

ACJS ANNUAL BOARD MEETING

The annual meeting of the ACJS Executive Board was held on Tuesday, February 18, 2014. It began at 8:00 a.m. in Liberty Room A on the 3rd Floor of the Conference Center of the Philadelphia Marriott Downtown Hotel

Present were James Frank, President; Brian Payne, First Vice President; Brandon Applegate, Second Vice President; Craig Hemmens, Immediate Past President; Prabha Unnithan, Secretary and acting Treasurer; Jill A. Gordon, Trustee-At-Large ; Heather L. Pfeifer, Trustee-At-Large; Philip Reichel, Trustee-at-Large; Denise Kindschi Gosselin, Region One Trustee; Alexis J. Miller, Region Two Trustee; Brad Smith, Region Three Trustee; David Montague, Region Four Trustee; Marlyn Jones, Region Five Trustee; Mary K. Stohr, Executive Director and Cathy L. Barth, Association Manager.

L. Edward Day, Lorenzo Boyd, Barbara Sims, and Joseph Schafer attended as observers.

1. The meeting began following Continental Breakfast with a formal welcome from Frank and introductions of all present.
2. Review of Agenda. Frank reviewed the agenda for today's annual meeting. Gordon proposed and Montague seconded a motion to approve the agenda. Motion carried unanimously.
3. Approval of Minutes. Frank called for approval of the minutes of the Mid-Year Board Meeting that took place on August 16, 2013 as submitted by Unnithan. Hemmens proposed and Reichel seconded the motion to do so which passed unanimously
4. President's Report. Frank provided the President's Report
 - a. Action Item: Authorization for Site Visits for Future Annual Meetings. The next six annual meetings of ACJS will be as follows:

March 3 – 7, 2015	Orlando, Florida
March 29 – April 2, 2016	Denver, Colorado
March 21 – 25, 2017	Kansas City, Missouri
February 13 – 17, 2018	New Orleans, Louisiana
March 26 – 30, 2019	Baltimore, Maryland
March 24 – 28, 2020	San Antonio, Texas

Suggestions for future cities included the following:
2022: Seattle, Washington; Boston, Massachusetts; New York, New York; Disneyland, California; Portland, Oregon; Honolulu, Hawaii.
2023: Chicago, Illinois; St. Louis, Missouri; Louisville, Kentucky;
2024 Disney World, Florida (or if we did not choose Disneyland for 2022, Miami, Florida).
Pfeifer proposed and Gordon seconded a motion to authorize the First Vice President and Executive Director to conduct site visits to one to three locations following ACJS policy. Motion carried unanimously
 - b. Action Item: Frank sought approval of New Policy 802.04 regarding disputes about authorship rights pertaining to papers submitted for presentation at the Annual Meeting. Gosselin proposed and Reichel seconded a motion to approve the new policy which passed unanimously.

c. Discussion Item: ACJS-ASC National Policy Committee.

d. Action Item: Revision to Policy 700.02. Frank requested a change to this Policy states that "Editors shall have complete autonomy and final authority over the content of the publication". This Policy would be split into two sections whereby the Editors of Justice Quarterly and Journal of Criminal Justice Education would have complete autonomy and the Editor of ACJS Today would have "some autonomy" whereby he/she, "is required to publish newsletter related events and information as so designated by the ACJS President and the Executive Director." Hemmens proposed a motion to accept this policy. Miller seconded and the motion carried unanimously.

e. Discussion Item: Travel Support to Professional and International Conferences (see below).

f. Action Item: ARC Policy Revisions. Based on the report from the Academic Review Committee distributed to the Executive Board, Frank requested that changes they requested be made. (Please see ARC Committee Report for details) Gordon proposed and Hemmens seconded the motion for the adoption of all changes. Motion passed unanimously.

g. Action Item: By-Law Revision Regarding National Elections. Frank noted that given the adoption of electronic voting procedures by ACJS, the last sentence of the following by-law needs to be changed: "A Teller's Committee shall be appointed by the Immediate Past President immediately after leaving the office of President. This Committee shall receive all ballots returned by members, validate them, and tabulate the election results, reporting to the entire membership the results. The official certification of the results, however, will be by the Executive Board at the next annual meeting of the Academy" The change would result in the last sentence reading, "The official certification of the results, however, will be by the Executive Board using the existing email voting procedures established in policy 102.05." Hemmens proposed and Gosselin seconded the motion which passed unanimously.

h. Action Item: Revision to Policies 305.01 and 307.02. Frank requested these policies be revised to ensure that a given paper would not receive more than one award. He suggested additions to 305.01 X(H) Student Scholarship Fund and 307.02 D Affirmative Action Student Scholarship Mini Grant the statement that "While an applicant(s) may submit a single paper for multiple awards, a single paper may only be the basis for one ACJS scholarship award in a given year." Hemmens made a motion and Montague seconded the motion which carried unanimously.

i. and j. Two action items were presented to the Board: Two revisions to Policy 107.01 regarding Travel Funding for designated ACJS Representatives to the UN Crime Congress and the term of the ACJS UN Representative. Frank requested Board to approve funding in a designated amount to be distributed to ACJS members who participate in the next 2015 meeting for the UN Crime Congress in Doha, Qatar and the change in term. Montague proposed and Hemmens seconded a motion to support such funding which carried unanimously.

5. 1st Vice President's Report: Payne submitted his report and this was accepted unanimously following a motion by Hemmens and seconded by Gordon.

a. Action Item: Approval of 2014-2015 Budget. The Budget, Finance and Audit Committee had met the previous day and discussed the Budget for the coming year. Gosselin moved to approve the Budget and was seconded by Hemmens, The Budget was approved unanimously.

6. 2nd Vice President's Report. Applegate presented his report. Hemmens moved and Gordon seconded the motion to accept the Report. Motion passed unanimously.

7. Immediate Past President's Report. Hemmens presented his final report to the Board containing notes about the work of the Nominations and Election Committee. Applegate proposed and Montagu seconded a motion to accept the report which passed unanimously.

8. Treasurer's Report (See Executive Director Report below). Given the absence of David Owens, Treasurer, this report was incorporated into the Executive Director Mary Stohr's report.

9. Secretary's Report. Unnithan provided a record of Board actions taken after the August 16, 2013 Mid-Year Meeting in Philadelphia till date. The report was accepted after a motion made by Reichel and seconded by Gordon was passed unanimously by the Board.

10. Executive Director's Report. Stohr presented her report to the Board. A major discussion item pertained to future Annual Meeting sites. A number of cities were suggested by Board members with Seattle, Washington and Boston, Massachusetts being prominent (See President's Report above).

11. Association Manager's Report. Barth provided a report dealing with a number of items. Discussion centered on possible reasons for a decline in our membership. The report was accepted based on a motion by Hemmens which was seconded by Gosselin which received unanimous support.

12. Program Report on 2014 Annual Meeting Nicole Leeper Piquero and Christine Famega, the Program Co-Chairs, reported on how the 2014 Annual Meeting had shaped up. Among the discussion items was a suggestion on limiting presenters to only one first author presentation, revising the description of Roundtables to include the maximum number of participants to be allowed; quality control over proposals submitted for Author-Meets-Critics sessions including eliminating this type of presentation; and changing the contact information details needed for Roundtables and Author-Meets-Critics sessions. Although there was discussion, the Board did not act on these suggestions at this time.

13. Committee Reports. The following Committee Reports were filed with the Board by their Chairs whose names are noted. Major details are noted as needed/ A motion to accept all Committee reports was made by Gordon and seconded by Gosselin. Motion carried unanimously

a. Academic Review (Bayens)

This Committee conveyed a request from the College of Mount St. Joseph for an extension of another year beyond the existing 12-month requirement to complete and

submit a self-study. This was the result of personnel changes. A motion to approve this extension was made by Hemmens and seconded by Miller. Motion carried unanimously. The Board needs to appoint AR Committee members for the term 2014-2017 and a new deputy chair will need to be selected. The Committee sought approval of applications from Matthew Crow and Christine Tartaro to serve as AR reviewers. Gordon motioned for approval and was seconded by Gosselin. Motion carried unanimously. The final action item from this Committee was a request to revise the AR Standards (Please see the ARC Report for more details). After discussion, Board asked the Committee to revise the standards and report back.

b. Affirmative Action (Madensen)

The AA Committee sought the Board's approval of a new award to be known as the ACJS Dorothy Bracey/Janice Joseph New Minority Scholar Award. It provided suggested selection criteria and proposed application materials. Further consideration of this award was postponed to the Friday meeting of the Board

c. Assessment (Hogan)

The Assessment Committee requested the Board to terms of its Chair and the Editor of Assessment Forum be increased to three years. This was approved based on a motion proposed by Gordon and seconded by Hemmens which carried unanimously.

d. Awards (Maguire) (NOTE: Approved by Email Vote)

e. Budget, Finance, and Audit. Applegate presented the action items from this report. The three action items were voted on together. First, the Committee suggested that the Executive Board consider establishing an allotment or limit for a Presidential private reception at the Annual Meeting; noting that this is a controversial issue because it would be an exclusive event for invitees only. Second, the Committee recommended that the President appoint an ad hoc committee to consider redesign of the ACJS website. Third, the BFA Committee recommended that the Executive Board consider raising the meeting registration fee for regular members and regular nonmember pre-registrations and on-site registrations. The Committee also discouraged the creation of a third journal focusing on law and policy.

f. Committee on National Criminal Justice Month. Payne reported on the composition of this Committee and would provide final details during the Friday, February 21 meeting of the Board.

g. Constitution and By-Laws (Sanders)

h. Membership (Vaughn)

i. Public Policy (Wood). The Board discussed two items brought up in this report on the role of this Committee as it related to the Joint (with ASC) National Policy Committee, and the development of policy briefs derived from Justice Quarterly articles.

j. Publications (Brown)

k. Students Affairs (Lindsteadt). Discussion centered on increasing and improving the participation of students at the Annual Meeting.

l. Ethics (Brown)

m. Nominations and Elections (Hemmens) (See Immediate Past President's Report, Above)

n. Teller's Committee (Benekos) (NOTE: Approved by Email Vote)

o. Ad Hoc: Employment Exchange (Ruiz)

p. Ad Hoc: New ACJS Awards (Hemmens) 1. Action Item: Award Approvals.

q. ACJS Historian (Oliver) 1. Action Item: Travel Request was approved by the Board.

r. Report of NGO Representative to United Nations (Joseph)

14. Region Reports. The following Region Reports were filed with the Board by their representatives whose names are noted. A motion to accept all region reports was made by Hmeenes, seconded by Miller and carried unanimously.

a. Northeast (Gosselin)

b. Southern (Miller)

c. Midwest (Smith)

d. Southwest (Montague)

e. Western (Jones)

Given there were no action or discussion items, a motion to accept all regional reports was made by Hemmens and seconded by Gosselin, The motion received unanimous Board approval.

15. Section Reports: The following Section Reports were filed with the Board by their representatives whose names are noted below. Following a motion by Gordon that was seconded by Hemmens, all reports were accepted unanimously by the Board All reports requested approval of section budgets for 2014-2015, and for two Sections (Minorities & Women and Victimology) revisions to their budgets for 2013-2014. Reports and budgets were voted on together at the end. Additional action items are noted below.

a. Community College (Dershem-Bruce)

1. Action Item: Approval of Section Budget, 2014-2015.

b. Corrections (Bouffard)

1. Action Item: Approval of Section Budget, 2014-2015.

c. Critical Criminal Justice (Sims)

1. Action Item: Approval of Section Budget, 2014-2015.

d. Law and Public Policy (Grometstein)

1. Action Item: Approval of Section Budget, 2014-2015.

e. International (Albanese)

1. Action Item: Approval of Section Budget, 2014-2015.

An additional action item was for Board approval of the Section's award recipients. Reichel proposed and Gosselin seconded the motion to do so which passed unanimously.

f. Juvenile Justice (Grant)

1. Action Item: Approval of Section Budget, 2014-2015.

g. Minorities and Women (Bing)

1. Action Item: Approval of Section Budget, 2014-2015.

2. Action Item: Revision to Section Budget, 2013-2014.

h. Police (Johnson)

1. Action Item: Approval of Section Budget, 2014-2015.

i. Restorative and Community Justice (Jenkins)

1. Action Item: Approval of Section Budget, 2014-2015.\

An additional action item pertained to a proposed by-laws change that would allow for staggered elections of the Section's three Executive Counselors. Board approved the change based on a motion by Smith and seconded by Gosselin that was approved unanimously.

j. Security and Crime Prevention (Rush)

1. Action Item: Approval of Section Budget, 2014-2015.

k. Victimology (Stanley)

1. Action Item: Approval of Section Budget, 2014-2015.

2. Action Item: Revised Section Budget, 2013-2014.

A motion to approve all section reports and budgets was made by Hemmens and seconded by Jones. Motion carried with unanimous Board support.

16. Editor/Publisher Reports. A motion to accept all reports from editors and the publisher was made by Jones and seconded by Hemmens. This passed unanimously.

a. JQ (Spohn)

b. JCJE (Higgins) Hemmens pointed out that as members of the Executive Board, In coming 2nd Vice-President Boyd and Unnthan could not serve on the JCJE Editorial Board. A message will be sent to the Editor to this effect.

c. ACJS Today (Worley)

d. Report on Journals from Taylor and Francis. Matt Derbyshire and Allison Hill provided the Board with publishing reports on Justice Quarterly and Journal of Criminal Justice Education. Both journals are in good shape and performing well. Derbyshire and Hill also reported on the continuing implications for publishers and scholarly organizations as well as emerging strategies in response.

One additional item discussed was regarding the expansion of links to each issue of ACJS Today such that they would be placed on other organizations' websites or distributed in a

mass email to all of the members of these organizations.. A motion to approve all of editorial and publisher's reports was made by Gordon and seconded by Montague. Motion carried unanimously.

17. Old Business

There was no other old business.

18. New Business

a. ACJS Policy Revisions (Barth)

1. ACJS Policy 101.02 – Revision of Policy on Division of Duties between Association Manager, Executive Director, Treasurer, and President
2. ACJS Policy 301.01 – Revision of Policy on ACJS Awards
3. ACJS Policy 305.01 – Revision of Policy on Student Scholarship Fund
- 4.. ACJS Policy 306.01 – Revision of Policy on Ethics Committee Composition
5. ACJS Policy 400.02 – Revision of Policy on Academic Program Review Panels
6. ACJS Policy 801.01 – Revision of Policy on Local Arrangements Committee for Annual Meetings

These policy revisions were approved together unanimously by the Board on a motion made by Payne and seconded by Hemmens.

19. Farewell to Members Completing their Terms. Frank thanked outgoing Board members for their service and bid farewell to them on behalf of ACJS. The outgoing group includes Hemmens, Gordon, Miller and Smith.

20. Adjournment. The meeting adjourned following a motion made by Montague and seconded by Gordon.

Respectfully Submitted,
Prabha Unnithan
Secretary