EXHIBITOR REGISTRATION
An Exhibitor Registration Form must be completed online and payment received, to reserve a space for this year’s conference. Visit our website at www.aazv.org and click on “Exhibitor Information” under the “Conference” tab. We encourage EARLY registration to insure your place in the exhibit area. Payment MUST be received by July 15, 2022, to guarantee listing in the conference program. General conference information will be available in Spring, 2022.

Exhibitors who are members of the AAZV will receive a flash drive of the conference proceedings, continental breakfast, refreshment breaks and tickets for scheduled business lunches. Non-member registration includes continental breakfasts and refreshment breaks. Tickets for the lunches may be purchased separately. Exhibitors are welcome to attend any session of the conference program in which they may be interested, as well as register and pay for any pre-conference workshops.

EXHIBITOR INFORMATION
The cost for an 8’ x 10 booth (single) space is $1,150; a double space is $2,010 and a triple is $2,870. An exhibit services company will contact you later in the spring with your exhibitor package and other pertinent information.

Exhibitors must set up on Tuesday, September 20th beginning at 9:00 am. Company representatives are welcome to join our participants for the outing Tuesday afternoon to the Houston Zoo. Exhibits will be open all day on Wednesday and through the afternoon break on Thursday. A continental breakfast will be held in the Discovery Center exhibit area each morning and extended refreshment breaks are planned for each of these days. Exhibitors may begin to dismantle their booth on Thursday afternoon, September 22nd, after the break (around 3:45 pm). It is the responsibility of each exhibitor to make return shipment arrangements for materials.

HOTEL/CONFERENCE SITE INFORMATION
The conference headquarters hotel is the Royal Sonesta Houston Galleria, 2222 West Loop S, Houston, Texas, 77027. Hotel registration information will be available in late Spring, 2022.

TERMS OF PAYMENT
Credit card payments (Visa, MasterCard, Discover and American Express) can be made online with your exhibitor registration. Checks should be made payable to the American Association of Zoo Veterinarians (AAZV), and mailed to: AAZV 370 Zoo Parkway, Jacksonville, Florida 32218 USA.

REFUND POLICY
A full refund of monies received, less a $75 administrative fee, will be made if written notice is received by August 29, 2022. From August 30-September 7, half of the registration fee will be refunded. NO REFUNDS WILL BE MADE FOR CANCELLATIONS AFTER SEPTEMBER 7th.
NON-PARTICIPATING EXHIBITORS
Can’t attend this year’s conference? Consider contributing to the overall budget by supporting a specific event or item (e.g. coffee break, special event, etc.) Contact Adine Nicholson, Director of Development (904.225.3275; anicholson@aazv.org) for a list of sponsor opportunities.

If your company wants to have brochures or product information distributed to conference participants, you may do so for a cost of $250. In an effort to be more ecologically friendly, we no longer provide tote bags to participants. Your brochures will be made available on a table near the registration area.

Submit a completed registration form, along with your payment, for your company’s name to be included in the program booklet. Product materials should be sent directly to the on-site conference coordinator (contact name and address will be indicated in your acknowledgement letter).

ANNUAL AUCTION
Exhibitors will be contacted separately regarding this function, as the plans have not been finalized.

SPECIAL RECOGNITION
Would your company be interested in supporting the Wild Animal Health Fund? Visit www.WildAnimalHealthFund.org for more information. Sponsors receive special recognition at the annual conference, in our published material and other medium. Mark “Yes” on the registration form and Adine Nicholson will be in contact with you at the conference.

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Organizations wishing to exhibit at the 2022 conference of the American Association of Zoo Veterinarians (AAZV) must use the Exhibitor Registration Form which, when properly executed, shall be considered a binding agreement between the parties. It is understood that the AAZV, nor any member or employee thereof, assumes any responsibility for materials or equipment placed on display beyond the provisions of normal security measures as defined in writing. The exhibitor assumes full responsibility for their assigned space and the materials placed therein.

Exhibitors shall indemnify and hold harmless the Royal Sonesta Houston Galleria hotel and its servicing agents from all liability (damage or accident) which might ensue from any cause resulting or connected with transportation, placing, removal or display of exhibits.

If you have any questions, contact Julie Fazlollah, Assistant for Conference Planning, at 770.309.3030, or jfazoo@aol.com. Please register early, as space is limited.