

**MINUTES ACJS ANNUAL EXECUTIVE BOARD MEETING
FRIDAY, FEBRUARY 26, 2010
San Diego, California**

MEMBERS PRESENT: James Marquart, Melissa Barlow, Craig Hemmens, Janice Joseph, Roslyn Muraskin, Nicole Piquero, Denise Gosselin, John Worrall, L. Edward Day, Lee Ross, Ken Novak, Willard Oliver, David G. Mueller

OTHERS PRESENT: Cathy Barth (ACJS Association Manager), Mittie Southerland (ACJS Director)

ABSENT: Marilyn Chandler-Ford

I.

1. Welcome and Introduction
 - a. The meeting was called to order at 2:00 pm
 - b. Introduction of new Board members
2. Motion to suspend agenda by Nicole Piquero, Denise Gosselin seconded. Motion passed 12 – 0.

Executive Session: Craig Hemmens moved to meet in Executive Session regarding letter about Editor of Justice Quarterly. The motion was seconded by Ken Novack. The motion passed 12 – 0. Executive Director was requested to remain in room.

Barth left room

Executive Session

II. Discussion about choosing of Editor of Justice Quarterly

A motion was made to move out of Executive Session by Ken Novak and seconded by Janice Joseph. Motion passed 12 – 0.

Barth returned to the room

1. A motion was made by Craig Hemmens and seconded by Ken Novak to amend Policy Number 700.01 (Effective Date: August 28,1999) by adding the following statement to part V as item E as follows: "In the event the Executive Board does not accept a recommendation of the Selection committee, an ad hoc committee consisting of four board members will be appointed to craft a letter detailing the logic for the Board's decision. The letter will be 1) written only at the formal request of an individual not selected, 2) subject to Board approval, and 3) pursuant to such approval will be shared with the individual making the request. The motion passed 10 -0-2 (abstentions: Hemmens and Novak).

Policy 700.01 IV.D currently states: "Following the vote, it is the chairperson's responsibility to" "Notify each candidate and the Executive Board of the committee's recommendation with the clear caveat that this recommendation is advisory to the ACJS Executive Board and potentially subject to change."

John Worrall made the motion to amend 01 IV.D.1 by striking the words "each candidate" (see underlined words above), Craig Hemmens seconded the motion. The motion passed 10-0-2 (with two abstentions: Hemmens and Worrall).

2. A motion was made by Craig Hemmens, seconded by Willard Oliver that the Board draft a letter responding to Mitch Miller's oral request for the reason for the Board's decision to not select him as editor of Justice Quarterly and that this be done as quickly as possible with the Board voting electronically, and the Board will waive the time restrictions voting electronically for this time only. The motion carried 10-0-2 (abstentions: Hemmens and Worrall).
3. A motion made by Craig Hemmens and seconded by Willard Oliver that the Board draft a letter responding to Mitch Miller's oral all inquiries regarding the editorship of the Justice Quarterly be forwarded by email to the President, James Marquart for his response with a copy being sent to Mittie Southerland. The motion carried with two abstentions, Craig Hemmens and Willard Oliver.
4. A motion was made by Craig Hemmens and seconded by Willard Oliver that all inquiries regarding the editorship of Justice Quarterly shall be forwarded by mail to the President, James Marquart for his response with a copy being sent to Mittie Southerland. The motion carried 10-0-2 (abstentions: Hemmens and Oliver).

III. Agenda

1. A motion was made by Lee Ross and seconded by Ken Novak to approve the Agenda. The motion was passed with two abstentions.

IV. Approval of Minutes

There were no minutes to approve.

V. President's Report (Marquart)

- a. We have taken up a number of questions regarding transparency and steps have been taken to take care of these questions.**
- b. We are continuing to work on our next meeting in Toronto.**
- c. We are getting the vendors to come to our meeting in Toronto.**

There was a motion to accept the President's report by Denise Gosselin with a second by Craig Hemmens. The motion passed 12-0-0.

VI: First Vice President's Report (Barlow)

- a. Melissa spoke about her Program chairperson for the 2012 conference in New York, Heather Pfeifer of University of Baltimore. They are excited about the theme for this conference, "Sustainable Justice". There will be special panels related to the theme.**
- b. There were a ton of responses regarding the call for committee volunteers.**

A motion was made by Nicole Piquero to accept the First Vice President's report with a second by Lee Ross. The motion passed 12 -0-0.

VII. Second Vice President's Report (Hemmens)

- a. Craig Hemmens indicated that he is in the process of filling all committee spots.**
- b. Lorenzo Boyd will be Program Chair for the conference of 2013**
- c. They are currently working on the theme for this conference. It will be the 50th anniversary of ACJS and his meeting will be in Dallas.**

A motion was made by Ken Novak to accept the Second Vice President's report with a second Roslyn Muraskin. The motion passed 12-0-0.

VIII. Past President's Report (Joseph)

- a. Janice indicated that she was tying up all loose ends and all else was fine. She is working to put the Nominations and Elections Committee together for Board approval.**

A motion was made by Craig Hemmens to accept the immediate Past President's report with a second by Melissa Barlow . The motion passed 12-0-0.

IX. Treasurer's Report

- a. Marilyn Chandler Ford (Treasurer) was absent from meeting due to the death of her father, but the Treasurer's report was the same as Tuesday's report (refer back to minutes that Nicole Piquero took at that time).

X. Secretary's Report

There was no report.

XI. Section Reports

See section reports attached.

- a. Edward Day discussed the request by the Corrections' Section to establish a Facebook page for the Section.
- b. Craig Hemmens made to motion to allow the Corrections' Section to establish a Facebook page and Janice Joseph seconded the motion. A motion passed 12-0-0.

XII. Executive Director's Report (Southerland)

- a. There was a discussion regarding the Raben Group report that was provided by email to the Board on Wednesday night. Mittie Southerland met with Todd Clear, Past President of ASC and Richard Rosenfeld, President of ASC. Raben Group represents both ACJS and ASC on issues of federal policy and programming. As soon as we negotiate the 2010-2011 contract for the Raben Group, the Board will be sent the proposed contract for its review and then for approval/rejection.
- b. The contract for the Toronto conference is set. The last contract to be reviewed is the New York contract. As soon as that contract is revised, we will begin site selection for 2015-2017.
- c. Mittie thanked Janice Joseph for all her support.

A motion was made by John Worrall and seconded by Lee Ross to accept the report of the Executive Director. The motion carried 12-0-0.

XIII. Association Manager's Report (Barth)

- a. The meeting in San Diego is going very well from her perspective.
- b. We have as of this report 1670 paid participants at San Diego meeting, as compared to 1710 that we had in Boston. This is either the second or third highest attended conference. There was applause for a job well done. Cathy Barth indicated her appreciation for Janice Joseph and all the work that has been done.

- c. **Mittie informed the Board that ACJS has picked up over 100% of our room block. This is highly unusual in the current economic situation.**
- d. **The Junior Faculty workshop by Sage was a hit. It allowed for a great networking opportunity. It was pointed out that we appreciate the fact that Sage works very well with ACJS and it is much appreciated. Some of the monies collected were from the authors who donate their monies along with Sage.**

Lee Ross made a motion to accept the report, with Dave Mueller seconded. The motion passed 12-0-0.

XIV. Program Report

- a. **The oral report from Wilson Palacios, Program Chair through Mittie Southerland was that he had received very positive feedback regarding the conference. There were some participants who thought that the forms used at the sessions would be used for purposes of not allowing them to participate at future conferences for failure to show up, but this is not so. It was suggested that we continue to distribute forms prior to the conference in the same way it was done this year. We will develop a way to facilitate participant's communication with the panel chair and other panelists perhaps by posting the participant's directory on the website for a short time prior to the conference.**
- b. **There is great effort not to have sections at the same time, so that there is no competition between sections so that everyone can participate in those sessions that they wish. We have to identify each section, and arrange section meetings so there is not conflict. Cathy Barth does put the sections on a spread sheet in order to alleviate any two sections having sessions at the same time. Sections that want a panel time frame should submit the complete panel and note that it is a Sections sponsored Panel and the time and day they want the panel scheduled and if they want it scheduled without other panels for their section offered at the same time.**

A motion by Ken Novak to accept Wilson's report and seconded by Nicole Piquero was made. The motion passed 12-0-0.

XV. Committee Reports

- a. **There was a motion made by Lee Ross to accept all committee reports and seconded by Janice Joseph. The motion was voted upon and passed.**

XVI. Regional Reports

- a. **L. Edward Day (Northeast) stated that the Director of the Secretariat resigned from the Northeast Region, and there was a need to relocated the Secretariat.**

A motion was made by Denise Gosselin and seconded by Craig Hemmens to accept the report by Region I. The motion was voted upon and passed.

- b. There was discussion about a successful ice cream social. Suggestion was made that perhaps all the Regions could get together and sponsor something like an ice cream social together.
- c. Lee Ross (Southern) stated that their region was interested in what the National Office could do for their Region. Janice Joseph asked that there should be put into writing what it is that the Region was asking for. Monies that are collected for ACJS are for the members as a whole. John Worrall indicated that we need to convey the message to the Regional Sections that there is no co-mingling of funds allowed.
- d. Policy must be explained to all regions. Ken Novak will draft a letter explaining the policies to the regions.

A motion was made by Willard Oliver to accept the report of the Southern region, with David Mueller seconding the motion. A vote was taken and the motion was passed unanimously.

- e. Ken Novak (Midwest) indicated that Lexus Nexus has released the Midwest from their journal contract and that they would either go to Sage or another published. Eric Lambert has taken the initiative on this matter.

A motion was made by Nicole Piquero to accept the report of the Midwest Section and Dave Mueller seconded the motion. A vote was taken and the motion passed 11-0-0 with one absent. Lee Ross had stepped out of the room.

- f. Willard Oliver (Southwest) reported that the only complaint regarding the conference was some musty rooms. But that was rectified.
- g. It was pointed out that there are those individuals who appear at the conference but who are not registered, therefore there are people who do not know each other for their failure to register. This is hard to fix. We currently publicize that only those individuals who register for the conference are allowed to participate. There was discussion of whether or not to post a list of registrants on the website. If we know those who did not register, we could send them a bill.

Ken Novak made a motion to accept the report of the Southwest region, with Lee Ross seconding the motion. The motion was passed 12-0-0.

- h. David Mueller (Western) indicated there was no new business.
Ken Novak made a motion to accept the report of the Western region, with Willard Oliver seconding the motion. The motion passed 12-0-0.

XVII. Section Reports

- a. A motion was made by Craig Hemmens and seconded by Ken Novak to approve the budget of the International Section. The motion passed 12-0-0.

- b. Three sections (Community College, Critical Criminal Justice and Law & Public Policy) will be put on probation for failure to provide the Board with a 2010-211 proposed budget. Nicole Piquero will inform them as such. Melissa Barlow made a motion to put these sections on probation. The motion was seconded by Craig Hemmens. A vote was taken on the motion and was passed 12-0-0/

XVIII. Editor's Report

- a. Richard Tewksbury (current editor of Justice Quarterly) was shocked about the new policies regarding the fact that when an editor leaves the editorial board leaves as well. This was to be put under New Business.

XVIX. Old Business

- a. The only old business concerned a complaint by the International Section regarding the explanation of the appointment of the NGO officer representative from ACJS. Hemmens and Novak reported that they attended the International Section meeting as planned and provided the explanation of the current process and the goal of ACJS to have someone in the position for one year renewable appointments for at least a four year term. The current NGO representative, , is Janice Joseph. The Section seemed pleased with the response of the Hemmens and Novak report. They also informed the Section that ACJS provides funding for only one conference per year for the NGO. All other travel is provided by the representatives. The NGO is expected to attend the New York meetings and the annual meeting in Vienna.

There being no other old business.

XX. New Business

- a. Jim Marquart is working with Peter Wood (Eastern Michigan University) to put together the membership of an ad hoc policy committee discussed by the Board and approved at the Tuesday Board Meeting as part of the Executive Director's report. Peter Wood will chair the ad Hoc committee.
- b. ACJS needs to appoint a representative to the Corrections working group. We need to check with Wes Johnson who will be doing this. At the Tuesday Board meeting, Wes Johnson was asked to find someone from the Corrections Section to perform this function or he volunteer to serve if no one else was interested.

- c. A sub- committee of the Membership Committee has completed a report that will be sent to the Board when received.
- d. Janice Joseph reported that Rosemary Barberi from John Jay is attending the Congress meeting in Brazil as part of the ACJS panel, but she is not being provided and has not requested any funding from ACJS since she was a member of the selection committee.

Policies Related to Journals. In July 2009, the ACJS Executive Board approved changes recommended by the ad Hoc Journal Policies Committee. The new policy was posted on the ACJS website as part of the JQ Editor Solicitation in August 2009. Policy No 700.02, "The term of the deputy editors and the book review editor run concurrently with the term of the editor." Section I states: Associate editors (editorial advisory board members) are appointed for three-year terms. The entire editorial board changes with the editor, and remains in place, for the entirety of the editor's term of office.

- e. When making the appointment in Fall 2009, the outgoing JQ Editor did not communicate these policies to his editorial board. The new editor Cassia Spohn will look at any of the individuals remaining on the editorial board, and will decide whether these individuals will continue. It was the editor's role (Tewksbury) to have notified all those who served under him regarding the new policy. However we have to look to the date when the new policies were to take effect. July 24, 2009.

Cathy Barth left the room at 4:05 pm

- f. Craig Hemmens offered an amendment to Policy 700.01 to add the following as section VI:

VI . Vacancy in Journal Editor Position

In the event of a vacancy in the position of an ACJS Editorship, the Executive Board of the ACJS has the authority to appoint an Interim Editor up to the expiration of the existing term. In all cases where possible, the outgoing editor shall ensure an orderly transfer. The motion was seconded by Willard Oliver. The motion was passed 12-0-0.

- g. President James Marquart will draft a letter regarding those who currently serve on the Editorial Board of the Justice Quarterly that there are five people who are to fulfill the remainder of their term, if they so choose. Additionally, the individuals who were approved in September 2009 to serve a one-year term for 2010 will be so notified.**

- h. The motion was made by Craig Hemmens and seconded by Denise Gosselin that the JQ Editorial Board members whose terms end in 2011 will remain on the Editorial Board since they had been approved for a three year term before the change to the police in July 209. The motion passed 12-0-0.**

XXI. Adjourn

A motion was made by Ken Novak to adjourn. Denise Gosselin seconded the motion and the meeting was adjourned at 4:45 pm.

Respectfully submitted,

Roslyn Muraskin, Secretary

