

**ACJS MID-YEAR BOARD MEETING  
AGENDA**

**Saturday, October 1, 2016**

**Kansas City, Missouri**

**Kansas City Marriott Downtown Hotel: Location: Roosevelt Room/Salon 7**

In Attendance: Lorenzo Boyd (President), Nicole Piquero (1<sup>st</sup> Vice President), Faith Lutze (2<sup>nd</sup> Vice President), Brandon Applegate (Immediate Past President), Heather Pfeifer (Secretary), L. Edward Day (Treasurer), Peter Benekos (Trustee-at-Large), Bitna Kim (Trustee-at-Large), Aimee Delaney (Region One Trustee), Dean Dabney (Region Two Trustee), Joseph Schaefer (Region Three Trustee), Camille Gibson (Region Four Trustee), Ricky Guitierrez (Region Five Trustee), Mary Stohr (Executive Director), Cathy Barth (Association Manager).

Called in: Barbara Simms (Trustee-at-Large)

- I. Welcome and Introductions – At 8:08am, Boyd started the meeting by welcoming everyone and asked everyone to introduce themselves.
  
- II. Review Agenda – Boyd reviewed the agenda for today’s meeting and noted that Taylor and Francis would be calling in at 8:30am to discuss the new journal (*Justice Evaluation Journal*) and we would also break at 1:00pm to tour the conference facilities. A motion to approve the agenda was made by Applegate and seconded by Benekos. Motion carried unanimously.

CONFERENCE CALL WITH TAYLOR & FRANCIS (Jackie Fernholz and Matthew Derbyshire). One of the main issues with any new journal is how to sell it. T & F noted we have two options: a) bundle it as part of an ACJS subscription pack with either JQ, or with JQ & JCJE; or, b) launch it as a stand-alone journal. For the first option, there is greater potential to deliver a higher financial return, however it may negatively impact our current subscription base (e.g., libraries choose to drop their subscription because they think the new pricing is cost-prohibitive). For second option, there is little chance ACJS will see any financial return in the immediate future because it takes longer to build a subscription base, especially in the current market conditions (e.g., constrained institutional budgets). T & F therefore recommends ACJS package the new journal with JQ only, and increase the price of the bundle to cover the publishing price. Currently they do not have an exact price of what the new bundle would cost, T & F would consult with Board and sales team in U.S. to determine how much of a price increase the market would bear (possibly 25-30% to cover

new content). T & F noted however that even if this new journal is bundled with JQ, there would still be an option for agencies/organizations to purchase JEJ on its own.

T & F does expect we will see some level of attrition in the current subscription base, but can't predict how much. (They guesstimated rate of 15-20%). However, since JQ is such a strong journal in our field, they expect most of the current subscribers will decide to retain it. Also, they're not sure how much of that initial attrition would be permanent. We could regain those subscriptions in the future as the reputation of the new journal builds. To help generate subscriptions, T & F would significantly promote the new journal and highlight the benefits of having it bundled with JQ.

Currently, there has not been a decision made regarding the number of issues the initial journal will publish. Dabney made a suggestion to start with two or three issues for the first few years of the journal to give its editorial team time to build content and to ensure the quality of material. As the reputation of the journal grows, it could then be bumped up to a quarterly production cycle, at which point another price increase could also be adopted.

**ACTION ITEM:** Day moved to sell JEJ bundled with JQ and Applegate seconded. Motion passed unanimously.

### III. Approval of Minutes

Motion to accept all of the minutes was made by Piquero and seconded by Dabney.

Motion carried unanimously.

#### a. March 2016 Tuesday Board Meeting

Motion to approve the March 2016 Tuesday Board Meeting minutes (as amended) was made by Applegate and seconded by Gibson. Motion carried unanimously.

#### b. April 2016 General Business Meeting

Motion to approve the April 2016 General Business Meeting minutes (as amended) was made by Applegate and seconded by Benekos. Motion carried unanimously.

#### c. April 2016 Friday Board Meeting

Motion to approve the April 2016 Friday Board Meeting minutes (as amended) was made by Benekos, and seconded by Applegate. Motion carried unanimously, with Simms abstaining.

IV. President's Report (Boyd)

Motion to accept the President's Report was made by Applegate and seconded by Simms. Motion carried unanimously. Boyd then proceeded to present his report.

- a. Boyd noted he spent a great deal of time networking at regional and international conferences, and doing various speaking engagements at different universities to help promote the Academy. He has also been trying to generate more interest in coming to KC for the annual meeting and for members to submit proposals to reflect the attitudes about criminal justice (police shootings, race relations). Stohr noted that the visibility on social media has increased – last week we had over 5,000 hits on FaceBook, and Boyd noted he has been posting content about the different events he has been attending on his Twitter account - @ACJS\_Prez

Motion to approve the President's report was made by Piquero and Day seconded. Motion passed unanimously, Boyd abstained

V. 1<sup>st</sup> Vice President's Report (Piquero)

Motion to accept the Vice President's Report was made by Applegate and seconded by Schaefer. Motion carried unanimously. Piquero then proceeded to present her report.

- a. **ACTION ITEM:** Approval of 2017-2018 Standing Committee Members
  - i. A motion to approve the Vice President's nomination for the 2017-18 Standing Committee Members pending renewal of memberships was made by Day and seconded by Delaney. Motion carried unanimously, with Piquero abstaining.

Piquero stated she is continuing to work with program chairs on 2018 meeting, and she has selected the theme for her meeting – *“So what? What does it all mean.”* She stated she believes that theme reflects the need for academics to make their research accessible to more than just one another (e.g., bridge the gap between ourselves and practitioners and policy-makers).

She reported she also participated on conference call with Nancy LaVingne with CJRA to get an update on what they are doing. She emphasized that CJRA really wants ACJS to

be actively engaged in the process, and that they also expressed an interest in having a roundtable at the 2017 conference. (Boyd followed up and said he will reach out to his program co-chairs to work with them to put that together). Piquero stated that on the call she did raise questions with CJRA about the process for selecting experts. She stated they responded that they do not select the experts, rather ACJS is responsible for that. CJRA provided Piquero with a copy of the expert form (how to standardize the information about all of the experts).

Piquero raised a question raised about Policy 309.01 - Assessment Committee. The policy currently states the committee is composed of six members, with staggered three-years terms. She questioned is there a reason why the committee size is limited to six? This year, she noted, she received a great deal of interest by people who wanted to serve on this committee. She posed the question to the Board whether we should consider making this an 'open' committee (e.g., no maximum). The Board indicated it is amenable to changing the policy to increase the size of the committee, as long as there is a minimum of six members. Piquero stated she will draft some language to revise the membership numbers and forward it to the Board for consideration.

Motion to approve the 1<sup>st</sup> Vice President's report was made by Applegate and seconded by Delaney. The motion carried unanimously, with Piquero abstaining.

#### VI. 2<sup>nd</sup> Vice President's Report (Lutze)

Motion to accept the 2<sup>nd</sup> Vice President's Report was made by Dabney and seconded by Gibson. Motion carried unanimously. Lutze then proceeded to present her report.

Lutze stated she has spent the last six months reviewing the constitution and policies, and put together the JCJE search committee, which was approved by the Board via email. She noted that committee's work will commence next week. She noted that one of the challenges she has had was figuring out committee assignments (e.g., which committees she is supposed to fill, who is the chair for different committees, and the length of terms for different members). Consequently, she did not present a slate of committee appointments for the Board to approve but will do so shortly after the midyear meeting.

To start preparation for the 2018 meeting, Lutze noted she has set up a roundtable at the 2017 annual meeting to get people to participate to discuss ideas on how the theme she has selected, *Justice, Human Rights, and Activism*, can be captured. She really wants to highlight ACJS and our experts as a resource to practitioners and policymakers.

- b. **ACTION ITEM:** Approval of Assistant Deputy Program Chair
  - i. A motion to approve David Makin (Washington State) as the Assistant Deputy Program Chair was made by Applegate and seconded by Simms. Motion carried unanimously, with Lutze abstaining.

Motion to approve the 2<sup>nd</sup> Vice President's report was made by Piquero and seconded by Gibson. Motion passed unanimously, with Lutze abstaining.

## VII. Immediate Past President's Report (Applegate)

Motion to accept the Immediate Past President's Report was made by Benekos and seconded by Schaefer. Motion carried unanimously. Applegate then proceeded to present his report.

Applegate stated positions for new Board members were advertised in ACJS Today, and the Tellers committee reached out to solicit nominations from members. A couple of people secured the appropriate number of signatures to automatically be added to the ballot. In the end, only one person submitted name for 2<sup>nd</sup> Vice President. The committee did solicit from the membership to see if others were interested so there would be at least two candidates on the ballot, however no other individuals expressed an interest. While the Board is very supportive of the current nominee, they also expressed a great deal of concern with the lack of engagement among the membership about serving in the organization. From a public relations perspective, having only one person run for the top leadership position in the Academy does not look good. The Board noted this seems to be a broader problem in the Academy, as evidenced by the lack of nominations for the editor positions (JQ last year, ACJS Today this year). Piquero suggested one problem may be the lack of understanding about what the members of the Board "do." One idea that was suggested is to have a roundtable at the annual meeting with the current and prior Board members to explain what each person's roles and responsibilities

are, and to discuss the benefits of serving on the Board. Piquero and Boyd noted they will put together a roundtable for the 2017 annual meeting. Additionally, Boyd would like to put together an ad hoc committee to address this issue, with Piquero chairing it and 2<sup>nd</sup> VP co-chairing.

- a. **ACTION ITEM:** Approval of Executive Board Nominees
  - i. A motion to approve the slate of Executive Board Nominees was made by Simms and seconded by Lutze. Motion carried with 10 approvals and 3 opposing, with Applegate abstaining.

Motion to approve the Immediate Past President's report was made by Delaney and seconded by Simms. Motion passed unanimously, with Applegate abstaining.

#### VIII. Treasurer's Report (Day)

A motion to accept the Treasurer's Report was made by Applegate and seconded by Schaefer. Motion carried unanimously. Day then proceeded to give his report.

Day stated that the Academy financials are at a 'revenue-neutral' budget. Therefore, the Board needs to consider carefully when moving forward with continuing expenses. Next year, the budget will run at a deficit because of the website (one-time expense). However, the organization is in good financial shape (e.g., \$1.8 million in assets and our entire expenditures for last year were \$750,000). Thus, our surplus could cover two years of expenses with no additional revenue coming in. Therefore Day recommended the Board start to explore how to spend some of the money in a manner to give back to the membership.

A motion to go into Executive Session was made by Piquero and seconded by Applegate. Motion passed unanimously. The Board went into Executive Session at 10:22am to discuss the Executive Director's Personnel Evaluation. A motion to come out of Executive Session was made by Piquero and seconded by Benekos. Motion passed unanimously. The Board came out of Executive Session at 10:29am.

- a. **ACTION ITEM:** Executive Director Personnel Evaluation

- i. A motion to approve the Executive Director's personnel evaluation was made by Applegate and seconded by Kim. Motion carried unanimously, with Day abstaining.
  - ii. **DISCUSSION** – The Board asked what would be the benefit of transforming the ED position to a full-time position with benefits. Stohr raised the issue of who would take a full-time ED? She stated probably not an academic, but would more likely be someone who worked in a non-profit. While this is not inherently bad, we would want someone familiar with our discipline. We also need someone who has experience with marketing. To find someone with such credentials would probably be more expensive. The Board inquired whether the amount of work Stohr is doing now equivalent to a full-time position? Stohr said not now, but Barth noted that when she retires it is expected that the new Association Manager will likely not do everything she currently does, therefore the new ED would have to pick up some of the administrative duties (e.g., assist with conference planning, dealing with membership, back-end of website). Barth expressed concern that it is going to take the new AM time to learn all the ins-and-outs of running the Academy. Barth noted she would be willing to stay on as a limited contracted position to help mentor the new AM. The Board asked whether we need to rewrite the job descriptions of the AM and ED to reflect how we want it to look like in the future? Stohr and Barth noted there would have to be some overlap, but still maintain distinct roles and responsibilities. Stohr's term as Executive Director ends June 30, 2018. Boyd suggested an ad hoc committee on leadership and succession be formed to draft the new roles and responsibilities, job description, and recruitment strategies for the future Executive Director. Committee will be populated by Boyd, Piquero (chair), Lutze, Applegate, Day, Benekos, and Stohr. (This ad hoc committee is the same as the one under Brandon's report)
- b. **ACTION ITEM:** Proposed Raises for ACJS Office Staff
- i. A motion to adopt a 1.3% raise for ACJS Office Staff was made by Simms and seconded by Delaney. Motion carried unanimously, with Day abstaining.

- c. DISCUSSION ITEM: Continued investment in CJRA – Day noted the investment is two-parts: lobbying and PR. Day noted that the Academy is paying \$30,000 annually for the PR side of the agreement, and that fee will be increasing. He expressed a few concerns about how much value the PR portion of the CJRA relationship is actually bringing to the Academy. Is it worth this investment? The Board noted that what distinguishes this PR entity from an institutional PR department is that this helps promote ACJS and the field as a whole to the media, policymakers, and the public. To facilitate the dissemination of information, CJRA noted that they also want universities to collaborate with their PR person to help push out relevant information in a more timely manner.

Motion to approve the Treasurer's report was made by Simms and seconded by Benekos. Motion passed unanimously, with Day abstaining.

#### IX. Secretary's Report (Pfeifer)

A motion to accept the Secretary's Report was made by Applegate and seconded by Schaefer. Motion carried unanimously. Pfeifer then proceeded to give her report.

- a. ACJS Today Editor Search Committee Status – Pfeifer stated the ad is out, and the deadline is November 1<sup>st</sup>, 2016. To date, only one person has expressed interest in position, however this past week he rescinded his application. The current ACJS Today Editor did offer to serve another year in the event we do not have any applicants. One suggestion the Board made is to market this to the Community College section, or to individuals from smaller, regional colleges, and to market it as a stepping-stone to move into another editorial position. Another suggestion made was to increase the stipend for the editor to make it more appealing and appropriate for the workload. A motion to increase the ACJS Today Editor stipend to \$3,000 was made by Lutze and Simms seconded.  
*Discussion:* Barth noted that the policy stipulates the current editor can not have his term extended de facto, but he could reapply to serve another term. A revised announcement should be sent out to the membership to inform them of the new

stipend to see if that would increase applicants. Pfeifer will also reach out to the current editor to encourage him to reapply.

The motion passed unanimously, with Gibson and Delaney abstaining.

- b. **ACTION ITEM:** ACJS Today Editor Search Committee Members
  - i. A motion to accept the nominations of individuals to serve on the ACJS Today Editor Search Committee was made by Day and seconded by Applegate. Motion carried unanimously, with Pfeifer abstaining.
- c. Reviewed Votes Taken Via Email Since March, 2016, Meeting

Motion to approve the Secretary's report was made by Benekos and seconded by Gibson. Motion passed unanimously, with Pfeifer abstaining.

#### X. Executive Director's Report (Stohr)

A motion to accept the Executive Director's Report was made by Applegate and seconded by Benekos. Motion carried unanimously. Stohr then proceeded to give her report.

- a. **ACTION ITEM:** Association Manger Personnel Evaluation – A motion to go into Executive Session was made by Delaney and seconded by Benekos. The motion carried unanimously. The Board went into Executive Session at 12:03pm. A motion to come out of Executive Session was made by Benekos and seconded by Day. The Board came out of Executive Session at 12:13pm. The motion carried unanimously. The Board would like to publically commend Cathy Barth for all of the hard work she devoted to the re-launch of the Academy's website, the Board acknowledged it was an immense job, and she handled all of the challenges remarkably well.
  - i. A motion to award an increase in salary, plus a bonus be awarded to Barth for her efforts in helping to launch the new website was made by Simms, and seconded by Applegate. Motion carried unanimously.
- b. **DISCUSSION ITEM:** *Justice Evaluation Journal* – see notes at beginning of minutes.

c. DISCUSSION ITEM: 2023 Annual Meeting Possible Site – Stohr stated this summer, Piquero, Day, and Barth accompanied her on an initial site visit to Gaylord National Harbor Hotel in Washington, DC. Everyone was very impressed with the facility. They will conduct another site visit during the program meeting at the end of October.

d. DISCUSSION ITEM: NHTSA Fellowship Program – Stohr reminded the Board that she had submitted the grant back in June (for \$900k). A few weeks ago NHTSA scheduled a meeting with her in Washington, DC in mid-October to discuss the proposal, at which time she is hoping we find out whether we got the grant. If we do, we would hire the Fellowship Coordinator starting January 1<sup>st</sup>. And then next fall, we will have two Fellows on board, living in DC. Stohr noted that ACJS would receive \$20,000 annually for overhead. The Board thanked Stohr for all of the work she put into writing the proposal and recognized how wonderful of an opportunity it would be for the organization if this grant comes to fruition.

e. **ACTION ITEM:** European Society of Criminology Affiliation Agreement – Stohr noted we are not receiving any type of reduced fees (e.g., membership, registration rates) from this agreement. Rather, the deal is mutual advertisement of one another's organizations at their annual meetings.

i. A motion was made to approve the terms of the agreement with the European Society of Criminology Affiliation was made by Applegate and seconded by Benekos. Motion carried unanimously.

f. DISCUSSION ITEM: Annual Meeting Sponsorships – Stohr noted we need to continue to solicit sponsorship funding (e.g., tote bags). Stohr encouraged the Board to ask their institutions to consider purchasing a sponsorship to help promote their programs. Boyd noted another sponsorship opportunity is to advertise on the ACJS banner app.

g. **ACTION ITEM:** Proposed Policy 700.08, “Advertising in Journals” – Barth noted that the policy as written defines the criteria for acceptance but does not address the procedure for reviewing the advertisements. Who do the institutions submit the advertisements to (ACJS, or Taylor & Francis)? And who gives final approval of which ads to accept (Taylor & Francis, the journal editor, or the Executive Director of ACJS)?

i. A motion to accept the language stipulating the criteria for advertising in the journals, however amend the first point to state that “advertisements will be accepted at the discretion of the Executive Director of ACJS” was made by Gibson and seconded by Applegate. Motion carried unanimously.

FYI – Stohr requested that all future emails be sent to [Maryacjs@gmail.com](mailto:Maryacjs@gmail.com) not her work email.

Motion to approve the Executive Director’s report was made by Benekos and seconded by Gibson. Motion passed unanimously.

#### XI. Association Manager’s Report (Barth)

A motion to accept the Association Manager’s Report was made by Applegate and seconded by Kim. Motion carried unanimously. Barth then proceeded to give her report.

Barth reviewed all of the materials presented in the charts she distributed ahead of the meeting. The submission system for the meeting has experienced a few bumps, but overall things are going alright. The mobile app has been updated to align with submission system and the test worked.

Motion to approve the Association Manager’s report was made by Day and seconded by Applegate. Motion passed unanimously.

#### XII. Program Report on 2017 Annual Meeting (Nancy Marion; Willard Oliver)

A motion to accept the Program Chairs Report on the 2017 Annual Meeting was made by Applegate and seconded by Gibson. Motion carried unanimously. Boyd then proceeded to give the Program Chairs report on their behalf.

Boyd noted the program is developing nicely, and submissions are continuing to come in (close to 800 to date). Submission deadline has been extended to October 7<sup>th</sup> to accommodate the changes in the submission system. Boyd has made an open call to Academy to present on issues on race and policing and to invite more practitioners to participate at this year’s annual meeting. He noted that he has received a verbal

commitment from the Mayor and Chief of Police of Kansas City to speak/participate. He is presently trying to finalize the keynote speakers– one possibility is Eric Holder. County Commissioner is additional possibility. Boyd noted the Awards luncheon will be on Friday afternoon, and the Presidential Address and Reception will be on Wednesday.

Motion to approve the Program Chairs report was made by Applegate and seconded by Schaeffer. Motion passed unanimously.

### XIII. Committee Reports

A motion to accept all of the Committee Reports was made by Day and seconded by Benekos. Motion carried unanimously.

#### a. Academic Review (Jerin)

1. DISCUSSION ITEM: ARC Committee Membership – The Committee inquired whether the committee be comprised of members from each region? The Board recommended that rather than create a new policy mandating the composition of the membership there should be a concerted effort to get someone from each Region to serve on the committee.

Lutze raised a few questions for the Board about whether or not the original goals for certification are being met, and if we can do anything to increase the number of programs interested in pursuing certification. The standards are not in question. Rather, the criteria for achieving certification. Is it where they should be? Could there be something we could do to improve the outcomes (e.g., # of programs certified)? One suggestion was made to organize a roundtable at the annual meeting on the issue with representatives from certified programs to discuss the pros and cons of certification. Another suggestion was made to ask ARC to think about how we may adapt the certification process so it opens more opportunities for programs but still maintains the integrity of the intended standards

Motion to approve the ARC committee report was made by Applegate and seconded by May. The motion passed unanimously.

b. Affirmative Action (Cotton)

1. **ACTION ITEM:** Committee Member Addition
  - i. A motion to approve Melchor de G. as an additional member to the Affirmative Action Committee was made by Applegate and seconded by Benekos. Motion carried unanimously.
2. **DISCUSSION ITEM:** Bracey/Joseph Award (NOTE: Policy has been sent to Committee Chair for evaluation.) – Barth stated she sent the chair the policy on this, and instructed her that if the Committee wants to amend the language, they need to forward suggestions to the Board.
3. **DISCUSSION ITEM:** Student Travel Award (NOTE: Committee Chair has been informed that the Committee needs to put forth a recommendation to be voted upon by the Board based on what the Committee determines.) Boyd asked Guitierrez, the Board liaison, to reach out to the Chair to send the Board a specific recommendation.
4. **DISCUSSION ITEM:** ACJS Member Survey

Motion to approve the Awards committee report was made by Gibson and seconded by Applegate. The motion passed unanimously.

c. Assessment (Quinn)

Simms noted that the Assessment Committee has on the ACJS Website the “Assessment Forum.” She stated she spoke with Quinn (Committee chair) to ensure that the language on the website will be amended so that it stipulates this is *not* a peer-reviewed journal. The Board suggested that either the Chair and/or Simms email the 15 individuals who have contributed to the Forum to inform them that this is not a peer-reviewed publication so they do not list their entry as such on their c.v.

Motion to approve the Assessment committee report was made by Day and seconded by Applegate. The motion passed unanimously.

d. Awards (Rosenbaum)

DISCUSSION ITEM: Does the Mentoring Award apply to individuals who have worked with undergraduates? A suggestion was forwarded by the Awards Committee to adjust the policy language to more clearly reflect the original intent of the award, which according to Janice Joseph, was to recognize individuals who have mentored *graduate* students and/or junior faculty. Day, the Board liaison, forwarded this clarification to Rosenbaum to circulate among the rest of the committee.

Note – an announcement regarding the recipients/awardees of this year's awards will be announced in November.

Motion to approve the Awards committee report was made by Benekos and seconded by Gibson. The motion passed unanimously.

e. Budget, Finance, and Audit (Lutze) (See 2<sup>nd</sup> Vice President's Report, above.)

Lutze noted the BFA meeting will be held in March.

Motion to approve the BFA committee oral report was made by Day and seconded by Applegate. The motion passed unanimously, with Lutze abstaining.

f. Committee on National Criminal Justice Month (Reyes)

1. **ACTION ITEM:** NCJM Award Recipients –

i. A motion to approve the NCJM Award Recipients was made by Applegate and seconded by Benekos. Motion carried unanimously, with Benekos abstaining.

Motion to approve the National Criminal Justice Month committee report was made by Applegate and seconded by Guitterez. The motion passed unanimously, with Benekos abstaining.

g. Constitution and By-Laws (Jones-Brown)

Motion to approve the Constitution committee report was made by Applegate and seconded by Day. The motion passed unanimously, with Dabney abstaining.

h. Ethics (Kethineni)

Motion to approve the Ethics committee report was made by Day and seconded by Piquero. The motion passed unanimously, with Applegate abstaining.

i. Membership (Gibson)

1. **ACTION ITEM:** Additional Committee member approval

i. A motion to approve Steve Dyer to be added to the Membership Committee was made by Benekos and seconded by Dabney. Motion carried unanimously, with Gibson abstaining.

Gibson noted the Committee is exploring different targeted marketing initiatives to boost membership among academics and practitioners. One idea the Committee has is to host workshops for practitioners during the annual meeting and offer CEUs (Note: the state where the meeting is hosted would set the standards and oversee the process of administering the CEUs). Lutze stated she is actively exploring this for the Baltimore meeting, and thinking about integrating a specific “practitioner day” during the conference.

Gibson also stated the Committee was thinking about the possibility of combining the registration and membership fee, so they pay one amount so their institution would reimburse them for the entire amount.

Membership would have to then be amended to cover the time between conference to conference, rather than calendar year. Boyd and Barth stated they will have a separate conversation after the midyear meeting to explore how this would work (e.g., logistics).

Motion to approve the Membership committee report was made by Piquero and seconded by Benekos. The motion passed unanimously, with Gibson abstaining.

- j. Nominations and Elections (Applegate) (See Immediate Past President's Report, above.)

Already reported and approved (see above).

- k. Public Policy (Elam)

1. DISCUSSION ITEM: ACJS Subject Matter Policy Experts – Boyd forwarded all of the Board's questions/concerns that were discussed via email in September about how experts are selected and recertified to the Paul Elam, the chair of the committee. Elam responded that he would share these issues with the rest of his committee and discuss this at their next meeting at ASC. Dabney noted that there have been concerns within SCJA about the definitional issues of what constitutes an "expert" (e.g., that the current standards/language is too low). Boyd requested that Day reach out to Laura Dugan, the chair of the committee in ASC, to work in tandem to develop a minimum set of criteria both organizations would agree to use when selecting experts for the directory. One possibility is to have different categories of experts: academic expert, policy expert, practitioner expert.

2. DISCUSSION ITEM: Committee goals for the future – nothing for now.

Motion to approve the Public Policy committee report was made by Delaney and seconded by Schaeffer. The motion passed unanimously, with Day abstaining.

- l. Publications (Jordan)

Motion to approve the Publications committee report was made by Applegate and seconded by Benekos. The motion passed unanimously, with Kim abstaining.

- m. Student Affairs (Fuller)

1. DISCUSSION ITEM: Creation of a student award panel at Annual Meeting – The Board is not in favor of this. It does not promote the visibility of the awardee’s research by segregating them into a separate panel which historically are never well-attended. Instead, the awardee’s papers could be highlighted in the program, and have them embedded in other panels.

Motion to approve the Student Affairs committee report was made by Applegate and seconded by Schaeffer. The motion passed unanimously.

- n. Ad Hoc: Employment Exchange (Ruiz)

Boyd stated he is going to use part of his personal travel budget to reimbursing Jim Ruiz’s airfare to fly to the conference since he is now retired, and we would like him to continue to be involved with the Employment Exchange (NOTE: his hotel costs are already covered)

Motion to approve the Employment Exchange committee report was made by Applegate and seconded by Benekos. The motion passed unanimously.

- o. Ad Hoc: Doctoral Summit (Pfeifer)

Motion to approve the Doctoral Summit committee report was made by Applegate and seconded by Benekos. The motion passed unanimously, with Pfeifer abstaining.

- p. Ad Hoc: *ACJS Today* Editor Search Committee (Pfeifer) (See Secretary’s report, above)

Report given earlier in minutes (see above)

- q. Ad Hoc: *Journal of Criminal Justice Education* Editor Search Committee (Lutze)  
(See 2<sup>nd</sup> Vice President's Report, above.)

Report given earlier in minutes (see above)

- r. Report of NGO Representative to United Nations (Joseph)

Motion to approve the NGO Representative to United Nations report was made by Piquero and seconded by Benekos. The motion passed unanimously.

- s. Report of ACJS Historian (Roth)

No report

#### XIV. Region Reports

A motion to accept all of the Region Reports was made by Applegate, and seconded by Gibson. Motion carried unanimously.

- a. Northeast (Delaney)

Motion to approve report was made by Applegate and seconded by Piquero. The motion passed unanimously, with Delaney abstaining

- b. Southern (Dabney)

Motion to approve report was made by Applegate and seconded by Gibson. The motion passed unanimously, with Dabney abstaining.

- c. Southwest (Gibson)

Motion to approve report was made by Piquero and seconded by Benekos. The motion passed unanimously, with Gibson abstaining.

- d. Midwest (Schafer)

Motion to approve report was made by Applegate and seconded by Benekos. The motion passed unanimously.

- e. Western (Gutierrez)

Motion to approve report was made by Benekos and seconded by Applegate. The motion passed unanimously, with Gutierrez abstaining.

## XV. Section Reports

A motion to accept all of the Section Reports was made by Applegate, and seconded by Day. Motion carried unanimously.

### a. Community College (McCarthy)

1. **ACTION ITEM:** Use of a MILO Shooting Simulator at the Kansas City Annual Meeting – Many of the Board expressed concern about this activity, given the national situation right now.

- i. A motion to deny the Community College's request to use the MILO Shooting simulator at the Kansas City annual meeting was made by Guterrez and seconded by Benekos. Motion carried unanimously.

Motion to approve the Student Affairs committee report was made by Applegate and seconded by Benekos. The motion passed unanimously.

### b. Corrections (May)

Motion to approve report was made by Applegate and seconded by Benekos. The motion passed unanimously.

### c. Critical Criminal Justice (Clark)

Motion to approve report was made by Benekos and seconded by Applegate. The motion passed unanimously.

### d. Law and Public Policy (Garrison)

Motion to approve report was made by Day and seconded by Applegate. The motion passed unanimously.

### e. International (Cencich)

NOTE: Report needs to be amended to reflect that Scott Jakes is the editor.

Motion to approve report was made by Applegate and seconded by Gibson. The motion passed unanimously.

### f. Juvenile Justice (Connell)

1. NOTE: Change in dues and section name now being queried of section membership in current election. Section will propose changes to the Board based on the results of queries.

2. **ACTION ITEM:** Proposed revised budget for 2016-2017

i. A motion to approve the revised budget for 2016-2017 for the Juvenile Justice Section was made by Applegate and seconded by Benekos. Motion carried unanimously.

Motion to approve the Juvenile Justice committee report was made by Applegate and seconded by Benekos. The motion passed unanimously.

g. Minorities and Women (Dodson)

Motion to approve the Minorities and Women committee report was made by Benekos and seconded by Applegate. The motion passed unanimously.

h. Police (DeCarlo)

Day suggested that the link to the policy regarding the creation of a journal be sent to the Chair of the section in order to provide guidance regarding the standards that must be followed in order to be considered a peer-reviewed journal. The Board stated it would expect a more formal proposal before considering the creation of a new journal.

Motion to table the report until the Section submits a more detailed proposal for their forthcoming peer-reviewed journal to ensure it adheres to ACJS policy was made by Dabney and seconded by Lutze. The motion carried with 13 votes and 1 opposed.

i. Restorative and Community Justice (Katz)

Motion to approve the Restorative and Community Justice committee report was made by Dabney and seconded by Benekos. The motion passed unanimously.

j. Security and Crime Prevention (Woodiel)

NOTE: This section does not list a current slate of board members. The immediate past president was responsible for submitting the report. Dabney suggested we send a copy of the language re: requirements to maintain their status as a Section (e.g., Policy 500.01) to make them aware they need to fill their slate of officers. Boyd stated he will reach out to them and to see how we can support them. However, if they are unable to come into compliance with the policy, the ACJS Executive Board has the right to dissolve the Section.

A motion was made to table the report of the Security and Crime Prevention was made by Delaney and seconded by Simms. The motion passed with 13 votes and 1 opposed.

k. Victimology (Pfeifer)

Motion to approve the Victimology committee report was made by Applegate and seconded by Benekos. The motion passed unanimously, with Pfeifer abstaining.

l. Teaching, Learning, and Scholarship (Valentine)

Motion to approve the Teaching, Learning, and Scholarship committee report was made by Day and seconded by Piquero. The motion passed unanimously.

m. Drug and Alcohol Studies (Griffin)

Benekos noted there is a contradiction in their constitution and by-laws in how they are going to conduct their elections (one part says they are going to send out paper ballots, one says they will do it electronically). Applegate also noted in section 5 of the election code should note these are staggered three-year terms. Day also noted that it is unlikely that they need six standing committees.

1. **ACTION ITEM:** Approval of Section Constitution and By-Laws

i. A motion to approve the Constitution and By-Laws for the Drug and Alcohol Studies Section with the amended changes noted above was made by Piquero and seconded by Kim. Motion carried unanimously.

Motion to approve the Drug and Alcohol committee report was made by Day, and seconded by Dabney. The motion passed unanimously.

#### XVI. Editor Reports

A motion to accept the Editor Reports was made by Dabney and seconded by Kim. Motion carried unanimously.

a. JQ (Spohn)

Motion to approve the JQ Editor's report was made by Applegate and seconded by Day. The motion passed unanimously.

b. JCJE (Higgins)

Applegate raised the question of whether the Board needs to approve the applications for special issues. The editor noted there are two applications.

Motion to approve the JCJE Editor's report but ask for the requisite information on the special issues per Policy 700.02, and to clarify whether there are plans for one or two special issues was made by Day, and seconded by Applegate. The motion passed unanimously.

c. ACJS Today (Worley)

Motion to approve the ACJS Today Editor's report was made by Applegate and seconded by Piquero. The motion passed unanimously.

d. Taylor & Francis

Motion to approve the Taylor report was made by Piquero and seconded by Day. The motion passed unanimously.

## XVII. Old Business

- a. Revision of Policy 305.01 (Student Scholarship Fund)

Motion to approve the revised language of Policy 305.01 was made by Piquero and seconded by Gibson. The motion passed unanimously, with Delaney abstaining.

- b. Revision of Policy 307.02 (Affirmative Action Student Scholarship Mini-Grants)

Motion to approve the revised language of Policy 307.02 was made by Day and seconded by Applegate. The motion carried unanimously, with Delaney abstaining.

- d. New Policy 309.10 (Public Policy Committee)

Motion to approve the language of Policy 309.10 was made by Piquero and seconded by Applegate. The motion passed unanimously, with Delaney abstaining.

- d. Revision of Policy 301.01 (ACJS Awards)

Motion to table the revised language of Policy 301.01 was made by Gutierrez and seconded by Day to get clarification regarding changing the student paper award to a dissertation award. The motion passed unanimously, with Delaney abstaining.

- e. Amend the ACJS constitution to add a standing committee for the ACJS-CJRA representative committee in Article 8, Section 1, sub-part O.

## XVIII. New Business

- a. Co-Editors for *Justice Quarterly* (Dabney) – Dabney noted Policy 700.01, item 8, reads co-editorships shall not be considered. Given the difficulty in generating applicants to take on the editor’s position for our journals, he recommended the Board should strike this from our policy. He noted other journals in our field (e.g., *Criminology*) allow co-editors.

A motion to entertain the possibility of allowing co-editors for the ACJS journals, and the publications committee review the policy to ensure the language is consistent with this new language was made by Dabney and seconded by Applegate. The motion carried unanimously.

- b. Proposed increase in member on-site registration rate; registration deadline extension to February 15, 2017 (Day/Stohr/Barth) – The rationale behind this is not to generate revenue but rather to motivate members to pre-register for the conference. To facilitate this, the registration deadline would be extended by over one month. Questions were raised about the consequences of this on membership, with some Board members expressing concern that this will only alienate more members, and our membership numbers have already been trending downwards. We need to figure out a way to make technology work for us to make the registration process more efficient.

A motion to extend the pre-registration deadline for an additional month was made by Piquero and seconded by Gutierrez. The motion carried unanimously.

A motion to increase the on-site registration fee for members to match the on-site registration fee for non-members was made by Day, and seconded by Kim. The motion failed to carry, with 10 members opposing and 2 members supporting.

- c. ACJS Ethics Committee Nominees (Benekos/Kim/Sims)  
Motion to approve Leeann Alarid and Alison Burke to the ACJS Ethics Committee Nominees was made by Day and seconded by Applegate. The motion

passed unanimously, with Benekos, Kim and Simms abstaining.

- d. Proposed increase of stipends for all ACJS editors (Dabney) – In order to be more competitive and to increase the level of interest in applying to any of our editor positions, Dabney recommended the Board consider raising all of the stipends of the ACJS journal editors to more accurately reflect the market value and workload demands. Moreover, Dabney noted, the host institution of the current editors do not receive any money, only the editor.

A motion was made by Dabney to increase the editorial stipend for the JQ editor from \$7,500 to \$10,000, and to increase the stipend from \$5,000 to \$7,500 for the JCJE editor, and for the Executive Director to contact T & F to explore additional ways to offer additional institutional support. The motion was seconded by Simms. The motion passed unanimously.

- e. The question was raised about whether student members should be allowed to vote - Some Board members were concerned about the transient nature of the population and their level of professional knowledge about the organization and leadership decision-making. Others felt that if a student was committed to the organization, they could become a full member and then exercise their right to vote. Moreover, there are many ways they can participate in the organization and get involved. Another Board member suggested we could consider adding a student member to the Executive Board to provide a vehicle for them to represent the student membership, and to participate in the conversation.

A motion to allow student members to vote by Piquero and seconded by Lutze. The motion failed to carry with 10 opposing, and 1 in support, with 1 abstention.

#### XVIX. Adjourn

A motion to adjourn was made by Kim and seconded by Gutierrez. Motion carried unanimously. The meeting adjourned at 6:00pm.