



## Consensus Group Meeting MINUTES

### Meeting Logistics:

Conference Line: 1-218-895-0744 / passcode: 9786#

Date / Time: January 9, 2019 12:00p -1:30p MST

### Preparation / To Dos:

Meeting Agenda & August Minutes

Review Procedures Document

### **MEMBERS ROSTER (checked boxes represent members in attendance):**

- |  |  |
|--|--|
| x <input type="checkbox"/> Keith Jacobs, Vendor (Vice Chair) | <input type="checkbox"/>                             |
| x <input type="checkbox"/> John Lazarus, Vendor (Chair)      | <input type="checkbox"/>                             |
| x <input type="checkbox"/> Etienne Leblanc, Vendor           | x <input type="checkbox"/> Rhonda Mickelson, General |
| <input type="checkbox"/> Mike Barker, Vendor                 | x <input type="checkbox"/> Richard Burlon, General   |
| <input type="checkbox"/>                                     | x <input type="checkbox"/> Curtis Britcher, General  |
| <input type="checkbox"/> Dave Sherry, User                   | x <input type="checkbox"/> Leslie Sohl, General      |
| x <input type="checkbox"/> Shawn Moriarty, User              | <input type="checkbox"/>                             |
| x <input type="checkbox"/> Loui McCurley, User               |  |

### **Standards Writing Committees, Board Liaison, Consultant & Support Staff:**

- Standards Development Committee Chair: Rich Klajnscek
- Board/Secretariat Liaison: Benjamin Kopp
- x Consultant: Jim Converse
- Executive Director: Shawn Tierney
- x Secretary to CG: Scott Andrews

### **Scheduled Observers:** None

Meeting Called to Order: 12:05p MST

Quorum Present: yes

### **ADMINISTRATIVE UPDATES**

1. Approval of Minutes (12-12-2018) Approved
2. Face to Face at the Conference Sunday, February 10, 2019

### **OLD BUSINESS**

1. Result of Membership Ballots
  - o Vendor Category: Pete Sawyer, CDI
  - o User Category: Rich Hattier, ISC Wales, John Coombs, Frost Valley YMCA
  - o General Category: David Merrell, Hubbard Merrell Engineering

**NEW BUSINESS**

- 1. Results of December Public Comment Period: No comments form request, no comments received
- 2. Motion: Submit BSR-9 “to forward existing standards after December 2018 Comment Period to ANSI for BSR-9 Submission.”  
by Rhonda Mickelson  
Second by Curtis Britcher  
No Discussion  
Unanimous approval

**NEXT MEETING**

- 1. Next scheduled meeting: February 10, 2019 8:30a to 4:30p. Face to Face meeting Hyatt Regency at the Convention Center, Room: Granite B and C, Denver, CO

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<b>ACTION ITEMS</b>		
<b>Who</b>	<b>What</b>	<b>When</b>
Scott	Letters to new members	1/11/19
Scott	Letters to those who did not receive membership	1/12/19
Scott	Ballot for BSR-9	1/9/19
Scott	Prepare BSR-9	1/16/19

Motion to adjourn: Rhonda Mickelson  
Meeting Adjourned: 12:37 pm MST