October 26, 2021

ACEC | Indianapolis Department of Public Works Committee
ACEC Indiana

Reference: Committee Meeting

Subject: ACEC - Indianapolis Department of Public Works Committee 2021-2022

Indianapolis Department of Public Works Committee,

A meeting was held on October 26, 2021 3:30 pm (EST) at DPW's offices at 1200 S Madison Avenue in the Fall Creek Conference Room on the above referenced subject.

The following items were discussed during the meeting:

1. Ms. Cassie Reiter opened the meeting with the introduction of attendees including DPW representatives
2. Ms. Reiter asked DPW representatives for comments.
   - Ms. Ericka Miller stated that they have posted a new position for Program Manager with DPW. They are seeking a Roadway Engineer with 25yrs experience
     i. DPW has recently started thoroughfare and drainage projects design
     ii. $25m in trails design is in progress (Pleasant Run and Pogues Run trails)
     iii. Residential streets reconstruction design is in progress
   - Mr. Todd Wilson stated DPW was in the height of bidding season now for 2022 projects.
     i. Stormwater project bids are coming in good
     ii. Thoroughfare and roadway bids coming in soon
     iii. They are somewhat concerned about potential concrete and asphalt supply shortages
   - Mr. Dan Parker announced that 2022 budget has been passed
     i. Ericka and Todd have open positions to hire
     ii. They are looking at ways to structure their current staff augmentation contracts a little differently in the future. More information to come
     iii. The capital plan through 2025 in now available for review
     iv. It was announced that Indy Parks will be separated from DPW
     v. DPW will inherit Trails and Greenways
     vi. Expect a RFQ in Mid-Late November
3. Sub-committee 2021-2022 Chairs provided updates.
   - Designer Training: Roger Kottlowski, Chair
     i. Mr. Kottlowski said there was a very good turnout for the 2021 designer training
ii. They will be in the process of planning 2022 training
   1. Stormwater and Bridge Design will be considered
   2. Mr. Todd Wilson shared positive thoughts about the training and wants to see it continue moving forward

• RPR Workshop: Jon Day, Chair
  i. RPR Workshop is scheduled for February 17, 2022 at Ivy Tech (NOT Willows)
  ii. 90% of all speakers have been confirmed
  iii. The full agenda will be finalized in November

• Betterment of DPW Processes (new sub-committee): Rich McPhail, Chair
  i. The subcommittee met with Dave Borden and with a focus on the billable mileage rates and mutually agreed some standardization needs to occur on this topic. Dave requested a suggested copy of a proposed policy
  ii. A draft policy is being reviewed by the subcommittee and will be distributed to the entire committee prior to forwarding on to Mr. Borden for DPW review

• Standards Changes & Updates: Alex Kline, Chair (Alex was not a meeting but Jeff Matern gave an update)
  i. Subcommittee has not had a meeting yet, however INDOT has released some design memos and the subcommittee will be reviewing them to determine how and if it would impact DPW and will report back to group

• Standards: Zach Wolf, chair
  i. Not much to report at this time
  ii. They are still looking at some of the sections for review

4. Miscellaneous items were discussed:
   • Committee inquired if DPW would find value in an Operations and Maintenance committee to address and O&M DPW might need some help – Stay tuned

5. Meeting adjourned

Sincerely,

Steve Chastain, Secretary
Business Development Manager
CTL Engineering of Indiana, Inc.

File: October 26, 2021 Meeting