1. 2021-2022 ACEC/DPW Committee Members:

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2. Introductions

3. Handouts

4. DPW Program Updates – Dan, David, Ericka, & John
   a. Updates on bid pricing? Impacts to schedules?
      i. Previously discussed 10 to 20 percent bid increases
ii. Other bidder/bidding issues
iii. Have Contractors been asking for price adjustments once under contract?
iv. Avoid utilities, if possible, even if it costs more; keep projects moving
v. Designers should issue Utility NTP’s as soon as possible.

b. DPW Staff updates
c. Expected RFQ’s and other professional services needs
d. Urban Forestry & Land Stewardship – Shannon Killion
   i. Will be a mitigation memo coming out that she will be getting John and Erika up to date on. Need continuity, make sure that mitigation site locations make sense. Possibly grouping mitigation sites together.
   ii. Don Miller needs to be involved when discussing mitigation sites. Anytime trees are involved then DPW representative, Bill needs to be involved to assist with this.
   iii. Make sure DPW is aware trees are being planted and what species is going in so that they can be maintained.
   iv. Will be specific design contracts for this kind of work outside of other design scope.
e. Dan Parker Updates:
   i. Monday the mayor will introduce the 2023 city budget. Will also give budget address at that time. Thursday night the DPW budget hearing will go before the board. Mayor will introduce a budget with a large amount of funds being put into capital budget; $1.1 billion between now and 2026. Tax revenue growing, tax and income tax revenue growing. Would like representative from ACEC present on Thursday night.
   ii. Hiring:
      1. DPW is having issues with hiring. Justin Perry and John Bowen are new to DPW.
      2. Gretchen Zortman promoted to program manager of trails and greenways.
      3. Have a few open positions for senior PM in bridge group and a PM in trails and 2 construction managers.
      4. Organization chart has not changed since last meeting.
      5. Will have new positions opening with 2023 start date as well.
      6. In traffic there is specific funding for safety engineer. Have had several pedestrian fatalities lately which require a lot of time and effort to investigate. National trend of traffic fatalities going up. Main stormwater position is drainage project manager to help push through capital projects.
   iii. Strategy of putting as much money as possible into capital improvement budgets going well. $166 million over the next few years. This does include road work.
   iv. Ericka mentioned that Structurepoint was selected for stormwater. They are interviewing for transportation. 2022-3 RFQs will be expanding cultural trail. New project going from south and capitol heading west. there will be design RFQs. Michigan/New York one way to 2-way conversion in 2023, inspection will be on September RFQ. Going to rework bike lane connections to also be on RFQ.
   v. Shannon mentioned opening section of Pogue’s Run, study of Neil Ditch corridor, assistance relating to regulated drains also on September RFQ.
   vi. Ericka mentioned DPW is still seeing lane mile cost being up 10 to 20%. To get the estimates closer to market price, can pull from DPW specific BID tabs and can pull for consultants doing estimates to help get costs closer.
   vii. John Bowen mentioned the difficulty moving forward is where do we go from here, will escalation continue. How are we going to account for how we will fund and will price levels change? Projects coming in closer to BID now. Evolving in terms of how to deal with long term.
   viii. Ericka Miller noted that in 2022, bids were 4 or 5 times higher for residential street reconstruction. Were supposed to be $25 million but became $42 million.
5. 2022-2023 Subcommittees
   a. Designer Training Subcommittee
      i. 2021-2022 Chair – Matt Larrabee
      ii. 2022 Designer Workshop Sept 27, 2022, at Crane Bay
      iii. Introduced new subcommittee members
      iv. Actively working on presentations. Some shifts in who will be doing what presentations. Getting together later this month to go over presentations and give feedback. John will be working with Matt on this
      v. Attendance will not be capped this year.
   b. RPR Workshop Subcommittee
      i. Introduced new committee members
      ii. Establish Date, Crane Bay Facility
      iii. Jesse Combs available to assist Kevin
      iv. Would like to get a meeting setup today for some time in the next few weeks for the end of August. Want to establish a date for the next RPR workshop.
      v. People would like to hear more about CIP.
   c. Betterment of DPW Processes Subcommittee
      i. Appoint new committee Members
      ii. Review old and ongoing business
      iii. Mileage application on Inspection projects, Design Memo released by DPW. Memo ready but has not been released yet.
         1. Ericka would like committee to help review some overhead requests.
      iv. Stormwater inspection/RPR prequalification requirements - Subcommittee will put together a draft memo for DPW review.
         1. Discussion on whether DPW will require level 1, Shannon thinks it is in the manual and we are covered on what requirements are. Do not feel this needs any additional clarification. 2021.02 design memo addresses stormwater. Like INDOT recurring special provision. Designer makes recommendation based on scope of work on what level is required.
      v. Ericka asked about contractual inflation protection. Any input from how this is handled in other states/municipalities that our group can provide to DPW will be helpful. Would like to know if other states have clauses regarding escalation. Provide this information to the committee chair. Ericka said they have received some requests but would welcome feedback. David Borden said they have direction specific to projects let in 2021 or 2022 which only pertains to contracts completed on or before June 1, 2022. If they are pushed beyond original contract completion date, they have opportunity to pass along those costs but not additional overhead or markup. DPW is not obligated to do this but trying to be fair. It only applies to a specific set of projects. DPW is open to reconsider applying this to another batch of projects.
      vi. Over the shoulder reviews of submittals are helpful. Feedback on Tech Specs is an example. Another example is DPW templates that may not work or are inaccurate or frustrating. Ericka can work directly with the betterment committee.
      vii. DPW is updating CADD standards. Expect to be completed & published by the end of 2022. DPW is working on this.
   d. Standards Changes & Updates Subcommittee
      i. Introduced new committee members
ii. New standards updates – Rule 5 changes summary and how that will impact DPW. Replaced with Stormwater General Permit. IDEM has a website with guidance. – Summary Issued? Still interested in issuing summary. Shannon said we are working on ordinance changes now. Update next spring. Stormwater manual also being updated.

iii. DPW is asking for assistance in understanding the difference between NEPA and SEPA for when they move to the Federal swap program. E-mail Ericka if your team has expertise with this. Ericka thinks DPW is interested in putting together a lunch and learn. This issue is affecting DPW project managers now. Ericka would appreciate information to help with lunch and learn. Mike Maurovich is interested in helping with the proposed lunch and learn. Mike will email John and Gretchen.

e. **Standards Subcommittee**
   i. Introduced new subcommittee members
   ii. Next steps – traffic standards; Stormwater and Transportation Standards – gather updates and continue committee for 2022/2023 committee – may be placed into DPW designer training at some point
      1. Transportation updates are now online.
   iii. Previous Committee discussed annual updates. Should be discussed by incoming committee. There is already a list of updates needed.
   iv. Stormwater Standards
   v. Randy is not present, Dave present for randy, noted Randy had a conversation with outgoing committee chair, Zach Wolfe, to come up with list of changes we are already aware of. Chapter 300 on signals is an area that still needs some changes. Will try to setup a meeting with Nathan Sheets and others to see what needs to be changed. Then go back through remaining chapters to see what needs to be addressed. Would like to have all chapters approved by June of each year for next committee. Discussion regarding combining of different sets of standards. Not currently going to happen.
      1. John Bowen said we were able to update how to adopt changes last year. He said Theresa Mendoza has a lot of updates coming in ROW and utility section. Meeting with her and John next week to discuss. Currently looking at pavement standards to make sure we are not behind and do not need to update based on INDOT standards. Will try to put out first standards update in the fall. As John comes up with updates, he can send to this committee to review or request as they research items for him.
      2. Shannon mentioned stormwater standards are required to be implemented on all projects. Variances to standards are documented. Requested that stormwater representatives be involved in any changes to stormwater standards changes. Need history documented in files.
      3. DPW would like feedback from designer committee on whether combining standards would be beneficial.

f. **Funding Subcommittee – on hold currently**
   i. Discuss need with DPW, Appoint Committee members if needed
   ii. Research into grant application process? Ericka mentioned there are variances in the grants and what is required. Not able to submit on all available grants and do not have the staff or money to pay subconsultants to prepare them.

g. **POTENTIAL - Operations and Maintenance Subcommittee – not needed per DPW**
6. Misc. Items:
   a. Legislation update – Beth Bauer
      i. For the City, legislative leadership willing to look at some changes in community crossings where there is a lot more revenue than expected. Leaning toward giving more to 1, 2, and class 3 cities rather than rural. Dan Parker said for community crossings for Indianapolis, for every $1 they get $0.12 back. Smallest county gets $4 for every $1. Bringing out issues with gas tax, if you index it for traffic, we get about $3.22 per lane mile, smallest county gets over $19 per lane mile per vehicle. 6 of the 8 counties in the area are in the bottom 10 in the entire state for money they get from the gas tax equation. Will become a bigger and bigger issue especially for Hamilton and Hendrix counties. Sales tax on gas goes into Community Crossings Fund. If we were not in equation and received what we put in it would capture around $30 million per year.
   
   b. Next meeting will be in about 3 months. DPW to let Chris know if there are specific dates when people will not be available. Tuesdays and Thursdays are good.
   
   c. Bidding cycle standpoint, when should we bid to get contractors to bid them when they have capacity. David feels last 3 or 4 construction seasons he has seen that bidding in the fall is what Contractors say will give best options. Prices are 18 to 23% higher than anticipated. Schedules are also 3 to 6 months behind. Still moving forward with letting in the fall for next year but being more flexible with completion dates. Difficult with lead times for materials.
   
   d. Next Meeting Date: Chris Miller to coordinate with DPW for 1st or 3rd Thursday of the month. Check with Dana Pearson.