Welcome/Introductions/Opening Comments

Meeting Notes

- IN Transportation Team Updates
  - Notes from Greenfield and Ft. Wayne Districts Steering Committee Meeting (11/08/19)
    - Constructability:
      - Stage 2 plans posted on 18-month letting list. Have questions directly on plans for contractors to address. Fillable form for Contractor comment responses.
      - Ask Environmental Group when plans can be distributed to Contractors. Need to work out timeline for this.
      - Contractors would like winter lettings to shift back to fall. October is the typical best Fall month to bid work for the following year. No action is expected to occur.
      - Identify more projects that could be candidates for 8-week advertisement.
    - Partnering:
      - Fort Wayne suggested 2 levels of partnering, high and then low for everything else. Uncertain on who at INDOT is championing this effort. Committee opinion is for the leadership to come from Central Office.
      - Is partnering funded by Federal funds on LPA jobs?
      - High Level – designer to present project at Stage 3 pre-bid meeting.
      - Low Level – led by INDOT AE and they would follow biweekly meeting template (PE & Superintendent).
      - High Level – once a month progress/partnering meeting.
      - Feedback to Designer at pre-final or close out meeting at both levels.
      - Contractor completing review form for Designers.
      - Annual review of projects, how to make designs better, lessons learned, and improvement goals, etc.
      - A committee representative questioned how the success of partnering would be measured (e.g., reduction in change orders).
• Forward Together Update (11/20/19 Meeting)
  o INDOT Organizational changes – Org chart requested but not available.
  o Long Term Planning – working on a central data source for asset mgmt, record drawings, inspection reports. All large new projects have been programmed. Nothing new at this point.
  o State Funding Swap. Being tested with Indy MPO. INDOT supports ACEC concern of other MPO’s not following QBS. MPO’s will be accountable for use of processes.
  o Bundling Contracts – looking for feedback from smaller firms.
  o IDM Re-write: Nothing new to report.
  o Proprietary Items – no changes other than no separate review by FHWA.
  o Increased Costs – help to manage this by more even distribution of lettings.
  o On Call Project Development Services RFPs – no further discussion is expected.
  o Small Business Get Well Program – max contract amount is $250k.
  o Proposed Changes Forthcoming to the RFP Process – refer to discussion below.

• Observations since last meeting:
  o Traffic Standards Subcommittee (update by Rusty Holt)
    ∟ First meeting completed on 12/5/19.
    ∟ Minutes forthcoming and will be distributed.
  o Environmental Collaboration Subcommittee (update by Troy Woodruff)
    ∟ A draft report of observations and recommendations for proposed changes is complete. The subcommittee is still finalizing it for delivery by Dec 20th to INDOT. A target meeting to discuss the contents of the report with Travis Underhill and Heather Kennedy is the end of January.

• Old Business / Committees
  o Selection Subcommittee - Proposed changes are in INDOT review.
  o Team Indiana – not meeting anymore (replaced by Forward Together).
  o Revised Prequalification Rule - 105 IAC 11-2 through 3 – nothing new
  o Design Build Best Value Policy Change – nothing new
  o Legislative Summer Study Groups – 1) Titles 4, 5, 8, & 36 are being revisited to provide more uniformity between agencies with regard to professional services. 2) PE licensing issue coming back. 3) pipe material issue coming back. 4) geologists are pushing again for expanded capabilities.
  o No update on new shop drawing review process for MSE walls.

• RFP selection process changes (pending).
  o Five person scoring team.
  o More diversification in scoring team.
  o Training for scorers will be provided to improve consistency.
  o Will not be sharing individual scorer names. But one person will be the representative for the scoring team. Consultant communication will be made with the representative.
  o Past performance scores will not be made available to scorers.
  o Adding ½ increments to the scoring scale.
  o Past performance weight will be reduced.
Committee would like to see training program, have some input into the scope of the training.
Transparency is being reduced.

- New Business
  - INDOT attended the committee meeting from 11:30 – 12:00. Topics of discussion:
    - Organizational changes that were discussed at the Forward Together meeting – to be consistent with the central data management effort. Mike Smith is leading the data management effort. Assets, long-term planning will be under Mike Smith. Roland Feagans overseeing central office engineering, research, materials, ROW.
    - Travis Underhill will be overseeing district-level operations. Major projects still under Travis. An intentional effort to improve consistency is being made.
    - INDOT explained the 5-year plan with elimination of place-holding call for projects. This will allow INDOT to offer more corridor-level planning, more specific and lump sum projects. Allows for better planning and effective use of funds.
    - Revisions to the RFP process.
      - History – ACEC had three years of opportunity to provide input on changes. No consensus was achieved. INDOT is proposing changes on their own. INDOT retained outside consultants (not design consultants) to help them look at 10+ yrs of data and to help formulate changes.
      - INDOT recognizes the importance of putting competent people on the scoring teams. INDOT reiterated the intention of providing diversity in the subject matter experience of the scorers.
      - INDOT will provide scorer training.
      - INDOT affirmed that scorer names will be blocked but a representative will be provided who will typically (not always) be the PM. The representative will be responsible for addressing anomalies on the scoring team before forwarding to the selection committee. Individual’s scores and comments will be visible – just won’t know who the scorer was. INDOT will continue to monitor individual scorer performance.
      - INDOT affirmed that past performance will not be an item of scoring until the end. Weighting of past performance will be reduced from 10 to 8.
  - Engineer’s Week in February. Need volunteers.
  - IN Transportation Team Annual meeting April 22, 2020
  - BIC is summarizing possible changes to terminology resulting from HB 1004. “Maintenance” vs “Preservation” and so on has affected the allocation of funding to the local agencies – creates deficits in some buckets.

- Next Committee Meetings:
  - Location: HNTB, 111 Monument Circle, Suite 1200, Deliver Conf. Rm (11th floor)
  - February 20, 2020 – 10-12pm
  - April 23, 2020 – 10-12pm
  - June 18, 2020 – 10-12pm

2019-2020 INDOT Committee
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**ACEC Indiana INDOT Committee 2019-20**