



**101st Annual AATSP Conference  
Town and Country Hotel  
San Diego, California  
July 8-11, 2019**

## **Frequently Asked Questions about the AATSP Conference**

Do you have questions about the 2019 AATSP Conference in San Diego?

- Click on one of the main topics below to go directly to the questions and answers related to that topic.
- Or scroll through the entire set of FAQs to learn more about the conference.

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## **GENERAL CONFERENCE INFORMATION**

### **Is it necessary to be an AATSP member to attend the conference?**

No, you do not need to be an AATSP member to attend the conference. However, AATSP members receive a discounted registration rate.

[Click here](#) to renew your membership or become an AATSP member

## What is included in my conference registration?

- Approximately 250 sessions and special events
- General Opening Session
- President’s Welcome Reception
- Celebration Dinner (availability of Celebration Dinner tickets requested during on-site registration is not guaranteed)
- NOTE: Half day and full day professional development workshops as well as excursions to local sites of cultural interest are available for an extra fee

## What are the benefits of attending the AATSP Conference?

- Stay current with curriculum, methodology and teaching strategies
- Stay current with research in literature, linguistics, applied linguistics, and cultural studies
- Stay current with cultural information
- Earn professional development credits (CEUs)
- Earn graduate credit through New Mexico State University (NMSU)
- Network with your colleagues and peers

## Can I buy a Celebration Dinner ticket for a family member/guest?

Yes. Guest tickets are available for purchase online prior to June 7, 2019.

## Is the AATSP Conference open to children?

The AATSP Conference is an **adult-only** event including all sessions, receptions, Celebration Dinner and excursions.

## Can I receive professional development credits (CEUs) for conference participation?

- Attendees may obtain professional development credits (CEUs) for participation in this conference
- To verify your attendance at conference sessions/workshops pick up an *AATSP Conference Workshop/Session Attendance Form* at the AATSP Conference Registration Desk prior to the conference opening
- Complete the form as you attend sessions and workshops
- It is the responsibility of attendees to contact their district BEFORE the conference to determine necessary measures to fulfill their district’s professional development requirements and to receive approval for conference participation

## CONFERENCE REGISTRATION

### What does conference registration cost?

	Early Bird Registration Through April 1, 2019	Pre-registration April 2, 2019 – June 7, 2019	On-Site Registration After June 7, 2019
Non-Members	\$310	\$365	\$390
Members	\$195	\$250	\$275
Student Members	\$100	\$100	\$125
Life Members	\$0	\$0	\$25

## **How do I register for the conference?** (Online registration will open January 2019)

- To ensure that you receive the AATSP member rate you must sign in to the website at [www.aatsp.org](http://www.aatsp.org) using your password and username
- You must select your conference registration type based on your Celebration Dinner entrée selection (regular, vegetarian or not attending)

## **Can I register for the conference on-site?**

- Yes, you can register on-site
- It is recommended that you take advantage of our on-line pre-registration rates available through June 7, 2019
- Please be aware that some conference events such as the Celebration Dinner, workshops or excursions may sell out and tickets may not be available on-site
- On-site conference registration will be located in the Grand Hall Foyer of the Conference Center at the Town and Country Resort Hotel
- On-site conference registration must be paid with a credit card  
**Please note: Checks or purchase Orders cannot be accepted**

## **Will I receive a receipt for my conference registration?**

- After completing your on-line registration, an email message will be automatically sent to you from BluePay.com our online payment processing service
- If you cannot locate that e-mail message, please check your junk mail or contact the AATSP office at [AATSPoffice@aatsp.org](mailto:AATSPoffice@aatsp.org)

## **CONFERENCE HOTEL**

### **Why should I use the conference hotel?**

- The AATSP has negotiated a special group rate which includes complimentary Internet access in guestrooms.
- The hotel rates that the AATSP has negotiated include many benefits for you and for the AATSP. Based on the number of rooms in the block of rooms, the hotel provides complimentary meeting room space, exhibit space, staff accommodations, and reduced food and beverage charges. This results in savings that are passed on to attendees.
- Reserving a room at the host hotel is an ideal choice because all conference- related events occur within the hotel.
- When you stay at the conference hotel, you alleviate worry about transportation, bad weather or forgetting something in your offsite hotel room.

### **Where is the hotel located?**

The Town and Country Hotel is located in Mission Valley at 500 Hotel Circle North; San Diego, California 92108. The direct telephone number for the hotel is 619-291-7131. The Town and Country Hotel is approximately 8 miles from the San Diego International Airport.

### **What services and amenities does the hotel provide?**

- The hotel features an outdoor swimming pool
- Fitness Center is open to all hotel guests 5:00am – 11:00pm (small/temporary location during reconstruction)

- *The Market* is open from 6:00am-10:00pm daily where you can get breakfast, a quick snack-to-go, locally brewed Cafe Moto coffee, pastries, fruit, salads, sandwiches and pizza
- *The Terrace Cafe* is open from 6:00am-11:00pm daily where you can get lunch and dinner
- *Trixie* is open from 4:00pm-11:00pm daily where for cocktails and light appetizers
- An on-site business center is located in the Atlas Foyer of the Convention Center. The business center is open from 6:00am – 6:00pm and provides the following:
  - Complimentary printing of airline boarding passes
  - Computer and copying services for a fee

## What is included in the room rate?

The special AATSP group rate at the Town and Country Hotel includes complimentary Internet access, coffee/tea makers and in-room safes.

- **Sleeping Room Rates:**

Single Occupancy:	\$149
Double Occupancy:	\$149
Triple Occupancy:	\$169
Quadruple Occupancy:	\$189

Taxes and gratuities: 12.8% Government Taxes (Subject to change without notice according to government regulations).

## How can I check my e-mail at the conference or in the hotel?

High Speed Internet access is included in your AATSP special group room rate.

## Does the hotel have a business center?

Yes. The hotel has an on-site business center that provides both copy and computer access services for a fee located in the Atlas Foyer of the Convention Center (open 6:00am – 6:00pm). The printing of boarding passes is complimentary

## What restaurants are available in the hotel?

- *The Market* (6:00am-10:00pm daily) serves Cafe Moto coffee, breakfast, lunch and snacks
- *The Terrace Cafe* (6:00am-11:00pm daily) serves lunch and dinner
- *Trixie* is open (4:00pm-11:00pm daily) serves cocktails and light appetizers

## Are there other restaurants within walking distance of the hotel?

- Yes. The Town and Country Hotel is within walking distance from many of San Diego's finest restaurants and cafés in Fashion Valley Mall.

## How do we get from the airport to the hotel?

### San Diego International Airport

#### *Taxi*

- Typical minimum charge: \$22 plus taxes
- Distance from hotel: approximately 8 miles

#### *Driving Directions*

The hotel is located approximately 15 minutes from the San Diego International Airport

- Head east on North Harbor Drive toward McCain Road
- Make a U-turn at McCain Road
- Merge onto Nimitz Boulevard
- Use the right lane to merge onto I-8 East via the ramp to I-5S

- Take the Hotel Circle East exit
- Make a left on Hotel Circle
- Hotel will be on the right

### **Is there parking at the conference hotel?**

The Town and Country Hotel will be offering all AATSP attendees a discounted parking fee of \$8.00 per day.

## **CONFERENCE LOCATION**

### **What is San Diego, California like?**

San Diego is located on the pacific coast of California and is considered the eight-largest city in the United States and the second-largest city in California. San Diego features many tourist attractions: Balboa Park, San Diego Zoo, Sea World San Diego, San Diego Museum of Art, San Diego Natural History Museum, San Diego Air and Space Museum, as well as numerous art galleries, artist studios and gardens. The Mission San Diego de Alcala and Old Town San Diego State Historic Park showcase San Diego's Spanish and Mexican heritage. The San Diego Bay houses a large active naval fleet, the USS Midway, which is an aircraft-carrier turned museum. San Diego is approximately 120 miles south of Los Angeles and adjacent to the border with Mexico.

### **What will the weather be like?**

In July, temperatures ordinarily range between 72-77°F and usually falls between 63-67°F. The humidity can range anywhere from 64%-82%. San Diego is known for its mild climate all year long. There is usually no rain in July. However, the month of July is considered to be a little windier than most months.

### **What should I wear?**

Business casual is appropriate for all of the conference sessions, workshops and special events including the President's Welcome Reception and the Celebration Dinner.

### **What should I bring?**

- Lip balm, hand lotion, moisturizers
- Umbrella (just in case)
- Sunscreen
- Sunglasses
- Walking shoes
- Lightweight jacket or sweater for evening

## **ON-SITE INFORMATION**

### **Where do I obtain my conference badge and program?**

Before attending sessions or workshops you will need to pick up your conference attendee tote bag and other materials at the AATSP Registration Desk in the Grand Hall Foyer of the Conference Center at the Town and Country Hotel.

## **When you check in at the Conference Registration Desk, you should receive:**

- Conference badge
- Badge holder and lanyard (compliments of Vista Higher Learning)
- Conference attendee tote bag (compliments of New Mexico State University)
- Other educational material(s)

## **How do I know where my sessions/workshops are located?**

- The Conference Program contains the times and locations for all sessions, workshops and events
- Conference Program contains a layout of the Town and Country Hotel Conference Center

## **What do I do if I lose my name badge?**

Go to the AATSP Conference Registration Desk located in the Grand Hall Foyer of the Conference Center at the Town and Country Hotel and request another badge.

## **What should I do if I arrive after registration has closed for the day?**

- If you need your conference badge to attend an evening event that requires registration, look for an AATSP Conference Representative outside of the event location. The Conference Representative will be able to assist you.
- You can obtain your conference registration material the following day at the AATSP Conference Registration Desk located in the Grand Hall Foyer of the Conference Center at the Town and Country Hotel.

## **CONFERENCE MATERIALS**

### **How can I view the Conference Program?**

- All conference attendees will receive a copy of the printed program in your registration packet
- The entire Conference Program will be available on the website and can be easily downloaded and printed.
- Attendees can also download the AATSP mobile app to a mobile device to access the program. The AATSP mobile app will be available approximately 1 1/2 months prior to the conference.

### **Can I obtain a copy of the papers or PowerPoint presentations used in the sessions/workshops?**

- The AATSP encourages presenters to submit their handouts to be uploaded to the AATSP app, Guidebook
- If a presenter has submitted their handouts for uploading to the app, attendees can access their handouts via the app at any time before or after the conference
- In May presenters will receive information about submitting handouts and materials to be included on the conference app. **NOTE:** Since only one set of handouts can be uploaded per session or workshop, all presenters should combine their materials into one set of handouts prior to submission.
- If a presenter's handouts are not uploaded to the AATSP mobile app, you will need to contact the presenters directly if you want a copy of their materials
- The AATSP office does not collect conference papers, PowerPoint presentations, or handouts

## Does AATSP publish conference proceedings?

- No, AATSP does not publish conference proceedings
- Presenters are encouraged to submit an article based on their conference paper or presentation to *Hispania* for possible publication

## PRESENTER INFORMATION

### What will the format of my panel be like?

The AATSP website has detailed guidelines for presenters, moderators, and organizers. For information, please see the [2019 Call for Proposals and Descriptions](#) page.

### What audio-visual equipment will be available in the conference session rooms?

- **Internet Access.** The AATSP will provide complimentary internet access in each conference meeting room. **NOTE: Complimentary internet does not support live streaming.**
- **Data Projector and Screen.** The AATSP will provide a data projector and screen in each conference meeting room where presentations take place; there is no cost to presenters for this equipment.
- **Computers.** Each presenter is responsible for providing his/her own computer for the presentation.
- **HDMI Adapter.** In order to connect the newer thin tablet laptops to a data projector or other standard input, users must bring an HDMI or mini-HDMI Adapter with them for use during the presentation.
- **Apple Computer Users.** In order to connect an Apple computer to a data projector, users must bring the Mini Display Port to VGA Adapter to connect to a standard input. Adapters will not be provided or available at the conference.
- **Some AV Equipment not available.** The following equipment is not available for use during the conference: overhead projectors, slide projectors, CD or video players, computer speakers, cables, or adapters.

### I am in a combined session. How can I get in touch with other presenters of my session?

- Before the conference, you may wish to contact the other member(s) of your session and agree to meet before your session.
- Once you are at the conference, you can ask the AATSP staff at the Registration Desk if that person has checked in at the conference.
- If he or she has not checked in, you may leave a message for that person on the message board near the AATSP registration desk.
- You may also want to call the hotel operator on one of the house phones and ask for his or her room.

### How are proposals selected for the program?

The AATSP uses a Program Selection Committee to read and rate the proposals submitted for the annual conference. The Program Selection Committee is composed of AATSP members who represent various educational levels, the Spanish and Portuguese languages, and areas of expertise including literature,

linguistics/applied linguistics, film, and cultural studies. The Committee members rate the proposals based on the following five criteria:

- The topic is relevant to the intended audience.
- The session content is innovative and useful.
- The session content is based on up-to-date research in the field.
- The benefits to the participants in the session are clearly defined.
- The proposal is clearly written and the description is ready to be published in the conference program.