

ACJS MID-YEAR BOARD MEETING
Marriott Downtown Philadelphia Hotel
Philadelphia, PA

The mid-year meeting of the ACJS Executive Board was held on Friday August 16, 2013. It began at 8:00 a.m. in Meeting Room 307 of the Marriott Downtown Philadelphia Hotel

Present were James Frank, President; Brian Payne, First Vice President; Brandon Applegate, Second Vice President; Craig Hemmens, Immediate Past President; David F. Owens, Treasurer; Prabha Unnithan, Secretary; Jill A. Gordon, Trustee-At-Large (who joined us by phone); Heather L. Pfeifer, Trustee-At-Large; Philip Reichel, Trustee-at-Large; Denise Kindschi Gosselin, Region One Trustee; Alexis J. Miller, Region Two Trustee; Brad Smith, Region Three Trustee; David Montague, Region Four Trustee; Marlyn Jones, Region Five Trustee; Mary K. Stohr, Executive Director and Cathy L. Barth, Association Manager.

Former President Janice Joseph joined us for part of the meeting as a guest.

1. The meeting began with a welcome from Frank and introductions of all present.
2. Review Agenda. Frank reviewed the agenda for today's mid-year meeting Hemmens proposed and Montague seconded a motion to approve the agenda. Motion carried unanimously.
3. Approval of Minutes. Frank sought approval of the minutes from previous Board meetings:
 - a. March 2013 Tuesday Board Meeting. Montague proposed and Applegate seconded a motion to approve the minutes (which had been compiled by then Acting Secretary Nicole Leeper Piquero). Motion carried unanimously.
 - b. March 2013 General Business Meeting. Given this occurred during the transition to a new Secretary, no minutes were kept of this meeting.
 - c. March 2013 Friday Board Meeting. Minutes were compiled by the new Secretary Unnithan with assistance from Owens. Hemmens made a motion to approve the minutes and Gordon seconded it. Motion carried unanimously.
4. President's Report. Frank presented his report. The following items were discussed:
 - a. Format of program for 2014 Annual Meeting (also see Executive Director's report, below). This discussion was deferred till the presentation of the Executive Director's report.

b. A revision of policy regarding ACJS position statements was discussed in the light of ACJS joining with the American Society of Criminology seeking more of a voice in the formulation of policies in criminal justice. No action was taken.

c. NGO Representative term of appointment. Action on this item was deferred until the presentation by Joseph, currently our NGO representative, scheduled for later in the day.

d. ACJS Today Editor reappointment. Board had approved by email vote offering Robert Worley a second term as Editor of our newsletter if he was interested which he was. Motion for the reappointment of Robert Worley for a second three-year term was moved by Hemmens, seconded by Gosselin, and carried unanimously.

e. Awards policy revision regarding committee recommendations timeline. Frank requested that nominations for various ACJS awards be forwarded to the Board by November 1. The motion made by Applegate and seconded by Montague on this matter carried with unanimous support from the Board.

f. We received a proposal from Frank Taylor regarding certification by ACJS of educational programs in security. Gosselin noted that the Northeastern Association of Criminal Justice Sciences decided not to follow up with the certification request. Based on further discussion, Pfeifer proposed and Owens seconded a motion that ACJS not pursue this matter at this time. The motion carried unanimously.

g. Loss Prevention Foundation student scholarship. Frank asked if we could provide a link to their award. Jones proposed that a link to this award be added to the Announcements section of the ACJS website. Pfeifer seconded and the motion carried unanimously.

h. The Board discussed the ACJS disruptive person policy and how best to implement it during our Annual Meetings.

5. First Vice President's Report. Payne presented this report and requested the following actions:

a. Approval of 2014-2015 Standing Committee nominations. Gordon moved and Hemmens seconded a motion that the Board should approve these nominations. Motion carried unanimously with Payne abstaining.

b. Approval of 2015 Program Committee nominations. Gordon made a motion that the nominations be approved. Montague seconded it. Motion passed unanimously with Payne abstaining.

6. Second Vice President's Report. Applegate presented this report and requested the following:

a. Approval of Co-Program Chairs for 2016 Denver Annual Meeting. Jennifer Hartman and Shelley Listwan were nominated by Applegate in place of Joe Sanborn. Payne moved and Hemmens seconded a motion to do so. Motion carried unanimously.

b. Approval of Budget, Finance and Audit Committee and Local Arrangements Nominations. Applegate nominated Alida Merlo to the ~~Banking~~, Budget, Finance and Audit Committee and Mary Dodge to chair the Local Arrangements Committee for the Denver Annual Meeting in 2016. A motion made by Payne and seconded by Hemmens on approving both nominations passed unanimously

c. The Board discussed an inconsistency between ACJS Policy 801.01 and the ACJS Constitution regarding the Local Arrangements Committee Chair. This revolves around whether the Program Chair appoints the Local Arrangements Committee Chair or the Second Vice-President as stated in our Constitution. The Board, through a motion made by Hemmens and seconded by Jones which passed unanimously, affirmed that this appointment is to be made by the Second Vice-President. Applegate abstained in the voting.

7. Immediate Past-President's Report. Hemmens presented a brief report. The following matters were discussed by the Board.

a. Revision of Ethics Committee selection criteria. Hemmens argued that we should not have untenured faculty members and junior-level professionals on the ACJS Ethics Committee. Rather than making this a blanket criterion, discussion centered on whether there should be a stated preference for tenured or someone who holds a senior faculty position or a professional in a senior position. The matter was tabled for further consideration with Hemmens and Pfeifer agreeing to investigate it further.

b. Election Committee report. Hemmens presented the slate of candidates for the next ACJS Election in his role as Chair of the Nominations and Elections Committee. All positions were contested except for Treasurer and Region Two Trustee where there was only one

candidate each. Gosselin proposed that the slate be approved and this was seconded by Reichel. Motion carried unanimously with Hemmens abstaining.

c. The Board discussed the issue of providing program information at the Annual Meeting using print and electronic media in the light of our experience at Dallas. Should we go back to providing all members with a printed program? A membership survey after the Dallas meetings indicated a preference for the printed program. Gosselin proposed and Miller seconded a motion that we provide both a printed program and a PDF on the website with the same information. The motion carried 13-1.

8. Treasurer's Report. Owens presented this report. One item was discussed further by the Board.

a. Executive Director Personnel Evaluation. This was done in Executive Session and without Stohr and Hemmens present. This evaluation was carried out in conjunction with President Frank. After returning from Executive Session, a motion to award Stohr a pay a raise of 4% was moved by Owens and seconded by Jones. Motion passed with unanimous support from Board members.

9. Secretary's Report. In this report, Unnithan reviewed votes taken via email since the Board's March, 2013 meeting. Hemmens moved that the report be accepted and Jones seconded. Motion passed unanimously with Unnithan abstaining.

10. Executive Director's Report. Stohr presented this report. The following items resulted in further discussion and Board action.

a. Association Manager Personnel Evaluation. This was carried out in Executive Session without Barth present. A motion to increase her salary by 4% was made by Payne and Hemmens seconding. The Board wished to further commend Barth for her great work with a bonus of \$5000. Hemmens moved and Pfiefer seconded a motion regarding this which received unanimous Board support.

b. Academic Review Committee Chair's stipend increase. Academic Review Committee Chair Gerald Bayens was commended by the Board for his dedication and extraordinary service and a stipend increase from \$2500 was discussed. Gosselin proposed a motion for bonus of \$1000 for his extra work since Mittie Sutherland's illness and a request to Bayens to continue

with the training at each meeting Bayens would also be paid \$1000 for each time he carried out the certification training at the ACJS Annual Meeting. Hemmens and Pfeifer seconded the motion which passed with unanimous support.

c. Certification Training. Based on a suggestion by Stohr, discussion about the person who would serve as the point of contact for programs seeking certification and ACJS members interested in being trained as reviewers ensued. A motion that either the Chair of the Academic Review Committee or a Board Designee should be the first point of contact rather than the Executive Director (as at present) was made by Hemmens and seconded by Payne. Motion carried unanimously.

d. Additional Funding Support for Annual Meeting. The Membership Committee had been charged with exploring additional annual meeting funding possibilities. Among ideas considered were to fund a faculty mentor or department chairperson who would bring along students especially from PhD granting institutions. Expanding on this, the Board considered whether we could fund both undergraduate and graduate students who would come to the annual meeting with mentors encouraging all parties to apply together (i.e., mentor-mentee awards). Another idea was to hold a new attendees breakfast which would also be attended by Board members at the beginning of the program. This would enable new attendees to learn more about how the meeting was conducted and the organization. Pfeifer moved and Owens seconded a motion that the idea for a new attendees breakfast should be implemented beginning with the next Annual Meeting. The motion carried unanimously.

e. Investment in Real Estate. Owens suggested that the Board might wish to explore property investment opportunities near the National Office in Greenbelt, Maryland. Payne moved and Hemmens seconded a motion in support of ACJS exploring real estate opportunities. Ensuing discussion raised several concerns about real estate investment. Motion did not pass with 5 supporting and 7 opposed.

f. ACJS affiliation with American Probation and Parole Association. A motion for our organization to become an affiliate member of APPA was moved by Hemmens and seconded by Pfeifer. Motion passed with unanimous support.

g. Affiliate Memberships for ACJS. Stohr discussed whether we might wish to offer affiliate membership for other organizations. We may have to change our conception of

institutional memberships to make this happen. The Board decided to refer this matter to the Membership Committee.

h. Conference Management. Stohr asked for the creation of an ad hoc committee to review bids from conference management companies in response to ACJS Request for Proposals. For example, this year three companies had submitted bids. This Committee would then make a recommendation to the Board regarding selecting from one of these proposals. Jones, Reichel and Unnithan volunteered to serve on this ad hoc committee. Smith moved and Gosselin seconded a motion for the creation of such a committee consisting of those who had volunteered. Motion passed unanimously.

11. Association Manager's Report. Barth presented her report. The report was accepted following a motion by Hemmens to do so which Gosselin seconded. It received unanimous support.

12. Program Report on 2013 Annual Meeting. The Board discussed the final report on the 2013 Dallas Annual Meeting from Lorenzo Boyd, Program Chair. Much of this had been covered in his initial report in March. One additional piece of information was that the percentage of "no shows" as reported by session chairs who responded to a brief survey was 33%. Hemmens proposed and Gosselin seconded a motion to accept the report. Motion carried unanimously.

13. Report on 2014 Philadelphia Annual Meeting. Nicole Leeper Piquero and Christine Famega, the Program Co-Chairs reported that in addition to the usual components of our annual meetings they were exploring the possibility of holding more workshops and general seminars that would assist in the professional development of attendees.

14. Committee Reports. The following Committee Reports were filed with the Board by their Chairs whose names are noted. A motion to accept all Committee reports was made by Hemmens and seconded by Gosselin and Montague. Motion carried unanimously

a. Academic Review (Gerald Bayens). We discussed new appointments to this Committee for 2014-2017. The Second Vice-President appoints individual members and these will be sent to the Board electronically for approval. The Board discussed changes to the ARC

standards especially the requirement that all core classes have to be taught by fulltime faculty. Currently 100% compliance on all standards is needed now. Discussion centered on making some requirements mandatory while others would be termed “strongly recommended.” An ad hoc committee to examine this issue was suggested by Owens. Gosselin proposed a motion to appoint an ad hoc committee consisting of some current ARC members and those with previous experience. Hemmens seconded the motion which passed with unanimous Board support.

- b. Affirmative Action (Tamara D. Madensen)
- c. Assessment (Nancy Hogan)
- d. Awards (Edward R. Maguire)
- e. Budget, Finance, and Audit (Brandon Applegate). Please see Second Vice President’s Report, above.
- f. Committee on National Criminal Justice Month (Troy Payne)
- g. Constitution and By-Laws (Beth Sanders)
- h. Ethics (Robert A. Brown)
- i. Membership (Michael Vaughn)
- j. Nominations and Elections (Craig Hemmens). Please see Immediate Past President’s Report above.
- k. Public Policy (Peter Wood). This committee solicited suggestions regarding implementation of the Wellford/Mastrofski Report on ACJS joining with the ASC for the purpose of influencing criminal justice policy. They would also like ACJS to take steps toward the implementation of an online Experts Directory, a suggestion also made the previous year.
- l. Publications (Robert Brown)
- m. Students Affairs (Greg Lindsteadt) . This Committee inquired about the possibility of giving two awards to students in the same academic category (MA or PHD). The current practice is to give one to an MA student and one to a PhD student. Pfeifer motioned and Gosselin seconded a motion that would permit this Committee to give two student awards in one academic category if the other category has no acceptable awardee. Motion passed unanimously.
- n. Ad Hoc Committee on the Employment Exchange (James Ruiz). This Committee requested the Board approve additional student help with the Exchange. The number would be left to a discussion between the Executive Director, Association Manager and the Committee.

This was approved unanimously following a motion by Hemmens that was seconded by Gosselin.

o. Ad Hoc Committee on Conference Improvement (Heather Pfeifer, Brad Smith). Numerous suggestions were made by the members of this Committee in their report. Many had to do with improving attendance at panel sessions and especially at major events (e.g., plenary sessions). These included providing attendees with tote bags or travel gear, drink tickets, a raffle of Ipads, subsidize beer and wine sales at events. Hemmens proposed that the President and Program Chair be authorized to consider subsidizing the cost with ACJS paying two dollars toward each drink, contingent on any liability issues. Gosselin seconded the motion which was adopted unanimously. Other suggestions considered include holding our annual meetings beginning Tuesday and ending on Friday and holding no lunch time panel sessions to increase attendance at the plenary. Hemmens proposed that President and Program Chair be authorized to make decisions regarding giveaways such as ACJS mugs and Gosselin seconded the motion. It carried unanimously. The Board commended the ad hoc committee for considering how to use our resources to improve conference experience.

15. Report of NGO Representative to United Nations. Former President Janice Joseph who been serving in this capacity joined us for this discussion. She reviewed the history of ACJS involvement with the UN which began in 1983. Formal reports of our participation have been submitted to the Board every year. She urged the ACJS Board to support and approve our continued participation. For example, the Thirteenth United Nations Congress on Crime Prevention and Criminal Justice will be held in Doha, Qatar, from 12th to 19th April 2015. There were possibilities for participation and presentation on behalf of ACJS. Is ACJS planning to send a delegation? Following Joseph's presentation and after she left the room Hemmens proposed and Applegate seconded extending the term of NGO Representative to 2016. This was withdrawn given that Policy 101.07 would need to be changed to delete the requirement that an individual could only serve in this position for "up to 4 years." Applegate proposed and Pfeifer seconded a motion to delete this provision and to re-appoint Joseph. Motion carried with unanimous support. Further, President Frank will appoint an ad hoc NGO Committee to consider the nature of our participation in the UN taking into account all relevant factors

16. Region Reports. The following Region Reports were filed with the Board by their Representatives whose names are noted.

- a. Northeast (Denise Gosselin)
- b. Southern (Alexis Miller)
- c. Southwest (David Montague)
- d. Midwest (Brad Smith)
- e. Western (Marlyn Jones)

A motion to accept all regional reports was made by Hemmens and seconded by Gosselin, This passed unanimously. The following items were discussed briefly. The Northeast Region would like to adopt ACJS ethics rules as a model for a proposed set of ethics guidelines of their own. There was general agreement that this was acceptable. Hemmens motioned to permit the Northeast Region to use the ACJS ethics rules as a model for their won. Motion carried unanimously. The Southwest Region involves undergraduates in their activities. Unnithan suggested that the state of Colorado be moved from the Southwest Region to the Western Region. Frank noted in a later communication that the movement of a state to another region is not an ACJS item. That needs to be done by the region before ACJS can change its policies, as our policies regarding which states belong in a particular region are based on the regional association definitions. Jones made a motion to approve all regional reports and Montague seconded it. Motion carried unanimously.

17. Section Reports. The following Section Reports were filed with the Board by their Representatives whose names are noted.

- a. Community College (Holly Dershem-Bruce)
- b. Corrections (Kelly Cheeseman Dial)
- c. Critical Criminal Justice (Barbara Sims)
- d. Law and Public Policy (Randall Grometstein)
- e. International (Jay Albanese)

Details regarding the International Section Awards Reception were presented and discussed briefly.

- f. Juvenile Justice (Lorna Grant)

- g. Minorities and Women (Robert Bing)
- h. Police (Charles Johnson)
- i. Restorative and Community Justice (Morris Jenkins)
- j. Security and Crime Prevention (Jeffrey Rush)

A motion to accept all section reports was made by Payne and seconded by Hemmens, The motion carried unanimously.

- k. Victimology (Debra Stanley)

Two matters were brought forward by this section. The first was approval of an “Information Officer” position. It was decided that this does not need Board approval as it is not an elective position. This section also sought Board approval of student dues increase. It was noted that this had already been approved in March, 2013, at the Annual Board Meeting in Dallas and the Section had been informed of this action.

A motion to approve all section reports was made by Applegate and seconded by Jones. Motion carried with unanimous Board support.

18. Editor/Publisher Reports

- a. Justice Quarterly (Cassia Spohn)
- b. Journal of Criminal Justice Education (George Higgins)
- c. ACJS Today (Robert Worley)
- d. Taylor and Francis, Publisher

Motion to accept all reports from editors and the publisher was made by Hemmens and seconded by Jones. This passed unanimously. Since there was no further discussion on the reports a motion to approve all of them was made by Smith and seconded by Montague. Motion carried unanimously.

19. Old Business.

There was no other old business.

20. New Business.

- a. Revised Policies Based on March, 2013, Board Meeting. 101.01, 101.02, 301.01,

301.04, 305.01, 601.01, and 703.04. Barth introduced these revisions and sought approval of the Board. Gosselin moved and Hemmens seconded the motion for approval. It carried unanimously.

b. New Section. A new section to be called "Teaching, Learning, and Scholarship Section" had gathered enough petition signatures and sought Board approval. Frank provided original petitions at the meeting for review, as per our policy. Frank noted that the name of the section was unclear and that it focused on the "scholarship of teaching and learning." The new section was approved following a motion by Hemmens which was seconded by Montague. Motion passed unanimously.

c. Report from International Association of Chiefs of Police Conference. Brad Smith provided this report based on his trip to the IACP Conference. He participated in the meeting of the IACP's Research Advisory Committee which was emphasizing the adoption of evidence-based practices into policing. Smith encouraged them to partner with academics in researching these issues and told them what ACJS has been doing in terms of influencing policy.

d. ACJS Membership for Journal Editorial Board. Barth requested we reiterate that all members of the editorial boards of our journals must be members of ACJS. Since this was already a stated policy of ACJS, the Board agreed that we should instruct the Editors of JCJE and JQ to remove all editorial board members who are not members of ACJS from their positions.

21. Adjournment. The meeting adjourned following a motion made by Montague and seconded by Owens

Respectfully Submitted

Prabha Unnithan

Secretary