

**ACJS BOARD MEETING
AGENDA**

February 14, 2018

**Time: 8:00 AM – Continental Breakfast will be set by 7:30 AM
New Orleans, LA**

Hilton New Orleans Riverside: Location: Grand Salon 4, 1st Floor

IN ATTENDANCE: Nicole Piquero (President), Faith Lutze (1st Vice-President), Prabha Unnithan (2nd Vice-President), Lorenzo Boyd (Immediate Past President), Marlyn Jones (Treasurer), Heather Pfeifer (Secretary), Aimee Delaney (Region 1 Trustee), Leah Daigle (Region 2 Trustee), Victoria Beck (Region 3 Trustee), Camille Gibson (Region 4 Trustee), Ricky Guitierrez (Region 5 Trustee), Peter Benekos (Trustee-At-Large), Bitna Kim (Trustee-At-Large), Ashley Blackburn (Trustee-At-Large), John Worrall (Executive Director), Cassia Spohn (incoming 2nd Vice President)

I. Welcome and Introductions

- President Piquero called the meeting to order at 8:10am and welcomed everyone to the annual Executive Board meeting.

II. Review Agenda

- A motion to approve the agenda was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.

III. Approval of Minutes

- September 2017 Mid-Year Meeting - a motion to approve the minutes was made by Delaney and seconded by Jones. The motion carried unanimously with Pfeifer abstaining.

IV. President's Report (Piquero) - a motion to accept the President's report was made by Boyd and seconded by Jones. The motion carried unanimously with no abstentions.

- Piquero reported she attended all but the Western Regional meetings; she delegated other officers to cover the international conferences due to her work obligations.
- A motion to approve the President's report was made by Unnithan and seconded by Benekos. The motion carried unanimously with no abstentions.

V. 1st Vice President's Report (Lutze) – a motion to accept the Vice President's report was made by Benekos and seconded by Jones. The motion carried unanimously with Lutze abstaining.

- Lutze reported since the mid-year meeting, she attended a few meetings on behalf of President Piquero, and has been actively working on the program for the 2019 meeting in Baltimore. Presently, she is trying to finalize the keynote speakers, and will be soliciting input from the Executive Board, as well as the Regional leadership.
- Lutze noted the current process for recruiting and filling ACJS Committees is inefficient. There are currently seven standing committees that have staggered terms, and all of these committees have a cap on the number of members who can serve. The staggered terms makes things very difficult in terms of continuity, and the cap prevents members from participating. To streamline the process, she proposes to modify all of the membership requirements of these seven committees with the exception of the Tellers and Ethics committees. She proposed that each committee have a *minimum* of six members, with members serving a minimum of one year. Members could opt to continue to serve after their term expires if they so choose. The leadership of the committee (e.g., Chair, Deputy, etc.) will follow the same terms. The Board agreed this would be a good idea, and asked Lutze to revise the policy language and present it to the Board on Saturday.
- Lutze also proposed to modify how the solicitations for committee participation be handled. She proposed that instead of members sending emails expressing their interest to serve directly to the President, members be asked to submit their request to the ACJS main office. In their response, members be asked to identify their affiliation, contact information, and what committee(s) they would like to serve. The Association Manager's support staff would then organize and draft an initial list of volunteers for each committee (after confirming active membership status). Worrall noted that he is hesitant to have this centralized in the National Office because of staffing issues, however the Academy could possibly pay a stipend to a graduate assistant/staff member affiliated with the President's university to serve as his/her Assistant to help with this task, as well as all of the other administrative duties during their entire term. Lutze proposed \$10,000 per year, and noted the President could also speak with their individual institution to see if there would be the opportunity for tuition waiver if it were a graduate student. Board members inquired whether an assistant should also be assigned to the 1st Vice President, given the expected workload. It was noted that this would not be required, if a President and/or 1st Vice President believe they could handle the workload on their own. To try this out, it could be a line item in the President's budget.

- ACTION ITEM: A motion to allow the President and 1st Vice President to each hire a student assistant for up to \$10,000 per year, if he/she so chooses, on a two year trial basis was made by Lutze and seconded by Delaney. The motion carried unanimously with Lutze abstaining.
 - Lutze presented the proposed budget for 2018-2019. She noted the budget reflects a deficit of \$45,310 – this is continuation of a trend observed during the past three Presidencies. She noted that membership revenue has trending downward, as has the employment bulletin revenue. However royalties from the Academy’s journals have been trending upward. Given the projected income for the next five years, the Academy is expected to run a negative budget for the next five years. However, the Academy has \$1.6 million in invested assets so the Academy is a good space. The goal is to get to a revenue neutral budget. So, the key is to focus on growing the Academy’s membership.
 - Lutze noted that for her keynote speakers, she would like to recruit from within the Academy and identify leaders in the field who are dynamic speakers that can speak to topics related to social justice and activism. She would allocate a \$3,000 stipend per keynote.
 - ACTION ITEM: A motion to approve the 2018-2019 Budget was made by Boyd and seconded by Delaney. The motion carried unanimously with Lutze abstaining.
 - Lutze reviewed the financials related to membership dues and conference fees. One issue is that the amount of money non-members currently pay to attend the conference is actually less than what our members pay to be a member of the Academy *and* attend the conference. Therefore, she proposed that the conference registration fee for non-members be raised to \$255.
 - ACTION ITEM: A motion to increase the non-member registration fee to \$255 was made by Lutze and seconded by Delaney. The motion carried with 10 in favor and two against and Lutze abstaining.
 - A motion to approve the 1st Vice President’s report was made by Boyd and seconded by Jones. The motion carried unanimously with Lutze abstaining
- VI. 2nd Vice President’s Report (Unnithan) – a motion to accept the 2nd Vice President’s report was made by Benekos and seconded by Lutze. The motion carried unanimously with Unnithan abstaining.

- Unnitahn reported he is in the beginning stages with his program committee to identify a theme for the 2020 annual meeting in San Antonio, and how he would like the program to be structured. He has scheduled preliminary planning meeting at the conference to solicit input from the membership as well as the Board.
- He reported that he chaired the ad hoc Committee for the first Editor of *Justice Evaluation Journal* (JEJ). The committee reviewed material from three applicants, and chose to interview two candidates for the position. After careful deliberation, the committee unanimously selected Alex Piquero (University of Texas at Dallas) as the nominee for the position. This nomination was then forwarded to the Board for approval, and it was accepted. He noted that since this is a new journal, there was not an official policy to guide the process, therefore the Board needs to draft language for a new policy.
- A motion to approve the 2nd Vice President's report was made by Boyd and seconded by Jones. The motion carried unanimously with Unnithan abstaining.

VII. Immediate Past President's Report (Boyd) – a motion to accept the Immediate Past President's Report was made by Unnithan and seconded by Benekos. The motion carried unanimously with Boyd abstaining.

- Boyd reported summarized the activities he oversaw as the chair of the Nominations and Elections committee, as well as the Teller's Committee. The results of the elections for 2nd VP and Region IV representative have been announced to the general membership, however a run-off election for Trustee-At-Large was required because no one person received a majority of the votes. Two candidates were included in the run-off election – Anthony Pequero and Dawn Beichner. The run-off election closed last night, and Anthony Pequero was certified by the committee as the winner.
 - ACTION ITEM: A motion to approve the Committee's certified results that Anthony Pequero as a Trustee-at-Large was made by Delaney and seconded by Beck. The motion carried unanimously with Boyd abstaining
- A motion to approve the Immediate Past President's Report was made by Benekos and seconded by Jones. The motion carried unanimously with Boyd abstaining.

VIII. Treasurer's Report (Jones) – a motion to accept the Treasurer's Report was made by Benekos and seconded by Beck. The motion carried unanimously with Jones abstaining.

- Jones reported she in collaboration with the Executive Director, reviewed all of the financials of the organization and when appropriate shifted funds to new accounts that would yield better interest rates. She also oversaw the evaluations of the Executive Director and the Association Manager, which will be presented at the mid-year meeting in Baltimore.
- Jones noted that the Board needs to figure out how the Academy can increase the benefits to the Academy's members.
- Jones also summarized her activities as the liaison to the CJRA Board, and provided an update of the activities CJRA has engaged in over the past year on behalf of ACJS and ASC. She noted that CJRA is hosting a number of events at this conference that focus on providing services/benefits for the members (e.g., policy panel, media training, etc.), and is continuing to promote the research of the Academy's membership by promoting upcoming policy-oriented articles that have been authored by Academy member(s), to reinforce the value of CJRA to the Academy.
- A motion to approve the Treasurer's Report was made by Beck and seconded by Delaney. The motion carried unanimously with Jones abstaining.

IX. Secretary's Report (Pfeifer) – a motion to accept the Secretary's report was made by Camille and seconded by Delaney. The motion carried unanimously with Pfeifer abstaining.

- Pfeifer summarized the votes taken via email since September, 2017, meeting, noting one additional vote was completed after she submitted her report. She noted she has amended the report to reflect this additional vote and has forwarded a copy to the Association Manager.
- A motion to approve the Secretary's report was made by Unnithan and seconded by Delaney. The motion carried unanimously with Pfeifer abstaining.

IX. Executive Director's Report (Worrall) – A motion to accept the Executive Director's report was made by Jones and seconded by Lutze. The motion carried unanimously.

- Worrall provided highlights of the activities he has completed over the past six months, including working in tandem with the Treasurer to maintain the Academy's financial holdings, finalized and signed the Kizcomm and Brimmley contracts with CJRA, and secured dually signed copies of all prior affiliation agreements.

- Worrall would like the Board’s feedback on hiring a financial advisor to review the Academy’s entire portfolio to see what we are doing well, what we can identify ways to get stronger returns on each of our investments. The Board is supportive of the idea with the understanding that the Executive Director search for financial planners who work with non-profits.
- An additional issue that the Board must address is whether or not ACJS should continue with the certification program. He noted that ARC had agreed to complete a membership survey this year to evaluate the value/need to continue the certification program, however they failed to complete the survey. ARC has requested to meet with the Executive Director and President on Saturday to discuss next steps, and their report will be presented at Saturday’s Board meeting. (TABLED ISSUE)
- Worrall noted there are going to be a few changes to staffing at the National Office in mid-2018. One staff member whose duties are no longer aligned with the needs of the Academy will be leaving after this conference. In addition, the Association Manager has announced she would like to transition into retirement between the 2018 and 2019 meetings. Given this change, the Board needs to work with the Association Manager to update the position description and draft the begin to advertise for the Association Manager’s position. The goal would be to post the announcement and conduct the search this spring, and to have the replacement hired by the 2018 mid-year meeting. The composition of the search committee is denoted in Policy 101.08
- In addition, Worrall proposed the Board consider shifting to a “virtual office” and close down the National Office and sell the property since it has outlived its usefulness. Not only would this save the Academy a significant amount of money, but it would broaden the applicant pool because they would not have to live in the DC Metropolitan area.
- Finally, he noted he is currently working with the Association Manager and Alex Piquero, the new editor of JEJ, to update the ACJS website and with T&F to ensure a successful launch of the new journal.
- Worrall has proposed that the Board adjust the pricing structure for the Employment Bulletin because of the revenues from this are continuing to decline. He would like to consult with the Association Manager about this during the conference, and will present a proposal to the Board at the Saturday meeting. (TABLED ISSUE)
- Worrall solicited the Board for feedback on potential futures sites for annual meetings 2024 and beyond. Some of the challenges we face as a client is that we have capped the

room rate to \$300 or less, we can not meet the food/beverage minimum, and we require a higher ratio of conference space to room block. After consultation with Experient, some possible sites that have submitted bids that meet our criteria include Chicago (2024), Denver (2025), Orlando, and Indianapolis. Other potential sites that have a conference center with an adjacent hotel includes Tampa, Minneapolis, and Albuquerque. To broaden our selections for future sites, the Board needs to think about how we can modify our use of the conference space to reduce the number of rooms we require.

- ACTION ITEM: A motion to pursue Chicago (2024) and Denver (2025; 2029) was made by Gibson and seconded by Jones. The motion carried with 12 in favor and 1 against and no abstentions.
- To expedite affiliation agreements in the future, Worrall has proposed the Academy move away from approving affiliation agreements one-by-one, and instead adopt a standard language for all future agreements to include: a) ACJS members will be able to attend the affiliation organization's annual meeting at their current membership rates, and vice versa; b) Information will be exchanged on an informal basis, including the newsletters of respective societies and links/logos via websites; and c) a one page advertisement will be made available by each party in relevant newsletters to advertise respective annual conferences. The Board noted that the current affiliations with other associations need to be posted on the Academy website and to educate the specific benefits our members can take advantage of when attending/participating in any of affiliate partners events.
 - ACTION ITEM: A motion to adopt the proposed reciprocal agreement language, as laid out in the Executive Director's report, was made by Jones and seconded by Boyd. The motion carried unanimously with no abstentions.
 - ACTION ITEM: A motion to allow the Executive Director to enter into affiliation agreements with reciprocal organizations that include the three stipulations noted above with the President's approval was made by Boyd and seconded by Jones. The motion carried unanimously with no abstentions.
- A motion to approve the Executive Director's Report was made by Delaney and seconded by Beck. The motion carried unanimously with no abstentions.

- X. Association Manager's Report (Barth) – a motion to accept the Association Manager's Report was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.
- Due to illness, the Association Manager was unable to attend the Board meeting.
 - A motion to approve the Association Manager's report was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.
- XI. Program Report on 2018 Annual Meeting (Nadine Connell; Andrea Schoepfer) – a motion to accept the 2018 Program Committee report was made by Benekos and seconded by Boyd. The motion carried unanimously with no abstentions.
- A motion to approve the 2018 Program Committee's report was made by Benekos and seconded by Boyd. The motion carried unanimously with no abstentions.
- XIII. Committee Reports – a motion to accept all of the committee reports was made by Guitierrez and seconded by Daigle. The motion carried unanimously.
- a. Academic Review (McMurray)
- Piquero reported two new universities have completed the certification process- Washburn University and University of Tampa, and Virginia State University has requested the assistance of ARC to help with their application for certification. In addition, ten other institutions have reached out to ARC for other inquiries regarding technical assistance, training, program review, recertification, etc.
 - ACTION ITEM: A motion to approve the Academic Review committee's recommendation to certify the University of Tampa was made by Daigle and seconded by Benekos. The motion carried unanimously with no abstentions.
 - Although questions have been raised whether or not the amount of resources the Academy has invested in ARC and the certification process is worth it, the committee strongly believes this service should continue and the Academy should identify ways to increased its outreach further. One of the primary obstacles is the lack of clarity in the field about the services ARC can offer. The committee recommends that the website be updated to emphasize the breadth of services ARC provides, the benefits of certification to include student success, the value of evidence-based standards, and its FAQ section to reflect the updated standards.

Testimonials from institutions who are presently certified would also be valuable. Other recommendations to ensure the pool of certified reviewers are diverse and sufficiently represent all of the regions of ACJS. This issue needs to be addressed at Saturday's meeting after ARC hosts its focus group. (TABLED ISSUE)

- A motion to approve the Academic Review committee's report was made by Benekos and seconded by Jones. The motion carried unanimously with no abstentions.
- b. Affirmative Action (Palacios) –
- The committee solicited and received nominations for the Bracy/Joseph Award, and the Affirmative Action Mini-Grant Travel Award. The committee recommended Dr. Janice Iwama (University of Massachusetts Boston) for the Bracy/Joseph Award; and, Olivia Mann (undergraduate) and Taylor Claxton (graduate) for the mini-grant travel awards.
 - A motion to approve the Affirmative Action committee's report was made by Daigle and seconded by Beck. The motion carried unanimously with no abstentions.
- c. Assessment (Orrick)
- Once again, the Assessment Workshop will be hosted prior to the start of the annual meeting. This year's workshop will focus on a case study approach – what works, what doesn't, what's promising.
 - A motion to approve the Assessment committee's report was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.
- d. Awards (Jennings)
- With the exception of the ACJS Fellow Award, the Executive Board approved all of the sub-committee award recommendations.
 - NOTE: No need to approve this report because it was already done via email (see Secretary's report).
- e. Budget, Finance, and Audit (Unnithan)

- The BFA committee approved the 2018-2019 proposed budget.
 - motion to approve the BFA committee's report was made by Daigle and seconded by Benekos. The motion carried unanimously with Unnithan abstaining.
- f. Committee on National Criminal Justice Month (Craig)
- The committee received two nominations for the Education Award – Metropolitan State University in Denver and Saint Louis University. Based on the application materials submitted, the committee selected Metropolitan State University in Denver. The committee also received two nominations for the Community Engagement Award – Penn State Harrisburg and Saint Louis University. Based on the application materials submitted, the committee selected Saint Louis University. Finally, the committee received three nominations for Program of the Year Award – Penn State Harrisburg, Saint Louis University, and Curry College. Based on the application materials submitted, the committee selected Penn State Harrisburg.
 - A motion to approve the NCJM committee's report was made by Beck and seconded by Kim. The motion carried unanimously with Delaney abstaining.
- g. Constitution and By-Laws (Jones-Brown)
- Nothing to report. A motion to approve the Constitution and By-Laws committee's report was made by Boyd and seconded by Benekos. The motion carried unanimously with no abstentions.
- h. Ethics (Tartaro)
- Nothing to report. A motion to approve the Ethics committee's report was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.
- i. Membership (Youstin)
- The committee is exploring different marketing tools and incentives to boost membership. Some of the ideas the committee is exploring hosting a Job Fair or offering CEU workshops at the 2019 annual meeting, creating a series of one

minute video testimonials to post on the ACJS website, creating a membership pin.

- A motion to approve the Membership committee's report was made by Benekos and seconded by Beck. The motion carried unanimously with no abstentions.

j. Nominations and Elections (Boyd) (See Immediate Past President's Report, above)

- NOTE: No oral report to approve.

k. Public Policy (Myers)

- The committee has now implemented its new protocol for establishing, updating, and removing ACJS Subject Matter Policy Experts. This past year, two new applications were received from individuals interested in being added to the Subject Matter Policy Experts directory. One of the applicants, Bitna Kim, was accepted. Two of the committee members, David Myers and Paul Elam, also serve as CJRA Board Members, and participated on a panel at ASC and similarly, have organized a roundtable for the New Orleans conference.
- Lutze proposed to open this committee up to expand the number of members who can serve. Piquero recommended that we consult first with the Chair of the committee to determine if there will be any logistical issues with adding more members.
- Lutze noted there will be four members on this committee who will be rotating off in the next year. She proposed that she will consult with Unnithan to identify and nominate candidates for the Board to consider.
- A motion to approve the Public Policy committee's report was made by Boyd and seconded by Benekos. The motion carried unanimously with no abstentions.

l. Publications (Piquero)

- Piquero reported there is no action with this committee, and this is the final report of the committee as the membership voted to disband the committee in the last election.
- A motion to approve the Publications committee's report was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.

- m. Student Affairs (Diamond)
- The committee advertised the ACJS student scholarships, and a subcommittee reviewed the applications. One Masters student applied, and one Doctoral student applied. Both applicants were deemed eligible for the scholarship, and were awarded the funds. The two students are Gemini Creason-Parker (Northeastern State University) and Cassandra Boyer (University of Nevada, Las Vegas).
 - A motion to approve the Student Affairs committee's report was made by Jones and seconded by Daigle. The motion carried unanimously with no abstentions.
- n. Teller's Committee (Boyd) (See Immediate Past President's Report, above)
- No oral report provided.
- o. Crime and Justice Research Alliance (Jones) (See Treasurer's Report, above)
- No oral report provided.
- p. Ad Hoc: Employment Exchange (Ruiz)
- Ruiz reported that the Employment Exchange was very well attended at the 2017 meeting, and to accommodate the needs of the attendees, an electronic device charging station was set up. One issue that may need to be addressed at future meetings if the volume of traffic at the EE continues to grow, the Academy may need to set up additional laptops to reduce waiting time.
 - A motion to approve the Employment Exchange committee's report was made by Boyd and seconded by Kim. The motion carried unanimously with no abstentions.
- q. Ad Hoc: Doctoral Summit (Pfeifer)
- Pfeifer reported that 60 students will be attendance at this year's Summit. Once again, over 80 students applied for the scholarship. The selection process ensured that a diverse pool of students based on program, rank (junior status v. ABD), race/ethnic, gender, and international status. She reviewed the agenda for the Summit, and highlighted the four major changes to the sessions that were made based upon the feedback received from previous attendees – two new sessions (Careers outside of academia; Making the transition to junior faculty role); a

networking breakfast where the students have a chance to network amongst themselves, as well as the facilitators from the various Summit sessions; and, the combined back-to-back session on Race, Ethnicity, & Gender Issues in Academia.

- Pfeifer noted that she and her co-chairs are currently working on a proposal on how the Academy can reduce the budget of the Summit for future meetings, and she will present that proposal to the Board at the Saturday meeting.
- Pfeifer reported over 20 alumni from prior Summits are attending this year's conference, and 6 are volunteering to help with this year's Summit. In addition, some of the alumni have requested to get together informally Friday evening, and would like this year's students to join them.
- A motion to approve the Doctoral Summit committee's report was made by Gibson and seconded by Benekos. The motion carried with 10 in favor and 3 absent and Pfeifer abstaining.

r. Ad Hoc: ACJS Leadership and Innovator Award (Benekos)

- Benekos reviewed the new policy for the award that was approved at the 2017 mid-year meeting. The intention is to recruit nominations from practitioners in the area that the annual meeting is held to increase the visibility of the Academy among practitioners within that area. The first award will be given at the 2019 annual meeting in Baltimore.
- Lutze noted this standing committee is staffed by the Regional Trustees and one of the Regional Trustees needs to be volunteer to serve as chair. May Delaney offered to serve as the chair.
- A motion to approve the Innovator Award for Practitioners committee's report was made by Benekos and seconded by Jones. The motion carried unanimously with Benekos, Delaney, Gutterez, and Boyd abstaining.

s. Ad Hoc: Committee on History Mini Grants (Gibson)

- Gibson reviewed the purpose of this award is to provide quality documentation of the history of the Academy and related significant milestones in the development in the field of criminal justice. Projects are expected to be completed within 12-18 months, and the recipient(s) will receive up to a \$5,000 stipend to cover the cost of the research (e.g.,

transcriptions, software, etc.) and travel if necessary. To eligible for the award, applicants must be a current member of ACJS and hold a graduate degree. Applications would be due December 15th, and the Committee's decision would be made by February 1st to allow for the Board to approve the awards at its annual meeting. The expected deliverables would include a progress report to be presented to at the Board's mid-year meeting, and a final report at the conclusion of the project. The Executive Director would oversee the grants by receiving the applications and then uploading them to a Dropbox folder so the committee can access them, as well as receive the corresponding progress and final reports and disseminate them to the Board. These mini-grants would replace the ACJS Historian's role.

- Worrall expressed reluctance about giving the full award up front; Piquero suggested to award half up front and the other half either at the completion of the project, or after the individual(s) have submitted a mid-year report to the Board to that summarizes their progress. Lutze recommended to modify the number of the ad hoc committee to three members, one of which would be a Trustee-at-Large, whom would serve as chair.. Lutze recommended to reduce the committee to three members, and it be chaired by a Trustee-at-Large.
 - ACTION ITEM: A motion to approve the creation of a three-person committee to be chaired by a Trustee-at-Large to oversee the ACJS Historical Mini Grant Award(s) for up to \$5,000 per year was made by Lutze and seconded by Guitterez. The motion carried unanimously with Gibson and Benekos abstaining.
 - ACTION ITEM: A motion to approve the elimination of ACJS Historian Position at the conclusion of the current Historian's term was made by Lutze and seconded by Guitterez. The motion carried unanimously with Gibson abstaining.
- A motion to approve the Ad Hoc Committee's on History's report was made by Delaney and seconded by Blackburn. The motion carried unanimously with Gibson, Boyd, and Benekos abstaining.

t. Report of NGO Representative to United Nations (Joseph)

- Joseph requested that once again the Academy send a select group of members to the 2020 UN Congress in Tokyo, Japan. In order to prepare for this conference, Jones proposed that a workgroup be formed of members who have the knowledge and experience with UN activities, the Academy issue a call to the membership for an “expression of interest” to get members self-identify as being interested in attending the Congress to present their research (a sample of this advertisement was provided in the report), and the Academy again provide financial support to send four representatives/presenters to the Congress.
 - ACTION ITEM: A motion to create the UN 2020 Crime Congress Working Party was made by Pfeifer and seconded by Blackburn. The motion carried unanimously with no abstentions.
 - ACTION ITEM: A motion to approve the draft language for the 2020 UN Crime Congress Expression of Interest Announcement with the following changes, “xxx” filled in with the appropriate person(s) name and bullet number three to be amended to reflect that ACJS will provide financial support only to the four members who are selected to represent ACJS at the UN Crime Congress was made by Pfeifer and seconded by Beck. The motion carried unanimously with no abstentions.
 - ACTION ITEM: A motion to provide financial support in the amount of \$3,000 per selected representative for 2020 UN Crime Congress was made by Pfeifer and seconded by Boyd. The motion carried unanimously with no abstentions.
 - TABLED ITEM: The Board requested the NGO Representative (Jones) to use track changes to illustrate what changes she believes need to be made to the current policy regarding the NGO Alternate Representative and submit it to the Board for review at the Saturday meeting
- The President agreed to work with the Association Manager to put out a call for applicants for a UN NGO Alternate Representative, so that the person can be selected in time to assume the role in January 2019. Interested applicants should submit their letter of intent and application materials to the incoming NGO Representative
 - A motion to approve the NGO Representative’s report was made by Jones and seconded by Boyd. The motion carried unanimously with no abstentions.

- u. Report of NGO Alternate Representative to United Nations (Reichel)
 - A motion to approve the NGO Alternate Representative's report was made by Boyd and seconded by Benekos. The motion carried unanimously with no abstentions.

- v. Report of ACJS Historian (Roth)
 - Roth reported that he has completed his interview with Immediate Past President Lorenzo Boyd, and is currently working on his interview with former President Brandon Applegate.
 - The Board requested that the 1st Vice President to reach out to the Historian to articulate more clearly the format his future reports should follow, and to submit the interviews to ACJS Today for publication.
 - A motion to approve the ACJS Historian's report was made by Lutze and seconded by Blackburn. The motion carried with 12 in favor, 1 opposed and no abstentions.

XIV. Region Reports – a motion to accept all of the Region reports was made by Benekos and seconded by Kim. The motion carried unanimously, with Delaney, Daigle, Gibson, Beck, and Gutierrez abstaining.

- a. Northeast (Delaney)
 - A motion to approve the Northeast report was made by Blackburn and seconded by Benekos. The motion carried unanimously with Delaney abstaining.

- b. Southern (Daigle)
 - A motion to approve the Southern report was made by Benekos and seconded by Kim. The motion carried unanimously with Daigle abstaining.

- c. Southwest (Gibson)
 - In lieu of the decision to shift Colorado to Western Region, the Board insisted to keep Colorado on its map. So residents of Colorado can choose to be a member of either region.

- A motion to approve the Southwest report was made by Benekos and seconded by Kim. The motion carried unanimously with Gibson abstaining.

d. Midwest (Beck)

- A motion to approve the Midwest report was made by Jones and seconded by Benekos with Beck abstaining.

e. Western (Gutierrez)

- Gutterrez notified that he has sent an updated region report with the corrected list of officers to the Executive Director
- A motion to approve the Western report was made by Blackburn and seconded by Jones. The motion carried unanimously with Gutierrez abstaining.

XV. Section Reports – a motion to accept all of the Section report was made by Blackburn and seconded by Jones. The motion carried unanimously with no abstentions.

a. Community College (Davis)

- ACTION ITEM: A motion to approve the Community College Section's 2018-2019 proposed budget was made by Gutterrez and second by Jones. The motion carried unanimously with no abstentions.
- A motion to approve the Community College report was made by Lutze and seconded by Beck. The motion carried unanimously with no abstentions.
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b. Corrections (May)

- ACTION ITEM: A motion to approve the Corrections Section's 2018-2019 proposed budget was made by Unnithan and second by Beck. The motion carried unanimously with no abstentions.
- A motion to approve the Corrections report was made by Benekos and seconded by Beck. The motion carried unanimously with no abstentions.

c. Critical Criminal Justice (Clark)

- ACTION ITEM: A motion to approve the Critical Criminal Justice Section's 2018-2019 proposed budget was made by Blackburn and second by Jones. The motion carried unanimously with no abstentions
 - A motion to approve the Critical Criminal Justice Section report was made by Jones and seconded by Blackburn. The motion carried unanimously with no abstentions.
- d. Law and Public Policy (Garrison)
- ACTION ITEM: A motion to approve Law and Public Policy Section's 2018-2019 proposed budget was made by Jones and second by Benekos. The motion carried unanimously with no abstentions
 - A motion to approve the Law and Public Policy Section's report was made by Jones and seconded by Beck. The motion carried unanimously with no abstentions.
- e. International (Rhea)
1. TABLED ITEM: The Board requested the Section amend the budget to clarify the years reflected and resubmit it to the Board for approval at the Saturday meeting.
- A motion to table the International Section's report was made by Delaney and seconded by Beck. The motion carried unanimously with Jones abstaining.
- f. Juvenile Justice and Delinquency (Connell)
- ACTION ITEM: A motion to approve the Juvenile Justice and Delinquency Section's 2018-2019 proposed budget was made by Daigle and second by Lutze. The motion carried unanimously with no abstentions
 - A motion to approve the Community College report was made by Lutze and seconded by Benekos. The motion carried unanimously with no abstentions.
- g. Minorities and Women (Dodson)
- ACTION ITEM: A motion to approve the Minorities and Women Section's 2018-2019 proposed budget was made by Boyd and second by Beck. The motion carried unanimously with no abstentions

- A motion to approve the Community College report was made by Daigle and seconded by Beck. The motion carried unanimously with no abstentions.
- h. Police (Morreale)
- Worrall said there is no policy that prohibits the Section from implementing a peer-reviewed process for submissions for consideration for publication in its newsletter, The Board noted however they need to be careful and not to present this as equivalent to a journal. The Board requested the President to ask the Chair to clarify their intention for the use of ‘peer-reviewed’ language in their advertisement. The Board has also requested the President get clarification on the new award and how this has been coordinated with the different regions, and how they are reflected in the budget.
 1. TABLED ITEM: A motion to table the adoption of peer-reviewed articles for *Police Forum* was made by Boyd and seconded by Delaney. The motion carried unanimously with no abstentions.
 2. TABLED ITEM: A motion to table the creation of the Innovation in Policing Award for further clarification was made by Boyd and seconded by Delaney. The motion carried unanimously with no abstentions.
 3. TABLED ITEM: A motion to table the Police Section’s 2018-2019 proposed budget was made by Boyd and second by Benekos. The motion carried unanimously with no abstentions
 - A motion to table the Police Section report was made by Boyd and seconded by Benekos. The motion carried unanimously with no abstentions.
- i. Restorative and Community Justice (Jones)
- ACTION ITEM: A motion to approve the Restorative and Community Justice Section’s 2018-2019 proposed budget was made by Delaney and second by Lutze. The motion carried unanimously with no abstentions.
 - A motion to approve the Restorative and Community Justice Section report was made by Beck and seconded by Benekos. The motion carried unanimously with no abstentions.

- j. Security and Crime Prevention (Johnson)
 - The Board expressed concerned that none of their members are participating, with the exception of the Executive Board members.
 - ACTION ITEM: A motion to approve the Security and Crime Prevention Section’s 2018-2019 proposed budget was made by Boyd and second by Beck. The motion carried unanimously with no abstentions.
 - A motion to approve the Security and Crime Prevention Section’s report was made by Lutze and seconded by Blackburn. The motion carried unanimously with no abstentions.

- k. Victimology (Garland)
 - ACTION ITEM: A motion to approve the Victimology Section’s 2018-2019 proposed budget was made by Jones and second by Benekos. The motion carried unanimously with Pfeifer abstaining.
 - A motion to approve the Victimology Section’s report was made by Benekos and seconded by Beck. The motion carried unanimously with Pfeifer abstaining.

- l. Teaching, Learning, and Scholarship (Valentine)
 - ACTION ITEM: A motion to approve the Teaching, Learning, and Scholarship Section’s 2018-2019 proposed budget was made by Benekos and second by Blackburn. The motion carried unanimously with no abstentions
 - A motion to approve the Teaching, Learning, and Scholarship report was made by Beck and seconded by Kim. The motion carried unanimously with no abstentions.

- m. Drug and Alcohol Studies (Griffin)
 - The Board noted that the report was incomplete and requested the President contact the Chair to request he revise and resubmit a report following the template provided, and submit it to the Board for review at the Saturday meeting.
 - 1. TABLED ITEM: A motion to table the Drug and Alcohol Studies Section’s 2018-2019 proposed budget was made by Boyd and second by Beck. The motion carried unanimously with no abstentions

- A motion to table the Drug and Alcohol Studies Section's report was made by Delaney and seconded by Benekos. The motion carried unanimously with no abstentions.

XVI. Editor Reports – a motion to accept all of the Editors' reports was made by Benekos and seconded by Jones. The motion carried unanimously with no abstentions.

a. JQ (Kurlychek)

- Worrall has spoken with the Editor of JQ and explained that the current policy stipulates that we do not allow co-editorships, however, he agreed to present her case/concerns to the Board to see whether the Academy would consider to amend the policy. Piquero noted that when the search for the JQ Editor position was underway, a number of members said they would have applied if they were allowed to have a co-editor. Hence, we are missing out on strong applicants. Spohn echoed Kurlychek and Piquero's sentiments, and advocated that the policy be amended to allow for co-editors.
 - ACTION ITEM: A motion to amend ACJS Policy 700.01 to eliminate the provision prohibiting co-editorships was made by Beck and seconded by Blackburn. The motion carried unanimously with no abstentions.
- The Board agreed that Kurlychek should be allowed to add a co-editor to help her finish out her term. Furthermore, the Board agreed to allow her to nominate who she would like to serve as an Interim Co-Editor and the Board would approve her selection. At the end of her term, it would be at the Board's discretion whether the Kurlychek and the Interim Co-Editor have to reapply under the new policy or they can be retained for another term. Lutze advocated that the Board consider adding an additional stipend for the co-editor.
- Worrall agreed he would speak with Kurlychek to see if she would like to opt for recruiting a Co-Editor, and the Board has agreed to address the level of compensation for this new position. Worrall agreed to share his discussion with her at the Board at the Saturday meeting.
- A motion to approve the Community College report was made by Benekos and seconded by Boyd. The motion carried unanimously with Lutze abstaining.

a. JCJE (Gabbidon)

- A motion to approve the approve JCJE report was made by Jones and seconded by Beck. The motion carried unanimously with no abstentions.
- c. ACJS Today (Myers)
- A motion to approve the ACJS Today report was made by Benekos and seconded by Blackburn. The motion carried unanimously with no abstentions.
- d. Taylor and Francis (Fernholz – Presentation to Board at 11:30 AM)
- Worrall noted that as part of the contract renewal, T&F included a \$10,000 stipend to send a contingency to go to Oxford to hold an editorial strategy meeting in April.
 - Jackie Fernholz from T&F joined the Board to provide an update on the Academy’s journals. She reported JQ’s impact factor reached its highest rank. Additionally, the circulation has increased overall; JQ renewed at 96% and JCJE has renewed at 91%. Similarly, JQ readership has increased by 19% and JCJE by 2%. T&F is seeking to boost readership through targeted marketing efforts.
 - Jackie noted that T&F is encouraging associations to draft a data sharing policy that encourages making data available/open where possible (e.g., create a data archive), so research can be replicated and where research is publically funded, that it can benefit a broader audience. The Board expressed significant concerns about pursuing such a policy. She agreed to share the language of their policy to have the Board so they could take it into consideration and make a decision at the mid-year meeting (TABLED ISSUE)

XVII. Old Business

- a. Auto Renewal Option for Memberships (Barth) - Worrall stated that auto renewal is a logistical nightmare with the current system. We need to survey the membership to see how many would be interested in having their membership dues automatically renewed each year. If there is high demand for this option, then the Executive Director and Association Manager will hash out the logistics with the vendor that handles the processing of the

payments. However, if there is not a great demand for this option, then we need to abandon this.

- b. Worrall noted that the Chair of ARC responded to inform that the ARC focus group at Thursday at 8am in Grand Salon 24, and invited one Board member to attend

XVIII. New Business - NONE

XVIX. Adjourn – a motion to adjourn the meeting at 5:40pm was made by Jones and seconded by Delaney. The motion carried unanimously with no abstentions.

Taylor & Francis Report