The American Association of Teachers of Spanish and Portuguese, Inc.

Minutes of the Business Meeting

Tuesday, July 8, 2014

The Business Meeting of the American Association of Teachers of Spanish and Portuguese was held on Tuesday, July 8, 2014 in Grand Pacific A&B of the Trump Hotel in Panama City, Panama from 5:00 – 6:00 PM with approximately 150 members in attendance.

AATSP President Sharon Fechter called the meeting to order at 5:30 PM and announced the agenda for the meeting.

The agenda items presented and actions taken were as follows:

1. INTRODUCTIONS
   A. Introduction of Executive Council Members
      Sharon Ahern Fechter; President; Montgomery College; Rockville, MD
      Laura Zinke; Past President; McClintock High School; Tempe, AZ
      Elaine Davis; President-Elect; Madison High School; Madison, NJ
      Emily Spinelli; Executive Director; AATSP National Office; Walled Lake, MI
      Kevin Cessna-Buscemi; National Spanish Examinations; Valparaiso, IN
      Sergio Guzmán; College of Southern Nevada; North Las Vegas, NV
      Laura N. Jacobson; Niles North High School; Skokie, IL
      Sheri Spaine Long; University of North Carolina-Charlotte; Charlotte, NC
      Margo Milleret; University of New Mexico; Albuquerque, NM
      Ada Ortúzar-Young; Drew University, Madison, NJ
      Pamela Ottenheimer; Retired; Newtown, PA
      Ana Sánchez-Muñoz; California State University, Northridge; Northridge, CA
      Kelly Scheetz; Franklin High School; Franklin, TN
      Cathy Soud; The Bolles School; Jacksonville, FL
      Bill VanPatten; Michigan State University; East Lansing, MI
      Crystal Vicente; Athens Academy; Athens, GA
   B. Introduction of AATSP Staff
      Roberta Miller, Director of Financial Services
      Debra Nigohosian, Conference Coordinator
      Tracy Miller, Coordinator, Member Services
   C. Introduction of Coordinators, Directors, and Editors
      Communications
         Director: David Wiseman
      Enlace
         Editor: Mary-Anne Vetterling
      Hispania
         Editor: Sheri Spaine Long
         Book/Media Review Editor: Domnita Dumitrescu
2. EXECUTIVE DIRECTOR REPORT
   Executive Director, Emily Spinelli, delivered a PowerPoint presentation outlining the various roles and responsibilities of the Executive Director; she provided the membership with information about the external and internal activities of the Executive Director and the association in general. She further reported that the AATSP has gained a strong professional presence through its programs and advocacy efforts in the United States and abroad. Emily Spinelli concluded by stating that the AATSP was in a strong and stable position and that it was providing an increased number of member benefits.

3. MEMBER SERVICES REPORT
   Tracy Miller, Member Services, provided data on the number of AATSP members broken down by language, level, and membership type. T. Miller reported that AATSP membership is stable in all categories. She recommended that current membership rates be maintained for 2014. T. Miller also provided data on AATSP website visits that demonstrated significant increases in website visits in 2013 and 2014 to date. T. Miller also reported on the number of applications for AATSP scholarships and awards.

4. CONFERENCE REPORT
   Debra Nigohosian, Conference Coordinator, reported on the 2014 conference and the many and varied responsibilities of the Conference Coordinator. D. Nigohosian stated that 316 proposals were received for the 2014 conference and that 289 sessions, workshops, and special events were scheduled. D. Nigohosian reported that the 2014 Conference attendance was on par with the 2013 Conference in San Antonio, TX and that there were approximately 500 persons in attendance.

5. FINANCIAL REPORT
Roberta Miller, Director of Financial Services, presented a fiscal year report for 2013 prepared by Heller and Wetzler, CPA. She emphasized that the AATSP is financially very stable and that the AATSP continues to provide and further enhance member services and programs. She reported data on income and expenses for seven years showing that since 2009 income has outpaced expenses. R. Miller reported that in 2013 additional deposits were made into the AATSP investment account established in 2012. R. Miller concluded with a financial statement for 2014 to date.

MOTION 1. The motion to accept the 2013 CPA Financial Report was made by Bill VanPatten and seconded by Joy Renjilian-Burgy. The motion was approved unanimously by those in attendance.

6. INTRODUCTION OF CANDIDATES FOR THE 2012 ELECTION

The Business Meeting concluded with the introduction of the candidates for the 2014 election for President-Elect and Representatives to the Executive Council. Each candidate was introduced and read aloud their statement of candidacy outlining their qualifications for office and what they hope to accomplish if elected. The candidates include:

President-Elect
  Paul Chandler; University of Hawaii at Manoa; Honolulu, Hawaii
  Anne Fountain; San José State University; San José, CA

College / University Representative
  Mark Del Mastro; College of Charleston, Charleston, SC
  Agnes Dimitriou; Retired; Berkeley, CA
  Deborah Gill; Pennsylvania State University-DuBois; DuBois, PA

Secondary (9-12) Representative
  Martha Moubarek; Wilson High School; Hacienda Heights, CA
  Martha Vásquez; William Howard Taft High School; San Antonio, TX

Portuguese Representative
  Debora R. S. Ferreira; Utah Valley University; Orem, UT
  Mary Risner; University of Florida; Gainesville, FL

7. ADJOURNMENT

MOTION 2. Margo Milleret moved to adjourn the meeting; Bill VanPatten seconded the motion. The motion was approved unanimously by those in attendance.

The meeting adjourned at 6:00 PM.