



## Minutes for Board Meeting – July 21, 2015

### **Board Members:**

Micah Henderson – **Chair**  
Todd Domeck – **Vice Chair**  
Ryan Olson – **Treasurer**

Brian Lisson – **Secretary**  
Scott Andrews  
Michelle Hepler

Michael Smith  
James Borishade

### *Absent:*

*Niels Damman, Ben Kopp, Matt Marcus, Don Stock*

### *Others Present:*

### **Proceedings:**

Meeting called to order at: 11:05 am

#### I. Review and Approve Agenda

*Motion #1: To approve the agenda*

*Moved by: Michelle Hepler*

*Seconded by: Todd Domeck*

*Motion Carried: Unanimous*

#### II. Approve minutes

*Motion #2: To approve minutes of the June 21, 2015 meeting of the Board of Directors.*

*Moved by: Scott Andrews*

*Seconded by: Todd Domeck*

*Motion Carried: Unanimous                      Abstentions: Todd Domeck*

#### III. Old Business

##### a. Update on recent accidents

- Executive Director has met with Public Relations firm as well as industry stakeholders in North Carolina.
- Board members discussed our response to these accidents
- It is agreed that Program/Operator Accreditation is a high need in light of these accidents. The task force will be pulled together in the coming weeks to begin work. Once the program has been pulled together we will need some Operators to pilot the



program. Fees and reviewer qualifications need to be worked out. The Board has requested that a DRAFT be submitted for the August meeting.

- The Board will request that the Operations and Certification Committee put together an advisory or bulletin regarding the use of restraint of participants/staff on zip line platforms in light of the most recent accident. The Board will request that the Design, Performance, and Inspection Standards Committee review our standards and recommend changes in light of this accident.
- The Executive Director is already involved in conversations with North Carolina about potential regulations. We will continue to work with local stakeholders and state regulators regarding any new regulations.
- The Executive Director will reach out to South Carolina regulators as needed.
- A government relations work group will need to be formed to support this work.
- There was discussion about the impact of these accidents on insurance.
- We need to let our members know that we are working on their behalf. An article needs to be written for Parallel Lines. Mike Smith will draft an article. Reb should be asked to contribute an article on the role of standards and safety. Members should be asked to contribute financial resources to support the work on regulatory initiatives.

#### IV. New Business

##### a. Membership Structure

- Micah Henderson sought feedback on a proposed new membership structure. The following categories may be included:
  - a) Individual – Student
  - b) Operator – Facility that operates
  - c) Vendor – Design, Build, Inspect – providing a service to a facility
  - d) Supplier – Sell stuff
  - e) Stakeholder member
- There was a discussion about members who fall into more than one category. How will this affect their fees?

##### b. Accreditation & Certification Committee Discussion



- Brian Lisson sought input on the Terms of Reference for the Accreditation and Certification Committee
  - Board members agreed with staff recommendations that committee members should not be elected and that # of members be reduced
  - It also needs to be clearly stated that the Board appoints the Chair
  - The new committee needs to be transitioned in overlapping with the work of the existing committees.
  - Brian will draft new documents to be edited by Mike Smith and Scott Andrews.
  - New versions of Terms of Reference for the Standards Development Committee and Accreditation and Certification Committee to the next meeting. Mike Smith and Scott Andrews will
  - We should begin approaching potential members for these committees.
- c. Update on Insurance Advisory Group
- Michelle Hepler provided an update on the work of the Insurance Advisory Committee. The group has not gathered since the conference.
  - Current workload of committee members has made meeting difficult.
- d. Agenda for Next Meeting & Scheduling
- The next meeting will be on August 19, 2015 from 1:00 – 4:00 pm.
  - Please post items to the meeting folder by August 12, 2015. Only posted items will be considered in the meeting agenda.
  - Brian Lisson will circulate an agenda

V. Adjourn

Motion #3: To adjourn the meeting

Moved by: Michelle Hepler

Seconded by: Scott Andrews

Motion Carried: Unanimous