



**ACEC Indiana Diversity Committee  
Wednesday September 14, 2016**

**American Structurepoint, 7260 Shadeland Station, Indianapolis, IN 46256**

Committee Members Present:

Karen Loftus	Loftus Engineering, Inc.	Chair	<a href="mailto:kloftus@loftusengineering.com">kloftus@loftusengineering.com</a>
Ann Dryer	Commonwealth Engineers, Inc.	Secretary	<a href="mailto:adryer@contactcei.com">adryer@contactcei.com</a>
Ken Beache	Metric Environmental	Board Liaison	<a href="mailto:kennethb@metricenv.com">kennethb@metricenv.com</a>
Jon Day	HWC Engineering		<a href="mailto:jday@hwcengineering.com">jday@hwcengineering.com</a>
Jon Stolz	Christopher B. Burke Engineering		<a href="mailto:jstolz@cobel-in.com">jstolz@cobel-in.com</a>
Kent Ahrenholtz	Kaskaskia Engineering Group		<a href="mailto:kahrenholtz@kaskaskiaeng.com">kahrenholtz@kaskaskiaeng.com</a>
Steve Chastain	CTL Engineering		<a href="mailto:schastain@ctleng.com">schastain@ctleng.com</a>
Hannah Fleck	Guidon Design		<a href="mailto:hfleck@guidondesign.com">hfleck@guidondesign.com</a>
Rachel Sebree	CAD-Vantage		<a href="mailto:cvi@indy.net">cvi@indy.net</a>
Nate Harris	American Structurepoint		<a href="mailto:nharris@structurepoint.com">nharris@structurepoint.com</a>
Lise Powers	Powers Engineering		<a href="mailto:ldp@powersengineeringinc.com">ldp@powersengineeringinc.com</a>
Natalie Stephen	The Etica Group		<a href="mailto:nstephen@eticagroup.com">nstephen@eticagroup.com</a>
Jim Trachtman	Hanson Professional Services		<a href="mailto:jtrachtman@hanson-inc.com">jtrachtman@hanson-inc.com</a>
Rodney Kelly	PCS Engineers		<a href="mailto:rkelly@pcsengeers.com">rkelly@pcsengeers.com</a>
Colleen Merkel	ACEC Indiana	ACEC Staff	<a href="mailto:cmerkel@acecindiana.com">cmerkel@acecindiana.com</a>

Committee Members Not Present:

Carlos Irizarry	Infrastructure Engineering, Inc.	<a href="mailto:cirizarry@infrastructure-eng.com">cirizarry@infrastructure-eng.com</a>
Brad Minnick	Primera Engineers	<a href="mailto:bminnick@primeraeng.com">bminnick@primeraeng.com</a>
Angie Smith	GRW Engineers	<a href="mailto:asmith@grwinc.com">asmith@grwinc.com</a>
Joe Teusch	Greeley and Hansen	<a href="mailto:jteusch@greeley-hansen.com">jteusch@greeley-hansen.com</a>
Anthony Warren	Shrewsbury & Associates	<a href="mailto:awarren@shrewusa.com">awarren@shrewusa.com</a>

**Welcome and Committee Introduction:**

1. Chair Karen Loftus, convened the committee at 8:30 am.

**Diversity Networking Fair:**

1. The event is still scheduled to take place on Wednesday, October 12, 2016, 3 – 6 p.m. at Willows on Westfield.
2. After to various efforts, Mayor Hogsett declined our invitation to be the key note speaker for the event on September 13, 2016.

3. Following the Mayor's decline and based on discussions from our previous meeting and feedback Colleen Merkel received from Primes, she sent an email to Scott Adams, Director of Project Delivery with INDOT, inviting him to be our key note speaker at the event. As of the meeting, we are awaiting his response. If Mr. Adams declines, other back up speakers from INDOT would include the following:
  - Jim Poturalski, Deputy Commissioner of Engineering & Asset Management
  - Louis Feagans, Director of Statewide Capital Program Management
  - James (Jim) Stark, Deputy Commissioner of Innovate Project Delivery
  - Chris Kiefer, Chief of Staff
4. In addition to our XBE Exhibitors and VIPs, Vicki Hollanders, the Program Manager at Office of Small Business and Entrepreneurship (PTAC) and Sean Howard with the INDOT Economic Opportunity Division will be present as special exhibitors. Both are very good resources for assistance with Federal work, and have expressed their desire to be part of the Fair to Colleen Merkel.
5. Colleen Merkel provided the current registration list for the Fair, which included 66 attendees thus far.
6. Based on discussions from our previous meeting, Colleen Merkel intends to follow-up with registered exhibitors for information they would like displayed on the scrolling board to promote XBEs. The intent is to showcase project highlights of each XBE in attendance on a projector stationed in a central location throughout the Fair. This would include, but is not limited to, pictures of projects; highlights of the firm; etc. Rachel Sebree suggested including trivia questions throughout the scrolling board regarding XBEs.
7. Though charitable gifts were considered in lieu of prizes at the last meeting, it was agreed to wait and consider this for the next Diversity Networking Fair tentatively scheduled for October 2017.
8. The committee reviewed and assigned each point of contact listed on the "Diversity Committee Partner Outreach List" as provided by Colleen Merkel. Colleen will update the list based on edits provided and assignments made to each committee member following the meeting. Members were asked to contact their assigned VIPs by the end of the week and provide RSVP information to Colleen when received.
9. The sponsorship list was provided to all committee members. Colleen explained the benefits of being a sponsor and noted that the Passport and Sole/Partner Gift Sponsorships were still available.

#### **ACEC Updates:**

1. The Environmental Business & Funding Sources Workshop is September 15, 2016, 8:30 a.m. – 4:30 p.m. at the Willows on Westfield - 7 PDHs are available. (This is a combination of the Environmental Business Conference and Funding Sources Workshop, which were previously held separately). The highlighted note speaker is Tom Heikkinen, General Manager, Madison Water Utility, City of Madison, WI to discuss the occurrences in Flint, Michigan and the likelihood of them happening here.
2. INDOT Audit & Accounting Training Workshop is scheduled for Friday, October 14, 2016, 8:00 a.m. – 4:30 p.m. at Somerset CPAs office. The instructor, Dan Purvine, will be accompanied by six or 7 INDOT auditors. This workshop is primarily directed towards accounting staff or those responsible for the INDOT audit within the firm.

3. The Northern Indiana Roundtable Luncheon is being held on November 1, 2016 in Winona Lake, Indiana. This is a great event for office located in the northern part of the State.
4. The Engineering Leadership Program begins in early November. This program is aimed at advancing leaders within a firm and is comprised of four 2-day sessions. The application is on the ACEC website. Contact Colleen for additional information.

**Next Meeting Date:**

The next meeting will be scheduled after the Diversity Networking Fair in late October or early November. The location will be determined at a later date.

Meeting adjourned at 9:15 am.