MEMBERS ROSTER (checked boxes represent members in attendance):

☐ Keith Jacobs, Vendor (Vice Chair)  ☐
☐ John Lazarus, Vendor (Chair)  ☐
☒ Etienne Leblanc, Vendor  ☒ Rhonda Mickelson, General
☐ Mike Barker, Vendor  ☒ Richard Bourlon, General
☒ Dave Sherry, User  ☒ Curtis Britcher, General
☒ Shawn Moriarty, User  ☒ Leslie Sohl, General
☒ Loui McCurley, User  ☐

Standards Writing Committees, Board Liaison, Consultant & Support Staff:

☐ Standards Development Committee Chair: Rich Klajnscek
☐ Board/Secretariat Liaison: Benjamin Kopp
☒ Consultant: Jim Converse
☐ Executive Director: Shawn Tierney
☒ Secretary to CG: Scott Andrews

Scheduled Observers: None

Meeting Called to Order: 12:05p MST
Quorum Present: yes

ADMINISTRATIVE UPDATES
1. Approval of Minutes (12-12-2018) Approved
2. Face to Face at the Conference Sunday, February 10, 2019

OLD BUSINESS
1. Result of Membership Ballots
   ○ Vendor Category: Pete Sawyer, CDI
   ○ User Category: Rich Hattier, ISC Wales, John Coombs, Frost Valley YMCA
   ○ General Category: David Merrell, Hubbard Merrell Engineering
NEW BUSINESS
1. Results of December Public Comment Period: No comments form request, no comments received
2. Motion: Submit BSR-9 “to forward existing standards after December 2018 Comment Period to ANSI for BSR-9 Submission.”
   by Rhonda Mickelson
   Second by Curtis Britcher
   No Discussion
   Unanimous approval

NEXT MEETING
1. Next scheduled meeting: February 10, 2019 8:30a to 4:30p. Face to Face meeting Hyatt Regency at the Convention Center, Room: Granite B and C, Denver, CO

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott</td>
<td>Letters to new members</td>
<td>1/11/19</td>
</tr>
<tr>
<td>Scott</td>
<td>Letters to those who did not receive membership</td>
<td>1/12/19</td>
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<tr>
<td>Scott</td>
<td>Ballot for BSR-9</td>
<td>1/9/19</td>
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<tr>
<td>Scott</td>
<td>Prepare BSR-9</td>
<td>1/16/19</td>
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Motion to adjourn: Rhonda Mickelson
Meeting Adjourned: 12:37 pm MST