Minutes for Board Meeting – May 16, 2018

Meeting Logistics:
5/16/2018 9:00a to 10:30a MDT

Preparation / To Dos:
- Review documents in Dropbox meeting folder

Location: Conference Call
218-936-3817
510426#

Board Members:
- Ben Kopp - Chair
- Bahman Azarm – Vice Chair
- Carson River - Treasurer
- Scott Andrews - Secretary
- Paul Cummings
- Mandy Stewart
- Ryan Olson
- Dylan Burt
- Sara Bell
- Shawn Tierney – Executive Director

Anti-Trust Statement:
It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and State antitrust laws. No activity or discussion at any the Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:
(a) raise, lower, or stabilize prices;
(b) regulate production;
(c) allocate markets;
(d) encourage boycotts;
(e) foster unfair trade practices;
(f) assist monopolization, or
(g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

Absent: Mandy Stewart
Quorum present? Yes
Others Present: None

Proceedings:
Meeting called to order at: 9:05a MDT

Agenda

I. Review and Approve Agenda
   Motion to Approve by: Ryan Olson
   Seconded by: Scott Andrews
   Discussion: Add discussion of ASTM Modification and remove financial documents
   Motion Carried: Unanimous

II. Review and Approve Meeting Minutes from April 23 and 24, 2018  tabled

III. Executive Director Update (Staff reports)

IV. Financial – FY 2018 Q2 (copy attached)

V. Cash Flow Projections (Shawn)

VI. Committee Reports (Shawn)

VII. Priorities Update: (for greater detail see “TASK LIST Board Priorities 170424.xlsx”)

ACCT Board of Directors Meeting
Phone Meeting
I. Savings Plan: $200,000 in reserves
II. Government Relations
III. Program Accreditation
IV. Increase Professionalism of Conference Workshops
V. Standards Development Process
VI. Document and File Management System

Unfinished Business

I. Organizational Restructure Structure Update (Shawn)

New Business

II. Consensus Group Procedures (Ben)
III. ASTM Standards Revisions (Ben)
IV. ACC Leadership (Ben)
V. May Budget Meeting Calendaring (Carson)
VI. Organizational tools and Implementation (Carson and Mandy)

Adjourn

Motion to Adjourn

Motion to Adjourn by: Bahman Azarm
Second by: Ryan Olson
Motion: unanimous
Time: 10:22a MDT