1. Introductions / Ice Breaker Question

2. Goals for 2016-2017

a. National Engineer’s Week – February 19-25, 2017
i. [GOAL] 50 presentations, 15 schools
   1. Schools registered:
      a. 65 classes
         i. This exceeds our goal
         ii. Mostly middle school and high school
         iii. A few elementary school classes
   18 schools, including one in Evansville
   i. This exceeds our goal
   ii. Colleen has coordinated volunteer and ACEC member in Evansville.

2. We may need additional volunteers depending upon available presentation time slots.

ii. [GOAL] ACEC #40 / DPW #10 / CEG #20 / INDOT #30
   1. 50 ACEC
      a. Exceeds our goal
2. 15 DPW  
   a. Exceeds our goal 

3. 26 CEG  
   a. Exceeds our goal 

4. 8 INDOT  
   a. Didn’t meet our goal  
   b. Colleen has a contact and plan to increase coordination and participation next year.

iii. Expand Information Packet for presenters  
1. Review information packet  
   a. Suggestions/ additions  
      i. Add statement that ACEC members are to be the lead contact for each presentation  
      ii. Add recommendation that ACEC members contact their teacher ASAP following Kick Off Luncheon on Feb 2nd.  
      iii. Add Kahoot directions for Presenters on how to use Kahoot and what the kids need to do. Jason will send that information to Colleen today.  
      iv. Power point template is located on the ACEC website.  
   b. Presenter at volunteer luncheon  
      i. Eric Farny will present the information.

2. Determine hashtag for social media promotion  
   a. #IngnrWk  
      i. Received 8 votes and is the selected promotional hashtag.  
      ii. Please take photos during the presentation for additional promotion.  
      1. Coordinate photography policy with teacher or school policy.  
   b. #englNeersWk  
      i. Received 7 votes  
   c. #goeweek17  
      i. Received 1 vote

3. Kick Off Luncheon and Orientation  
   a. Thursday, Feb. 2 from 11:30-12:30 at the ISTA Center  
      i. You can volunteer even if you cannot attend this orientation.  
   b. 66 volunteers attending thus far  
      i. Once ACEC member and one volunteer for each presentation  
   c. E-mail to go out later today with notes  
      i. Allows volunteers to plan and schedule prior to the orientation.  
      ii. Recommend to team up with a volunteer before orientation.  
   d. Jason Rowley will present Kahoot and a quick tutorial.  
   e. Colleen will contact teachers by Feb 6th to provide updates and additional information.

b. ACEC Scholarship  
   i. [GOAL] 15 applicants  
      1. Received 4 recommendation forms/ partial submissions thus far. All candidates are from Purdue University and received recommendations from ACEC Indiana members.
2. Please contact any interns or coops within your companies and inform them of the opportunity.
   a. Deadline is fast approaching (February 3rd) and use last chance wording.

ii. Update on school contacts
   1. Last push for applications
      a. Application from ACEC national and wording regarding applicants can “receive only one ACEC scholarship during their academic career” is not correct for scholarships awarded by the ACEC Indiana member organization. That language only applies to the national scholarship awards.


iii. Volunteers needed for application judging
   1. Work experience
      a. Jerry Bollinger, Rajiv Huria, and Natalie Stephen will judge this section.
   2. College activities
      a. Mary Kerstein, Craig Farrell, and Jeff Vlach will judge this section.
   3. Recommendation
      a. David Clark, Jeff Fox, and Eric Brunn will judge this section.
   4. Essay
      a. Don Wilson, Eric Farny, Brian Stephens-Hotopp, and Beau Gentry will judge this section.
   5. Volunteers to receive electronic judging packet by Feb. 10 and deadline for scores will be Feb. 24.
      a. Information will be provided on the ACEC Indiana website for download.

iv. Distribution of monies will be determined at March meeting.

   c. ‘Start At Home’ campaign
      i. Student outreach outside of National Engineer’s week
         1. Carmel high school partnering for Math students learning about real world applications of Math.

3. Other discussions
   a. CE Law and Ethics questions will begin in March.

4. Next meeting
   a. In March, to be determined through Time Bridge.

5. Upcoming ACEC events
   a. January 27-30 Owners and Principles Summit
   b. February 2 National Engineers Week Kick Off / Volunteer Luncheon
   c. February 23 Indy DPW RPR Training, Willows on Westfield, Indianapolis
   d. February 20-24 National Engineers Week
   e. March 2 Engineering Excellence Awards Luncheon Banquet, Marriott North
g. May 3  Southern Indiana Roundtable Luncheon, Evansville

Respectfully Submitted,

David Clark, Secretary
January 24th, 2017