



Minutes for Board Meeting – September 16, 2015

Board Members Present:

Micah Henderson – **Chair**
Todd Domeck – **Vice Chair**
Ryan Olson – **Treasurer**
Brian Lisson – **Secretary**

Scott Andrews
Niels Damman
Michelle Hepler
Ben Kopp

Matt Marcus
Michael Smith
James Borishade

Absent: *Don Stock*

Others Present: *Bill Weaver, Director of Operations*

Proceedings:

Meeting called to order at: 1:03 CST

I. Review and Approve Agenda

Motion #1: To approve the agenda

Moved by: Scott Andrews

Seconded by: Michelle Hepler

Motion Carried: Unanimous

II. Approve minutes

Motion #2: To approve the minutes of August 19, 2015 Board of Directors meeting

Moved by: Ryan Olson

Seconded by: Ben Kopp

Motion Carried: Unanimous

III. Old Business

a. Government Relations

- The Executive Director provided an update on recent government relations activities in Tennessee, California, and North Carolina
- On Sept 1st the Executive Director attended DOL Board Meeting in the State of Tennessee. The meeting was also attended by a Commissioner appointed by the Governor and the Vice President of the PRCA. State Board wants to increase spot



checks and inspections. Budgetary constraints mean that there will not likely be any action on this in the short term. The Executive Director additionally met directly with the Administrator for Zip Line and Amusement Device Program. The Executive Director has been invited to attend the December meeting. The Executive Director would like to bring a standards expert with him to the meeting.

- Questions were raised by Board Members about the language in the document that the State of Tennessee requires the third party inspector to sign. Concerns were raised by Board Members and staff about insurance policy limitations and PVM obligations related to this document.
 - Questions were raised by Board Members about the scope of the application of these inspection regulations in Tennessee. We need to get clarity on who requires permitting and third party inspections. This information should be made available to ACCT members.
 - We have provided sample draft legislation to the State of North Carolina.
 - The Executive Director has been in touch with the State of California. California is attempting to enforce new requirements for harness and PPE testing. The Executive Director and Rich Klajnscek met by phone with representatives from the State of California CAL-OHSA and are currently reviewing their code to clarify these issues.
 - Questions were raised by Board Members about the amount of time, resources, and costs of our ongoing work in government relations. The Executive Director reported that in recent weeks up to 50% of his time is being spent on government relations. He reported that California and Tennessee were consuming the most time currently but North Carolina activities were likely equal over the past two months.
 - The Board of Directors needs to clarify our role in government relations as well as identifying a cost recovery strategy. This is to be added to a future agenda.
- b. North Carolina Update
- Michelle Hepler provided an update on recent activities in North Carolina. A written report was provided to Board Members in advance of the meeting.
 - NCAAA has formed. They have hired a lobbyist and are representing themselves. They are meeting with the North Carolina DOL today. They are establishing their Board of Directors and would like an ACCT representative on their Board. They are happy to



have Michelle participate on behalf of the ACCT BOD. They would like an ACCT rep from the region as a permanent member of their Board of Directors.

- Questions were raised by Board Members about the precedent of appointing an official representative. It was clarified that there are 400 zip lines and 26 commercial zip tours in NC.
- It was suggested that we develop a formal MOU with the NCAAA . Part of the MOU would require that NCAAA members are also ACCT Members. Michelle can keep serving in this role in the short term.
- It was agreed that we need to have a plan and strategy for addressing government relations as requests come in.
- The Executive Director reported that he has to deal with these questions on each call. We try to be active when there is action. Ask for seat at the table, want to influence legislation. When decisions are made he tries to act.

c. Update on Lawsuit

Motion #3: To go into closed session

Moved by: Michelle Hepler

Seconded by: Matt Marcus

Motion carried: Unanimous

Motion #4: To come out of closed session

Moved by: Niels Damman

Seconded by: Michelle Hepler

Motion Carried: Unanimous

d. ANSI Update

- An update on ANSI progress was given by Micah Henderson
- Paperwork to be filed next week
- A letter will be sent to Consensus Group & PVMs on the day of filing
- A letter to the general membership will appear in Parallel Lines

e. Revised Budget



- Executive Director provided an updated version of the budget.
- Board Members asked some questions of clarification.
- Need to check salaries line item as it appeared to have increased.
- The Executive Director provided a financial update: 51 booths sold. Membership recruitment is going well. James has asked for support in securing sponsors. Can Board members help secure sponsors- gold level \$2,200. Dollars.
- Board Members reiterated their concerns about prioritization of tasks and communicated the need to for staff time on our priorities particularly in the area of finances. We need to get the membership structure updated and rates raised as soon as possible.

- f. Membership Structure - tabled
- g. Terms of Reference: Standards Development Committee - tabled
- h. Revised Accreditation & Certification Terms of Reference - tabled
- i. Update on Operations Accreditation Task Group – tabled
- j. Update on Winter Symposium Planning - tabled

IV. New Business

- a. October Meeting Times
 - Meet on 13th and 14th – 3 hours each day.
 - 11 CST to 2pm CST
 - We will use the GoToMeeting call in. James to send.
- b. January Meeting Times/Dates
 - Board Meeting – Starting on Monday morning. We will not extend past Sunday noon.
 - People can book plane tickets on that basis.

V. Adjourn

Motion #5: To adjourn the meeting

Moved by: Matt Marcus

Seconded by: Ryan Olson

Motion Carried: Unanimous