



INDY DPW/ACEC RPR TRAINING SUBCOMMITTEE MEETING MINUTES

September 20, 2016; 2:00 p.m. – 3:20 p.m.
DPW Offices



2015-2016 ACEC/DPW RPR Training Subcommittee Members:

Rick Brost	Indy DPW	Rick.Brost@Indy.Gov
Chip Charles	CrossRoad Engineers	ccharles@crossroadengineers.com
Jason Hesler	Certified Engineering	jhesler@certifiedengineering.com
Jim Kovacs	Wessler Engineering	jimk@wesslerengineering.com
Dewey Witte	Beam, Longest & Neff	dwitte@b-l-n.com
Robert Valentine	Clark Dietz	robert.valentine@clarkdietz.com

These minutes are intended to reflect the pertinent discussions held at this meeting.

1. Meeting Attendees

- a. Rick Brost
- b. David Borden
- c. Chip Charles
- d. Jason Hesler
- e. Jim Kovacs
- f. Robert Valentine
- g. Dewey Witte
- h. Chet Parsons

2. Date / Venue

- a. February 23, 2017
- b. The Willows (same as last year)

3. Format

Based upon feedback from last year's survey, we will retain the split session format to allow New RPRs and Inspectors to attend some of the more basic topics without also forcing the Experienced RPRs to attend those basic topics. It is still to be determined exactly which topics will be presented in the split session versus which topics will be presented in the combined sessions. As was the case last year, an Experienced RPR will be defined as an individual that has served a minimum of two years as an RPR on an Indianapolis DPW project. All other individuals are considered to be New RPRs or Inspectors.

4. Review 2016 agenda vs. attendee ratings, discuss changes needed

- a. Opening w/ Rick Brost and Melody Park – Ratings were good. We will keep as is. This will be a combined session for all attendees.
- b. Updated Material Testing Requirements – Ratings were very bad. We will eliminate this topic.
- c. ADA Ramp Construction Standards & Guidelines – Ratings were good. We will keep this topic, including Jason Koch as the presenter, and update the material to reflect the new requirements. We may include Greg Fehribach as a guest speaker. Due to the new information to be presented, this should be a combined session for all attendees.
- d. ADA Ramp Construction Review – Ratings were good. However, with the above-noted updates and possible speaker, ADA Ramps will be a combined session for all attendees. Therefore, there's no reason to do this review session only for Experienced RPRs, so this topic will be eliminated.
- e. NOI, NOS, NOT and SWPPP – Ratings were very good. We will keep this topic and incorporate INDOT's new RPR certification requirements for Rule 5. Since it will have the new information, it should be a combined session for all attendees.
- f. Lessons Learned Discussions – Ratings were good. We will keep this topic and expand it with more issues. Rick will contact Dan Osborn with ICA to get input from the contractor's perspective. David will start developing a list of issues to be included. This session should be for Experienced RPRs.
- g. Bridge Inspection – We will keep this topic, but ratings indicate it needs some improvements. To assist the DPW presenter (probably will still be Sherry Davis), we will include a guest speaker. Possible options include Dan Greskamp with the City of Carmel and Frank Rankin with the Etica Group. Jim Kovacs will contact Dan and Dewey Witte will contact Frank. This should be a combined session for all attendees.
- h. Inspecting Stormwater and Drainage Projects – Ratings were very good. We will keep this topic, including Rachel Wilson and Julie Petree as presenters. It was so positively received, consideration should be given to moving it to later in the afternoon. This could be for New PRPs and Inspectors.
- i. Asphalt Base Repair Failures – We will keep this topic, but ratings indicate it needs some improvements. Consideration could be given to tweaking the presentation by adding a guest speaker. Also, Rick or David will give him suggestions to narrow his focus much more. This should be a combined session for all attendees.
- j. General Topics – Ratings were good. We will keep this topic and expand it with issues such as construction signage, MOT, keeping a running total of constructions costs, etc. This should be a combined session for all attendees.

Note: I may not have correctly recorded the intended target audience for each of the above sessions. If I did, then all sessions above are combined except for Lessons Learned (Experienced) and Inspecting Stormwater (New). Therefore, assuming the Lessons Learned will extend for a longer period of time than Inspecting Stormwater, we need one or two more topics that can be directed at New RPRs and Inspectors.



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5. Lunch Program

The consensus was to follow last year's example and not do any program for lunch. Rather, Rick and David will plan to have several DPW PMs attend and sit at different tables to allow for more one-on-one conversations.

6. Action Items

- a. Rick confirm with Jason Koch his interest in presenting again this year
- b. Rick contact Dan Osborn with ICA
- c. David confer with DPW PMs to develop a list of topics for an expanded Lessons Learned segment
- d. Rick confirm with Sherry Davis her interest in presenting again this year
- e. Dewey contact Frank Rankin with the Etica Group
- f. Jim Kovacs contact Dan Greskamp with the City of Carmel
- g. Rick confirm with Rachel Wilson and Julie Petree their interest in presenting again this year
- h. Rick or David confirm with Dudley Bonte his interest in presenting again this year and work with him on narrowing his focus
- i. We need to have at least one or two more session topics that would be for Inspectors and New RPRs

7. Next Meeting

- a. October 27, 2016 at 10:30 am