



MINUTES for Board Meeting – January 17, 2018

Meeting Logistics:

1/17/18 11:00a to 12:30p MST

Preparation / To Dos:

- Review documents in Dropbox meeting folder

Location:

218-936-3817

510426#

Board Members:

X Ben Kopp - **Chair**

X Bahman Azarm – **Vice Chair**

X Carson Rivers - **Treasurer**

X Scott Andrews - **Secretary**

Micah Henderson

Michelle Hepler

X Ryan Olson

X Dylan Burt

X Sara Bell

X Shawn Tierney – **Executive
Director**

Anti-Trust Statement:

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and State antitrust laws. No activity or discussion at any the Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

Absent: Micah Henderson, Michelle Hepler

Quorum present? yes

Others Present: Natalie Hill from Managing Matters

Proceedings:

Meeting called to order at: 11:04a MST

Agenda

- I. Review and Approve Agenda
 - Motion to Approve by: Ryan Olson
 - Seconded by: Carson Rivers
 - Discussion: Terms of reference for Insurance moved to Face to Face Meeting
 - Motion: Unanimously Approved
- II. Review and Approve Meeting Minutes from December 20, 2017 Add monthly financials and assure it has DRAFT APPROVED
- III. Executive Director Update (*copy attached*)
- IV. Managing Matters Update: (*copy attached*)
- V. Monthly Financial – Q2 financials (*copy attached*)
- VI. Cash Flow Projections (Shawn)



Unfinished Business

- I. Association Direction Planning (Scott and Ben) Over the next three weeks review work over last months about where the Association needs to go. Will try at face to face to articulate how we tell members, staff and others where the Association is going.

New Business

- II. Motion to Amend BYLAWS by Scott Andrews (Scott)
Seconded by: Carson Rivers
Discussion: the roll of the Board Secretary increases. Other changes nominal. Change in the way the Nomination Committee is connected to the board.
Vote: YES (6) NO (0) ABSTAINING (0)
- III. Risk Management update (Ben) Update on Chair of new committee. Update on conversation with past Insurance committee char. Current Chair is somewhat controversial some members. Board Members will need to review the information surrounding the decision to have current chair in that position.
- IV. Board Meeting at the Conference Planning (Ben) Meeting starting at 8am January 29th. Please review all of the material in the meeting folder.
- V. AGM Planning (committee reports) (Scott) Important that committee reports do not become informative presentations about the work the committees are doing. These should not be just recruiting announcements. Secretary and ED to talk to committee chairs to assure presentations are effective.

Adjourn

Motion to Adjourn

Motion to Adjourn by: Scott Andrews
Second by: Carson Rivers
Motion: Unanimous
Time: 12: 09p MST