

**ACJS ANNUAL BOARD MEETING
TUESDAY, MARCH 1, 2011
TORONTO, CANADA**

MEMBERS PRESENT: James Marquart, Melissa Barlow, Craig Hemmens, Janice Joseph, John Worrall, Kenneth Novak, L. Edward Day, Willard Oliver, David Owens (Proxy given to Owens by Ford), Nicole Leeper Piquero, Denise Kindschi Gosselin, Roslyn Muraskin, David Mueller

OTHERS PRESENT: Cathy Barth (ACJS Association Manager)

ABSENT: Marilyn Chandler Ford, Lee E. Ross, Mittie D. Southerland (Executive Director)

Agenda Item I: WELCOME AND INTRODUCTIONS by President James Marquart

- a. Continental Breakfast
- b. The meeting was called to order at 8:30
- c. President Marquart gave thanks to Cathy Barth and everyone to taking charge in Mittie Southerland's absence
- d. Thanks to hosts in Toronto

Agenda Item II: Review of Agenda:

Additions to Agenda:

- a. 10:30 AM: the Journal Report from Taylor and Francis (XVI.e.)
- b. Item XIII.v.: Criminology and Criminal Justice Policy Coalition Report (Barlow)
- c. Review of Policies to go under Old Business
- d. Old Business: National Office carpeting/painting
- e. Old Business: Journal editors extension
- f. New Business: Affirmative Action Committee Appointment
- g. New Business: Tax-exemption status of Regional Organizations
- h. New Business: EBSCO agreement with Police Forum
- i. New Business: ARC Chair Stipend
- j. New Business: ACJS Travel Monies

Agenda Item III: Approval of Minutes

A motion was made by Nicole Piquero to approve the minutes of the meeting in San Diego with one correction (spelling John Winterdyk correctly). John Worrall seconded the motion. The motion passed with all in favor. A motion was made by Willard Oliver to approve the minutes of the mid-year meeting with one correction (spelling Joycelyn Pollock correctly). The motion was seconded by Nicole Piquero. The motion passed with all in favor and one abstention, Nicole Piquero.

Agenda Item IV: President's Report (Marquart)

A motion was made by Denise Gosselin and seconded by Janice Joseph to accept the President's Report. The motion passed with all in favor and one abstention, James Marquart.

Agenda Item V: 1st Vice President's Report (Melissa Barlow)

Melissa Barlow added to her report that there are contracts under review for conference sites for 2015 in Orlando, Florida; for 2016 in Kansas City, Mo.; and for 2017 Denver, Colorado. Kansas City and Denver meetings will be held at the end of March which is a change from previous years. A survey will go out to all members asking for suggestions of places to hold future meetings. Willard Oliver made a motion to accept the First Vice President's Report and Ken Novak seconded the motion. The motion passed with all in favor and one abstention, Melissa Barlow.

Agenda Item VI: 2nd Vice President's Report (Craig Hemmens)

A motion was made by Denise Gosselin and seconded by Nicole Piquero to approve the 2nd Vice President's report. The motion passed with all in favor and one abstention, Craig Hemmens.

Agenda Item VII: Immediate Past President's Report (Joseph)

A motion was made by Craig Hemmens to approve the Immediate Past President's report. Ken Novak seconded the motion. The motion passed with all in favor and one abstention, Janice Joseph.

Agenda Item VIII: Treasurer's Report (David Owens, acting for Marilyn Chandler Ford)

A motion was made by Melissa Barlow to approve the report of the Treasurer. Denise Gosselin seconded the motion. The motion passed with all in favor and one abstention, David Owens.

Agenda Item IX: Secretary's Report (Muraskin)

A motion was made by Willard Oliver to approve the Secretary's report. Denise Gosselin seconded the motion. The motion passed with all in favor and one abstention, Roslyn Muraskin.

Agenda Item X: Executive Director's Report (Southerland given by Cathy Barth)

Agenda Item XI: Association Manager's Report (Barth)

Cathy Barth indicated that the registration for this meeting was down due to lack of travel monies for international travel as part of the reason. The full numbers will not be known until after the meeting. A motion was made by Janice Joseph and seconded by David Mueller to accept the Executive Director Report and Association Manager Report. The motion passed with all in favor.

Agenda Item XII: Program Report on 2011 Annual Meeting (Leanne Alarid, Program Director)
A motion was made by Craig Hemmens to accept the Program Report. John Worrall seconded the motion. The motion passed with all in favor.

Agenda Item XIII: Committee Reports

Ken Novak made the motion that the Board go into Executive Session for the Academic Review Report. Nicole Piquero seconded the motion. The motion passed with all in favor. Cathy Barth and Janice Joseph left the room.

Agenda Item XIII.a.: Academic Review (Albanese)

Nicole Piquero made a motion to come out of executive session. John Worrall seconded the motion. The motion passed with all in favor. Janice Joseph and Cathy Barth returned to the meeting. Craig Hemmens made the motion to accept the recommendation of the Academic Review Committee that Richard Stockton College Master's program be certified. Nicole Piquero seconded the motion. The motion passed with all in favor. Janice Joseph abstained.

Agenda Item XIII.b.: Affirmative Action (Anderson)

There was no report submitted by the Chair, James Anderson.

Agenda Item XIII.c.: Assessment (Moriarty)

The workshop that had been planned by the Assessment Committee was canceled due to lack of interest. Craig Hemmens made a motion to accept the report of the Assessment Committee. Denise Gosselin seconded the motion. The motion passed with all in favor.

Agenda Item XIII.d.: Awards (Damphousse)

It was moved by Melissa Barlow as a change in Policy 301.01.VIII. that members who serve on the ACJS Awards Committee be eligible for awards other than the award determined by the sub-committee on which they serve. Craig Hemmens seconded the motion. The motion passed with all in favor. Policy will be drafted for final Board approval.

Agenda Item XIII.e.: Budget, Finance and Audit (Hemmens)

A motion was made by Willard Oliver to accept the report of the Budget, Finance and Audit (BFA) committee. Nicole Piquero seconded the motion. The motion passed with all in favor. Craig Hemmens abstained.

There was discussion regarding fees for exhibitors and whether they should be raised for the next annual meeting in New York. The discussion was set aside until Friday so that Cathy Barth will find out what ASC charged exhibitors for their Washington, D.C. conference.

In the BFA report it was noted that it is required that our funds be placed in four star banking institutions or lower with Board approval. There being fewer and fewer four star institutions, Melissa Barlow made a motion that our funds be allowed to be placed in three star banking institutions or lower with Board Approval. Janice Joseph seconded the motion. The motion passed with all in favor.

BFA no longer needed in January to allow Tellers to meet along with BFA to count the votes for the National Board elections, as elections are now conducted online. Dave Owens made a motion that BFA be asked to hold their meeting on the Monday before the annual meeting at the conference location. Nicole Piquero seconded the motion. The motion passed with all in favor.

A motion was made by Denise Gosselin to approve Barlow's budget for 2011-2012. Janice Joseph seconded the motion. The motion passed with all in favor. Barlow abstained.

There was discussion regarding the agreement we have with Taylor & Francis that when we go online with the Journal there will be a savings of \$80,000.00, with \$40,000 going back to ACJS. Marquart and Hemmens will meet with Taylor & Francis to see if a better deal can be made.

There will also be a discussion with Taylor & Francis about their special issues being published in book form. There will be further discussion as to whether royalty monies should go to ACJS, editor, contributing authors, or some other arrangement.

The BFA Committee report notes that the committee reviewed the proposal that ACJS Historian be added to the Executive Board as a non-voting member and decided that BFA would not recommend that the Executive Board add ACJS Historian as a position on the Board.

Agenda Item XIII.f.: Constitution and By-Laws (Vieraitis)

Nicole Piquero made a motion to accept the report of the Constitution and By-Laws report. John Worrall seconded the motion. The motion passed with all in favor.

Agenda Item XVI.e.: Report on Journals from Taylor and Francis

The Board moved this item in the agenda to hear from the Editor, Matthew Derbyshire and Laura from Taylor & Francis. ACJS has gone from four to six issues for *Justice Quarterly*. The majority of members of ACJS are receiving the journal online. T&F only needs to publish 250 hard copies. Matthew and Laura discussed the ways in which enhancing online availability/usage increases overall access to and use of the journals. One of the ways to judge how well a journal is doing is by measuring the impact factor, and how many members go online as well as others who turn to the journals. Members are encouraged to use online. Routledge sees a 10% increase in use of journals as a result of online access. To get students to use the articles in the journals, institutions are encouraged to subscribe to the journals.

Agenda Item XIII.u.: NGO report (taken out of order) (Joseph)

Janice Joseph asked to create an advertisement to recruit an individual to represent ACJS at the meetings at the United Nations on a voluntary basis as a youth representative. Nicole Piquero made the motion to create such an advertisement. Denise Gosselin seconded the motion. The motion passed with everyone voting in favor.

Agenda Item XIII.g.: Membership (Rodriguez)

After discussion of the Committee's recommendation that the membership form be modified to collect demographic information (age, race, gender), Willard Oliver made a motion to **not** modify the membership form as recommended. Ken Novak seconded the motion. The motion passed with everyone voting in favor. Denise Gosselin abstained.

Agenda Item XIII.h.: Publications (Alpert)

Craig Hemmens made a motion to accept the report of the Publications committee. Nicole Piquero seconded the motion. The motion passed with everyone voting in favor.

Agenda Item XIII.i.: Student Affairs (Blackburn)

A motion was made by Craig Hemmens to accept the Student Affairs report. John Worrall seconded the motion. The motion passed with everyone voting in favor.

Agenda Item XIII.j.: Ethics (Morris)

Craig Hemmens made a motion to accept the report of the Ethics committee. Janice Joseph seconded the motion. The motion passed with everyone voting in favor.

Agenda Item XIII.k.: Nominations & Elections (Joseph)

See Tellers Committee Report

Agenda XIII.l.: Tellers Committee (Bennett)

A motion was made by Craig Hemmens to accept both the nominations and Tellers Committee report. The motion was seconded by Denise Gosselin. The motion passed with everyone voting in favor.

Agenda Item XIII.m.: *Journal of Criminal Justice Education* Editor Search Committee (Hemmens)

There were three applicants and two finalists. The recommendation of the committee was that George Higgins be appointed as Editor of the Journal (both finalists were good applicants). David Mueller made a motion to accept the recommendation of the search committee. Janice Joseph seconded the motion. The motion passed with everyone in favor. Craig Hemmens abstained.

Agenda Item XIII.n.: *ACJS Today* Search Committee (Novak)

Robert Worley is the recommendation of the committee. The motion to accept was properly moved and seconded. The motion passed with everyone in favor. There were three abstentions: Ken Novak, Roslyn Muraskin, and Nicole Piquero.

Agenda Item XIII.o.: Ad Hoc Committee on National Criminal Justice Month (Burns)

Janice Joseph moved to accept the report of the Ad Hoc Committee on National Criminal Justice Month. Denise Gosselin seconded the motion. The motion passed with everyone in favor.

Agenda Item XIII.p.: Ad Hoc Committee ACJS Historian (Oliver)

The Historian will maintain the institutional memory. The motion to accept was properly moved and seconded. The motion passed with everyone in favor. Willard Oliver abstained.

It was suggested that this be a three year term appointed by the Board after an open application process, subject to renewal. There was discussion as to whether a policy change was required. . Craig Hemmens made a motion to accept this recommendation. Nicole Piquero seconded the motion. The motion passed with everyone in favor.

The report asked that the Historian be a Board member. This was not recommended by the BFA Committee and was voted upon above.

Agenda Item XIII.q.: ACJS Policy Review Committee (Piquero)

The motion to accept was properly moved and seconded. The motion passed with everyone in favor. Nicole Piquero abstained.

Agenda Item XIII.r.: Employment Exchange Committee (Ruiz)

Janice Joseph made a motion to accept the report of the Employment Exchange Committee and David Owens seconded the motion. The motion passed with everyone in favor.

Agenda Item XIII.s.: ACJS Outstanding Mentor Award (Joseph)

Denise Gosselin made a motion to accept a new policy that the ACJS Outstanding Mentor Award be an ACJS Award, added to Policy 301.01. Also, the motion included accepting a new policy, 301.06, entitled “ACJS Outstanding Mentor Awards” detailing how the award is managed. Melissa Barlow seconded the motion. The motion passed with everyone in favor. There were two abstentions: Janice Joseph and Craig Hemmens.

Agenda Item XIII.t.: ACJS Public Policy Committee (Wood)

David Mueller made a motion to accept the report of the Public Policy Committee and to ask the Committee to further examine and refine the Expert Directory criteria and add a disclaimer to the

application regarding speaking on behalf of ACJS. Willard Oliver seconded the motion. The motion passed with everyone in favor. Janice Joseph abstained.

Agenda Item XIII.v.: Addition to Agenda: Criminology and Criminal Justice Policy Coalition (Barlow)

Melissa Barlow gave a verbal report on the activities of the Criminology and Criminal Justice Policy Coalition. Barlow noted that the Coalition is planning a Congressional Briefing to be held in March. The motion to accept this report was made by Ed Day and seconded by Janice Joseph. The motion passed with everyone in favor. Melissa Barlow abstained.

Agenda Items XIV: Region Reports (No action items for Board in the Region Reports)

Nicole Piquero moved to accept all region reports. Janice Joseph seconded the motion. The motion passed with everyone in favor.

BREAK FOR LUNCH

Agenda Item XV.a.: Community College Section (Nielsen)

Denise Gosselin moved to approve the report of the Community College Section. Willard Oliver seconded the motion. The motion passed with everyone in favor.

Agenda Item XV.b.: Corrections Section (Swanson)

Ken Novak made a motion to accept the report of the section on Corrections with the correction that they have a table not a booth. Craig Hemmens seconded the motion. The motion passed with everyone in favor.

Agenda Item XV.c.: Critical Criminal Justice Section (Bohm)

Nicole Piquero made a motion to place the Critical Criminal Justice section on probation, because the section failed to submit a final budget. Craig Hemmens seconded the motion. The motion passed with everyone in favor.

Agenda Item XV.d.: Law and Public Policy (Zalman)

Denise Gosselin made a motion to accept the report of the Law and Public Policy Section. Ken Novak seconded the motion. The motion passed with everyone in favor.

Agenda Item XV.e.: International (Nasheri)

Janice Joseph made a motion to accept the report of the International section. David Owens seconded the motion. The motion passed with everyone in favor.

It was noted by Cathy Barth that the International Section journal is not available to section members as stated in the report. Sage is the publisher; however the journal has not yet been distributed to the section. Also noted is that their elections are being held electronically. Cathy

Barth and Craig Hemmens will speak to the publisher. The section website has not been updated in two years. Website item will be addressed in the meeting with Section chairs to be held Wednesday, March 2, with Barth and Hemmens.

Agenda Item XV.f.: Juvenile Justice (Hutchinson)

A motion was made by Craig Hemmens to accept the report on the Juvenile Justice Section. Nicole Piquero seconded the motion. The motion passed with everyone in favor.

Agenda Item XV.g.: Minorities and Women (Heath-Thornton)

A motion was made by Craig Hemmens to place the Minorities and Women's Section on probation for failure to submit a proper budget. Janice Joseph seconded the motion. The motion passed with everyone in favor.

Agenda Item XV.h.: Police (Garner)

A motion was made by Willard Oliver to accept the report by the Police Section. David Mueller seconded the motion. The motion passed with everyone in favor.

Agenda Item XV.i.: Restorative and Community Justice (Gilbert)

Nicole Piquero made a motion to place the Restorative and Community Justice section on probation for failure to submit a budget. Willard Oliver seconded the motion. The motion passed with everyone in favor.

Agenda Item XV.j.: Security and Crime Prevention (Mathews)

Nicole Piquero made a motion to place the Security and Crime Prevention Section on probation for failure to submit a budget. Ed Day seconded the motion. The motion passed, all in favor.

Agenda Item XV.k.: Victimology (Jerin)

Nicole Piquero made a motion to place the Victimology section on probation for failure to submit a budget. Willard Oliver seconded the motion. The motion passed with all in favor.

Agenda Item XVI.a.: *Justice Quarterly* Editor (Spohn)

One action item in the *Justice Quarterly* Editor's report was a proposal to have a special issue, which would include a call for papers and peer review. It was noted in discussion that Spohn had included the special issue concept as part of her original proposal to become *JQ* Editor. Ed Day made a motion to accept the request of *Justice Quarterly* to have a special issue. Denise Gosselin seconded the motion. The motion passed with all in favor.

Agenda Item XVI.b.: *Journal of Criminal Justice Education* Editor (Schreck)

Craig Hemmens moved to accept the *JCJE* Editor's report. Ken Novak seconded the motion. The motion passed with everyone in favor.

Agenda Item XVI.c.: *ACJS Today* Editor (Madden)

Nicole Piquero moved to accept the *ACJS Today* Editor's report. Denise Gosselin seconded the motion. The motion passed with everyone in favor.

Agenda Item XVI.d.: *ACJS Now* Editor (Worley)

Willard Oliver moved to accept the *ACJS Now* Editor's report. Ed Day seconded the motion. The motion passed with everyone in favor.

Agenda Item XVII: Old Business

1. Revised Policy # 300.01: Ed Day moved to accept the proposed revised policy. David Owens seconded the motion. The motion passed with everyone in favor.
2. Revised Policy #300.02: Craig Hemmens made a motion to accept the revised policy. Ken Novak seconded the motion. The motion passed with everyone in favor.
3. Revised Policies 500.02 and 503.02; Deletion of Policy 503.03: Craig Hemmens made a motion to accept the revised policies and delete Policy 503.03. David Mueller seconded the motion. The motion passed with everyone in favor.
4. Revised Policy #801.01: Craig Hemmens made a motion to accept the revised policy. Nicole Piquero seconded the motion. The motion passed with everyone in favor.
5. Denise Gosselin recommended that the National Office carpet be replaced and that the National Office be painted. Cathy Barth will get bids but may need to wait until meeting is over and we know our finances better.
6. Marquart proposed that, if a person is doing well as a journal editor for three years, we provide for an extension of an additional two years. Nicole Piquero moved that we put into place a new policy allowing that, after the end of three years as editor of one of the journals, an editor can be reappointed for another two years with Board approval. After discussion, the motion was rescinded by Piquero in favor of referring the matter to the Publications Committee, for further discussion at the mid-year meeting.

Agenda Item XVIII: New Business

1. Melissa Barlow asked that Lorna Grant be appointed to the Affirmative Action Committee. Nicole Piquero moved that Lorna Grant be added to the 2011-2012 Affirmative Action Committee. Denise Gosselin seconded the motion. The motion passed with everyone in favor. Melissa Barlow abstained.

2. Willard Oliver brought to the Board a request from a regional organization to have ACJS include the regional organizations under the ACJS federal tax-exempt number. As the regions are not part of ACJS but independent entities, this cannot be justified. Ken Novak moved to charge the Regional Trustees with going to their regions with the relevant ACJS policies and association policies regarding budgets and to have them make recommendations for revisions to ACJS Board. Willard Oliver seconded the motion. The motion passed with everyone in favor.
3. A motion was made by Denise Gosselin to accept the agreement made between EBSCO Publishing and ACJS with regard to “disseminate the Content of the Publications” onto the Internet for the *Police Forum*. Janice Joseph seconded the motion. The motion passed with everyone in favor.
4. At BFA it was noted that the ARC Chair receives a yearly \$2,500 stipend for coordination of certification activities. A question regarding whether the time and effort involved in serving as ARC Chair currently justifies the \$2,500 stipend. No motions were made, as the Board wanted to assess the current workload of the Committee and the Chair before moving forward on this issue.
5. Ed Day made a motion that if a person is asked to travel to represent ACJS on behalf of the President, the President must approve in writing such travel and monies to be provided for the travel. The written confirmation will be forwarded to the National Office for the files. Nicole Piquero seconded the motion. The motion passed with everyone in favor.
6. Mid-year meeting: Time and place to be decided. Cathy Barth will work on it.

Ken Novak made a motion to adjourn the meeting. Willard Oliver seconded the motion. The meeting was adjourned at 1:30 PM.

Respectfully submitted,

Roslyn Muraskin, Secretary