April 29, 2021

ACEC | Indianapolis Department of Public Works Committee
ACEC Indiana

Reference: Meeting

Subject: ACEC - Indianapolis Department of Public Works Committee Meeting 2020-2021

Indianapolis Department of Public Works Committee,

A virtual meeting was held on April 29th, 2021 at 3:00pm (EST) on the above referenced subject.

The following items were discussed during the meeting:

1. Dave Henkel opened the meeting with the introduction of attendees including DPW representatives. Mr. Henkel noted that this would be the final committee meeting of the year
2. Dave Henkel asked DPW representatives for comments. Mr. David Borden provided the following comments:
   - DPW released the last RFQ Results
   - Moving forward, they are going to try to release new RFQ’s Quarterly but every 4th month, at the minimum. The next RFQ is targeted for August 2021
   - Rocky Ripple Flood protection RFQ is out now
   - DPW is hoping to get some funding issues addressed with the State Legislators in the near future. Mr. Parker is currently in discussions and seems to be going well
   - The current Stormwater program is funded and moving forward as planned
   - Plan Quality from Designers:
     i. Mr. Borden expressed concerns over the quality of the design plans being submitted by designers. They are concerned that plans are not being developed in accordance with DPW standards and designer QC/QA review is lacking in quality
     ii. DPW is short staffed. Additionally, a lot of institutional knowledge within the department have left or retired creating a challenge for the staff. They rely on consultants to submit plan sets up to par
     iii. DPW staff have noticed this lack of quality and want the design community to be aware that they have noticed. He would like to see improvement
     iv. Ms. Erica Miller commented that there has been a struggle with designers which may do more INDOT work than DPW and sees this as an issue being familiar with their specification requirements. She requested that the designers recognize this and be more thoughtful
v. Mr. Borden also requested that the designers take great care when considering Citizens Energy Group utility relocations (specifically waterlines) and try to avoid relocations when at all possible

3. Sub-committee 2020-2021 Chairs provided updates
   - Funding: Zach Wolf, Chair
     i. Mr. Wolf gave a recap of last years initiatives. The current focus is on Earmarks and Federal Programs on potential stimulus
     ii. A lot of To Be Determined aspects of funding, moving forward
   - Standards: Chris Franz
     i. Mr. Franz stated that they made good progress on the standards. Traffic standards nearly completed with several chapters to be taken to the board for approval in the near future
   - Diversity: Rich McPhail
     i. Committee is on hold at this time
   - Designer Training: Roger Kottlowski (Cassie Reiter sat in for Roger)
     i. Ms. Reiter stated that they have received a lot of submissions for future designer training topics which they are going through
     ii. September 20, 2021 is the target date for this year training. It is planned for the Willows on Westfield and at this time will be in-person with a possible virtual option
   - RPR Workshop: Jesse Combs
     i. Mr. Combs will be turning over the next RFR training subcommittee to the new upcoming chair
   - New Normal: Steve Chastain
     i. Mr. Chastain discussed the approved “Tips and Tricks to Virtual Conferences and Training’ resource document that the subcommittee finalized. It will be distributed to DPW also be available to ACEC member firms. It is located on the ACEC website.

4. Miscellaneous items were discussed:
   - E-Invoice and E-Contract training courses will be held soon for consultants
   - Ms. Miller discussed human capital
     i. They are hoping to hire a new Bridge Section Manager in the near future
     ii. DPW selected 3 more firms for staff-augmentation to assist with managing work as well as plan review
     iii. They plan to bring on 3 contractors under IDIQ’s for “major maintenance” emergencies and ongoing maintenance for construction
     iv. DPW Salary issues are still a challenge to attract potential hires
   - Ms. Beth Bauer gave a legislative update
     i. IndyGo issues are dead. No legislation was passed to impact IndyGo
     ii. The wetlands bill is on the governor’s desk now waiting to be signed
     iii. The Duty to Defend bill passed and is on the governor’s desk to be signed
   - Mr. Dan Parker provided the following comments;
     i. DPW primary focus continues to be funding
     ii. They are fully engaged with congressional offices and working on this
     iii. Salary discussions are still happening
     iv. Based on the pending ‘funding cliff’, discussions are accelerating

5. Meeting adjourned

Sincerely,

Steve Chastain, Secretary
Business Development Manager
CTL Engineering of Indiana, Inc.