ACCED-I 42nd Annual Conference Safety Protocols (rev 2/1/22)

- Protocols were developed in conjunction with the University Risk Management & Insurance Association (URMIA) whose Southeastern Regional Conference is co-locating with ACCED-I March 7-8, 2022.
- Please note that changes to this document may occur based on updates from the partners listed below.

What We Are Doing

1. ACCED-I is actively monitoring various centers of excellence, such as the CDC and Johns Hopkins University, regarding COVID-19 best practices and guidance. We also are tracking restrictions and guidelines from the City of Atlanta, and the Georgia Department of Public Health.

2. Our conference hotel, the Hilton Atlanta, not only has the extensive resources of its parent corporation, Hilton, and adheres to Hilton CleanStay, extensive enhanced cleaning and safety procedures. We are working with them to emphasize cleaning protocols specifically for our conference space.

3. For your safety, we are planning appropriate distancing in our dining areas, meeting rooms, and events. We will hold the closing events in the hotel to reduce the need to go out into the city.

Vaccination Protocols

4. We request everyone who is medically eligible to be fully vaccinated before coming to Atlanta. Attendees will receive an email to attest to their vaccination status prior to arrival. The response options are: I am fully vaccinated (two weeks after your second dose for a two-dose vaccination or two weeks after your only dose for a one-dose vaccination), I am not vaccinated and agree to share results of daily testing with ACCED-I staff, or I prefer not to share my status and agree to share results of daily testing with ACCED-I staff. This information will not be stored or shared with anyone and will be deleted after the Annual Conference. At the Annual Conference, vaccinated attendees will get a daily email starting Saturday, March 5th asking them to attest to their current lack of symptoms.

5. If you are not fully vaccinated, an on-site COVID test to determine any infection will be required upon your arrival and check-in at the conference. Every morning thereafter during the conference you will need to take a COVID test and submit results to a member of ACCED-I staff. These protocols are for the protection of all staff, attendees, and our colleagues and communities when we return from the event.

What to Expect at the Conference

6. In addition to hand sanitizing stations on the conference floor, we will provide pocket-sized sanitizers available at registration. Name badges will be updated this year to provide a “signal to engage” indicator so that others have a visual cue about your greeting preferences (example below).

7. In keeping with current guidelines and restrictions, we ask that all attendees always wear a mask indoors. For guidance on the proper use and fit of masks, please refer to these CDC guidelines. Attendees may remove masks indoors when actively eating or drinking at the conference events where food is provided.

Registrants acknowledge the following:

8. I agree and acknowledge that I am undertaking participation in ACCED-I events and activities as my own free and intentional act and I am fully aware that possible personal injury, disability, and death might occur to me in connection with attending this event. Specifically relating to the global COVID-19 pandemic, attendee acknowledges the highly contagious nature of COVID-19 and voluntarily assumes the risk of exposure or infection by attending the ACCED-I Annual Conference. I agree to release and hold harmless ACCED-I, its employees, officers, and vendors from and against all claims of damages and liability resulting from the assumed risk of exposure. In addition, I agree to comply with all COVID related procedures that may be implemented by ACCED-I and the Hilton Atlanta. I also understand that non-compliance of any regulations set forth by ACCED-I or the Atlanta Hilton will result in the forfeiture of my right to participate in the Annual Conference without refund of conference registration fees or any travel or housing related expenses. I give this acknowledgement freely and knowingly and that I am, as a result, able to participate in ACCED-I events and I do hereby assume responsibility for my own well-being.
COVID Comfort Level

ACCED-I has launched a new precautionary measure for in-person gatherings. Attendees will be asked to wear a color-coded dot on their name badge to communicate their COVID Comfort Level. We ask that everyone please respect the comfort level of your fellow attendees as we transition to in-person gatherings.

Okay with HUGS and high-fives

Okay with TALKING but not touching

Hello, I am keeping my DISTANCE

Okay with pre-COVID behaviors such as hugs and high-fives.

Desires some caution and respects social distancing guidelines.

Desires extreme social distancing and the highest precautions. May be at risk or caring for someone at risk.

Visit our website: www.acced-i.org/42ndAnnualConference