



Minutes for Board Meeting – May 20, 2015

Board Members Present:

Todd Domeck – **Vice Chair**
Ryan Olson - **Treasurer**
Brian Lisson – **Secretary**
Scott Andrews

Niels Damman
Michelle Hepler
Ben Kopp
Matt Marcus

Michael Smith
Don Stock
James Borishade

Absent:

Micah Henderson

Others Present:

Proceedings:

Meeting called to order at: 1:04 CST

I. Review and Approve Agenda

Motion #1: To approve the agenda

Moved by Scott Andrews

Seconded by: Matt Marcus

Motion Carried: Unanimous

II. Approve minutes

a. April 21, 2015

Motion to table minutes of the meeting of April 20-21, 2015

Moved by: Michelle Hepler

Seconded by: Scott Andrews

Motion Carried: Unanimous

III. Old Business

a. Financial Update (Executive Director & Treasurer)

- Update on financial progress provided by Executive Director

a) Will need to budget for carry over expenses in the 2015-2016 budget

b) Sponsor has agreed to terms of agreement. We expect payment this week



- c) Program Accreditation is moving forward and accredited programs might be able to get a discount on their G.L. policy, which should help the program.
- d) ACCT is running an ICE Cert in Singapore this Fall.
- e) James is working on getting more large sponsors.
- f) ACCT staff is working on increasing membership sales.
- g) The line of credit is still being worked on.
- h) Conference sponsorship should open next week.

Motion #2: To go into closed session

Moved by: Michelle Hepler

Seconded by: Ben Kopp

Motion Carried: Unanimous

Motion #3: To come out of closed session

Moved by: Michelle

Seconded by: Scott Andrews

Motion Carried: Unanimous

- b. Revised 2015-2016 Budget
 - BOD has requested to see a revised copy in the next two weeks
- c. Strategic Priorities for 2015-2016
 - Matt will create a Doodle Poll to identify top 5 priorities
- d. Insurance Audit Update
 - Need to do it, but need to make sure it is in the budget

IV. New Business

- a. Executive Director Contract Renewal (closed session)

Motion #4: To go into closed session

Moved by: Ben Kopp



Seconded by: Michelle Hepler

Motion Carried: Unanimous

Motion #5: To come out of closed session

Moved by: Scott Andrews

Seconded by: Ryan Olson

Motion Carried: Unanimous

V. Adjourn

Motion #6: To Adjourn the meeting

Moved by: Scott Andrews

Seconded by: Michelle Hepler

Motion Carried: Unanimous