AATSP continues to offer a wide range of programs and publications. She presented profit and loss charts over the years, and showed that revenue has exceeded expenses since 2007.

D. Executive Director Update: Emily Spinelli, Executive Director
Emily Spinelli presented the Executive Director update via a PowerPoint presentation. She began by discussing the many changes that have taken place this year. E Spinelli has worked diligently to improve the professional presence of the AATSP through conferences, increased MOUs, and more. Due to changes with the National Office staff, E. Spinelli has been supervising the AATSP scholarships and awards. She explained that decreasing scholarship applications are likely due to fear of travel. E. Spinelli discussed her role in promoting the AATSP. She mentioned that regional AATSP leaders attend state conferences. E. Spinelli provided an overview of her many leadership roles with multiple boards and organizations both locally and nationally.

5. INTRODUCTION OF CANDIDATES FOR 2017 ELECTION
The Business Meeting concluded with the introduction of the candidates for the 2017 election for President Elect and Representatives to the Board of Directors. The candidates were introduced individually and presented their statements of candidacy (or a video in their absence) outlining their qualifications for office and what they hope to accomplish if elected. The candidates included:

President Elect
   Laura Jacobson; Niles North High School; Skokie, IL
   Martha Vásquez; San Antonio Independent School District; San Antonio, TX

College / University Representative
   Carlos Benavides; University of Massachusetts at Dartmouth; North Dartmouth, MA
   Megan J. Myers; Iowa State University; Ames, IA

Secondary (9-12) Representative
   Adriana Aloia; Westlake High School; Thornwood, NY
   NOTE: Adriana Aloia was not present at the conference, so a video was played of her candidacy statement.
   David Brightbill; William Penn Charter School; Philadelphia, PA
Portuguese Representative
Megwen Loveless; Tulane University; New Orleans, LA
Rachel Mamiya Hernandez; University of Hawaii; Honolulu, HI

6. **ADJOURNMENT**
Crystal Vicente moved to adjourn the meeting, and Christine Campbell seconded the motion. The motion was approved unanimously by those in attendance.