



American Council of Engineering Companies of Indiana
55 Monument Cir Suite 819 | Indianapolis, IN 46204
(317) 637-3563 | acecindiana.org

Regular Membership Application

When you apply for ACEC IN membership, you are also applying for membership with the national ACEC organization. We will forward your completed application to that office.

Submit completed application to ACEC IN: 55 Monument Cir, Suite 819 | Indianapolis, IN 46204
(317) 637-3563 | staff@acecindiana.org | acecindiana.org

FIRM INFORMATION

Firm Name: _____

Firm Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Website: _____

Key Contact

The primary contact for all ACEC IN matters including special correspondence, voting, etc.

Name : _____ Email: _____

BRANCH OFFICES IN INDIANA

If there are additional offices in Indiana, please list them. Use additional sheets if necessary.

Firm Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Website: _____

TOTAL NUMBER OF FULL TIME PERSONNEL (include all support staff)

_____ In Indiana offices

_____ In all offices company-wide (Including IN)

BUSINESS ORGANIZATION

- | | |
|---|--|
| <input type="checkbox"/> Privately Owned Corp | <input type="checkbox"/> Limited Partnership |
| <input type="checkbox"/> Publicly Owned Corp | <input type="checkbox"/> Sole Proprietor |
| <input type="checkbox"/> Limited Liability Corp | |
| <input type="checkbox"/> S Corporation | |
| <input type="checkbox"/> Joint Venture | |
| <input type="checkbox"/> Partnership | |

MINORITY STATUS

- | | |
|--|--|
| <input type="checkbox"/> Certified Small Business | <input type="checkbox"/> Service Disabled Veteran Owned Business |
| <input type="checkbox"/> Minority Business Enterprise | <input type="checkbox"/> Women's Business Enterprise |
| <input type="checkbox"/> Disadvantaged Business Enterprise | |

FIRM DESCRIPTION Briefly describe firm's activities; attach an additional sheet if necessary

REASONS FOR JOINING ACEC IN (Check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Advocacy/ Representation | <input type="checkbox"/> ACEC National Membership |
| <input type="checkbox"/> Networking Opportunities | <input type="checkbox"/> Industry Insider Information |
| <input type="checkbox"/> Business Practices Resource | <input type="checkbox"/> Health Insurance |
| <input type="checkbox"/> Liaison with State Agencies | <input type="checkbox"/> Business Insurance Trust |
| <input type="checkbox"/> Continuing Education | <input type="checkbox"/> Retirement Trust |
| <input type="checkbox"/> Committee Involvement | <input type="checkbox"/> Other |

FIRM SERVICES PROVIDED

- | | |
|---|---|
| <input type="checkbox"/> Airports | <input type="checkbox"/> Hydraulics/ hydrology |
| <input type="checkbox"/> Architectural, building, interiors | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Bridges | <input type="checkbox"/> Laboratory/ testing |
| <input type="checkbox"/> Computer graphics | <input type="checkbox"/> Land surveying |
| <input type="checkbox"/> Construction management/ observation | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Energy/ power cogeneration | <input type="checkbox"/> Mining engineering & reclamation |
| <input type="checkbox"/> Environmental | <input type="checkbox"/> Photogrammetry |
| <input type="checkbox"/> Fire protection/ detection | <input type="checkbox"/> Site development & planning |
| <input type="checkbox"/> Forensic expert witness | <input type="checkbox"/> Structural |
| <input type="checkbox"/> Geotechnical engineering | <input type="checkbox"/> Traffic engineering studies |
| <input type="checkbox"/> Hazardous & solid waste | <input type="checkbox"/> Water/ wastewater supply distribution/ treatment |
| <input type="checkbox"/> Highways/ streets | <input type="checkbox"/> Other |

INFORMATIONAL EMAILS

List the names of staff members who should receive regular communications

| NAME | EMAIL | TITLE |
|------|-------|-------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

REFERENCES (List individuals)

| |
|--|
| |
| |
| |

MEMBERSHIP QUALIFICATIONS

**** Only ACEC Indiana active regular members** are eligible to take advantage of the United Healthcare Life/Health Trust, Business Insurance Trust and Retirement Trust. Associate members are not eligible for these products and services.

Prospective members must complete a membership application and send with membership dues fees prior to review by the ACEC Indiana Board of Directors.

According to the By-Laws of the American Council of Engineering Companies of Indiana, Inc. the definition of an active regular member is:

1) Must Be a Consulting Engineering Firm

Consulting engineers are independent professional engineers who perform services for clients on a contract basis without commercial or manufacturing affiliations that might bias their judgment. Their services include preplanning, design and design implementation, research and development, construction management and consultations on engineering-related problems. Consulting engineers have no commercial affiliations with manufacturers, material suppliers, contractors or others which bias their judgment.

2) Must Have a Full-Time Office in Indiana

Members must have a permanent and bona fide home or branch office in Indiana with a full-time Indiana Registered Professional Engineer on staff in order to be eligible to become an active regular member.

3) Must Have a Full-Time Registered Professional Engineer as a Principal in Good Standing with No Adverse Judgments With the Indiana Professional Licensing Agency

To render such services properly, engineers must be qualified by education, technical knowledge, and experience, with appropriate licensing by a state to practice one or more disciplines of engineering.

Indiana Registered Professional Engineers are licensed by the Indiana Professional Licensing Agency. Visit <https://mylicense.in.gov/EVerification/> to verify that the PE is indeed licensed and registered in Indiana.

Uphold the ACEC Indiana Professional & Ethical Guidelines as defined online at acecindiana.org and referenced in the By-Laws

2018-19 DUES INFORMATION

- ACEC IN and ACEC National annual dues are based on an index number, which is determined by the total number of personnel employed by the firm including all principals, engineers and support staff. For fiscal year 2018-19, ACEC IN dues are a base amount of \$150 multiplied by \$307 per index number and ACEC National dues are \$390 per index number [\$503 for single person firms].
- Please contact staff@acecindiana.org to determine your firm's index number and dues for the year. For firms joining after the start of the fiscal year (July 1), dues are prorated. Dues will be billed after the application is approved.
- Contributions or gifts to ACEC IN and ACEC are not deductible as charitable contributions for federal income tax purposes, but dues payments may be deductible as an ordinary and necessary business expense subject to restriction imposed as a result of association lobbying activities.

I have read the qualifications for membership above and believe this firm meets the requirements. I certify that the information I have submitted on this application is correct to the best of my knowledge. If this application is approved, I agree the firm will uphold the bylaws of ACEC IN and ACEC National.

Principal Name : _____ Title: _____

Signature: _____ Date: _____