



AGENDA for Annual New Board of Directors Meeting February 9, 2019

Meeting Logistics:

02/09/2019 4:00p Mountain Time

Location:

Hyatt Regency at Colorado Convention Center
Denver, CO, USA

ANTI-TRUST STATEMENT

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

ATTENDEES

Presiding Officer:

- Ben Kopp - **Chair**

Board Member Attendees:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Bahman Azarm – Vice Chair | <input checked="" type="checkbox"/> Paul Cummings - Member | <input checked="" type="checkbox"/> Rohan Shahani – Member |
| <input checked="" type="checkbox"/> Carson Rivers - Treasurer | <input checked="" type="checkbox"/> Victor Gallo - Member | |
| <input checked="" type="checkbox"/> Mandy Stewart – Secretary | <input checked="" type="checkbox"/> Cameron Annas - Member | |

Additional Attendees:

- Shawn Tierney – **Executive Director**
Brian Lisson – **Board Emeritus** (Start of meeting through Board Emeritus discussion)
Jim Wall – **Board Emeritus** (Start of meeting through Board Emeritus discussion)
Randy Smith – **Board Emeritus** (Start of meeting through Board Emeritus discussion)
Ken Jacquot – **Board Emeritus** (Abt. 5:20pm to conclusion of meeting)

Quorum?

- Yes
 No



PROCEEDINGS – STANDING ITEMS

Meeting called to order at 4:02 PM Mountain Time by Ben Kopp.

Approval of Agenda

Motion:	Review and approve the meeting agenda
Made by:	Paul
Seconded by:	Bahman
Discussion:	None
Vote:	In Favor – n/a Opposed - 0 Abstaining - 0
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

REGULAR BUSINESS

New Board Member Orientation (Reb Gregg)

- Legal duties of being a member of the Board of Directors.
- Duty of a Board Member is fiduciary; dealing in good faith in a trusted capacity.
- Reviewed “Expectations of Board Members” from ‘The Ultimate Board Member’s Book

Introduction of the Board Emeritus (Ben)

- Role of Board Emeritus
- Not present: Andrew Hubert and Ken Jacquot
- Request by Board Emeritus to be involved in project: Review and update Exhibit Hall policies and procedures for setup and teardown.
- Schedule quarterly Board Emeritus update calls.

Election of Executive Committee (Bahman)

- Round robin on initial thoughts
- Consideration of committee liaison roles



Motion:	To approve the slate of EC comprised of Ben Kopp – Chair, Bahman Azarm – Vice Chair, Mandy Stewart – Secretary, Carson Rivers - Treasurer
Made by:	Paul
Seconded by:	Rohan
Discussion:	None
Vote:	In Favor – n/a Opposed - 0 Abstaining - 0
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Board Operations (Ben)

- Ethics Liaison – Paul
- Accreditation and Certification Committee Liaison – Mandy
- Finance Committee Liaison – Carson
- Insurance & Risk Management Committee Liaison – Cameron
- International Committee Liaison – Victor
- Standards Development Liaison – Rohan
- Nomination & Leadership Committee Liaison – Bahman
- Liaisons to email Committee Chairs informing them of their liaison role.
- All Board Members need to complete a Conflict of Interest Form for 2019

Board Meeting Calendar (Mandy)

- EC Monday meetings: 8am Mountain on every other Monday beginning February 18, 2019
- BoD meetings: Third Wednesday of the month, 8am Mountain beginning February 20, 2019
- April Face to Face Meeting: Raleigh, NC April 16th 8a-5p & April 17th 8a-5p



CLOSING

Motion: Motion to adjourn the meeting.
Made by: Paul
Seconded by: Bahman
Discussion: None.
Vote: In Favor – n/a
Opposed – 0
Abstaining – 0
Motion Carries: Yes
 No

Meeting adjourned at 5:54 PM Mountain Time.