

**ACJS Executive Board Meeting
Toronto, Ontario, Canada
March 4, 2011
2:00 PM – 4:45 PM**

**Present: Melissa Barlow, President
Craig Hemmens, First Vice President
James Frank, Second Vice President
James W. Marquart, Immediate Past President
David Owens, Treasurer
Roslyn Muraskin, Secretary
Denise Kindschi Gosselin, Trustee-at-Large
Nicole Leeper Piquero, Trustee-at-Large
Jill Gordon, Trustee-at-Large
L. Edward Day, Region One Trustee
Alexis Miller, Region Two Trustee
Brad Smith, Region Three Trustee
Willard Oliver, Region Four Trustee
David Mueller, Region Five Trustee**

Others Present: Cathy Barth, Association Manager

Absent: Mittie Southerland, Executive Director

- I. Welcome, Congratulations to New Board Members, and Introductions (Barlow)**
- II. A motion to review the agenda was made by Willard Oliver. Nicole Piquero seconded the motion. Motion passed with all in favor.**
- III. President's Report (Barlow):
Since Tuesday, Barlow has met with all Standing Committee Chairs and she gave charges to these Committees.**

Barlow noted that most of the Committee meetings were not well attended.

Barlow has a list of all approved committee members but first Cathy Barth will check to ensure that all Committee members are ACJS members in good standing.

Program Committee – Barlow spoke of the resignation of Elizabeth Mustaine (Research Showcase). Lorenzo Boyd will take over this area in his role as Deputy Chair.

Policy for appointment of Standing Committee Chairs (at mid-year) and Standing Committee members (at the annual meeting) was explained to James Frank, Second Vice-President.

Memberships are checked once a year by the National Office again ensuring that all who participate in all Committees are in fact ACJS members in good standing.

Barlow is making plans for ACJS representation at regional meetings and at international conferences.

The motion accept was properly moved and seconded. The motion passed with all in favor and one abstention (Barlow).

IV. First Vice President's Report (Hemmens):

There was a call for volunteers and the Program Committee will be well staffed for the 2013 meeting.

There was a meeting with section chairs along with Cathy Barth (ACJS Association Manager) at which there were 7 present. They were provided with explanations of policies re: budgets, their responsibilities, and other items of interest to the sections.

Hemmens will speak with section leadership next year along with Barth and Owens (Treasurer) at the New York Annual Meeting. Owens will email all section chairs inviting the entire executive boards to the section meeting.

It was noted that there is a new chair of the International Section.

A motion was made to accept the 1st Vice President's report by Willard Oliver. David Owens seconded the motion. The motion was passed with all in favor and one abstention (Hemmens).

V. Second Vice President's Report (Frank):

Frank is looking forward to working with everyone. A motion was made by Hemmens to accept the 2nd Vice President's report. Oliver seconded the motion. The motion was passed with all in favor and one abstention (Frank).

VI. Immediate Past President's Report (Marquart):

Marquart thanked everyone for their support and cooperation and special thanks to Cathy Barth for her support and hard work. Jim is looking forward to continuing to work with the Board.

A motion was made by Piquero to accept the report of the Past President. Gosselin seconded the motion. The motion was passed with all in favor with one abstention (Marquart).

- VIII. **Treasurer's Report (Owens):**
Owens looks forward to working with everyone.

A motion was made by Day to accept the Treasurer's report. Willard Oliver seconded the motion. The motion was passed with all in favor and one abstention (Owens).

- IX. **Secretary's Report (Muraskin):**
Muraskin referred to her written report with all things being good.

A motion was made by Gosselin to accept the report. Gordon seconded the motion. The motion was passed with all in favor and one abstention (Muraskin).

- X. **Association Manager's Report (Barth):**
It was reported that we had close to 1200 participants at the conference. Guest Room reservations were analyzed with onsite registrations and, as of Wednesday, we were close to our goal of 80% pick up. The meeting turned out fairly well.

Oliver made a motion to accept the report of the Association Manager. Gosselin seconded the motion. The motion was passed with all in favor.

- XI. **Program Report (Alarid, Chair):**
In Leanne's absence, it was noted that she was very pleased with the media coverage of the performance "Who is the Enemy?".

- XII. **Old Business**
Those sections that have been placed on probation for failure to present proper budget reports will be notified.

Section chairs will be encouraged to attend the annual meeting session with section representatives. Those section chairs who were present at this year's meeting were very pleased after the session.

Barth pointed out that Regional chairs need to join forces and go over policies of ACJS with their individual regions.

Congratulations to George Higgins, new editor of the *Journal of Criminal Justice Education*. Marquart will contact Rob Worley and the others who had applied for the position of editor of ACJS Today.

XIII. New Business

a. Liaisons were assigned to all Committees:

Academic Review: Frank

Affirmative Action: Muraskin

Assessment: Piquero

Awards: Mueller

Budget, Finance, and Audit: N/A

Constitution and By-Laws: Day

Ethics: Miller

Membership: Gosselin

Nominations and Elections: N/A

Program: Barlow

Publications: Gordon

Student Affairs: Oliver

b. Continuation of 2010-2011 Ad Hoc Committees (Barlow):

- 1. We want to continue with the Committee on National Criminal Justice Month. Ronald Burns will be reappointed to lead this effort. This should be put on website early in the Fall for a possible workshop at the Annual meeting.**
- 2. ACJS Historian: Oliver writing history and Piquero is writing policy regarding the duties of the Historian. Thus, there is no need to continue the ACJS Historian Committee.**
- 3. ACJS Policy Review Committee: Piquero recommended that all Board members look at policies that impact their positions and bring to the Board any questions/problems in order that there is a clear understanding of what each is to do. There is no need for a special ad hoc committee at this time.**
- 4. Employment Exchange: Jim Ruiz will coordinate through Hemmen's presidency.**
- 5. ACJS Outstanding Mentor Award – no longer ad hoc committee. This is now an award included in the Awards Committee.**
- 6. ACJS Public Policy Committee: Barlow noted that the Board needs to clarify the charge to this ad hoc committee if it is continued. The Board would like the committee to refine the plans for an Experts List and to explore whether this is a committee that should become a standing committee. Hemmens made a motion to reconstitute the ad hoc ACJS Public Policy committee. Gosselin seconded the motion. The motion passed with all in favor.**

c. Marquart and Hemmens met with Matthew Derbyshire, Editor with Routledge Taylor & Francis Group regarding monies paid to ACJS as the journal goes online. There will still be 250 hard copies printed and monies are to be split between ACJS and Routledge. No new members receive hard copies. There will be special edition books from the journals as well. Hemmens and Marquart will renegotiate with Routledge once the journal is online only. Hemmens made a motion to

accept the proposal by Routledge, Taylor & Francis Group. Piquero seconded the motion. The motion passed with all in favor.

- d. There was discussion regarding Journal Special Edition Books: Turning two special edition journals into two books, one on quantitative methods and the other on qualitative methods. There was discussion on the royalty percentage and to whom it should go. The percentage is 5%. It was noted that Derbyshire indicated this is the going rate but would hold further discussions with those in charge of the books at Routledge. Hemmens made a motion to accept the proposal to reprint the two special editions of the Journal and whatever royalties there are to be distributed to the current author(s) of the journal, but for the future the monies will remain with ACJS. Oliver seconded the motion. The motion failed by a vote of one yes, and the rest opposed. Oliver made a second motion that ACJS keep the royalty money. Marquart seconded the motion. The motion passed with all in favor. Hemmens made a motion to give contributors whose articles are published access to online copies instead of hard copies. Derbyshire also asks if we would change the practice of giving hardcopy reprints to contributors and to give online access instead, as other journals do. Hemmens made a motion to give authors access to online copies instead of hardcopies thereby amending the contract to provide online copies instead. Oliver seconded the motion. There was further discussion. The motion passed with a vote of 8 yes, 4 no, and 1 abstention (Day).
- e. Discussion of attendees who allegedly do not register for Annual Meeting (Barth): There was discussion that, at the 2012 Meeting, we institute a badge check at the Exhibit Hall and major food functions. A motion was made by Hemmens that we adopt a policy that requires all those attending the conference/functions/exhibit hall where food is served to carry proof of registration with them. Gosselin seconded the motion. The motion passed with all in favor. Hemmens made a motion to create an ad hoc committee to create procedures for this policy with David Owens and Jim Marquart being on the committee along with Barth. Day seconded the motion. The motion passed with all in favor.
- f. Under further new business, a motion was made by Ed Day to have all regional trustees formed into an ad hoc committee to review ACJS policy regarding the relationship between the regions and ACJS. Miller seconded the motion. The motion passed with all in favor. Ed Day will chair this committee.
- g. Owens indicated that Mittie Southerland, Executive Director, made a presentation at the New York State meeting of the Criminal Justice Educators of New York State (CJEANYS) regarding transfer policies prohibiting the transfer of non-academic credits, i.e., police academies. This new policy would prohibit SUNY schools from getting certified. Owens indicated we need dialog between SUNY and ARC.

- h. There was discussion with regard to not printing a hardcopy version of the ACJS meeting program and providing only online and/or on flash drives for attendees. Piquero pointed out that we do not have the ability to do it all online. Hemmens asked about the possibility to make it optional to provide either flash drive or hard copy. The costs of printing hard copies: \$10,000 to \$15,000 to print 1800 copies. Frank indicated that there will be those who still want hard copies. Owens noted that attendees should be given the choice of receiving a hardcopy program or a flash drive with the program on it. There was discussion of getting sponsors to do flash drives. Many variables are to be discussed. Barth needs to get cost estimates on flash drives for midyear meeting.**
- i. Based on a previous vote by the Board, ACJS representatives to the Criminology and Criminal Justice Policy Coalition include the President (Barlow), 1st Vice President (Hemmens), Executive Director (Southerland), and Chair of the Ad Hoc Public Policy Committee (Peter Wood). Barlow suggested that Jim Marquart continue to serve on the CCJPC until Mittie returns so that we will have four representatives on the Coalition. Marquart agreed.**
- j. Discussion of when and where Mid-Year meeting will be held (August early September): NYC, Dallas, Philadelphia, or Greenbelt are possibilities.**

A motion was made by Hemmens to adjourn. Piquero seconded the motion. The motion passed with all in favor. We adjourned at 4 PM.

Respectfully submitted,

Roslyn Muraskin, Secretary