

**ACJS ANNUAL BOARD MEETING**  
**AGENDA**  
**Tuesday, March 21, 2017**  
**Time: 8:00 AM – Continental Breakfast will be set by 7:30 AM**  
**Kansas City, MO**  
**Kansas City Marriott Downtown Hotel**  
**Muehlebach Tower, Main Level Lobby, Salon 3 (Wilson)**

**In Attendance:** Lorenzo Boyd (President), Nicky Piquero (1<sup>st</sup> Vice President), Faith Lutze (2<sup>nd</sup> Vice President), Brandon Applegate (Immediate Past President), Ed Day (Treasurer), Heather Pfeifer (Secretary), Aimee Delaney (Region I Trustee), Dean Dabney (Region 2 Trustee), Joseph Schafer (Region 3 Trustee), Camille Gibson (Region 4 Trustee), Ricky Gutierrez (Region 5 Trustee), Peter Benekos (Trustee-At-Large), Bitna Kim (Trustee-At-Large), Barbara Simms (Trustee-At-Large), Mary Stohr (Executive Director), Cathy Barth (Association Manager).

I. Welcome and Introductions (Boyd)

- Board called to order at 8:07am
- Boyd welcomed all the current members of the Board

II. Review Agenda

- A motion to accept the agenda was made by Sims and seconded by Delaney.  
The motion passed unanimously (no abstentions).

III. Approval of Minutes – 2016 Mid-Year Meeting Minutes

- A motion to accept the agenda was made by Gibson and seconded by Day.  
The motion passed unanimously (no abstentions).

IV. President's Report (Boyd)

- A motion to accept the President's report was made by Sims and seconded by Piquero. The motion passed unanimously (no abstentions).

- Boyd reported on his activities over the past six months (e.g., attending the Regional conferences, attending a pre-inauguration gala in Washington D.C., working on the KC program, etc.)
- A motion to approve the President's report was made by Day and seconded by Applegate. The motion passed unanimously (Boyd abstained).

#### V. 1<sup>st</sup> Vice President's Report (Piquero)

- Piquero presented her report orally. She noted the portal for the 2018 program will open on Friday, and presented the budget for 2017-2018. She noted there were no substantial changes made to the budget, however there would be a deficit. The Treasurer (Day) assured the Board this is okay. Piquero noted one minor change she made was to shift funds that had been previously allocated for keynote speakers over to the food budget for receptions and breakfast. She noted her decision was based on the historically low attendance at previous keynotes (which she also pointed out does not reflect well on the organization). The Board concurred with the decision, but noted one correction needed to be made to the budget – to adjust the stipends for JQ, JCJE, and ACJS Today editors to reflect the increases which had already been approved at the mid-year meeting. Piquero concurred and stated she will make those edits to her budget.

a. ACTION ITEM: Approval of 2017-2018 Budget – motion to approve the budget by Schaefer and seconded by Applegate. The motion passed unanimously (Piquero abstained).

b. ACTION ITEM: Committee Replacements – Piquero noted these are forthcoming.

c. ACTION ITEM: Academic Review Committee Appointments – Piquero noted these are forthcoming

- A motion to approve the Vice President’s report was made by Schaefer and seconded by Applegate. The motion passed unanimously (Piquero abstained).

#### VI. 2<sup>nd</sup> Vice President’s Report (Lutze)

- A motion to accept the 2<sup>nd</sup> Vice President’s report was made by Sims and seconded by Guterrez. The motion passed unanimously (no abstentions).
- Lutze reported the selection committee for JCJE Editor reviewed a slate of candidates and the committee came to a unanimous decision to nominate Shaun Gabbidon (INSERT INSTITUTION). Lutze publically acknowledged the high level of collegiality and efficiency that was displayed by the committee members throughout the review and selection process.

a. ACTION ITEM: Approval of JCJE Editor – a motion to accept Shaun Gabbidon as the next JCJE Editor was made by Day and seconded by Guterrez. The motion passed unanimously (Lutze and Delany abstained). Lutze stated she will notify Shaun of the decision.

- Lutze reported that the search for the next Executive Director will soon commence. A sub-committee of Piquero, Day, Barth, and Stohr drafted some initial language for the solicitation, and are seeking the Board’s input.

b. ACTION ITEM: Executive Director Search Solicitation – A motion to

advertise for a half-time ED position with additional support of \$25,000 to cover an assistant and overhead was made by Day and seconded by Sims.

*Discussion* – Day noted we should continue to classify this position as half-time because we do not presently have the funds to cover a full-time position. Piquero similarly noted that prior to Barth’s retirement, the Academy is going to be hiring another full-time administrative assistant to shadow Cathy during her last year, so we need to budget for that. Dabney noted, however, that we are likely to have the extra funds needed when the new journal (*JEJ*) comes online. Piquero suggested that we could instead structure the new full-time administrative assistant’s role so that the person’s time could be split between the Association Manager and the new Executive Director.

- A call was made to vote on the aforementioned motion. 11 voted to approve and 1 opposed (Lutze abstained). The motion carried.

c. ACTION ITEM: Executive Director Search Criteria and Process –

A discussion ensued on how to amend the search criteria listed in the solicitation. A motion to adopt the edits to the solicitation suggested by Dabney was made by Schaefer and seconded by Day. The motion carried with 11 voting to approve and 1 opposed (Lutze abstained).

d. ACTION ITEM: Committee Assignments – Lutze requested this be addressed at Friday’s meeting. A motion to table the 2<sup>nd</sup> Vice-

President's committee assignments was made by Day and seconded by Piquero. The motion carried unanimously (Lutze abstained)

- A motion to approve the Vice President's report was made by Day and seconded by Benekos. The motion passed unanimously (Lutze abstained).

#### VII. Immediate Past President's Report (Applegate)

- A motion to accept the Immediate Past President's report was made by Sims and seconded by Delaney. The motion passed unanimously (Applegate abstained).
- Applegate stated there was nothing additional to report.
- A motion to approve the Immediate Past President's report was made by Sims and seconded by Schaefer. The motion passed unanimously (Applegate abstained).

#### VIII. Treasurer's Report (Day)

- A motion to accept the Treasurer's report was made by Sim and seconded by Dabney. The motion passed unanimously (Day abstained).
- Day reported all CD's have now been laddered. The next Treasurer will need to move some additional funds to maximize potential earnings. Day noted over the past few years, the annual budgets have been either revenue-neutral or at deficit. Therefore, any continuing expenses added to budget will need to be covered by reserves. He noted however that the organization's reserves are large enough to cover *all* expenses for five years, so we do not need to

look for ways to save money. Given the size of the reserves, we may want to explore shifting our portfolio over to a professional firm to manage.

- Day reviewed the two CJRA proposals that ACJS has agreed to split with ASC - \$45k (Brimley) and \$90k (PR/Marketing). President Boyd noted the media contract has increased \$30k from previous year. Day stated ASC has already approved both proposals, and has funded the first-half of these proposals. Questions were raised about the proposed increase for the media portion (is that justified?), how these proposals are structured, and the timeline when the Board is presented the proposals (shortened timeframe to review and approve contracts). Day stated he would speak with the incoming Treasurer about presenting a request to CJRA to have all future proposals submitted by no later than September 1 so they can be reviewed at the mid-year Board meeting.

- a. ACTION ITEM: Brimley Proposal – a motion was made to approve the Brimley contract by Dabney and seconded by Applegate. A friendly amendment was made by Schaffer to add a clause that amends the terms of agreement to state “up to \$5,000 annually” for incidental expenses. Dabney and Applegate accepted that amendment. The motion carried with 9 voting in favor and 2 opposed (no abstentions). Piquero suggested that Brimley’s monthly reports be posted to the ACJS website to keep the members apprised.

- b. ACTION ITEM: Communication Consultant Proposal – a spirited

discussion was held about the 50% increase in the media consultant's fee without input from the Board, and whether such an increase was warranted. Day noted the challenge to changing the terms of the proposal now is that the work under this contract is already underway, and ASC already agreed to the terms and they have already agreed to pay for the first six months of the agreement. The Board conceded that point, however, to avoid this situation in the future, they would like all proposals to be submitted before the mid-year meeting. A motion to approve the contract was made by Piquero, and seconded by Benekos. The motion carried with 10 voting in favor and 2 opposed (no abstentions).

- A motion to approve the Treasurer's report was made by Dabney and seconded by Schaeffer. The motion passed unanimously (Day abstained).

#### IX. Secretary's Report (Pfeifer)

- A motion to accept the Secretary's report was made by Day and seconded by Benekos. The motion passed unanimously (Pfeifer abstained).
- Pfeifer presented the subsequent e-votes since filing Secretary's report.
- A motion to approve the addendum to the Secretary's report was made by Day, and seconded by Applegate. The motion passed unanimously (Pfeifer abstained)
- A motion to approve the Secretary's report was made by Day and seconded

by Applegate. The motion passed unanimously (Pfeifer abstained).

#### X. Executive Director's Report (Stohr)

- A motion to accept the Executive Director's report was made by Day and seconded by Gibson. The motion passed unanimously (no abstentions).
- Stohr reported a contract is currently under review with Taylor & Francis for the new journal, *Justice Evaluation Journal*, however final terms have not been settled on. Stohr proposed one suggestion to present to T & F is to consider offering different bundling options, with one option to include bundling all three journals (JQ, JCJE, JEJ). Currently, the proposed contract has bundled JEJ with JQ only.
  - a. ACTION ITEM: Justice Evaluation Journal Contract – a motion to table the contract was made by Day and seconded by Dabney. The motion carried unanimously (no abstentions)
- Stohr introduced the idea of creating a new position, ACJS Ambassador, to help promote ACJS at agencies, practitioner conferences/meetings, and boost the visibility of the Academy. Compensation would be limited to the individual's travel expenses. She noted the ideal candidate would be someone who has a long service history with the organization, who is passionate about ACJS, and enjoys networking. The Board inquired whether this individual would be tasked with attending specific events, and would he/she be required to submit a report to the membership about their activities (e.g., an essay in ACJS Today). Piquero suggested that instead of



having one person try to cover all areas, why not have the President task specific members to target agencies or attend specific practitioner meetings. Therefore rather than funding one person, the President could establish a set fund in his/her budget to cover multiple people to attend different meetings. President Boyd noted that the president's budget already has monies set aside for this, but historically, presidents have not used all of the funds. Schaefer similarly noted that Sections could consider using some of their budget (if funds were available) to send one of their members to one of an affiliated practitioner conferences or meetings.

b. ACTION ITEM: ACJS Ambassador – A motion to approve the creation of the ACJS Ambassador position was made by Benekos and seconded by Day. The motion failed, with 0 voting in favor and 12 voting against.

- Stohr commended Gibson for her exemplary role as Chair (and Board liaison) to the Membership committee. Based on her activities, Stohr does not believe it is necessary to pursue an ad hoc committee on Membership and withdrew her original action item.
- A motion to approve the Executive Director's report was made by Schafer and seconded by Applegate. The motion passed unanimously (no abstentions).

#### XI. Association Manager's Report (Barth)

- A motion to accept the Association Manager's report was made by Schaefer

and seconded by Gibson. The motion passed unanimously (no abstentions).

- Stohr reported on behalf of Barth. She noted the membership numbers for 2017 is not complete, so she cautioned the Board from basing any estimates on these figures but instead, look at the prior year's numbers. The current trend appears membership is flat, however attendance at the conference is up.
- A motion to approve the Association Manager's report was made by Schaefer and seconded by Dabney. The motion passed unanimously (no abstentions).

## XII. Program Report on 2017 Annual Meeting (Marion, Oliver)

- A motion to accept the Program Co-Chairs' report was made by Gibson and seconded by Applegate. The motion passed unanimously (no abstentions).
- President Boyd reported submissions were almost equivalent to Denver.
  - a. DISCUSSION ITEM: Written guide to submission system for Program Committee is currently being drafted, and the National Office and 2018 Program Chairs are coordinating on the training and instructions for the submission system for 2018.
  - b. DISCUSSION ITEM: Inclusion of program chair(s) on hotel site visit. Some previous program chairs have expressed that this has not been beneficial, however others have felt it did help in the planning process. Piquero suggested it remain at the discretion of the President and the Program Chair(s) whether they attend; the Board concurred.
- A motion to approve the Program Co-Chairs' report was made by Applegate

and seconded by May. The motion passed unanimously (no abstentions).

XIII. Committee Reports – motion to accept all of the committee reports was made by Piquero and second by Benekos. The motion passed unanimously (no abstentions).

a. Academic Review (Jerin)

Bob Jerin will be completing his term as chair at the end of the annual meeting, and Harvey McMurray will assume the role of Chair on Friday. It was noted that Lutze will need to appoint three individuals to the committee when she becomes 1<sup>st</sup> VP. Given the confusion in the current language about how the membership should rotate on and off of this committee, Piquero and Lutze stated they will jointly review the policy and will draft amended language to improve the clarity regarding the structure and terms of membership.

- A motion to accept the Academic Review report was made by Gibson and seconded by Benekos. The motion passed unanimously (Lutze abstained).

b. Affirmative Action (Cotton)

- A motion to approve the Affirmative Action report was made by Day and seconded by Benekos. The motion passed unanimously (no abstentions).

c. Assessment (Quinn)

- A motion to approve the Assessment report was made by Dabney and

seconded by Benekos. The motion passed unanimously (no abstentions).

d. Awards (Rosenbaum)

1. NOTE: Awards have been approved by Board.

- A motion to approve the Awards report was made by Day and seconded by Benekos. The motion passed unanimously (no abstentions).

e. Budget, Finance, and Audit (Lutze)

Lutze provided an oral report of the committee's audit. Everything is being handled appropriately. While the annual budget (e.g., President's budget) is operating at a deficit, the organizational finances have significant surpluses. The question is what kind of long-term goals does the organization want to pursue. Lutze suggested that moving forward, the BFA report be presented at the beginning of the meeting to provide the Board with the necessary data that they may then use to inform any proposed spending, whether a one-time cost or a sustained cost.

- A motion to approve the BFA report was made by Sims and seconded by Applegate. The motion passed unanimously (Lutze, Day, and Piquero abstained).

f. Committee on National Criminal Justice Month (Reyes)

- A motion to approve the CNCJM report was made by Piquero and seconded by Gibson. The motion passed unanimously (Delaney and Benekos abstained).

g. Constitution and By-Laws (Jones-Brown)

- A motion to approve the Constitution and By-Laws report was made by Sims and seconded by Benekos. The motion passed unanimously (no abstentions).

h. Ethics (Kethineni)

Note: Two members and current Immediate Past President will be rotating off the committee. President Boyd will rotate onto the committee, and the Trustees-at-Large will need to select the other two replacements.

- A motion to approve the Ethics report was made by Day and seconded by Benekos. The motion passed unanimously (no abstentions).

i. Membership (Gibson)

Gibson reported some of the highlights of the committee's activities, one of which included an email membership campaign to boost membership. The committee also presented a list of suggestions for the Board to consider to help further boost membership, including offering some type of member-only benefits at the annual meeting (e.g., preferred access to tours); combining membership and registration fees so members could submit the total amount for reimbursement from their institution; adding a practitioner day embedded in the annual meeting (possibly offer opportunity to earn CEUs).

- A motion to approve the Membership report was made by Piquero and seconded by Sims. The motion passed unanimously (Gibson abstained).

j. Nominations and Elections (Applegate) *See Immediate Past President's Report*

k. Public Policy (Elam)

- Paul Elam and Dave May joined the Board to discuss the activities of the Public Policy committee. The committee has focused on improving the transparency and equity to how people are appointed to the experts directory, but still do this in an efficient manner. The committee reviewed ASC's current process but found it problematic. After extensive deliberation, the committee has drafted a proposed process for vetting and selecting subject matter experts (see below).
  1. DISCUSSION ITEM: Protocol for Subject Matter Policy Experts – the proposal is to have one list comprised of experts from both ASC and ACJS, and candidates from both organizations are forwarded to CJRA to be posted on their website. Those individuals who are already on the ACJS list (e.g., have already been vetted) would be automatically shifted to the CJRA website. All new nominees would be selected under the new proposed vetting process. Nominees would have to meet a minimum set of criteria (a draft of those criteria were outlined in the proposal); the selection of experts would be handled by a sub-committee made up of members of the Public Policy committee; review of applicants would occur bi-annually; and the list of nominees would then be forwarded to the ACJS Board for approval. The committee would continue to meet once a year.

The Board made a few suggestions. First, allow members to identify multiple topics for subject-expertise if they meet the selection criteria in each; second, amend the language on the application to “other relevant criteria” ; third, continue to maintain our own list in case CJRA imposes a quota on the number of experts to be included on the website; fourth, add an “Other” category the CJRA website to expand the list of topics covered because there are a number of subjects that are not presently captured.

Questions were raised why CJRA committee does not adhere to one set of criteria for selection. Specifically, shouldn't there be common set of criteria both organizations use to evaluate the level of expertise of an applicant. If there is not, and one organization's vetting process is less rigorous, some people may then choose to go through the “easier” process. The challenge to this is that ACJS can not dictate to ASC what standards they use to nominate their candidates. However, Elam noted that there will be an agency designation (ASC, ACJS) noted in the individual's bio.

A motion to accept the proposed eligibility criteria and selection process, pending the suggested changes, was made by Sims and seconded by Day. The motion carried unanimously (no abstentions).

2. DISCUSSION ITEM: Tasks/Goals for Committee – Piquero stated she would review the proposed set of action items in the committee's report and will charge them appropriately.

- A motion to approve the Public Policy report was made by Dabney and seconded by Schaefer. The motion passed unanimously (no abstentions).

l. Publications (Jordan)

- A motion to approve the Publication report was made by Schaefer and seconded by Day. The motion passed unanimously (no abstentions).

m. Student Affairs (Fuller)

- A motion to approve the Student Affairs report was made by Applegate and seconded by Sims. The motion passed unanimously (no abstentions).

n. Teller's Committee (Applegate) (See Immediate Past President Report, above.)

o. Ad Hoc: *ACJS Today* Editor Search Committee (Pfeifer) (See Secretary Report, above.)

p. Ad Hoc: Doctoral Summit (Pfeifer) (Oral Report)

- A motion to approve the Ad Hoc: Doctoral Summit report was made by Gibson and seconded by Schaefer. The motion passed unanimously (Pfeifer abstained).
- A motion was made to for the Ad Hoc Committee of the Doctoral Summit to draft language to change this to a standing committee of ACJS by Sims and seconded by Gibson. 11 voted to approve and 1 opposed (one abstained). The motion carried. This proposed change



to the Constitution will be presented to the general membership via e-vote this fall.

q. Ad Hoc: Employment Exchange (Ruiz)

- A motion to approve the Ad Hoc: Employment Exchange report was made by Dabney and seconded by Applegate. The motion passed unanimously (no abstentions).

r. Ad Hoc: *Journal of Criminal Justice Education* Editor Search Committee (Lutze) (See 2<sup>nd</sup> VP Report, above.)

s. Ad Hoc: Executive Director Search Committee (Lutze) (See 2<sup>nd</sup> VP Report, above.)

t. Ad Hoc: President's Committee on ACJS Service, Leadership, and Succession (Piquero)

- A motion to approve the Ad Hoc: President's Committee on ACJS Service report was made by Day and seconded by Benekos. The motion passed unanimously (Piquero abstained).

u. Report of NGO Representative to United Nations (Joseph)

1. DISCUSSION ITEM: UN Taiwan Issue – China filed a complaint with the United Nations about ACJS including abstracts that had authors who listed Taiwan as their sovereign nation. The U.N. responded to China's complaint by threatening to rescind ACJS's NGO status in the U.N. if ACJS kept Taiwan on the organization website and failed to edit future submissions from Taiwanese authors. ACJS leadership sent U.N. a letter that explained the principle of academic freedom, and the U.N. subsequently dropped the

matter, and ACJS standing remains the same.

- A motion to approve the NGO Representative to United Nations report was made by Applegate and seconded by Gibson. The motion passed unanimously (no abstentions).

v. Report of ACJS Historian (Roth)

- A motion to approve the ACJS Historian's report was made by Day and seconded by Benekos. The motion passed unanimously (Gibson abstained).

XIV. Region Reports – motion to accept all of the Region reports was made by Piquero and seconded by Dabney. The motion passed unanimously (no abstentions).

- Piquero noted that she will attend each of the Regional conferences.

a. Northeast (Delaney)

- Delaney reported the Treasurer resigned as of February 15. A quick assessment of the funds revealed that the Region is operating at a \$4,500 deficit. Moreover, it was discovered the past Treasurer did not maintain electronic records. The new Treasurer unexpectedly resigned as of March 20. The board is trying to recruit a new Treasurer, and would like to conduct a professional audit.
- A motion to approve the Northeast report was made by Piquero and seconded by Applegate. The motion passed unanimously (Delany abstained).

b. Southern (Dabney)

- Dabney reported Mitch Miller is the new editor of *American Criminal Justice*, and Southern Association will be hosting a reception at the annual meeting.
- A motion to approve the Southern report was made by Piquero and seconded by Applegate. The motion passed unanimously (Dabney abstained).

c. Southwest (Gibson)

- Gibson reported the conference in Oklahoma was fairly large, and the board is currently planning the next conference in San Antonio.
- A motion to approve the Southwest report was made by Applegate and seconded by Benekos. The motion passed unanimously (Gibson abstained).

d. Midwest (Schafer)

- A motion to approve the Midwest report was made by Piquero and seconded by Day. The motion passed unanimously (no abstentions).

e. Western (Gutierrez)

- Gutierrez reported this year's conference in Las Vegas went well, and the board is presently planning next year's conference in Spokane scheduled for October. He also reported the board recently appointed a new President and Vice-President.
- A motion to approve the Western report was made by Benekos and seconded by Piquero. The motion passed unanimously (Gutierrez abstained).

XV. Section Reports – a motion to accept all the Section reports was made by Day and seconded by Gibson. The motion passed unanimously (no abstentions).

a. Community College (McCarthy)

1. ACTION ITEM: Approval of Section Budget, 2017-2018 – a motion to approve the Community College budget was made by Day and seconded by Benekos. The motion passed unanimously (no abstentions).

- A motion to approve the Community College report was made by Day and seconded by Gibson. The motion passed unanimously (no abstentions).

b. Corrections (May)

1. ACTION ITEM: Approval of Section Budget, 2017-2018 - motion to approve the budget made by Applegate and seconded by Benekos. The motion passed unanimously (no abstentions).

Motion to approve the Corrections report by Day and seconded by Delaney. The motion passed unanimously (no abstentions).

c. Critical Criminal Justice (Clark)

1. ACTION ITEM: Approval of Section Budget, 2017-2018 – a motion to approve the Critical Criminal Justice budget was made by Benekos and seconded by Day. The motion passed unanimously (no abstentions).

- A motion to approve the Critical Criminal Justice Section report was

made by Benekos and seconded by Piquero. The motion passed unanimously (no abstentions).

d. Law and Public Policy (Garrison)

1. ACTION ITEM: Approval of Section Budget, 2017-2018 – a motion was made to approve the Law and Public Policy budget by Applegate and seconded by Delaney. The motion passed unanimously (no abstentions).

- A motion to approve the Law and Public Policy report was made by Piquero and seconded by Applegate. The motion passed unanimously (no abstentions).

e. International (Cencich)

- Day noted that there were some errors in the figures reported in the Section's budget.

1. ACTION ITEM: Approval of Section Budget, 2017-2018 – a motion was to table the International budget to the Friday meeting was made by Piquero and seconded by Applegate. President Boyd stated he would alert the Section so they can fix the figures. The motion passed unanimously (no abstentions).

f. Juvenile Justice (Connell)

1. ACTION ITEM: Approval of Section Budget, 2017-2018 – a motion was made to approve the Juvenile Justice budget by Day and seconded by Gibson. The motion carried unanimously (no abstentions).

2. ACTION ITEM: A motion to approve the Juvenile Justice award

nominations was made by Day and was seconded by Sims. The motion carried with unanimously (with Day, Applegate, Dabney abstaining).

3. ACTION ITEM: A motion to approve the name of the section to Juvenile Justice & Delinquency was made by Applegate and seconded by Sims. The motion carried unanimously (with no abstentions).

4. ACTION ITEM: A motion to approve the change in Section membership dues was made by Day and seconded by Benekos. The motion carried unanimously (with no abstentions).

- A motion to approve the Juvenile Justice Section report was made by Day and seconded by Piquero. The motion passed unanimously (no abstentions).

g. Minorities and Women (Dodson)

1. ACTION ITEM: Approval of Section Budget, 2017-2018 – a motion to approve the Minorities and Women budget was made by Day and seconded by Piquero. The motion passed unanimously (no abstentions).

The Board noted however that the proposed changes to the 2017-2018 budget are not sustainable over the long-term.

- A motion to approve the Minorities and Women report was made by Day and seconded by Applegate. The motion passed unanimously (no abstentions).

h. Police (Morreale)

1. ACTION ITEM: Approval of Section Budget, 2017-2018 – a motion

was made to approve the Police budget by Day and seconded by Piquero. The motion passed unanimously (no abstentions).

- A motion to approve the Police Section report was made by Applegate and seconded by Day. The motion passed unanimously (no abstentions).

i. Restorative and Community Justice (Katz)

1. ACTION ITEM: Approval of Section Budget, 2017-2018 – a motion to approve the Restorative and Community Justice budget was made by Day and seconded by Applegate. The motion passed unanimously (no abstentions).

- A motion to table the Restorative and Community Justice report until Friday in order to allow Section chair to revise the report's organizational structure and clarity was made by Dabney and seconded by Piquero. The motion passed unanimously (no abstentions). President Boyd stated he will reach out to the Section chair to notify him of the Board's decision.

j. Security and Crime Prevention (Woodiel)

- The Association Manager informed the Board that the Security and Crime Prevention Section needs to be placed on probation because no report was filed, and the Section has been unable to fill its Executive Board.

1. ACTION ITEM: A motion to place the Security and Crime Prevention section on probation was made by Delany and seconded by Lutze. The motion passed unanimously (no abstentions).

k. Victimology (Pfeifer)

1. ACTION ITEM: Approval of Section Budget, 2017-2018 – a motion to table the Victimology budget until Friday in order for the Section Chair to correct an accounting error was made by Day and seconded by Benekos. The motion passed unanimously (Pfeifer abstained).

l. Teaching, Learning, and Scholarship (Valentine)

1. ACTION ITEM: Approval of Section Budget, 2017-2018 – a motion to approve the Teaching, Learning, and Scholarship budget was made by Day and seconded by Piquero. The motion passed unanimously (Gibson abstained).

- A motion to approve the TLS report was made by Applegate and seconded by Delaney. The motion passed unanimously (no abstentions).

m. Drug and Alcohol Studies (Griffin)

- A motion to approve the Drug and Alcohol Studies report was made by Applegate and seconded by Dabney. The motion passed unanimously (no abstentions).

XVI. Editor Reports – a motion to accept all of the Editors Reports was made by Day and seconded by Applegate. The motion passed unanimously (no abstentions).

a. JQ (Kurlychek)

The Board expressed some concern that there does not seem to be a sufficient number of manuscripts in the queue to fill upcoming issues,



and expressed the need to increase the speed of the review process.

- A motion to approve the JQ Editor's report was made by Day and seconded by Applegate. The motion passed unanimously (no abstentions).

b. JCJE (Higgins)

- A motion to approve the JCJE Editor's report was made by Day and seconded by Applegate. The motion passed unanimously (no abstentions).

c. ACJS Today (Worley)

- A motion to approve the ACJS Today Editor's report was made by Day and seconded by Applegate. The motion passed unanimously (no abstentions).

d. Taylor and Francis

Jackie Fernholz and Matthew Derbyshire joined the Board and shared highlights from their 2016 annual report. They stated the renewal rates for all of the Academy's journals did exceptionally well. *JCJE* renewed at 102% (renewals, plus new subscriptions), *JQ* renewed at 97%, the bundled pack renewed at 100%. Circulation is also doing well, and online usage (downloads) is also continuing to increase. Social media metrics on articles also increased substantially. Quite a few national media outlets (e.g., USA Today, Washington Post, NY Times) cited a few of the articles published in the Academy journals that relate to topics currently being debated in the political discourse. They also stated the first issue of *JQ Review* is scheduled

to be published this upcoming December. Everything is on track – all submissions should be in by April. Finally, the *Justice Evaluation Journal* is on track to launch in 2018.

- A motion to approve the Taylor & Francis report was made by Sims and seconded by Benekos. The motion passed unanimously (no abstentions).

#### XVII. Old Business

NONE

#### XVIII. New Business

- a. ACJS Oral History Project (Albanese) – a motion to accept the oral history report was made by Sims and seconded by Benekos. The motion passed unanimously (with no abstentions).
- b. Revised Policy 300.01 (Standing Committees) – a motion to table the policy to further amend the language was made by Gibson and seconded by Applegate. The motion passed unanimously (with no abstentions). Piquero stated she will draft the amended language.
- c. Revised Policy 501.02 (National Office – Section Financial Relations) – a motion to approve the revised language was made by Piquero and seconded by Sims. The motion passed unanimously (with no abstentions)
- d. New Policy 310.01 (CJRA Committee) – a motion to table the policy to fix a few grammatical errors in the language was made by Sims and seconded by

Guiterez. The motion passed unanimously (Day abstained). Piquero stated she will make these corrections.

e. New Policy 700.08 (Advertising in ACJS Journals) – a motion to approve the policy was made by Piquero and seconded by Dabney. The motion carried with 12 voted in favor and 1 opposed (no abstentions).

f. APPA Agreement (Stohr) – A motion to approve the reciprocal agreement between ACJS and APPA was made by Day and seconded by Applegate. The motion passed unanimously (with no abstentions).

g. Revised Policy 504.01 (Section Reports) – The Board debated whether the policy needs to be amended to add additional language that advises Sections on what information they must provide in their awards reports (e.g., the number of applicants, details of the selection process), or amend the policy language to make awards an information item, rather than an action item, so the Board does not have to approve all the awards. A motion to amend the language so the notification of the Section awardees are an information item (as an opposed to an action item) was made by Applegate, and seconded by Gibson. The motion passed unanimously (Delaney abstained). The revised language will be forwarded to the Association Manager.

#### XVIX. Farewell to Outgoing Board Members

- President Boyd publically thanked each of the outgoing Board members - Brandon Applegate, Ed Day, and Barb Sims – for their service to the Academy. All of the Board concurred.

XVX. Adjourn – a motion to adjourn was made by Piquero and seconded by Simms. The motion passed unanimously (no abstentions). President Boyd concluded the meeting at 6:25 pm.