

**III.  
ACJS MID-YEAR BOARD MEETING  
AGENDA**

**September 9, 2017**

**Time: 8:00 AM – Continental Breakfast will be set by 7:30 AM**

**New Orleans, LA**

**Hilton New Orleans Riverside: Location: Eglinton Winton, 2<sup>nd</sup> Floor**

**Hotel Tour: 1:30 PM**

IN ATTENDANCE: Nicole Piquero (President), Faith Lutze (1<sup>st</sup> Vice-President), Prabha Unnithan (2<sup>nd</sup> Vice-President), Marlyn Jones (Treasurer), Heather Pfeifer (Secretary), Aimee Delaney (Region 1 Trustee), Leah Daigle (Region 2 Trustee), Victoria Beck (Region 3 Trustee), Camille Gibson (Region 4 Trustee), Ricky Guitierrez (Region 5 Trustee), Peter Benekos (Trustee-At-Large), Bitna Kim (Trustee-At-Large), Ashley Blackburn (Trustee-At-Large, John Worrall (Executive Director), Cathy Barth (Association Manager)

I. Welcome and Introductions

- President Piquero called the meeting to order at 8:00am and welcomed everyone to the mid-year Executive Board meeting. Introductions of the E-Board members were made.

II. Review Agenda

- A motion to approve the agenda was made by Jones and seconded by Boyd. The motion carried unanimously with no abstentions.

III. Approval of Minutes

- a. March 2017 Tuesday Board Meeting – a motion to approve the minutes was made by Benekos and seconded by Delaney. The motion carried unanimously with five abstentions.
- b. March 2017 General Business Meeting - a motion to approve the minutes was made by Unnithan and seconded by Delaney. The motion carried unanimously with no abstentions.
- c. March 2017 Friday Board Meeting - a motion to approve the minutes was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.

- IV. President's Report (Piquero) – a motion to accept the President's report was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.
- Piquero reported she spent most of time since the last Board meeting dealing with CJRA issue. Specifically, to identify ways to improve communication between the two professional organizations (ACJS and ASC). One strategy CJRA has requested is that both organizations email their newsletter out to their respective memberships to keep the membership updated on the activities of CJRA.
  - Piquero reported that Stephanie Mizrahi has offered to step in as chair of the Homeland Security Section chair
- a. ACTION ITEM: CJRA Newsletter to ACJS Membership - a motion to have the National Office emailing the CJRA newsletter to the membership each month was made by Boyd and seconded by Benekos. The motion carried unanimously with no abstentions.
- b. ACTION ITEM: Approval of Program Committee Replacement (Oral) - a motion to approve was made by Beck and seconded by Jones. The motion carried unanimously with no abstentions.
- A motion to approve the President's report was made by Benekos and seconded by Delaney. The motion carried unanimously with no abstentions.
- V. 1<sup>st</sup> Vice President's Report (Lutze) – a motion to accept the 1<sup>st</sup> Vice President's report was made by Unnithan and seconded by Benekos. The motion carried unanimously with Lutze abstaining.
- Lutze summarized the major tasks she has completed since the last Board meeting (e.g., hired new Executive Director (John Worrall); completed search for new JCJE editor (Shawn Gabbidon))
  - Lutze reported that Walter DeKeserdy approached her for permission to survey the ACJS membership to identify the prevalence of sexual harassment among faculty; DeKeserdy informed her that they have also asked ASC for approval to survey their membership and the incoming President of ASC has indicated that would be approved. Lutze inquired with DeKeserdy if they were doing the study on behalf of ACJS or for their own personal research agenda, given that they are requesting ACJS to fund the study (\$6,000). The Board raised concerns about funding the study when we didn't solicit it.

- a. ACTION ITEM: Member Survey Funding - a motion to approve funding DeKeserdy's membership research proposal on the prevalence of sexual harassment among ACJS members was made by Delaney and seconded by Benekos. The motion failed with all no votes and Lutze abstaining. Barth noted, however, that anyone can request access to the membership list for the purposes of research at no cost.
- b. ACTION ITEM: Approval of 2018-2019 Standing Committee Members (noting non-members on listing) - a motion to approve the nominees for the 2018-2019 Standing Committees (with confirmation of their membership) was made by Jones and seconded by Benekos. The motion carried unanimously with Lutze abstaining.
- c. DISCUSSION ITEM: Committee Appointments – Lutze expressed concern about how to efficiently manage the appointment of members to all of the various committees because there are different rules about who is allowed to serve, for how long, rotating vacancies, etc. for each committee, which makes the process very timely and arduous. Lutze inquired of the Board: a) do we want to amend the format of current format (e.g., simplify the staggered terms), b) do we want to amend how the members are solicited to volunteer, and c) do we want to amend the process for selecting members. Lutze presented the Board with a proposal to shift to an online solicitation system that the national office manages the initial sorting of candidates (e.g., screening for who is appropriate for each committee, verification of membership status, etc.) and then forwards the qualified names to the 1<sup>st</sup> Vice President to fill the vacant slots. Piquero noted she would ask the Constitution and By-laws committee to review the policy regarding term limits for various committees to see if any can be simplified, and present their recommendations in their next report. Similarly, the email solicitation sent out to the membership can be amended to specifically list which committees are currently accepting nominations.
- d. ACTION ITEM: Annual Meeting Program Areas – Lutze noted that she decided to simplify the number of program areas to streamline the submission process. A motion to approve the preliminary program areas was made by Jones and seconded by Delaney. The motion carried unanimously with no abstentions.
- e. DISCUSSION ITEM: Future Annual Meeting Locations – Lutze and Worrall shared a handout that outlined all of the previous and future program sites. The Board was informed it needs to select the site for the 2024 meeting – currently, the following venues are under consideration: Chicago, Denver, Seattle, San Diego,

Nashville. Piquero noted that if the Board is going to proceed with the Practitioner Award (by which the Board agreed that the committee would select an individual from the Region where the conference is going to be held that year so s(he) could attend), the Board needs to make sure the conference rotates through each Region. The Board requested that Experient add the following sites: Detroit, Salt Lake City, Boston, Philadelphia, Anaheim, St. Louis.

- f. DISCUSSION ITEM: Keynote Speaker Budget - Lutze is inquiring the availability of Brian Stevenson. Barth noted the President has the discretion to add keynote speaking fees into the budget.
    - A motion to approve the 1<sup>st</sup> Vice President's Report was made by Benekos and seconded by Delaney. The motion carried unanimously with Lutze abstaining.
- VI. 2<sup>nd</sup> Vice President's Report (Unnithan) – a motion to accept the 2<sup>nd</sup> Vice President's Report was made by Delaney and seconded by Lutze. The motion carried unanimously with Unnithan abstaining.
- a. ACTION ITEM: Approval of BFA Committee Appointments - a motion to approve the proposed slate of nominees to the BFA Committee was made by Jones and seconded by Benekos. The motion carried unanimously with Unnithan abstaining.
  - b. ACTION ITEM: Approval of 2020 Co-Program Chairs – Unnithan has not yet settled on a theme for the 2020 meeting. A motion to approve Stephanie Mizrahi (California State University-Sacramento) and Robert Tillyer as Program Co-Chairs for the 2020 annual meeting was made by Jones and seconded by Beck. The motion carried unanimously with Unnithan abstaining.
  - c. ACTION ITEM: Approval of 2020 Local Arrangements Chair - a motion to approve Megan Augustine as the Local Arrangements Chair for the 2020 annual meeting was made by Jones and seconded by Benekos. The motion carried unanimously with Unnithan abstaining.
  - d. ACTION ITEM: Approval of 2018-2019 Deputy Committee Chairs – Unnithan presented the Board with the names of the nominees to fulfill each of his committees. A motion to approve the proposed slate of nominees for the 2018-2019 Deputy Committee Chairs was made by Jones and seconded by Lutze. The motion carried unanimously with Unnithan abstaining.

- A motion to approve the 2<sup>nd</sup> Vice President's Report was made by Jones and seconded by Delaney. The motion carried unanimously, with Unnithan abstaining.
- VII. Immediate Past President's Report (Boyd) – a motion to accept the Immediate Past President's Report was made by Benekos and seconded by Jones. The motion carried unanimously with Boyd abstaining.
- a. ACTION ITEM: Approval of Executive Board Nominees – Boyd noted that concerted efforts were made to get a diverse and extensive list of nominees willing to serve, however, the committee once again they had a difficult time getting members to agree to run for office. As such, only one individual volunteered to run for 2<sup>nd</sup> Vice President, and one individual volunteered to run for Region IV Trustee. A motion to approve the slate of candidates for the upcoming election to the Executive Board was made by Jones and seconded by Benekos. The motion carried unanimously with Boyd abstaining.
- A motion to approve the Immediate Past President's Report was made by Jones and seconded by Delaney. The motion carried unanimously with Boyd abstaining.
- VIII. Treasurer's Report (Jones) – a motion to accept the Treasurer's report was made by Benekos and seconded by Lutze. The motion carried unanimously, with Jones abstaining.
- Jones summarized the activities she has participated in since her appointment as Treasurer - served on the Executive Director Search Committee, reviewed and approved all financial reports, consulted with the Executive Director and Association Manager regarding the upcoming year's budget, participated in the annual external audit (the report is due back shortly and that will be shared with the Board at the next meeting in February), finalized the CJRA contract negotiations (see Executive Director's Report), completed the Association Manager's Personnel Evaluation, and completed the Executive Director's Personnel Evaluation.
- a. ACTION ITEM: Association Manager Personnel Evaluation – A motion to enter into Executive Session was made by Delaney and seconded by Blackburn at 10:55am. The motion carried unanimously with no abstentions. A motion to leave Executive Session was made by Benekos and seconded by Boyd at 11:11am. The motion carried unanimously with no abstentions. A motion to increase the Association Manager's salary by 5%, plus an additional fringe benefit of \$12,000 to cover the cost of her health insurance, was made by Boyd and seconded by Benekos. The motion carried unanimously with no abstentions.

- b. ACTION ITEM: Executive Director Personnel Evaluation (Stohr) - A motion to enter into Executive Session was made by Delaney and seconded by Blackburn at 10:55am. The motion carried unanimously with no abstentions. A motion to leave Executive Session was made by Benekos and seconded by Boyd at 11:11am. The motion carried unanimously with no abstentions.
- c. DISCUSSION ITEM: CJRA Budget – see Executive Director’s Report
- A motion to approve the Treasurer’s report was made by Boyd and seconded by Unnithan. The motion carried unanimously, with Jones abstaining.
- IX. Secretary’s Report (Pfeifer) – a motion to accept the Secretary’s report was made by Delaney and seconded by Unnithan. The motion carried unanimously with Pfeifer abstaining.
- a. Review Votes Taken Via Email Since March, 2017, Meeting
- A motion to approve the Secretary’s report was made by Jones and seconded by Unnithan. The motion carried unanimously with Pfeifer abstaining.
- X. Executive Director’s Report (Worrall (oral))
- Worrall presented the Board with the proposal prepared by KIZZCOM that outlines the day-to-day public relations operations (e.g., media outreach, social media, monthly newsletters, website maintenance), as well as new endeavors for the upcoming year, and stipulates the requested funding for the upcoming year (e.g., \$90k); and the proposal prepared by the Brimley Group outlining its projected legislative outreach activities for the upcoming year, and its requested funding for the upcoming year (\$40k in consultant fees, plus an additional \$4k for government affairs programming). Worrall and Piquero noted that they have had multiple conversations with ASC leadership and they stated they have agreed to the terms of the contract and will formalize that decision at its mid-year meeting. A motion to approve the two contracts was made by Jones and seconded by Lutze. The motion carried with 12 members voting in favor, 1 opposed, and 1 absent.
  - Worrall shared the final actions the prior Executive Director completed at the conclusion of her tenure (e.g., finalized the Taylor and Francis contract for the new journal, *Justice Evaluation Journal* [JEJ]). Worrall updated the Board on what he is currently working on behalf of the Association – reached out to IACP to see if they would be interested in an affiliation agreement (to help promote our annual meeting to their membership), updating the Association’s Facebook account, finalized CJRA negotiations, familiarizing himself with the financials of the Association and working

with the Association Manager on budget matters. Worrall noted that one action that needs to be taken by the Board is we need to form a committee to select an editor of the new journal – we are committed to publishing two issues of the new journal in 2018. Per policy, the 2<sup>nd</sup> Vice President is to chair the Selection Committee for JEJ. Worrall notified the Board that he has hired a local photographer to take pictures at the Awards Ceremony at the upcoming annual meeting. Another initiative he would like to focus on is to help grow the membership – potential pools to target: practitioners and international scholars. Worrall inquired what is the Board’s interest in expanding the Association’s marketing efforts to get our name out to more organizations. Lutze noted that the first step should be for the Board to identify what our “brand” or core vision/mission is so we can then identify where to target our marketing efforts towards. Finally, Worrall noted that when reviewing the Association financials, he identified a few issues that he thinks the Board may want to review to help save money: a) do we want to continue spending funds on sending out paper copies of journals to a small number of members? b) do we want to continue certifying programs, given the persistent lack of interest and low number of universities and programs certified? c) do we want to review the conference expenditures since the trend for the past couple of years has shown a deficit, and projected expenditures for the future conference will increase that deficit?

- Is certification still relevant? Piquero noted that administration does not view certification on the same level as accreditation, therefore it is not viewed as a legitimate program review and would likely not agree to pay for such a review. Moreover, the initial need for the creation of certification standards has evolved
- ACTION ITEM: A motion to discontinue producing hard copies of journals for individual members was made by Lutze and seconded by Jones. The motion carried unanimously, with no abstentions. Worrall agreed to notify those members who are affected by this decision.
- A motion to approve the Executive Director’s Report was made by Jones and seconded by Unnithan. The motion carried unanimously with no abstentions.

XI. Association Manager’s Report (Barth) – a motion to accept the Association Manager’s Report was made by Benekos and seconded by Delaney. The motion carried unanimously with no abstentions.

- Reviewed of charts provided by Association Manager – Lutze noted that the Board really needs to explore how to manage our financials since we are sitting on a large amount of money. We need to identify different ways to invest more in our members, as well as explore alternate methods for generating revenue independent of the royalties generated by our journals because eventually journals will shift to open-source.
- A motion to approve the Association Manager’s Report was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.

XII. Program Report on 2018 Annual Meeting (Nadine Connell; Andrea Schoepfer) – a motion to accept the Program Report for the 2018 Annual meeting was made by Unnithan and seconded by Gibson. The motion carried unanimously with no abstentions.

- Submissions are slowly increasing. A reminder email from the National Office will be sent out to the membership about the September 30<sup>th</sup> deadline for the portal. The deadline for submissions may be pushed back for future meetings since we will no longer have to deal with printed programs
- A motion to approve the Program Report on the 2018 Annual Meeting was made by Jones and seconded by Benekos with no abstentions.

XIII. Committee Reports – a motion to accept all Committee Reports was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.

a. Academic Review (McMurray)

- i. ACTION ITEM: ARC Survey Approval – The Board agrees with the intent of the survey, but some additional edits need to be made to the instrument. Piquero stated she would reach out to the Committee Chair to inform him of the Board’s request to refine the survey instrument, and that the Board will need the results (final report) for the Tuesday Board meeting in New Orleans. **This action item has been tabled for the next meeting.**
- ii. ACTION ITEM: Revision to Certification FAQ Document – a motion to approve the amended language to the FAQ as specified in the ARC report was made by Lutze and seconded by Benekos. The motion carried unanimously with no abstentions.



- iii. ACTION ITEM: Washburn University Certification Report – a motion to approve the certification of Washburn University was made by Lutze and seconded by Benekos. The motion carried unanimously with no abstentions.
- iv. ACTION ITEM: Approval of Reviewer Application – a motion to approve Lorna Grant to be trained as an ARC reviewer was made by Benekos and seconded by Boyd. Given the uncertainty of the Board’s desire to continue ARC, Boyd recommended we suspend adding another reviewer. **The motion was withdrawn, and the action item has been tabled pending further discussion.**
  - o A motion to approve the Academic Review Committee Report was made by Jones and seconded by Lutze. The motion carried with no abstentions.
- b. Affirmative Action (Palacios) – no action items requested.
  - A motion to approve the Affirmative Action Committee report was made by Jones and seconded by Lutze. The motion carried unanimously with no abstentions.
- c. Assessment (Orrick) – Beck noted that the report needs to be edited to reflect that Barb Simms is no longer the Board Liaison, and to instead add her name.
  - A motion to approve the Assessment Committee report was made by Jones and seconded by Lutze. The motion carried unanimously with no abstentions.
- d. Awards (Jennings) – no action items requested.
  - A motion to approve the Awards Committee report was made by Jones and seconded by Benekos. The motion carried unanimously with no abstentions.
- e. Budget, Finance, and Audit (Unnithan) (See 2<sup>nd</sup> Vice President’s Report, above)
- f. Committee on National Criminal Justice Month (Craig)
  - i. ACTION ITEM: Funding of 2018 Awards – The committee requests \$300 for to purchase the award plaques. A motion to approve the \$300 as an ongoing line budget item was made by Boyd and seconded by Delaney.

The motion carried unanimously with Delaney abstaining. Piquero stated she would notify the Chair.

- o A motion to approve the NCJM report was made by Unnithan and seconded by Benekos. The motion carried unanimously with no abstentions.

g. Constitution and By-Laws (Jones-Brown) – no action items requested.

- A motion to approve the Constitution and By-Laws Committee report was made by Boyd and seconded by Delaney. The motion carried unanimously, with Jones abstaining.

h. Ethics (Tartaro) – no action items requested.

- A motion to approve the Ethics Committee report was made by Beck and seconded by Gibson. The motion carried unanimously with Boyd abstaining.

i. Membership (Youstin) - Gibson shared a summary of the discussion the Membership Committee have had addressing how to increase membership – specific ideas explored how to recruit new members, how to make the meeting a more friendly/welcome environment to welcome new members, how to facilitate more networking among the membership, etc. Some of the ideas generated: give attendees who identify themselves as a ‘new member’ a ribbon to wear on their badge, and encourage Board members to seek them out at the various events and introduce themselves; roll annual membership and conference registration fees into one payment so members could get the total amount reimbursed by their institution; implement an automatic renewal for membership (will website allow for discounted price for auto-renewal?); utilize the Doctoral Summit participants to provide video testimonials to be posted on the Association website; create a “member spotlight” to be posted on the Association’s website; continue with the New Member breakfast; create a unique pin for each meeting to be given to just members – collector’s item. Piquero noted she will inform the Committee that the Board likes the ideas forwarded and for them to proceed with flushing out the details on each one, and present what they learn in their next report.

- i. DISCUSSION ITEMS: New Member Breakfast, Testimonials, “Member Spotlight,” Conference Pins, Awards Luncheon, Auto-

Renewals, Meeting Registration/Membership Combination, Job Fair at  
Annual Meeting

- A motion to approve the Membership Committee report was made by Jones and seconded by Benekos. The motion carried unanimously with Gibson abstaining.
  
- j. Nominations and Elections (Boyd) (See Immediate Past President's Report, above)
  
- k. Public Policy (Myers) – It was noted the function of this committee is to serve as the ACJS liaison to policy makers in the federal government and coordinate with CJRA. It is also charged with vetting/selecting appropriate members to be added to the experts directory. Also, the Chair and Deputy Chair of this committee also serves on the CJRA Committee.
  - i. ACTION ITEM: Adoption/Communication of Experts Protocol – it was noted that the protocol was already approved at the prior Board meeting, therefore no vote is required. The protocol will be posted on the website, and does not require a vote by the Board.
  - ii. ACTION ITEM: Protocol Published in ACJS Today – Piquero stated this does not need approval of the Board therefore there is no action item. Barth will coordinate with ACJS Today Editor to include this information in the next ACJS Today newsletter.
  - iii. ACTION ITEM: Committee Tasks: Annual Meeting Sessions; Researcher Informational Flyer; Survey – none of these are action items.
- o A motion to approve the Public Policy Committee report was made by Jones and seconded by Beck. The motion carried unanimously with no abstentions.
  
- l. Publications (Piquero) – No action items were requested. Note: Carryover discussion from last Board meeting, a vote is scheduled this fall among the membership to delete this as a standing committee because its duties are obsolete. Piquero stated she would draft language outlining the rationale for the deletion to be included on the ballot.
  - A motion to approve the Publications Committee report was made by Benekos and seconded by Kim. The motion carried unanimously with no abstentions.

m. Student Affairs (Diamond) - No action items were requested. Benekos noted that to date, no nominations have been submitted for the student award(s).

- A motion to approve the Student Affairs Committee report was made by Gibson and seconded by Kim. The motion carried unanimously with Benekos abstaining.

n. Crime and Justice Research Alliance (Jones) (See Treasurer's Report and Executive Director's Report above)

o. Ad Hoc: Employment Exchange (Ruiz) – No action items were requested.

- A motion to approve the Employment Exchange Committee report was made by Unnithan and seconded by Kim. The motion carried unanimously with no abstentions.

p. Ad Hoc: Doctoral Summit (Pfeifer)

i. DISCUSSION ITEM: 2018 Summit Schedule/Plans – concerns over the financial viability of the Summit were raised over the long-term without knowing what the tangible returns are to the Association (e.g., how many of the students become members and remain members over the long-term). Could the model be tweaked to lower the out-of-pocket costs (e.g., reduce # of rooms, reduce # of nights), but still encourage participation? Pfeifer stated she would draft a few alternate models for the Board to consider at the annual meeting in New Orleans.

- Given the uncertainty about the financial viability of continuing the Summit in its current format (or shifting to another format), a motion to remove the Doctoral Summit committee as a standing committee on the ballot was made by Lutze and seconded by Unnithan. The motion carried with 8 in favor, 2 opposed, and 3 abstentions. The committee will remain as ad hoc committee to determine the long-term financial implications for the Association.
- A motion to approve the Doctoral Summit Committee report was made by Jones and seconded by Benekos. The motion carried unanimously with Pfeifer abstaining.

q. Ad Hoc: ACJS Criminal Justice Practitioner Award (Benekos) – This new award is intended to highlight the work of a practitioner from the metropolitan area in which the

annual meeting is being held to further attract more practitioners to participate from the local region. Criteria for the award are highlighted in the report (targets non-academics working in the field of criminal justice), as well as the nomination process. Two recommendations: a) amend the title of the award to ACJS Leadership and Innovation Award; and, b) nominations will be accepted from all regions, but preference may be given to nominees from the region where the annual meeting is going to be held.

i. ACTION ITEM: ACJS Criminal Justice Practitioner Award Policy – a motion to approve the award, and the amended selection criteria, was made by Jones and seconded by Lutze. The motion carried unanimously with Benekos and Boyd abstaining. Benekos will forward the amended language to Barth.

- A motion to approve the ACJS Criminal Justice Practitioner Ad Hoc Committee report was made by Boyd and seconded by Beck. The motion carried unanimously with Benekos abstaining.

r. Report of NGO Representative to United Nations (Joseph) – Janice Joseph is requesting ACJS to fund four persons (at \$1,000 stipend per person) to accompany her to attend the United Nation’s 2020 Crime Congress in Tokyo. Joseph will recruit the individuals and forward the names to the Board to approve.

i. ACTION ITEM: UN 2020 Crime Congress Working Party and Funding - a motion to approve \$4,000 funding was made by Delaney and seconded by Beck. The motion carried unanimously with no abstentions.

- A motion to approve the NGO Representative’s report was made by Boyd and seconded by Beck. The motion carried unanimously with no abstentions.

s. Report of ACJS Historian (Roth) – No action items were requested.

- A motion to approve the ACJS Historian report was made by Lutze and seconded by Jones. The motion failed to approve the report with 5 voting in favor, 7 against, and 1 abstention. The Board requested the Historian resubmit a more detailed report that includes the following: when he completed the interview with Prior Past President Applegate, when the transcript of that interview will be finalized for publication on the website, when he will be interviewing Immediate Past President Boyd, and what are his plans for the remainder of the fiscal year.

XIV. Region Reports – a motion to accept all of the Region Reports was made by Lutze and seconded by Jones. The motion carried unanimously with no abstentions.

a. Northeast (Delaney)

i. DISCUSSION ITEM: Private Security Issues Detailed in Report – Delaney shared that the Region’s President has requested the Board to support the establishment of a certification process based on IPCA guidelines for security studies, loss prevention studies, and related sub-disciplines. Boyd and Benekos noted that we have an existing Security and Crime Prevention Section that any proposal should first be vetted, and then if approved by the Section, should be presented to the Board for consideration. Lutze cautioned however that the current idea gives an appearance of impropriety/conflict of interest with a private entity, which is an ethics violation. At this time, the Board instructed Delaney to reach out to the Region’s President to notify that any proposal must go through the appropriate Section.

- A motion to approve the Northeast Region report was made by Unnithan and seconded by Jones. The motion carried unanimously with Delaney abstaining.

b. Southern (Daigle) – Daigle reported Southern will be hosting its annual meeting in New Orleans at the end of this month. Elections have been completed, and the new Executive Board members have been installed has been compiled.

- A motion to approve the Southern Region report was made by Beck and seconded by Gibson. The motion carried unanimously with Daigle abstaining.

c. Southwest (Gibson) - Gibson reported Southwest’s annual meeting will be held in Fort Worth/Dallas in October. Tom Holdt, the editor of Section journal, recently resigned, so the process for recruiting a new editor is underway. Interim Editor of the journal is Nadine Connell. Finally, at the general meeting, a vote will be taken to formally accept Colorado into the Section.

- A motion to approve the Southwest Region report was made by Delaney and seconded by Benekos. The motion carried unanimously with Gibson abstaining.

- d. Midwest (Beck) – Beck stated there was nothing substantive to report since the annual report. Elections were completed to fill three vacancies on the Executive Board (2<sup>nd</sup> Vice President, Secretary, and Treasurer).
  - A motion to approve the Midwest Region report was made by Lutze and seconded by Delaney. The motion carried unanimously with Beck abstaining.
  
- e. Western (Gutierrez) - Gutierrez reported Western has finished drafting language to amend the Region’s Constitution By-laws to adopt Colorado into Region 5, which will be voted on by at the general membership meeting; and, the Region’s website will be amended to reflect this change. The Region’s upcoming conference will be held in October in Spokane.
  - A motion to approve the Western Region report was made by Jones and seconded by Lutze. The motion carried unanimously with Gutierrez abstaining.

XV. Section Reports – motion to accept all of the Section reports was made by Lutze and seconded by Boyd. The motion carried unanimously with no abstentions.

- a. Community College (Davis) – No action items requested. A motion to approve the Community College report was made by Jones and seconded by Lutze. The motion carried unanimously with no abstentions.
  
- b. Corrections (May) – No action items requested. A motion to approve the Corrections report was made by Lutze and seconded by Jones. The motion carried unanimously with no abstentions.
  
- c. Critical Criminal Justice (Clark) – No action items requested. A motion to approve the Critical Criminal Justice report was made by Lutze and seconded by Daigle. The motion carried unanimously with no abstentions.
  
- d. Law and Public Policy (Garrison) - Request to enter an MOU with University of Houston-Downtown to adopt the Journal Of Criminal Justice and Law as their Section journal.

- i. ACTION ITEM: A motion to allow the Section to approve the memorandum of agreement between the Section and the University of Houston-Downtown was made by Kim and seconded by Delaney. The motion carried with 7 in favor, 1 opposed, and 4 abstentions.
    - o A motion to approve the Law and Public Policy report was made by Lutze and seconded by Benekos. The motion carried unanimously with no abstentions.
- d. International (Rhea) - No action items requested. A motion to approve the International section report was made by Unnithan and seconded by Kim. The motion carried unanimously with no abstentions.
- e. Juvenile Justice and Delinquency (Connell) – No action items requested. A motion to approve the Juvenile Justice and Delinquency report was made by Benekos and seconded by Gibson. The motion carried unanimously with no abstentions.
- f. Minorities and Women (Dodson) – No action items requested. A motion to approve the Minorities and Women report was made by Boyd and seconded by Jones. The motion carried unanimously with no abstentions.
- g. Police (Morreale) – No action items requested. A motion to approve the Police section report was made by Lutze and seconded by Kim. The motion carried unanimously with no abstentions.
- h. Restorative and Community Justice (Jones) – No action items requested. A motion to approve the Restorative and Community Justice report was made by Boyd and seconded by Jones. The motion carried unanimously with Jones abstaining.
- i. Security and Crime Prevention (Johnson): NOTE: Section was placed on probation at the last meeting because they did not have anyone serving on their Board, nor submit a report or budget. The Section has submitted a report and budget for the Board to consider, and appointed a Chair to lead the Executive Board, and is presently soliciting members to serve on its Board



i. ACTION ITEM: Approval of 2017-2018 Budget – a motion to approve the Security and Crime Prevention section’s proposed budget for 2017-2018 was made by Guterrez and seconded by Benekos. The motion carried unanimously with no abstentions.

ii. ACTION ITEM: Removal of Probation – a motion to remove the Section from probation was made by Delaney and seconded by Benekos. The motion carried unanimously with no abstentions. Barth stated she will notify the Section Chair.

j. Victimology (Garland) – The Chair is requesting a revision to the budget to purchase some promotional items for the membership.

i. ACTION ITEM: Approval of Revised 2017-2018 Budget – a motion to approve the revised budget for the Victimology Section for 2017-2018 was made by Boyd and seconded by Beck. The motion carried unanimously with Pfeifer abstaining. Barth stated she will notify the Section Chair.

k. Teaching, Learning, and Scholarship (Valentine) – No action items requested. A motion to approve the Teaching, Learning, and Scholarship report was made by Beck and seconded by Gibson. The motion carried unanimously with no abstentions.

l. Drug and Alcohol Studies (Griffin) – No action items requested. Elections for the inaugural Executive Board has just concluded. A motion to approve the Drug and Alcohol Studies report was made by Unnithan and seconded by Benekos. The motion carried unanimously with no abstentions.

XVI. Editor Reports – a motion to accept all of the Editor reports was made by Benekos and seconded by Jones. The motion carried unanimously with no abstentions.

a. JQ (Kurlychek) – No action items requested. A motion to approve the JQ Editor’s report was made by Lutze and seconded by Unnithan. The motion carried unanimously with no abstentions.

b. JCJE (Higgins) – No action items requested. A motion to approve the JCJE Editor’s report was made by Jones and seconded by Lutze. The motion carried unanimously with no abstentions.

- c. ACJS Today (Myers) – No action items requested. A motion to approve the ACJS Today Editor’s report was made by Boyd and seconded by Lutze. The motion carried unanimously with no abstentions.

#### XVII. Old Business from March, 2017 Board Meetings

- a. ARC Committee Appointment Process Policy Revision (Piquero/Lutze) – Piquero requested to table this until next meeting.
- b. Revision of Policy 300.01 (Piquero) – Piquero requested to table this until next meeting.
- c. Revision of Policy 504.01 (Barth) – Policy amended the policy so Section’s share awards as an informational item to the Board (no longer require Board’s approval). A motion to approve the new policy was made by Benekos and seconded by Lutze. The motion carried unanimously with no abstentions.

#### XVIII. New Business

- a. Revising ACJS Historian Position into an Academy History Grant (Gibson) - Questions have been raised about the process of selecting the Historian and what the expected deliverables are when the individual receives funding from the Board. One suggestion is to shift to a grant-based model, where different individuals could apply for funds from the Board to complete different projects that relate to the history of the organization. This may encourage more participation from the membership who may be interested in exploring special topics as it relates to the organization. Boyd suggested to create an ad hoc committee to explore this idea and flush out a formal proposal. Gibson offered to serve as Chair, and Boyd and Benekos will serve as members.
- b. Ethics Committee Nominations (Benekos, Blackburn, Kim) – two members on the committee (Christine Tartaro and Anne Gossendorfer) will be rotating off, the Trustees-At-Large are recommending Robert Bing and Hsiao-Ming Wang to be appointed to the Committee. A motion to accept the nominees was made by Beck and seconded by Delaney. The motion carried unanimously with Benekos, Kim, and Blackburn abstaining.

XVIX. Adjourn - a motion to adjourn was made by Benekos and seconded by Lutze. The motion carried unanimously, with no abstentions. The meeting adjourned at 3:15pm.