


ACEC Indiana
Diversity Committee
Meeting Minutes
August 1, 2017 10:30-noon
CTL Engineering

- I. Welcome Steve Chastain, Chair
- II. Self-Introductions
- III. Secretary Position
- IV. 2017-2018 ACEC Board of Directors and Committee Organization Chart
 - Members must submit a request annually to continue serving on ACEC
- V. ACEC 2017 Strategic Plan: The Big Plan
 - ACEC Indiana forums up and coming (see handout)
 - ACEC is working to broaden its scope of members, seeking to add new members from outside of civil and transportation disciplines
- VI. ACEC Indiana Pathway To Leadership
- VII. ACEC Forums Page
- VIII. Working Together: Committee Member Evaluation Form
- IX. 2017-2018 Goals and Objectives
 - Review 2016-2017 Member Survey Results
 - Set 2017-2018 Goals and Objectives

Suggestions for the future included the following:

- Committee meetings at host companies/organizations like IPL, Purdue, DPW, IU Health, IvyTech, Indiana American, Eli Lilly
 - Special topics to discuss such as case studies, best management practices, lessons learned, how to allocate funding, operating a business
 - 2 of 3 meetings decided to be held at IvyTech (10/24/2017) and DPW (04/24/2018).
 - Rachel Sebree of CAD-Vantage to contact IvyTech
 - Steve Chastain will put together a handout for IvyTech and bounce it around to committee members, and will contact DPW
 - Karen Loftus will look into upcoming events held by Purdue to see if ACEC can “piggyback”
- Other topics discussed:

- Mentorship program to be potentially reengaged after a few years
 - Discontinued due to low participation and scheduling
 - Left up to mentor and protégé to determine future meetings/ interactions

X. Planning: Joint ACEC/IAA Diversity Committee Open House

- Held on August 30, 2017
- Indianapolis International Airport Board Room – 4th Floor
- Speakers
- Format
- Assign VIP Guest Invitations
- Incentives for Primes

Sample text for Diversity Open House VIP Invites:

○ In partnership with the Indianapolis Airport Authority, ACEC Indiana would like to invite you to a special Networking Fair for D/M/V/ WBE and prime engineering firms on Aug. 30, 2017. This event attracts 200 consultants from the prime firms and diversity businesses, and this is their opportunity to network and to strengthen business relationships for future opportunities and projects. Please join ACEC Indiana as our special guest on Wednesday, August 30th from 3-5:30 p.m. at the Indianapolis International Airport 4th Floor Boardroom and Mezzanine, located at 7800 Col. H. Weir Cook Memorial Dr., Indianapolis, IN 46241. Please let me know if you can make plans to attend!

TENTATIVE SCHEDULE OF EVENTS

- 1:30 Design & Construction Outreach Presentation by IAA** Optional presentation, free of charge
- 3:00 Networking portion of the event opens on mezzanine, guests can enjoy appetizers and non-alcoholic drinks
- 4:00 Bar Opens
- 5:30 Networking and event concludes

PDH CREDITS

The Design & Construction Presentation is eligible for 1.5 PDH credits.

EXHIBITOR INFORMATION

Exhibits are MUCH SMALLER than in previous years. Please plan to only bring enough materials to fill a cocktail round table. We will not supply electric for our exhibitors.

Cost

\$125/ exhibit for XBE firms ONLY (this includes one exhibit hall staff person, add additional employees from your firm to assist with the exhibit for \$25/ each)

\$25/ prime consultants/ non-exhibiting ACEC Indiana members

- XI. Open Discussion. Suggestions and input by members. Other Business?

- XII. ACEC Updates Colleen Merkel, ACEC staff
 - o Human Resources Forum Luncheon Aug. 8
 - o Scholarship Golf Outing Rain Date Aug. 15
 - o Environmental Business & Funding Sources Conference: Sept. 12
 - o Finance Forum Luncheon Oct. 10
 - o Northern Indiana Roundtable Luncheon: Nov. 9
 - o Engineering Leadership Program (Full): Begins Nov. 2-3

- XIII. Scheduling for 2017-2018 Quarterly Meetings
 - o Dates: 10/24/2017, 1/23/2018, 04/24/2018
 - o Locations (suggestions for off-site companies with XBE objectives, Assign outreach)

- XIV. Conclusion

