

# **CANNABIS NATIONAL LABORATORY ACCREDITATION PROGRAM (CANNA LAP)**

## **REQUIREMENTS FOR ACCREDITATION BODIES**

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## 1. Introduction

This document specifies requirements for accreditation bodies (ABs) against which the Independent Laboratories Institute (ILI) will evaluate ABs seeking recognition to provide accreditation to testing laboratories to the requirements of ISO/IEC 17025 and CanNa Lap scheme laboratory requirements.

ILI is the owner of the CanNa Lap and maintains a directory of recognized accreditation bodies and testing laboratories.

## 2. General

2.1. The AB is evaluated to the requirements of this document. ILI monitors and provides feedback on conformance with these requirements directly to the AB. ILI engages in additional discussion and takes action when appropriate.

2.2. Contact information for all recognized ABs is listed on the ILI website.

2.3. English is the official language of ILI. All correspondence, reports, and certificates shall be submitted in English.

2.4. The following verbal forms are used (consistent with their use in ISO/IEC 17011):

- “Shall” indicates a requirement.
- “Should” indicates a recommendation.
- “May” indicates a permission.
- “Can” indicates a possibility or a capability.

2.5. Unless otherwise specified, the latest versions of referenced documents apply.

## 3. References

3.1. ISO/IEC 17011, Conformity assessment – Requirements for accreditation bodies accrediting conformity assessment bodies

3.2. ISO/IEC 17025, General requirements for the competence of testing and calibration laboratories

3.3. CanNa Lap Requirements for Testing Laboratories

## 4. Definitions

All definitions from the above referenced documents apply.

## 5. Procedural Requirements

- 5.1. The AB shall be a current member and a signatory of the International Laboratory Accreditation Cooperation (ILAC) Mutual Recognition Arrangement (MRA) for Testing.
- 5.2 The AB shall designate a single point of contact for the CanNa Lap scheme.
- 5.3. The AB shall sign an agreement with ILI prior to offering accreditation to operate the ILI CanNa Lap scheme.
- 5.4. The AB shall be an active member of the ACIL Cannabis Section.
- 5.5. The AB shall inform ILI of any changes in its ILAC signatory status, legal status, ownership, operational contacts, location, or significant personnel, or any other changes that could have an impact on delivery of the program in a competent and impartial manner.

## 6. Assessor Competence

- 6.1. The AB assessor deemed competent under CanNa Lap scheme shall meet the following qualifications:
  - a) At a minimum, a bachelor's degree in biological, chemical, agricultural, environmental, or related sciences from an accredited college or university; and
  - b) At least five years of full-time laboratory experience in a regulated laboratory environment performing analytical testing (e.g., a pharmaceutical testing laboratory, research laboratory, or third-party testing laboratory involved in regulatory testing).
- 6.2. The AB shall ensure all its assessors qualified for the ILI CanNa Lap scheme have completed any assessor-related training specified by ILI.
- 6.3. At least one of the AB's technical personnel must participate in ILI-specified technical training, and the information must be communicated to all assessors qualified to assess the scheme.
- 6.4. The AB shall maintain records demonstrating that assessors meet requirements specified in section 6.7 of this document. Records shall be available for review by ILI on request.
- 6.5. The AB shall provide refresher training on the ILI scheme for all assessors annually unless otherwise specified.
- 6.6 The AB shall keep records of the training provided.

## 7. Accreditation

- 7.1. The AB shall ensure assessment includes requirements of ISO/IEC 17025 and requirements of CanNa Lap.
- 7.2. The accreditation cycle shall not exceed two years.
- 7.3. The first surveillance after initial accreditation shall be on-site.
- 7.4. The AB may conduct oversight for all other surveillance years off-site.
- 7.5. The certificate of accreditation shall clearly identify that the laboratory has been accredited under the CanNa Lap scheme.

## 8. Assessment Report

- 8.1. The AB assessment report at a minimum shall include:
  - a. Identification of the scope(s) subject to assessment for which technical competence was verified.
  - b. Clear identification of the scope(s) for which competence was demonstrated during the assessment.
  - c. Clear identification of the scope(s) for which competence was not demonstrated.
  - d. Clear indication that requirements of the ILI scheme were included in the assessment.
  - e. Identification of which assessor is competent for the ILI scheme.
  - f. Date of the report.
- 8.3. The AB shall maintain and provide to ILI on request all relevant assessment information, such as nonconformities issued related to the requirements of CanNa Lap scheme and ISO/IEC 17025 that have an impact on the ability of the laboratory to conduct competent testing activities under the CanNa Lap scheme.

## 9. Integrity Program

- 9.1. ILI may provide to the AB information collected during its integrity program.
- 9.2. ILI will provide the AB access to all relevant laboratory outcomes of its integrity program and complaints about laboratories related to operations under CanNaLap scheme.
- 9.3. The AB shall consider the content of the information during its assessment-planning process.
- 9.4. The AB is are invited to observe integrity program assessments conducted by ILI.

## 10. Use of Logos

10.1. The ILI logo shall be used only on the AB's website, printed material, and promotional material referring to the CanNa Lap scheme.

10.2. The AB shall not use the ILI logo or any reference to ILI in any way that could bring ILI into disrepute and shall not make any statement regarding its recognition that ILI may consider inaccurate, misleading, or unauthorized.

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