



Corporate Membership Application

American Council of Independent Laboratories

TO APPLY FOR MEMBERSHIP..

Step 1: Verify that your firm meets these three membership eligibility criteria:

1. More than 50% of your revenues are from field or laboratory measurements or related consulting services in the chemical, physical, biological, natural science, or engineering disciplines.

And

2. More than 70% of your company's business is for the public rather than for special interests having part or whole ownership of the company; Your firm is not affiliated with any academic or governmental institution.

And

3. You possess all legally required licenses, certificates and registrations in your fields of service.

Step 2: Submit your completed membership application to ACIL along with required supporting materials.

1. Resume(s) of company principal(s) or key ACIL contact/individual joining ACIL.

2. A list of the firm's accreditations, required licenses, etc.

3. If the firm is a subsidiary of another company, an explanation of that relationship.

Step 3: Upon acceptance of your application you will be invoiced for the dues for the balance of the current calendar year. (See page 4 for annual dues.)

Please note: Processing usually takes less than one week. You will be invoiced at that time for the balance of the dues for the current calendar year. Contributions or gifts to ACIL are not tax-deductible as charitable contributions. However, they may be tax-deductible as ordinary and necessary business expenses.

NAME AND ADDRESS

Company: _____

Contact: _____

Title of Contact: _____

Mailing Address:

Address: _____

Street Address (If mailing address is a P.O. Box.):

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____ Web address: _____

How did you first learn of ACIL? _____

Were you recommended by an ACIL member? _____

If so, whom? _____

OWNERSHIP

1. Year founded: _____ Year incorporated: _____

2. Percentage of firm held by other corporations, partnership, or non-employee individuals: _____%. (If over 50%, please explain in cover letter.)

3. Does your firm or its principals hold majority interest in another company? _____ (If yes, please explain in cover letter.)

4. Is your firm a subsidiary of a conglomerate or a division of a larger entity? _____ (If yes, please explain in cover letter.)

BUSINESS ACTIVITIES

1. Percentage of revenues from engineering, scientific, product certification or testing services: _____%

Equipment/Product Sales _____% Manufacturing _____% Other _____%

2. Is more than 70% of your business for clients with no financial or other vested interest in your firm? _____

3. If your firm does construction materials engineering, does it comply with ASTM E329? _____

Name of Professional Engineer: _____ Reg. No. _____

4. Briefly describe the types of services your firm offers. (This description will be used in the ACIL Newsletter and the ACIL Web site to announce your membership and to refer your firm to potential clients—please be specific.):

ACCREDITATION

List organizations that have accredited your firm. Use additional pages if necessary.

COMPANY PERSONNEL

1. Name(s) of Owner(s) of Firm: _____

2. Names and Titles of Officers:

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

3. Technical Director: _____

4. Number of Employees: _____

BRANCH LOCATIONS

If your firm has more than one location, you are welcome to list them with ACIL at no additional charge. Please provide complete branch information, including contact person, on a separate sheet of paper. These individuals will receive electronic versions of the ACIL Newsletter and other appropriate information.

DISCIPLINES

Please indicate the percentage of work you perform in each of the following areas. This information will be used for defining the demographics of the ACIL membership and for assigning your company and dues to the appropriate ACIL Section(s).

_____ % Construction Materials Engineering & Testing

_____ % Environmental Sciences

_____ % Conformity Assessment

_____ % Food Sciences

Construction Materials Engineering & Testing—Testing for the construction industry including, but not limited to: footing and drilled pier inspection, reinforcing steel sampling and testing, structural steel inspection, concrete placement inspection, soil compaction testing as well as aggregate tests and concrete or asphaltic concrete mix design. Geotechnical Testing; testing services in the areas of geotechnical engineering, geohydrolic studies, pavement design, slope stability analysis, subsurface and/or mining engineering, and geophysics. Environmental Engineering; environmental assessment and audits of commercial, industrial and/or private property, remedial investigations, preparation of clean-up plans for contaminated sites, and/or monitoring the execution of the remediation work.

Environmental Sciences—Testing and research yielding data about hazardous wastes, pollutants, groundwater, soils, sludges, air, water, wastewater and asbestos.

Food Sciences—chemistry services to characterize composition, purity, residue content and contamination in the areas of food, pharmaceuticals, cosmetics, and related manufacturing industries.

Conformity Assessment—Testing, certification, listing or labeling in accordance with applicable domestic, international or foreign government industry, safety and performance standards.

ACIL CODE OF ETHICS

ACIL members agree that it is their policy to abide by this Code of Ethics:

1. To cooperate in elevating and maintaining the professional status of independent scientific, engineering and testing firms and in securing recognition of the value of services rendered by them.
2. To assert competency only in work for which adequate equipment and personnel are available or adequate preparation has been made.
3. To have a clear understanding with the client as to the extent and kind of service to be rendered, especially in fields where different grades or characters of service are offered.
4. To endeavor in reports to make clear the significance and limitations of findings reported.
5. To safeguard reports as far as possible against misinterpretation or misuse, and to contend against such misinterpretation or misuse.
6. To oppose and refrain from incompetent and fraudulent inspection, sampling, analysis, testing, consultation, development and research work.
7. To deal openly, honestly and fairly in all business and financial matters with employees, clients and the public.

We hereby represent that our firm meets all qualifications for membership in ACIL and that we have no conflict of interest that will affect our professional practice. We have read and agree to abide by ACIL's Code of Ethics.

Signature: _____

Name: _____ Title: _____

Please mail this form and all supporting materials to: ACIL, 1875 I Street NW, Suite 500, Washington, D.C. 20006

ACIL DUES SCHEDULE

Your dues will be determined by the level of annual revenues you indicate below. Dues are based on gross annual revenue for professional services rendered during your last fiscal year. You may exclude income derived from activities outside the scope of ACIL's mission and services; however, please provide an explanation of this exclusion in a cover letter.

Dues information is confidential and will not be shared with the Board.

Membership Dues Schedule

Last year our company's gross annual revenue was \$ _____ .

Following the dues formula below to calculate your ACIL annual dues payment \$ _____

$$\text{Annual Dues} = (\text{AR} - a) * b + c$$

where AR = Annual Revenues; a = Base; b= Step Rate; c= Base Fee

Category	Category Base on Annual Revenues~	Base (a)	Step Rate (b)	Base-Fee (c)	
L1	\$0.0 to \$0.399	-	-	\$795	
L2	\$0.4 to \$0.999	\$400,000	0.001300	\$1,350	
L3	\$1.0 to \$1.999	\$1,000,000	0.000875	\$2,130	
L4	\$2.0 to \$2.999	\$2,000,000	0.000875	\$3,005	
L5	\$3.0 to \$4.999	\$3,000,000	0.000760	\$3,880	
L6	\$5.0 to \$9.999	\$5,000,000	0.000202	\$5,400	
L7	\$10.0 to \$19.999	\$10,000,000	0.000096	\$6,410	
L8	\$20.0 to \$29.999	\$20,000,000	0.000246	\$7,370	
L9	\$30.0 to \$59.999	\$30,000,000	0.000113	\$9,830	
L10	\$60+	\$60,000,000	0.000150	\$13,220	Maximum Dues - \$20,800

~ Dues are based on gross annual revenue for professional services rendered during your last fiscal year. You may exclude income derived from activities outside the scope of ACIL's mission and services; however, please provide an explanation of this exclusion in a cover letter.

Upon acceptance, your membership dues will be invoiced for the balance of the current calendar year. The regular annual billing cycle will begin the following January.

Please complete and sign below for membership:

Signature: _____ Date: _____

PLEASE NOTE: Contributions or gifts to ACIL are not tax deductible as charitable contributions. However, they may be tax deductible as ordinary and necessary business expenses. An IRS regulation has eliminated the tax deductibility of that portion of trade association dues used for lobbying activity. ACIL estimates that twenty percent (20%) of your dues is not tax deductible.

RETURN COMPLETED FORM WITH ATTACHMENTS TO:

TO: American Council of Independent Laboratories
1875 I Street NW, Suite 500
Washington, D.C. 20006

(ALL INFORMATION ON THIS PAGE IS CONFIDENTIAL.)

Questions? Call ACIL at (202) 887-5872

Please mail form and all supporting materials to ACIL at the above address or fax to 202-887-0021.