

# WE ARE HIRING!

## ACCT is looking to hire a new Office Manager as Heather Brooks steps over to Program Manager

This is a full-time position based in Longmont, CO. The Office Manager reports to the Executive Director and will be responsible for overseeing a number of association business related functions that support the mission and strategic direction of ACCT, including but not limited to membership, office administration, bookkeeping, providing customer service, publications, social media, and IT/website support.

To apply, please send a cover letter and resume to [office@acctinfo.org](mailto:office@acctinfo.org). The deadline to apply is February 15, 2019. Interviews will be held in March with an expected start date of April 1.

If you would like more information please [Click Here](#) to go to the Official ACCT Job Announcement