

AATSP Conference Proposals Rubric: Workshops

CRITERIA	EXCEEDS EXPECTATIONS 4	MEETS EXPECTATIONS 3	PARTIALLY MEETS EXPECTATIONS 2	DOES NOT MEET EXPECTATIONS 1	SCORE
TIMELINESS & RELEVANCE OF TOPIC	<ul style="list-style-type: none"> • Topic is very timely • Topic is very relevant to teachers of Spanish and Portuguese • Topic is very relevant to conference theme 	<ul style="list-style-type: none"> • Topic is timely • Topic is relevant to teachers of Spanish and Portuguese • Topic is relevant to conference theme 	<ul style="list-style-type: none"> • Topic is partially timely • Topic is partially relevant to teachers of Spanish and Portuguese • Topic is partly relevant to conference theme 	<ul style="list-style-type: none"> • Topic is not timely • Topic is not relevant to teachers of Spanish and Portuguese • Topic is not relevant to conference theme 	
CLARITY OF PURPOSE & EXPECTED OUTCOMES	<ul style="list-style-type: none"> • Purpose and outcomes are very clearly stated 	<ul style="list-style-type: none"> • Purpose and outcomes are clearly stated 	<ul style="list-style-type: none"> • Purpose and outcomes are partially stated 	<ul style="list-style-type: none"> • Purpose and outcomes are not stated 	
CONTENT KNOWLEDGE	<ul style="list-style-type: none"> • Indication that presenter is very knowledgeable about the theoretical background of the concepts and their practical applications 	<ul style="list-style-type: none"> • Indication that presenter is knowledgeable about the theoretical background of the concepts and their practical applications 	<ul style="list-style-type: none"> • Indication that presenter is partially knowledgeable about the theoretical background of the concepts and their practical applications 	<ul style="list-style-type: none"> • No indication that presenter is knowledgeable about the theoretical background of the concepts and their practical applications 	
ORGANIZATION & PROCEDURES	<ul style="list-style-type: none"> • Very well organized • includes ample interaction, participant engagement, hands-on practice, relevant technologies, and materials 	<ul style="list-style-type: none"> • Well organized • Includes adequate interaction, participant engagement, hands-on practice, relevant technologies, and materials 	<ul style="list-style-type: none"> • Partially organized • Includes partial interaction, participant engagement, hands-on practice, relevant technologies, and materials 	<ul style="list-style-type: none"> • Not adequately organized • Does not include adequate interaction, participant engagement, hands-on practice, relevant technologies, and materials 	
TAKE-AWAYS & POST-WORKSHOP AVAILABILITY	<ul style="list-style-type: none"> • Very clear indication of concrete takeaways • Very clear indication of post-workshop availability of presenter and resources 	<ul style="list-style-type: none"> • Clear indication of concrete takeaways • Clear indication of post-workshop availability of presenter and resources 	<ul style="list-style-type: none"> • Partial indication of concrete takeaways • Partial indication of post-workshop availability of presenter and resources 	<ul style="list-style-type: none"> • No indication of concrete takeaways • No indication of post-workshop availability of presenter and resources 	
Total Score					