



# Accreditation Body Membership Application

## American Council of Independent Laboratories

### TO APPLY FOR MEMBERSHIP ...

#### Step 1: Verify that your organization meets this membership eligibility criteria:

An entity that provides programs and services related to thorough and unbiased assessment of a laboratory's competence to determine or provide recognized accreditation.

#### Step 2: Submit your completed membership application to ACIL along with any supporting materials.

#### Step 3: Upon acceptance of your application you will be invoiced for the dues for the balance of the current calendar year. (See page 3 for annual dues.)

**Please note:** The membership approval process, conducted by ACIL's Board of Directors and based upon the criteria listed above, usually takes less than three weeks. Contributions or gifts to ACIL are not tax-deductible as charitable contributions. However, they may be tax-deductible as ordinary and necessary business expenses.

### CONTACT INFORMATION

Company: \_\_\_\_\_

Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Street Address: (if mailing address is a P.O. Box)

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_

Fax: (     ) \_\_\_\_\_

Email: \_\_\_\_\_

Web Address: \_\_\_\_\_

How did you first learn of ACIL? \_\_\_\_\_

Were you recommended by an ACIL member? \_\_\_\_\_

If so, whom? \_\_\_\_\_

### ORGANIZATION DATA

Year Founded: \_\_\_\_\_

IRS Status: \_\_\_\_\_

Number of Members: \_\_\_\_\_

Number of Employees: \_\_\_\_\_

Annual Budget: \_\_\_\_\_

## ORGANIZATION DESCRIPTION

Please provide a brief description of the types of products and/or services your organization offers. (This description will be used in the ACIL Newsletter to announce your membership - please be specific.)

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## TARGET MARKETS

Please indicate the areas of testing to which your services and/or products are targeted. Use "1" to indicate primary markets and "2" to indicate any secondary markets.

Construction Material Engineering & Testing                       Food Sciences  
 Conformity Assessment     Other  
 Environmental Sciences

**Construction Material Engineering & Testing** – Testing for the construction industry including, but not limited to: footing and drilled pier inspection, reinforcing steel sampling and testing, structural steel inspection, concrete placement inspection, soil compaction testing as well as aggregate tests and concrete or asphaltic concrete mix design. Geotechnical Testing; testing services in the areas of geotechnical engineering, geohydrolic studies, pavement design, slope stability analysis, subsurface and/or mining engineering, and geophysics. Environmental Engineering; environmental assessment and audits of commercial, industrial and/or private property, remedial investigations, preparation of clean-up plans for contaminated sites, and/or monitoring the execution of the remediation work.

**Conformity Assessment** – Testing, certification, listing or labeling in accordance with applicable domestic, international or foreign government industry, safety and performance standards includes Failure Analysis/Materials Science.

**Environmental Sciences** – Testing and research yielding data about hazardous wastes, pollutants, groundwater, soils, sludges, air, water, wastewater, and asbestos.

**Food Sciences** – Services to characterize composition, purity, residue content, and contamination in the areas of food, pharmaceuticals, cosmetics, and related manufacturing industries.

## APPLICANT

We hereby represent that our organization meets all qualifications for an Accreditation Body Membership in ACIL.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Date: \_\_\_\_\_

Questions on the membership application or process? Call ACIL at (202) 887-5872  
Please mail application to: ACIL, 1875 I Street NW, Suite 500, Washington, D.C. 20006 or fax to: (202) 887-0021

## ACIL DUES SCHEDULE

Your dues will be determined by the level of annual revenues you indicate below. Dues are based on gross annual revenue for professional services rendered during your last fiscal year. You may exclude income derived from activities outside the scope of ACIL's mission and services; however, please provide an explanation of this exclusion in a cover letter.

**Dues information is confidential and will not be shared with the Board.**

### Membership Dues Schedule

Last year our company's gross annual revenue was \$ \_\_\_\_\_ .

Following the dues formula below to calculate your ACIL annual dues payment \$ \_\_\_\_\_

$$\text{Annual Dues} = (\text{AR} - a) * b + c$$

where AR = Annual Revenues; a = Base; b= Step Rate; c= Base Fee

Category	Category Base on Annual Revenues~	Base (a)	Step Rate (b)	Base-Fee ( c )	
L1	\$0.0 to \$0.399	\$-	-	\$636	
L2	\$0.4 to \$0.999	\$400,000	0.001040	\$1,080	
L3	\$1.0 to \$1.999	\$1,000,000	0.000700	\$1,704	
L4	\$2.0 to \$2.999	\$2,000,000	0.000700	\$2,404	
L5	\$3.0 to \$4.999	\$3,000,000	0.000608	\$3,104	
L6	\$5.0 to \$9.999	\$5,000,000	0.000162	\$4,320	
L7	\$10.0 to \$19.999	\$10,000,000	0.000077	\$5,128	
L8	\$20.0 to \$29.999	\$20,000,000	0.000197	\$5,896	
L9	\$30.0 to \$59.999	\$30,000,000	0.000090	\$7,864	
L10	\$60+	\$60,000,000	0.000150	\$10,576	Maximum Dues - \$16,640

~ Dues are based on gross annual revenue for professional services rendered during your last fiscal year. You may exclude income derived from activities outside the scope of ACIL's mission and services; however, please provide an explanation of this exclusion in a cover letter.

Upon acceptance, your membership dues will be invoiced for the balance of the current calendar year. The regular annual billing cycle will begin the following January.

**Please complete and sign below for membership:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE NOTE:** Contributions or gifts to ACIL are not tax deductible as charitable contributions. However, they may be tax deductible as ordinary and necessary business expenses. An IRS regulation has eliminated the tax deductibility of that portion of trade association dues used for lobbying activity. ACIL estimates that five percent (20%) of your dues is not tax deductible.

### RETURN COMPLETED FORM WITH ATTACHMENTS TO:

TO: American Council of Independent Laboratories  
1875 I Street NW, Suite 500  
Washington, D.C. 20006

(ALL INFORMATION ON THIS PAGE IS CONFIDENTIAL)

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