

ACCT Committees

Committees serve the association for a specific function as mandated by the Board of Directors. Current committees are:

- **Insurance (Board Committee):** the committee function is to advise the Executive Director on matters relating to the administration of the association insurance program and the carrying on of insurance business throughout the association.
- **Finance (Board Committee):** This committee is responsible for working with the Executive Director and Board Treasurer to develop the association budget. This committee is also tasked with looking at and working on the overall financial health of the association.
- **Nomination (Board Committee):** This committee is responsible for the recruitment, nominations and election process for the Board.
- **Ethics (Board Committee):** The primary responsibility of this committee is to develop and maintain ACCT's code of ethics and helps facilitate the Association's grievance process.
- **Standard Development:** The Standards writing process is complex and requires coordination of the Consensus Group, standards panels and standards task forces. The Standards Writing Committee will direct the writing of standards for the association at the direction of the Board.
- **Accreditation & Certification:** this committee requires coordination between the panels responsible for compliance with policies, procedures and other requirements for ACCT accreditation and certification programs.
- **Consensus Group (not a committee but a distinct group):** The ACCT Consensus Group is responsible for reviewing standards proposed by the Standards Development Committee and making any changes to the proposed standards. They are also responsible for voting on approval of American National Standards within its scope. [A special application is needed for consideration on the Consensus Group. Please contact the association for more information.]

Work Groups

Work Groups assist ACCT staff and committees in carrying out the business of the association for a specific function. Current Work Groups are:

- **Conference:** Puts on a stellar conference every year! Members rotate off so that there are always experienced members who remain on the group.
- **Membership:** Looks closely at the membership benefits of each level of Association membership.
- **Public Relations & Marketing:** This group will address how the association presents itself to the world, both to members and non-members.
- **Research:** The primary responsibility of this group is to develop and implement research projects for the association.

- **Government Relations:** The primary responsibility is to monitor regulation and legislation in the various states and provinces, in North America for right now, and develop ACCT's formal response to such. This group operates in a given state in the form of work groups of affected persons, who are the primary involvement with the state but who work in conjunction with the larger work group.
- **ACCT University:** the primary purpose of this group is to assist with the delivery of educational content through e-learning, webinars, and live workshops.

Panels

Panels ensure compliance with policies, procedures, and other requirements for accreditation and certification programs, and standards development. Panels recommend candidates, and changes to policies and procedures to the Accreditation and Certification Committee and/or the Standard Development. Current Panels are:

- **Inspector Certification:** This panel is charged with developing and implementing the ACCT Inspector Certification program.
- **Program Accreditation:** This panel is charged with developing and implementing the ACCT program accreditation.
- **Vendor Accreditation:** The primary responsibility of this panel is to design and implement the PVM review process, overseeing both initial reviews and ongoing PVM requirements.
- **Design, Performance & Inspection Standards:** The primary responsibility is to develop standards regarding the design, performance and inspection of challenge courses. These standards are intended to guide and educate builders, facilitators, managers and owners in the direction of best practices in course design and construction.
- **Operations & Training Standards Writing:** The primary responsibility is to develop standards regarding the operation of a challenge course, including both administrative and facilitation standards.

Task Force

A task force is organized to achieve a specific work product as determined by the Board or a sponsoring committee. Current Task forces are:

- **Practitioner Certification:** This task force is charged with developing tests for practitioner certification.

ACCT Affinity Groups

People linked by a common interest or purpose. Current Affinity Groups are:

- **Educational Use Affinity Group:** The primary focus of this group is to be a stakeholder group advocating for *Educational Use* focused members.

- **International Relations Affinity Group:** The primary focus of this group is to address concerns of members who are living, working, or operating outside of the continental United States. This group is responsible for informing the association on matters that are of international concern.
- **Universal Access Affinity Group:** the primary focus of this group is to address concerns related to universal access.

If you are interested in becoming a member of an Affinity Group, please submit an application. If you are interested in forming a new Affinity Group, please complete an Affinity Group Proposal located on the ACCT website.

This form can be used for anyone interested in serving on any ACCT Committee, Staff Work Group, Panel, Task Force, or Affinity Group.

Requirements for service include:

- Vested interest in the challenge course field and the particular Committee, Work Group, Panel, Task Force, or Affinity Group
- Writing skills in most cases
- Two-year minimum commitment for most committee positions, time frame varies with task forces
- Experience and patience with group process
- Management/leadership experience a plus
- Dedication to the work of ACCT

NOTE: Some committee and volunteer expenses are financially supported by the Association, but not all.



Volunteer Application

Association for Challenge Course Technology
PO Box 19797 Boulder, CO 80308, USA
Phone: 303-827-2432
www.acctinfo.org

Are you an ACCT Member in good standing? Yes No

I am interested in serving on the following committee, work group, panel, task force, or affinity group:

Membership Information

Name: _____

Mailing Address _____

City _____

State/Province: _____

Zip/Postal: _____

Country: _____

Phone: _____

Fax: _____

Email: _____

ACCT Membership Number: _____

Employment Information

Current Employer Name: _____

Mailing Address _____

City _____

State/Province: _____

Zip/Postal: _____

Country: _____

Phone: _____

Fax: _____

Email: _____

Job Title: _____

Number of Years in current position: Select one

List prior employment: _____

Experience in the challenge course field: _____

Relevant Experience

Other volunteer Involvement (please indicate past or present involvement in ACCT or other similar organizations): _____

Other relevant experience, education or certifications that may have a bearing on this application: _____

Why do you think you should serve on this committee, task force, or Affinity Group? _____

Do you bring special skills or experience? _____

Job Title: _____

Number of Years in current position: Select one

Submit form as an attachment to our membership department at: membership@acctinfo.org. You will be notified as to the result of your application, which in some cases may take some time. As part of this process, one or more people may interview you.