

AMERICAN ASSOCIATION OF ZOO VETERINARIANS 52TH ANNUAL CONFERENCE

September 18-25, 2020
Exhibit Dates, September 22-24, 2020
Sheraton Music City Hotel
Nashville, Tennessee

EXHIBITOR REGISTRATION

An Exhibitor Registration Form must be completed and returned, with the registration fee, to reserve a space for this year's conference. We encourage EARLY registration to insure your place in the exhibit area. Payment MUST be received by June 15, 2020, to guarantee listing in the conference program. General conference information will be available this Spring.

Exhibitors who are members of the AAZV will receive a flash drive of the conference proceedings, continental breakfast, refreshment breaks and tickets for scheduled business lunches. Non-member registration includes continental breakfasts and refreshment breaks. Tickets for the lunches may be purchased separately. Exhibitors are welcome to attend any session of the conference program in which they may be interested, as well as register and pay for any pre-conference workshops.

EXHIBITOR INFORMATION

The cost for an 8' x 10 booth space is \$1,080, and an 8' x 20' booth is \$1,895. Exhibit services is provided by Alliance Nationwide Exposition. They will contact you directly with your exhibitor package and other pertinent information later this year.

Exhibitors must set up on Tuesday, September 22nd beginning at 9:00 am. Company representatives are welcome to join our participants for the outing Tuesday afternoon to the Nashville Zoo at Grassmere. Exhibits will be open all day on Wednesday and through the afternoon break on Thursday, the 24th. A continental breakfast will be held in the Hermitage Ballroom exhibit area each morning and extended refreshment breaks are planned for each of these days. Exhibitors may begin to dismantle their booth on Thursday afternoon, September 24th, after the break (around 3:45 pm). It is the responsibility of each exhibitor to make return shipment arrangements for materials.

HOTEL/CONFERENCE SITE INFORMATION

The conference headquarters hotel is the Sheraton Music City Hotel, 777 McGavock Pike, Nashville, Tennessee, 37214. Hotel registration information will be available in late Spring, 2020.

TERMS OF PAYMENT

All payments must be made in US funds and drawn on a US bank. Checks should be made payable to the American Association of Zoo Veterinarians (AAZV), and mailed to: AAZV Conference Registration Office, P.O. Box 924, Roswell, Georgia 30077-0924, USA.

REFUND POLICY

A full refund of monies received, less a \$75 administrative fee, will be made if written notice is received by September 1, 2020. From September 2-11, half of the registration fee will be refunded. NO REFUNDS WILL BE MADE FOR CANCELLATIONS AFTER SEPTEMBER 11th.

NON-PARTICIPATING EXHIBITORS

Can't attend this year's conference? Consider contributing to the overall budget by supporting a specific event or item (e.g. coffee break, special event, etc.) Contact Adine Nicholson, Director of Development (904.225.3275; anicholson@aazv.org) for a list of sponsor opportunities.

If your company wants to have brochures or product information distributed to conference participants, you may do so for a cost of \$250. In an effort to be more ecologically friendly, we no longer provide tote bags to participants. Your brochures will be made available on a table near the registration area.

Submit a completed registration form, along with your payment, for your company's name to be included in the program booklet. Product materials should be sent directly to the on-site conference coordinator (contact name and address will be indicated in your acknowledgement letter).

ANNUAL AUCTION

Exhibitors will be contacted separately regarding this function, as the plans have not been finalized.

SPECIAL RECOGNITION

Would your company be interested in supporting the Wild Animal Health Fund? Visit www.WildAnimalHealthFund.org for more information. Sponsors receive special recognition at the annual conference, in our published material and other medium. Mark "Yes" on the attached registration form and Adine Nicholson will be in contact with you at the conference.

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Organizations wishing to exhibit at the 2020 conference of the American Association of Zoo Veterinarians (AAZV) must use the Exhibitor Registration Form which, when properly executed, shall be considered a binding agreement between the parties. It is understood that the AAZV or any member or employee thereof, assumes any responsibility for materials or equipment placed on display beyond the provisions of normal security measures as defined in writing. The exhibitor assumes full responsibility for their assigned space and the materials placed therein.

Exhibitors shall indemnify and hold harmless the Sheraton Music City Hotel and its servicing agents from all liability (damage or accident) which might ensue from any cause resulting or connected with transportation, placing, removal or display of exhibits.

If you have any questions, contact Julie Fazlollah, Assistant for Conference Planning, at 770.993.2323, phone/fax or jfazoo@aol.com. **Please register early, as space is limited.**

EXHIBITOR REGISTRATION FORM

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Type or print the information below. Make checks payable to: AMERICAN ASSOCIATION OF ZOO VETERINARIANS (AAZV). Visa, MasterCard, American Express and Discover accounts are also accepted. Contact Julie Fazlollah to request a credit card form. Mail payments and registration forms to: AAZV Conference Registration Office, P.O. Box 924, Roswell, Georgia 30077-0924, USA, or fax to 770.993.2323.

Company Name _____

Company Contact _____

Address _____

City _____ **State** _____ **Zip + 4** _____

Telephone (Direct) _____ **Telephone (Toll Free)** _____

Telephone (Cell, Other) _____ **FAX** _____

Email _____ **Web Address** _____

Booth: 8x10 (\$1,080) _____ **8x20 (\$1,895)** _____

Product Line:

Pharmaceuticals/Biologicals	_____	Foods, Nutritional Products	_____
Medical/Surgical Supplies	_____	Books, Tapes, Education	_____
Diagnostic, X-Ray	_____	Other	_____

Are there any companies you do not want to be close by? _____

Representatives attending meeting (indicate name for badge):

1. _____ **2.** _____

3. _____ **4.** _____

(Please identify representatives, who are current members of our organizations with an asterisk.)

We will need electricity Yes _____

We would like special recognition by supporting the Wild Animal Health Fund Yes _____

By signing this form, the undersigned agrees to comply with all of the policies and regulations listed above of the hotel, the AAZV.

Signature of Authorized Company Contact

Date