1. Committee Introductions / Ice Breaker Question
   a. Meeting started with introductions and ice breaker question of favorite childhood Christmas present.

   a. Please make the final push to schools through your contacts regarding the upcoming deadline
   b. Volunteer meeting – scheduled for 2/4/16 from 11:30-12:30
      i. The meeting will be held at CEG Langsdale, Building 1B
      ii. A list will be issued to all volunteers prior to the meeting listing all the available schools that have registered (list was emailed 1/25).
      iii. Currently there are nearly 90 volunteers registered for the week.
      iv. A handout will be provided at the volunteer meeting with useful tips for the visits.
   c. DiscoverE.org is a website with lots of resources and PowerPoints.

3. ACEC Scholarship –
   a. The submittals are due 2/5 to ACEC. There is still time to make a late push to schools, be sure to entice them with the fact we will have $26,000 to distribute this year, in amounts no smaller than $1,500, with the top recipient receiving no less than $5,000.
   b. Scholarship Application Review section were assigned at the meeting
   c. The review process will occur electronically, Colleen will send all the required information to those that volunteered.
   d. At the March meeting the committee will go over the cumulative scores and decide on scholarship award amounts.
   e. The recipients will need to be informed by late March, as to give them time to plan to attend golf outing in May.

4. Scholarship Matching Sub-Committee Report
   a. Recommendations from ACEC Board were discussed.
   b. There is currently a $50,000 reserve fund allotted for use.
   c. The Board has approved to allocate $5,000/year to be added to the amount raised in the golf outing for the scholarship.
   d. The top scholar will be awarded no less than $5,000.
   e. The lowest amount awarded shall be $1,500.
   f. This year we will also have an additional (one-year only) amount of $6,000 for the Stephanie Morris Scholarship.
5. Student outreach outside of National Engineer’s week
   a. Start At Home campaign – look for schools near your home/office
   b. Wait until after National Engineer’s Week, but before the end of semester to reach out
   c. Ask – career days / programs / teachers / friends

6. IndyVRC Volunteer Opportunities
   a. The group was asked to post the flyer in their offices.

7. Fix my Roads Indiana! Initiative
   a. Be sure to educate your office and your clients on this initiative.

8. Next meeting
   a. The next meeting is scheduled for March 18th, 2-3pm, at the Colts Training facility on 56th Street. Go Colts!

9. Upcoming ACEC events to keep in mind:
   a. January 29-February 1 – Principals Summit, Duck Key, FL
   b. February 16 – RPR Training
   c. March 3 - Engineering Excellence Awards Luncheon
   d. May 12th – ACEC Golf Outing at Maple Creek

REFRESHMENTS PROVIDED BY: