

**ACJS Annual Board Meeting
Tuesday March 19, 2013
Sheraton Dallas Downtown Hotel Dallas TX**

MEMBERS PRESENT: Craig Hemmens, James Frank, Brian Payne, Melissa Barlow, David Owens, Jill Gordon, Nicole Leeper Piquero, Philip Reichel, Edward Day, Alexis Miller, Brad Smith, David Montague

OTHERS PRESENT: Cathy Barth (Executive Manager), Mary Stohr (Executive Director)

GUESTS:

New Executive Board Members: Heather Pfeifer, Brandon Applegate, Prabha Unnithan
Taylor & Francis: Matthew Derbyshire, and Laura Horton

I. Welcome and Introductions

The meeting was called to order at 8:30 am.

II. Review Agenda

A motion to approve the agenda was made by Piquero and seconded by Montague.
Motion passed with all in favor (11-0)

III. Approval of Midyear Board Meeting, August 26-27, 2012

A motion was made by Day and seconded by Barlow to approve the August Midyear Board Meeting minutes. The motion passed (10-0) with one abstention (Piquero).

NOTE: Minutes from the Tuesday March 2013 Executive Board meeting are not available.

IV. President's Report (Hemmens)

A motion to accept the President's report was made by Day and seconded by Gordon.
Motion passed with all in favor (11-0).

Discussion: Should ACJS continue to work with Experient on site selection, to go on our own, or open up the bid process to other companies?

A motion was made by Gordon and seconded by Frank to offer an open bid process for future hotel sites when the current contract with Experient has expired. Motion passed with all in favor (11-0).

A motion to revise Ethics Committee membership to exclude untenured faculty was made by Gordon and seconded by Barlow. Motion failed (0-11).

A motion to have an ACJS panel at the IACP conference in Fall 2013 and ACJS to cover all travel costs for panelists was made by Gordon and seconded by Barlow. Motion failed (2-9).

Discussion: Refer this proposal to the policing section.

A motion was made by Piquero and seconded by Gordon to accept the nominees for the nominations and elections committee (listed below) pending their current membership status. Motion passed with all in favor (11-0).

Alida Merlo, Indiana University of Pennsylvania (Region 1)
David May, Mississippi State University (Region 2)
Ken Novak, University of Missouri - Kansas City (Region 3)
Donna Vandiver, Texas State - San Marcos (Region 4)
Ricky Gutierrez, Cal State - Sacramento (Region 5)

V. 1st Vice President's Report (Frank)

A motion to accept the 1st Vice President's report was made by Gordon and seconded by Barlow. The motion passed (10-0) and one abstention (Frank).

A motion was made by Day and seconded by Owens to approve Barbara Peat as Deputy Chair of the Academic Review Committee and Harry Dammer as a new member to serve out the remainder of Ken Peak's term. The motion passed (10-0) with one abstention (Frank).

VI. 2nd Vice President's Report (Payne)

A motion to accept the 2nd Vice President's report was made by Gordon and seconded by Barlow. The motion passed (10-0) and one abstention (Payne).

Katrina Baum (NIJ) organized a roundtable but had to cancel the roundtable since her budget was cut. However, the partnership will continue.

VII. Immediate Past President's Report (Barlow)

A motion to accept the Immediate Past President's report was made by Gordon and seconded by Montague. Motion passed (10-0) and one abstention (Barlow).

VIII. Treasurer's Report (Owens)

A motion to accept the Treasurer's report was made by Piquero and seconded by Frank. The motion passed (10-0) and one abstention (Owens).

ACJS was notified by the auditor that a form dealing with our profit status was filed late with the IRS. The auditor admitted fault and has agreed to pay any fees that may arise because of the late submission.

IX. Secretary's Report (Hemmens)

No Secretary's report.

*** Break 9:35 - 9:51 (Payne not present) ***

X. Executive Director's Report (Stohr)

A motion to accept the Executive Director's report was made by Montague and seconded by Gordon. Motion passed with all in favor (10-0) and one absent (Payne).

Issues to work on in the upcoming year: membership and certification. There is an interest in increasing practitioner membership as they have dropped off in recent years.

*** Payne returned 9:54 ***

A motion was made by Day and seconded by Montague to authorize a separate line item in the budget for practitioner outreach travel funds. Motion passed (11-0).

Discussion: How do we assess the impact of this outreach travel fund? The point of this outreach is to increase practitioner membership rates but how will we know if we have achieved this goal?

A motion was made by Piquero and seconded by Gordon to authorize the Executive Director to travel to at least one international criminal justice/criminology meeting per year and to a professional meeting assuming her/his schedule permits. Motion passed (11-0).

A motion was made by Gordon and seconded by Miller to amend Policy 101, V. O. as noted below. Motion passed (10-0) and one abstention (Owens).

Policy 101, V., O. should be amended to read "serves as a representative of the Academy at international and other criminal justice related organizational meetings (e.g., ASC)" and should be amended to require the Executive Director to visit the National Office only three times per year (rather than 4).

A motion was made by Gordon and seconded by Day to authorize the Treasurer to visit the National Office, preferably with the Executive Director, at least once per year. Motion passed (10-0) and one abstention (Owens).

A motion was made by Gordon and seconded by Miller to amend Policy 101, IV.F as noted below. Motion passed (10-0) and one abstention (Owens).

Policy 101, IV. F should read "is authorized to visit the national office once per year in a supervisory capacity and with Board approval and in the case of an unanticipated need (e.g. personnel matter that cannot be resolved in any other way), the Executive Director and/or the Treasurer, will be financially supported for additional visits to the National Office as deemed necessary."

A motion was made by Piquero and seconded by Gordon to authorize the President, his/her international conference designee, and/or the Executive Director, to contribute up to \$500 for sponsorship of an ACJS event for international conference events from allotted advertising budget. Motion passed with all in favor (11-0).

Discussion: The national office will work on scheduling the ACJS event(s).

A motion was made by Piquero and seconded by Gordon to amend 1st Vice President's duties to include identification of international conferences likely to be attended. Motion passed (10-1).

A motion was made by Barlow and seconded by Montague to authorize the President to make a \$700 contribution to each region to sponsor an ACJS event at their conference. Motion failed (5-6).

A motion was made by Smith and seconded by Day to authorize the President to make a \$250 contribution to each region to sponsor an ACJS event at each of their conferences. A friendly amendment (Miller) was made to increase the amount to \$500 was accepted. Motion passed (8-2) and one absent (Payne).

A motion was made by Miller and seconded Montague to increase the financial support for Regional Trustees attendance at regional conferences from \$500 to up to \$1000. Motion passed (6-4) and one abstention (Smith).

Discussion: Concern was raised about the increase in spending of ACJS funds on non-ACJS events (such as publicizing ACJS at International and Regional conferences). The question raised was why are we not spending the money on the ACJS annual conference to directly benefit our members (rather than at International or Regional conferences)? The counterargument was that sponsoring events at International conferences is a way to promote ACJS and hopefully gain new international members and sponsoring events at the Regional conferences is a show of good will.

*** Break 11:29 - 11:39 ***

XI. Association Manager's Report (Barth)

A motion to accept the Association Manager's report was made by Piquero and seconded by Montague. Motion passed with all in favor (11-0).

XII. Program Report on 2013 Annual Meeting (Boyd)

A motion to accept the 2013 Annual Meeting report was made by Barlow and seconded by Montague. Motion passed (11-0).

*** Lunch 11:47 - 12:31 ***

XIII. Committee Reports

A motion to accept all committee reports was made by Gordon and seconded by Barlow. Motion passed (11-0).

a. Academic Review (Bayens)

*** Stohr left the room ***

A motion was made by Piquero and seconded by Day to approve Michael Cretacci, Faith Lutze, Elizabeth Qinn, and Mary Stohr as potential ARC reviewers. Motion passed (11-0).

*** Stohr returned ***

A motion was made by Owens and seconded by Day to accept the recommendation of ARC to change the reviewer criteria to eliminate "tenured faculty member." Motion passed (11-0).

Discussion item: How can we increase marketing of ACJS certification? Additional information needs to be gathered regarding why schools are completing the certification and others are not. Check to see if changes to the process/rules may make certification more enticing to those who are not going through certification.

A motion was made by Day and seconded by Gordon to have the Executive Director take the ARC report under advisement when planning the marketing strategy for ACJS Certification. The motion passed with all in favor (11-0).

*** Taylor & Francis (1:05-1:33) ***

Noted how pleased they are that we have renewed the journal contracts.

Discussed the Board Members' (Jim Frank, Dave Owens, Nicky Piquero) visit to Oxford noting how helpful the trip was. It was a chance to discuss journal finances, marketing, the online publishing platform, development strategies and discuss how ACJS journals fit within the larger

criminal justice/criminology area. During the visit, discussions were also had about Taylor & Francis writing a series of essays to appear in ACJS Today to discuss services offered to authors (e.g., speed of publishing and publications services), ways in which Taylor & Francis can help authors publicize their research, as well as ways members can use Taylor & Francis services to find articles to be used in class reading materials. Finally, there was discussion surrounding the idea that Taylor & Francis would conduct a media/marketing session at next year's annual meeting in Philadelphia.

Open Access is an issue in UK with new legislation for British authors. This will be an issue that needs to be addressed soon.

*** Break 1:33 - 1:40 ***

b. Affirmative Action (Kim)

Potential charges for the 2013-2014 committee: (a) develop new award that fits the Affirmative Action mission for students and new scholars' (b) review the Affirmative Action policy to make sure that the criteria for awards matches up with the policy.

A motion was made by Day and seconded by Frank to approve Brittani McNeal as the recipient of the 2013 Student Scholarship Mini-grant. Motion passed (11-0)

c. Assessment (Brooker)

Potential charges to the 2013-2014 committee: (a) to make it a priority to collect and assemble materials that are currently in place from various academic programs around the country and Canada and make this material available to the Assessment Section of the ACJS website; and (b) make it a goal to have at least 4 articles posted in the Assessment forum.

d. Awards (Stafford)

e. Budget, Finance, and Audit (Payne)

NOTE: This was an oral report as the committee met yesterday.

A motion was made by Owens and seconded by Frank to allow BFA to move forward to invest the surplus money into a 2-year cd with the best interest rate they can find. Motion passed (10-0) and one abstention (Payne).

A motion was made by Barlow and seconded by Piquero to approve Jim Frank's budget for 2013-2014. Motion passed (10-0) and one abstention (Frank).

f. Constitution and By-Laws (Jones)

Executive Board discussed issues raised in the report as noted below:

306.1 -- the chair of the Ethics committee is elected by members but other chairs are appointed; the rationale for this is not provided in the bylaws.

Executive Board agreed to leave the wording of the policy as is.

308.01 -- Editor Search Committees -- does not provide how search committee members from the ACJS membership will be selected.

Executive Board did not feel as though the policy needed clarification.

301.04 -- Selection of Professional Development Teaching Awards -- states that the awards will be promoted in each issue of JCJE but this is not being done.

A motion was made by Piquero and seconded by Reichel to change the policy to have the awards promoted in ACJS Today rather than in JCJE. Motion passed with all in favor (11-0).

g. Membership (Blackburn)

Executive Board discussed the issue of International MOU regarding sharing member information that was raised in the report and decided to leave the procedure as is.

It was noted that there is no restriction as to the number of members on this committee and that the committee should include international members, members of Ph.D. programs, as well as from professional organizations and practitioners.

h. Publications (Ross)

Executive Board discussed issues raised in the report as noted below:

Policy 700.01: Recommendation: in an effort to maintain the integrity and reputation of all ACJS journals, to the extent possible, individuals who are finally selected should be similarly if not better qualified to the previous and current editors....this policy should be applied to other journals published by individual sections.

Executive Board noted that we do not have the ability to tell journals (other than *Justice Quarterly* and *Journal of Criminal Justice Education*) what to do.

Policy 700.02: Recommendation: ACJS should consider the expertise and experience of members in related fields as potential editors.

Executive Board noted that we already do this.

Recommendation: candidates who have edited similar journals will have a distinct advantage over those who have simply served in the capacity of a referee, whereby preference will be given for applicants that have published in the journal they are seeking to edit.

Executive Board noted that weight is given to the totality of the application when being considered.

Recommendation: applicants who are tenured will be preferred over those who are not.

Executive Board noted that the term senior (associate or above) applies to tenured status.

Recommendation: the host institution must commit at least one grad assistant to assist as a managing editor.

Executive Board fears that this will exclude some institutions.

Recommendation: insert "skype"

Executive Board believes that "teleconference call" covers all modes of communication.

Recommendation: reopen search rather than random selection from Executive Board.

Executive Board noted that this does not happen.

Recommendation: clarification is needed for "call for papers" in Policy 700.02, 2F.

Executive Board declined this recommendation.

Recommendation: editorial board members will be responsible for reviewing 6-8 papers a calendar year. Failure to meet this criterion will result in the individual's removal from the board.

Executive Board concurred that this is a decision that should be made by each editor.

Recommendation: Policy 703.04 needs to be updated with the new acronym..

Executive Board agrees and the change will be made.

i. Student Affairs (Ahmad)

Executive Board discussed issues raised in the report as noted below:

Recommendation: Policy 305.01 - regarding student scholarship submission requirements should be changed to be made electronically and eliminate the submission of hardcopies.

Cathy will change and submit to Executive Board for approval.

Recommendation: Section 9b clean up the language to make it the same and remove duplication.

Change will be made by Cathy.

Recommendation: Section 11 a subsection should be added to include donations on ACJS website

This is already being done.

j. Ethics (Schoepfer)

NOTE: recommended changes will need to be approved by membership as this is a constitutional amendment.

A motion was made by Day and seconded by Piquero to ask the ethics committee to provide rationale for the recommended changes to accompany the ballot vote. Motion passed (11-0).

NOTE: ask the ethics committee to amend III so that “party” would be replaced with “complainant(s)” and replace “will” with “may.”

Discussion: do we need to create a list of qualified mediators? Executive Board sentiment was that this is best handled on an ad hoc basis.

k. Nominations and Elections (Barlow)

See Immediate Past President's Report.

l. Teller's Committee (Bennett)

m. Ad Hoc: Committee on National Criminal Justice Month (Burns)

n. Ad Hoc: Committee -- Employment Exchange (Ruiz)

o. Ad Hoc: Committee -- ACJS Public Policy Committee (Wood)

A motion was made by Piquero and seconded by Day to implement the Experts Directory. Motion passed all in favor (11-0).

NOTE: Ask the committee to be more specific in the broader topical areas as this directory will be posted on the website.

Potential Charges to 2013-2014 committee - (a) establish a working ACJS Experts Directory (b) continue to liaise with ASC Public Policy Committee (c) explore ways for ACJS to disseminate information about important public policy issues.

p. Ad Hoc: ACJS/NIJ Office of Research Partnerships Committee (Payne)

Oral report. The partnership will continue. Unfortunately, planned roundtables for ACJS Dallas meeting had to be cancelled due to government sequester.

q. ACJS Historian (Oliver)

r. Report of NGO Representative to United Nations (Joseph)

XIV. Region Reports

A motion to accept all region reports was made by Day and seconded by Owens. Motion passed (10-0) and one abstention with each Regional Trustee abstaining from their respective reports.

a. Northeast (Day)

b. Southern (Miller)

c. Midwest (Smith)

d. Southwest (Montague)

e. Western

XV. Section Reports

A motion to accept all section reports was made by Piquero and seconded by Day. Motion passed (11-0).

a. Community College (Dawalt)

NOTE: Chair resigned and Holly Dershem-Bruce became chair.

A motion was made by Piquero and seconded by Day to approve the section's 2013-2014 budget. Motion passed (11-0).

b. Corrections (Cheeseman)

A motion was made by Barlow and seconded by Miller to approve the section's 2013-2014 budget. Motion passed (11-0).

c. Critical Criminal Justice (Sims)

A motion was made by Day and seconded by Frank to approve the section's 2013-2014 budget. Motion passed (11-0).

d. Law and Public Policy (Grometstein)

A motion was made by Piquero and seconded by Barlow to approve the section's 2013-2014 budget. Motion passed (11-0).

e. International (Ivkovich)

A motion was made by Miller and seconded by Day to approve the section's 2013-2014 budget. Motion passed (11-0).

A motion was made by Barlow and seconded by Day to approve the award selection for the International's section award. Motion passed (11-0).

f. Juvenile Justice (Burke)

A motion was made by Barlow and seconded by Montague to approve the section's 2013-2014 budget. Motion passed (11-0).

A motion was made by Gordon and seconded by Piquero to approve the selection of Chris Gibson as the winner of the section's award. Motion passed (11-0).

g. Minorities and Women (Bing)

A motion was made by Day and seconded by Gordon to approve the section's 2013-2014 budget. Motion passed (11-0).

A motion was made by Barlow and seconded by Reichel to accept the 2013 Madriz Award recipients. Motion passed (10-0) and one abstention (Payne).

h. Police (Ahmad)

A motion was made by Gordon and seconded by Frank to approve the section's 2013-2014 budget. Motion passed (11-0).

A motion was made by Gordon and seconded by Frank to approve Dave Carter as the recipient of the OW Wilson award. Motion passed (11-0).

i. Restorative and Community Justice (Bazemore)

A motion was made by Piquero and seconded by Gordon to approve the section's 2013-2014 budget. Motion passed (11-0).

j. Security and Crime Prevention (Rush)

A motion was made by Barlow and seconded by Montague to approve the section's 2013-2014 budget. Motion passed (11-0).

k. Victimology (Stanley)

A motion was made by Gordon and seconded by Miller to approve the section's 2013-2014 budget. Motion passed (11-0).

A motion was made by Frank and seconded by Montague to approve the changes to the Victimology's section Constitution and By-Laws. Motion passed (11-0).

A motion was made by Day and seconded by Reichel to approve the section's request to increase student membership fees to \$10. Motion passed (11-0).

A motion was made by Montague and seconded by Owens to approve the Victimology's section logo. Motion passed (11-0).

*** Break 3:19 - 3:45 ***

XVI. Editor Reports

A motion to accept all Editor Reports was made by Frank and seconded by Montague. Motion passed (11-0).

a. Justice Quarterly (Spohn)

b. Journal of Criminal Justice Education (Higgins)

A motion was made by Payne and seconded by Gordon to reappoint George Higgins to a second term as editor of JCJE. Motion passed (10-0) and one absent (Owens).

A motion was made by Piquero and seconded by Gordon to approve the special issue request (The Evolution of Victimology: Pedagogy, Research, Services & Advocacy edited by Bonnie Fisher and Robert Jerin). Motion passed (10-0) and one absent (Owens).

c. ACJS Today (Worley)

NOTE: All ACJS members who represent ACJS at conferences should be asked to write up a summary for ACJS Today.

d. Report on Journals from Taylor and Francis

A motion was made by Payne and seconded by Barlow to inform all editors that they are doing a great job. Motion passed (10-0) and one absent (Owens).

XVII. Old Business

No old business.

XVIII. New Business

a. ACJS Awards Policy (Hemmens)

A motion was made by Barlow and seconded by Frank to add wording to the awards policy to indicate that each of the three major ACJS Awards will be given to only one person each year. Motion passed with all in favor (11-0).

A motion was made by Frank and seconded by Piquero to establish an ad hoc committee to look into the need for ACJS to create new awards. The committee will be chaired by Craig Hemmens and will include Jill Gordon and Brad Smith. Motion passed (11-0).

b. ACJS Policy Revisions (Barth)

A motion was made by Piquero and seconded by Day to accept the amendments to the Policies listed below. Motion passed (11-0).

1. ACJS Policy 200.03 - Revision
2. ACJS Policy 300.01 - Revision
3. ACJS Policy 300.05 - Revision
4. ACJS Policy 804.03 - Revision
5. ACJS Policy 804.06 - Revision

c. Final Report on 2012 Minority Mentorship Grant (Merlo)

A motion was made by Day and seconded by Montague to accept the 2012 Minority Mentorship Grant report. Motion passed (11-0).

d. Usage of ACJS Name in Marketing by Institutions (Capella Inquiry)

Update: ACJS discovered several schools making reference to our certification standards and were asked to remove such language. They complied with the cease and desist request.

e. Sage Junior Faculty Professional Development Teaching Award Contract renewal

Update: renewal of the contract is in process.

f. ACJS and accreditation (Taylor)

NOTE: ACJS liaisons did not file a report.

A motion was made by Day and seconded by Piquero to allow Taylor's committee to use the publicly posted ACJS standards without actually using the ACJS name in his accreditation plan. Motion failed (0-11).

NOTE: The motion failed because most of the information that is being requested is not owned by ACJS. Therefore, it is not ours to give permission to use.

g. Meeting Accommodations

Update: A student asked for an accommodation (two sign language interpreters need to be provided) for attending the conference. ACJS was more than happy to accommodate the request.

h. Advertising with ACJS (Gordon)

Issue: Why does ACJS cost twice as much as ASC for posting job ads? Discussion: the higher price may be costing ACJS revenue as some schools are prohibited from advertising with ACJS because of the high price.

A motion was made by Gordon and seconded by Miller to refer this issue to BFA for considering lowering the cost of advertising on the ACJS website. Motion passed (9-2).

Issue – there is a heavy burden on the person (from a university) submitting an advertisement to the ACJS website. Why is the burden of reformatting the advertisement to be in ACJS format placed upon the person/university paying (a heavy price) to advertise?

A motion was made by Gordon and seconded by Piquero to reformat the ACJS employment exchange information page to include links to the university's approved job advertisement (to look more like that of ASC or the Chronicle of Higher Education). Motion passed with all in favor (11-0).

XVIX. Adjourn

A motion was made by Piquero and seconded by Payne to adjourn the meeting. Motion passed with all in favor (11-0).

Meeting adjourned 4:48 pm.

Minutes respectfully submitted by Nicole Leeper Piquero.