

**ACJS MID-YEAR BOARD MEETING
AGENDA**

October 6, 2018

Time: 8:00 AM – Continental Breakfast will be set by 7:30 AM

Baltimore, MD

Baltimore Marriott Waterfront: Location: Essex A/B

Hotel Tour: 1:30 PM

IN ATTENDANCE: Faith Lutze (President), N. Prabha Unnithan (1st Vice President), Cassia Spohn (2nd Vice-President), Nicole Piquero (Immediate Past President), Marlyn Jones (Treasurer), Heather Pfeifer (Secretary), Aimee Delaney (Region 1 Trustee), Leah Daigle (Region 2 Trustee), Victoria Beck (Region 3 Trustee), Christine Nix (Region 4 Trustee), Ricky Gutierrez (Region 5 Trustee), Peter Benekos (Trustee-At-Large), Anthony Peguero (Trustee-At-Large), Ashley Blackburn (Trustee-At-Large), John Worrall (Executive Director), Cathy Barth (Association Manager), Letiscia Perrin (Assistant Association Manager)

I. Welcome and Introductions

- President Lutze called the meeting to order at 8:05am. Lutze introduced the Association's new Assistant Association Manager, Letiscia Perrin, and had everyone introduce themselves.

II. Review Agenda

- A motion to approve the agenda was made by Delaney and seconded by Jones. The motion carried unanimously with no abstentions.

III. Approval of Minutes

- A motion to accept all of the minutes (see below) was made by Benekos and seconded by Delaney. The motion to accept all of the minutes carried unanimously, with Pfeifer abstaining.
 - a. February 2018 Tuesday Board Meeting
 - b. February 2018 General Business Meeting
 - c. February 2018 Friday Board Meeting
- A motion to approve all of the minutes was made by Beck and seconded by Benekos. The motion carried unanimously, with Pfeifer abstaining.

- **Moving forward with the agenda, a motion to accept all of the reports was made by Piquero and seconded by Gutierrez. The motion was carried unanimously with no abstentions.**

IV. President's Report (Lutze)

- Lutze reported plans are being finalized for the 2019 annual meeting in Baltimore (e.g., local criminal justice tours arranged by University of Baltimore; invitations to keynote speakers; soliciting other vendors to participate in Exhibit hall; vetting possible documentary films to show during meeting; etc.). Lutze noted the submission portal will close October 15th.
- Lutze shared she attended Northeast Criminal Justice Association's annual meeting in Portsmouth, RI. This fall, she will attend the Midwest, Southern, and Western regional meetings, and has asked 2nd Vice President Unnithan to attend the Southwestern regional meeting on her behalf. She noted she will also attend ASC's annual meeting in Atlanta, as well as two international conferences this fall – the International Corrections and Prisons Association annual meeting in Montreal, Canada, and the Australian and New Zealand Society of Criminology annual meeting in Melbourne, Australia.
- Lutze noted that membership has remained relatively flat the past couple years, but has been trending downwards over the past decade. She has been thinking of possible strategies to boost membership. One possible idea would be to provide a financial incentive to those members who participate in leadership roles (e.g., committee chairs, program committee members, editors and editorial board) by waiving their annual membership fee during the year they serve (*refer to Action Item below*). The Board, Executive Director, and Association Manager raised concerns about how this 'devalues' the membership, and not all committees require the same level of work. Plus, how would the Association handle Life Time members?
- Lutze also asked the Board for feedback on how we could create incentives for members and non-members to boost attendance at the annual conference. One idea she proposed was whether we could restructure the non-member registration fee at the annual meeting to include a one-year membership. The Association Manager and Deputy Association Manager stated this may be more complicated

and warrants a more in-depth conversation at the business meeting when planning the 2020 meeting, since people have already pre-registered for the 2019 meeting.

- Lutze noted she was not sure if the Association’s mission statement still reflects the current vision of the organization (e.g., what is our identity?). Do we need to update it to reflect the evolving nature of the professional field and generate interest in membership. She suggested that an ad hoc Strategic Planning Committee be created to examine the mission of the Association, to explore how our current initiatives align with that mission, and to then outline specific goals the Association can work towards in the short- and long-term to help grow the Academy. Worrall asked when this committee would meet during the annual meeting? Would this committee meet during the regular Board meeting or meet at a separate time? Benekos asked who would be asked to serve on this committee? Piquero noted that for this to be effective, this would have to include the members in order to build buy-in. Worrall suggested we could pose the following question at the general business meeting, “what can ACJS do to distinguish itself from other organizations that would not create division with other organizations?” Could propose this question at the general business meeting, and possibly hold focus groups during the meeting, so we can solicit the membership’s input. It would also allow us to generate interest in serving. *The Board recommended the President create an ad hoc Strategic Planning Committee to explore these ideas further.*
- Lutze also questioned how we could boost attendance at our annual meetings – are there other strategies we could employ to raise awareness/interest among the members, as well as practitioners from professional associations/organizations. Currently, the attendance at the annual meetings has averaged between 1,400-1,600. *The Board recommended the President create an ad hoc Annual Meeting Marketing Committee to explore strategies to boost visibility of the annual meeting and generate more registrations.*
 - **ACTION ITEM:** A motion was made by Blackburn and seconded by Delaney to waive the annual membership fee for all Committee Chairs and Program Committee Members in the year of their service. The motion failed with 11 opposed and 1 abstention.

- A motion to approve the President’s report was made by Benekos and seconded by Jones. The motion carried unanimously, with Lutze abstaining.

V. 1st Vice President’s Report (Unnithan)

- Unnithan reported he has met with the 2020 Program co-chairs, Stephanie Mizrahi and Robert Tillyer, to begin planning the annual meeting in San Antonio. The theme of the 2020 annual meeting will be “Envisioning Justice: From Local to Global.” The three of them have discussed the ideas shared by the members who attended the “listening session” they had organized at the 2018 New Orleans meeting, and was able to solicit members to serve on the program committee. Unnithan reported he also has visited the conference site and connected with colleagues from University of Texas, San Antonio, who will help to coordinate local arrangements/events. One idea UTSA has proposed is to invite all of the conference attendees to come to campus for a special event – UTSA would cover the cost of transportation. Nix suggested to generate attendance, we could suggest they host the President’s reception; another question, would UTSA cover the food/beverage cost of the reception? If so, the Board could then explore adding an additional reception for the membership. Unnithan noted he will discuss the different options with UTSA and present the ideas to the Board at the annual meeting.
- Unnithan noted he will be attending the Southwestern Regional meeting in San Antonio later this month on behalf of the Academy, and will use this as an opportunity to recruit more SWACJ members to join ACJS, as well as to register for the upcoming annual meeting in Baltimore.
- Unnithan noted he has a tentative slate for the 2019-2020 Standing Committee Members and will present the final list to the Board after the business meeting to be approved via email.
- A motion to approve 1^s Vice President’s report was made by Delaney and seconded by Spohn. The motion carried unanimously, with Unnithan abstaining.

VI. 2nd Vice President’s Report (Spohn)

- Spohn reported that the theme she has selected for the 2021 annual meeting in Orlando is “Reforming the Criminal Justice System.” Spohn noted as stipulated by the by-laws, she is chairing the BFA Committee, and has secured the participation of Ed Day, Marilyn Jones, and xx to serve. Dawn Beichner has agreed to serve as the 2021 Program Chair, and the 2020 Deputy Program Chair, and Pauline Brennan and Michael White will serve as Deputy Committee Chairs of Public Policy, pending confirmation of membership. Spohn noted she is still looking for someone to serve as the local arrangements chair.
- A motion to approve the 2nd Vice President’s report was made by Jones and seconded by Unnithan. The motion carried unanimously, with Spohn abstaining.

VII. Immediate Past President’s Report (Piquero)

- Piquero reported. an email for Call for Nominations was sent to the membership in early March, and a reminder email was sent in early on May. As of August 6, 2018 there were no candidates for two positions: Secretary or Region 5. Therefore, another email was sent to membership specifically about these two positions. It should be noted that one candidate did mail in a petition but it got lost in the mail and had to be resubmitted.
- Six candidates submitted petitions with the required minimum number of signatures (Sean Madden, Heather Pfeifer, Veronyka James, Cassandra Reyes, Lorenzo Boyd, Stephanie Mizrahi), one candidate was nominated (Erin Orrik), and three candidates self-nominated (Martin Greenburg, Karin Storm, Alan Gallagher). She noted that the Board might want to consider narrowing down the number of candidates for Secretary, as it will require a run-off. Piquero also noted some members have raised questions whether it is appropriate for a former President to serve on the Board again. There is nothing in the by-laws that prohibits it. Guitierrez also noted the Association needs to confirm that each of the nominees for the Regional Trustee positions is a member of the region, as stipulated by the by-laws.
 - **ACTION ITEM:** A motion was made by Delaney and seconded by Benekos to approve the proposed slate of candidates for Executive Board vacancies,

pending verification of candidates' membership status. The motion carried unanimously, with Piquero and Pfeifer abstaining.

- A motion to approve the Immediate Past President's report was made by Jones and seconded by Unnithan. The motion carried unanimously, with Piquero abstaining.

VIII. Treasurer's Report (Jones)

- Jones reported that the investments of the Association have been adjusted to slightly less conservative funds, but she along with the members of the Budget, Finance, & Audit committee would like the Board's input whether we should make any additional adjustments to the investment strategy to generate more income. Worrall noted he has been speaking with BFA about some possible strategies, and will share those ideas with the Board when he presents his report (see Executive Director's Report).
- Jones noted the annual audit was completed successfully, with no issues noted by the outside firm; and once again, the auditing firm commended the Association and the Association Manager for the organization of the appropriate documents, making the auditing process go very smoothly.
- Lutze asked for further clarification on three budget line-items in the external auditing report under Note 4 – the Affirmative Action fund, the Lifetime fund, and the Contingency fund. Lutze asked Barth to review policy to see if/how we can use these funds (e.g., potential scholarships, activities for members, etc.).
- Jones updated the Board on the activities of CJRA (see Executive Director's report).
 - A motion was made by Piquero and seconded by Delany to move into Executive Session to discuss Personnel Evaluations. NOTE: The Board asked Worrall to remain to present the Association Manager's Evaluation report, after which he left the room.
 - A motion to come out of Executive Session was made by Piquero and seconded by Benekos. The motion carried unanimously with no abstentions.

- A motion to approve the Treasurer's report was made by Blackburn and seconded by Peguero. The motion carried unanimously, with Jones abstaining.

IX: Secretary's Report (Pfeifer)

- No additional items to report
- A motion to approve the Secretary's report was made by Piquero and seconded by Delaney. The motion carried unanimously, with Pfeifer abstaining.

X. Executive Director's Report (Worrall)

- Worrall reported the Association completed a successful search for the Assistant Association Manager's position, and after extensive vetting of candidates the committee successfully recruited and hired Leticia Perrin.
- Contracts have been finalized for the 2024/2028 (Chicago) and 2025/2029 (Denver). Moreover, a contract has been generated for Philadelphia Marriott for the 2026 annual meeting, and he and the Association Manager will be visiting the Gaylord Palm Resort in Kissimmee (Orlando) for the 2027 meeting.
- With the elimination of the certification program, Worrall updated all of the Association documents and the website language to state "program standards."
- Worrall has reviewed different investment strategies and has found that Vanguard offers the most advantageous and cost-effective options. Worrall noted the BFA approved shifting funds from SunTrust account to Vanguard's Life Strategy Fund, which historically has generated 5% annual growth. The Board was in favor of the strategy.
- Worrall reported he traveled to Taylor & Francis in U.K., along with the editors of JQ and JCJE (JEJ participated via Skype), to discuss an editorial strategy to enhance the promotion of the Association journals. One issue that arose in the discussion was to revise the aims/scope of both the older journals, JQ & JCJE. The editor of JQ has proposed some new language for the Board to review (see report). The Board just requested that the editors and editorial board share their suggestions of any changes to the language before it be published on the website.

- Worrall reported that after further review, it would not be practical to shift to a ‘virtual’ national office. The auditors need paper copies of all documents, hence there needs to be a central place to store all relevant documentations.
- Worrall noted he created a Twitter account for the National Office to keep members apprised of Association related events and updates on the Association journals. It is @ACJS_National
- Worrall updated the Board on CJRA activities for the past six months (e.g., Brimley – lobbying firm; Kizcomm – marketing/media/public relations). Worrall reminded the Board that the cost of the services provided are shared with ACJS, and the Board needs to review and vote on the contracts for each the respective agencies so we align with the timing of ASC’s Board reviewing the contracts at their annual meeting. Worrall noted that the terms of the Brimley contract has remained the same, however the Kizcomm contract has some terms that need to be addressed regarding the allotted cap for overages related to travel costs, website expenses, etc. The proposed cap is \$8,000 and would be split equally between ACJS and ASC.
 - **ACTION ITEM:** A motion was made by Delaney and seconded by Benekos to approve the Brimley and Kizcomm 2019 contracts. The motion carried unanimously, with Delaney, Peguero, and Jones abstaining.
- Worrall informed the Board that the chair of CJRA has requested for travel support of up to \$4,000 annually to attend CJRA related functions/meetings (e.g., ASC and ACJS annual meetings, Congressional briefings)
 - **ACTION ITEM:** A motion was made by Delaney and seconded by Piquero to approve up to \$3,500 annual travel support for the ACJS appointed CJRA chair to attend related CJRA events. The motion carried unanimously, with Jones and Peguero abstaining.
- Worrall informed the Board the pre-registration fee for members and non-members needs to be adjusted in order to equalize the cost across the two groups. Currently, it costs less for non-members to pre-register. Lutze noted the Board should also revisit the cost of pre-registrations and onsite registrations between members and non-members so we incentivize members

to pre-register. To avoid confusion at this time, it was recommended this issue be discussed further at the next Business meeting, and announce any changes at the General Business meeting.

- **ACTION ITEM:** Increase Non-Member Attendee Pre-Registration Rate to \$205 (Tabled item for next Business meeting at annual meeting)

- A motion to approve the Executive Director's report was made by Jones and seconded by Piquero. The motion carried unanimously with no abstentions.

XI. Association Manager's Report (Barth)

- Nothing else to report. All information is presented in the tables submitted.
- A motion to approve the Association Manager's report was made by Benekos and seconded by Jones. The motion carried unanimously with no abstentions.

XII. Program Report on 2019 Annual Meeting (David Makin) (See President Report, above)

- See above

XIII. Committee Reports

- a. Academic Review (Joseph) – a motion to approve the Academic Review committee report was made by Jones and seconded by Delaney. The motion carried unanimously with no abstentions.
- b. Affirmative Action (Lucas) – a motion to approve the Affirmative Action committee report was made by Delaney and seconded by Benekos. The motion carried unanimously with no abstentions.
- c. Assessment (Orrick)
 - Orrick solicited feedback from the Board on whether the Chair of the committee is expected to continue in a leadership role as "Past Chair." Based on the policy,

there is no expectation that the Chair serve an additional year as Past Chair. Lutze stated she would notify Orrick of this policy.

- Orrick also wanted the Board to review the revised peer review statement for the Assessment Forum. The Board raised a number of concerns with continuing to use the terms “peer review” with this type of publication.
 - **ACTION ITEM:** A motion was made by Delaney and seconded by Spohn to accept the updated statement for peer review of Assessment Forum on behalf of the Assessment Committee. The motion failed with 10 opposed and 2 abstentions.
- Jones recommended that the Assessment Committee instead speak with the ACJS Today Editor about adding an Assessment section to the ACJS Today newsletter.
- A motion to approve the Assessment Committee report was made by Unnithan and seconded by Benekos. The motion carried unanimously with no abstentions.

d. Awards (Higgins)

- Piquero noted that the report did not provide sufficient information on how the selection was made for each of the rewards (e.g., names of all nominees, the selection process, and justification for the decision). A recommendation was made to have the Awards Committee chair to provide the missing information. Lutze noted she would reach out to the Chair.
 - **ACTION ITEM:** A motion was made by Gutierrez and seconded by Delaney to approve the individual recipients listed in the report. The motion carried unanimously, with Piquero abstaining.
- **A decision to table the approval of the Awards committee report until the requested information is provided.**

e. Budget, Finance, and Audit (Spohn) (See 2nd Vice President’s Report, above)

f. Committee on National Criminal Justice Month (Chiotti)

- Delaney noted that one correction needs to be made to the report to identify Delaney as the Board liaison.
 - **ACTION ITEM:** A motion was made by Benekos and seconded by Daigle to approve \$300 for purchasing the three awards. The motion carried unanimously, with Delaney abstaining.
 - The Board is unclear what the purpose of the canvas exercise is, and why the projected cost is so high.
 - **ACTION ITEM:** A motion was made by Spohn and seconded by Benekos to approve \$1,000 funds for canvas and supplies. The motion failed with 11 members opposed and 1 abstention.
 - A motion to approve the National Criminal Justice Month committee report was made by Jones and seconded by Daigle. The motion carried unanimously, with Delaney abstaining.
- g. Constitution and By-Laws (Mowder) – a motion to approve the Constitution and By-Laws committee was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.
- h. Ethics (Burke) –
- Lutze informed the Board there were two issues that needed to be addressed.
 - A motion to go into Executive Session was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.
 - A motion to come out of Executive Session was made by Delaney and seconded by Piquero. The motion carried unanimously with no abstentions.
 - A motion to approve the Ethics committee report was made by Piquero and seconded by Jones. The motion carried unanimously, with Piquero abstaining.
- i. Membership (Bernat) –

- Worrall informed the Board that a number of members have requested the results of the membership survey. The Committee chair stated those will be presented at the annual meeting, and the actual data and final report will be turned over to the national office.
 - Piquero shared that some members have also raised questions about whether ACJS is going to try to merge with ASC. The Board reiterated that is not the intent, and will be clearly articulated to the membership when the results are published.
- A motion to approve the Membership committee report was made by Delany and seconded by Benekos. The motion carried unanimously with no abstentions.
- j. Nominations and Elections (Piquero) (See Immediate Past President's Report, above)
- k. Public Policy (Myers) –
- A motion to approve the Public Policy committee was made by Delaney and seconded by Benekos. The motion carried unanimously with no abstentions.
- l. Student Affairs (Hudson) –
- A motion to approve the Student Affairs committee report was made by Delaney and seconded by Benekos. The motion carried with 10 voting in favor, 1 opposed, and 1 abstention.
- m. Crime and Justice Research Alliance (See Executive Director's Report, above)
- n. Ad Hoc: Employment Exchange (Ruiz) –
- The Board would like to recognize all of the hard work Jim Ruiz, and to thank him for his continued service to the Academy.
 - A motion to approve the Employment Exchange committee was made by Delaney and seconded by Jones. The motion carried unanimously with no abstentions.

- o. Ad Hoc: Doctoral Summit (Pfeifer) –
 - The Board instructed the Chair to increase the number of slots open to 43 to match the # of doctoral granting institutions; moreover, if the quota of applicants is not reached with only one student per institution, the Board granted the Committee permission to allow more than one applicant to be selected from an institution if the applicant meets the stated criteria.
 - A motion to approve the Doctoral Summit committee report was made by Delaney and seconded by Blackburn. The motion carried unanimously, with Pfeifer abstaining.

- p. Ad Hoc: Innovator Award for Practitioners (Delaney)
 - Delaney shared with the Board that the Committee has made some recommendations for revisions to the policy, if the Board decides to continue with this award.
 - **ACTION ITEM:** A motion was made by Piquero and seconded by Beck to approve the revisions to Policy 301.07 submitted by the Committee chair. The motion carried unanimously, with Delaney abstaining.
 - A motion to approve the Innovator Award for Practitioners committee report was made by Unnithan and seconded by Peguero. The motion carried unanimously, with Delaney abstaining.

- q. Ad Hoc: Committee on History Mini Grants (Blackburn) –
 - Blackburn noted that no proposals have been submitted to date.
 - A motion to approve the History Mini-Grants committee report was made by Delaney and seconded by Jones. The motion carried unanimously, with Blackburn abstaining.

- r. Ad Hoc: Committee on Certification (Piquero) (Oral Report) –
 - Nothing to report

- s. Ad Hoc: Sage Professional Development Workshop (Piquero) (Oral Report) –
 - Nothing to report

- t. Report of NGO Representative to United Nations (Joseph) –
 - Jones reminded the Board that the UN Selection Committee selected a slate of individuals to attend the United Nations Congress as representatives of ACSJ, however, not all of those individuals received funding from ACJS.

 - A motion to approve the NGO Representative to United Nations committee was made by Piquero and seconded by Delaney. The motion carried unanimously, with no abstentions.

- u. Report on 2020 United Nations Congress Selection Committee (Joseph, see NGO Report, above)

- v. Report of ACJS Historian (Oral Report by Barth)
 - Barth reported that Roth, the ACJS Historian Committee Chair, is currently working on a report on Brandon Applegate. After he completes this report, his term will end and this position will be eliminated.

XIV. Region Reports

- a. Northeast (Delaney)
 - Delaney notified the Board that a few of the members of the Region expressed concerns over the restrictions the Association imposes on how Sections are allowed to spend their money for off-site events. The Board advised Delaney to inform the members if they would like to file a complaint, they need to do that through the specific Section.

 - A motion to approve Northeast region report was made by Jones and seconded by Benekos. The motion carried unanimously, with Delaney abstaining.

- b. Southern (Daigle)
 - A motion to approve Southern region report was made by Jones and seconded by Blackburn. The motion carried unanimously, with Daigle abstaining.

- c. Southwest (Nix)
 - A motion to approve Southwest region report was made by Jones and seconded by Blackburn. The motion carried unanimously, with Nix abstaining.

- d. Midwest (Beck)
 - A motion to approve Midwest region report was made by Jones and seconded by Blackburn. The motion carried unanimously, with Beck abstaining.

- e. Western (Gutierrez)
 - A motion to approve Western region report was made by Jones and seconded by Blackburn. The motion carried unanimously, with Gutierrez abstaining.

XV. Section Reports

- a. Community College (Davis) –
 - A motion to approve the Community College report was made by Piquero and seconded by Jones. The motion carried unanimously with no abstentions.

- b. Corrections (May) -
 - A motion to approve the Corrections report was made by Piquero and seconded by Jones. The motion carried unanimously with no abstentions.

- c. Critical Criminal Justice (DeValve)
 - A motion to approve the Critical Criminal Justice report was made by Piquero and seconded by Jones. The motion carried unanimously with no abstentions.

- d. Law and Public Policy (Garrison) -
 - A motion to approve the Law and Public Policy report was made by Piquero and seconded by Jones. The motion carried unanimously with no abstentions.

- e. International (Rhea) –
 - A motion to approve the International report was made by Piquero and seconded by Jones. The motion carried unanimously with no abstentions.

- f. Juvenile Justice and Delinquency (Dawkins) –
 - A motion to approve the Juvenile Justice and Delinquency report was made by Piquero and seconded by Jones. The motion carried unanimously with no abstentions.

- g. Minorities and Women (Dodson) –
 - A motion to approve the Minorities and Women report was made by Piquero and seconded by Jones. The motion carried unanimously with no abstentions.

- h. Police (Morreale) –
 - A motion to approve the Police report was made by Piquero and seconded by Jones. The motion carried unanimously with no abstentions.

- i. Restorative and Community Justice (Jones) -
 - A motion to approve the Restorative and Community Justice report was made by Piquero and seconded by Jones. The motion carried unanimously with no abstentions.

- j. Security and Crime Prevention (Johnson) –
 - A motion to approve the Security and Crime Prevention report was made by Piquero and seconded by Jones. The motion carried with no abstentions

- k. Victimology (Garland)
 - **ACTION ITEM:** A motion was made by Delaney and seconded by Blackburn to approve the revised Section budget. The motion carried unanimously, with Pfeifer abstaining.

- A motion to approve the Victimology section report was made by Piquero and seconded by Jones. The motion carried unanimously, with Pfeifer abstaining.
- l. Teaching, Learning, and Scholarship (Robinson) –
 - A motion to approve the Teaching, Learning and Scholarship report was made by Piquero and seconded by Jones. The motion carried with no abstentions.
 - m. Drugs and Alcohol Studies (Griffin) –
 - A motion to approve the Drugs and Alcohol Studies report was made by Piquero and seconded by Jones. The motion carried with no abstentions.

XVI. Editor Reports

- a. JQ (Kurlychek)
 - Worrall reminded the Board that at the last business meeting, the Board eliminated the rule that bars co-editors of the Association journals. The JQ Editor has expressed interest in bringing on a co-editor, and has requested the Board to pay both co-editors the same stipend of \$10,000. The Board noted that since the co-editors are splitting the work, the allotted stipend of \$10,000 should be split between the two individuals. Moreover, with the addition of a co-editor, this amends the original policy dictating the structure of the journal administration, and changes the original terms of the current JQ Editor's contract. To adhere to due process, the entire membership needs to be made aware of the change to the policy; and, if the current Editor wants to continue for a second term, but with a co-editor, then a new search must be opened to the entire membership. The Board would strongly encourage the current editor and the individual she is interested in serving as co-editor to submit a proposal/application.
 - However, the Board advised Worrall to inform Kurlychek that if she would like to add a Deputy Editor, and agrees to split the \$10,000 stipend, then the Board will not require her to reapply for the position with a co-editor.
 - **ACTION ITEM:** A motion was made by Delaney and seconded by Benekos to renew Kurlychek as the Editor of JQ for a second term. The motion carried unanimously with no abstentions.

- **ACTION ITEM:** A motion was made by Delaney and seconded by Beck to allow to approve Dr. Amy Anderson as the co-editor of JQ. The motion failed with 14 with no abstentions.
 - **ACTION ITEM:** A motion was made by Beck and seconded by Spohn to allocate \$10,000 for the co-Editor Stipend. The motion failed with 12 opposed and no abstentions.
 - **ACTION ITEM:** A motion was made by Benekos and seconded by Blackburn to accept the revised aim and scope of JQ. The motion carried unanimously with no abstentions.
 - **ACTION ITEM:** A motion was made by Spohn and seconded by Delaney to amend Policy 308.01, Section B language to state “the committee will include the sitting editor of the journal, if the editor is not reapplying.” The motion carried unanimously with no abstentions.
- A motion to approve the JQ Editor’s report was made by Benekos and seconded by Jones. The motion carried unanimously with no abstentions.
- b. JCJE (Gabbidon) –
- A motion to approve the JCJE Editor’s report was made by Delaney and seconded by Piquero. The motion carried unanimously with no abstentions.
- c. ACJS Today (Myers) –
- A motion to approve the ACJS Editor’s report was made by Delaney and seconded by Jones. The motion carried unanimously with no abstentions.
- d. Taylor & Francis (Fernholz) –
- A motion to approve the Taylor & Francis report was made by Delaney and seconded by Benekos. The motion carried unanimously with no abstentions.

XVII. Old Business from February, 2018 Board Meetings

- a. Taylor and Francis Data Sharing Policy (tabled from 2/14/18) – Worrall reported that when he was in Oxford, Taylor & Francis inquired if the Board would agree to adopt their data sharing policy. Taylor & Francis provided a table that

illustrated five levels of data sharing presently implemented in the field, from very restricted to fully open. Beck questioned the relevance of creating a policy, when the decision is solely at the discretion of the author(s). Piquero inquired where would this policy, if adopted, be published (e.g., front of journals, ACJS website, etc.)? The Board instructed Worrall to inform Taylor & Francis that we are not in support of adopting such a policy.

- b. Phase out of Certification (tabled from 2/17/18); Revision of Certification Policies --- Lutze and Worrall will notify those programs currently certified, and who are seeking recertification, that the Association will no longer offer this service. However, they may continue to promote their program as certified by ACJS.

XVIII. New Business

- a. Historian Policy Deletion – Policy 101.09 (Barth) – this will amend the policy manual to eliminate the ACJS Historian position.
- b. Historical Mini Grant Policy – Policy 301.09 (Barth) – Barth will adopt the changes to the language as submitted by the Committee chair.
- c. Ken Peak Innovations in Teaching Award – Policy 301.08 (Barth) – this will amend the policy manual to reflect the addition of this new award, sponsored by Sage.
- d. Revision of Policy 301.01 – Awards (Barth) – this will amend the policy to include the Ken Peak Innovations in Teaching Award.
- e. *Justice Evaluation Journal* Policy Revisions – Policies 101.01, 204.01, 301.01, 308.01, 700.01, 700.02 (Worrall) – These changes will update the policy manual to reflect the new journal.
- f. ACJS Business Credit Card: Discussion of policies needed to implement (Worrall) – Worrall and Lutze inquired of the Board whether the Association

should get a business credit card. Presently, charges are being made on the Association Manager's personal card and the Association is reimbursing her. If the Board agrees to shift to an Association business credit card, a new policy would have to be drafted for Board approval. The Board agreed to shifting to a business credit card, and recommended the Association Manger and Executive Director draft the language for a new policy that will be presented at the next business meeting.

- g. ARC Committee Chair Stipend and ARC Standing Committee in General Given Abolishing Certification (Barth)
 - Given that the Association will no longer be certifying programs, the continuation of the ARC Committee Chair stipend is moot and should be removed from the budget. Lutze noted, however, she would like the Committee to remain but she will notify the members their new charge to promote program standards in criminal justice education.
 - **ACTION ITEM:** A motion was made by Delaney and seconded by Beck to eliminate the ARC Chair's stipend from the budget.
- h. ACJS Ethics Committee Nominations (Trustees-At-Large)
 - **ACTION ITEM:** A motion was made by Piquero and seconded by Jones to approve Mary Brewster and Emily Wright as members of the Ethics Committee. The motion carried unanimously, with Benekos and Blackburn abstaining.

XVIX. Adjourn – a motion to adjourn at 4:25pm was made by Piquero and seconded by Jones. The motion carried unanimously with no abstentions.