

**ACJS MIDYEAR BOARD MEETING MINUTES
SUNDAY, AUGUST 26, 2012 & MONDAY, AUGUST 27, 2012
Dallas, Texas**

MEMBERS PRESENT: Craig Hemmens, James Frank, Brian Payne, Melissa Barlow, David Owens (late arrival), Jill Gordon, Nicole Leeper Piquero, Philip Reichel, Edward Day, Alexis Miller (late arrival), Brad Smith, David Montague

OTHERS PRESENT: Cathy Barth (Executive Manager), Mary Stohr (Executive Director)

OTHER VISITOR: Will Oliver (ACJS Historian)

I. Welcome and Introductions

The meeting was called to order at 4:05 p.m.

A moment of silence was called to remember our colleagues, Roslyn Muraskin and David Mueller.

II. Review of Agenda

A motion to approve the agenda was made by Day and seconded by Montague. Motion passed with all in favor (9-0).

III. Approval of Minutes

A motion to approve the March 2012 General Business Meeting Minutes and the March 2012 Friday Board Meeting Minutes was made by Gordon and seconded by Frank. Motion passed (8-0) with one abstention (Piquero).

NOTE: The Executive Director and Association Manager are in the process of trying to obtain Minutes from the Tuesday March 2012 Executive Board meeting.

IV. President's Report (Hemmens)

A motion to accept the President's report was made by Piquero and seconded by Barlow. Motion passed with all in favor (9-0).

Discussion of site visits was moved to new business to wait for late arriving board members.

***Alexis Miller arrived ***

Frank (British Society of Criminology conference) and Payne (Stockholm Criminology conference) summarized their trips to represent ACJS at international conferences. A discussion ensued about whether or not ACJS should continue to spend the money to send a representative to costly international conferences. The travel budget should be left to the discretion of the President.

V. 1st Vice President's Report (Frank)

A motion to accept the 1st Vice President's report was made by Day and seconded by Barlow. Motion passed (9-0) with one abstention (Frank).

A motion to approve the committee nominees (listed below) was made by Barlow and seconded by Gordon contingent upon Stephanie Whittus (Aurora University) becoming a member within one month. Motion passed (9-0) with one abstention (Frank).

Academic Review Committee

Chair: Gerald Bayens, Washburn University; Deputy Chair: Kenneth Peak, University of Nevada, Reno; Leanne Alarid, University of Texas – San Antonio; David Kramer, Bergen Community College; Helen T. Greene, Texas Southern University; Janice Joseph, Richard Stockton College of New Jersey; Patricia Grant, Virginia Commonwealth University; Barbara Peat, Indiana University Northwest

Affirmative Action Committee

Chair: Tamara D. Madensen, University of Nevada, Las Vegas; Don Gala, Martin Methodist University; Lisa Hoston, Allegheny College of Maryland; Elizabeth Dretsch, Troy University; Ashley Blackburn, University of Houston – Downtown; George Thomas, Albany State University; Melchor DeGuzman, SUNY Brockport

Assessment Committee

Chair: Nancy Hogan, Ferris State University; Carolyn D'Argenio, Onondago Community College; Christine Tataro, Richard Stockton College of New Jersey; David Burlingame, Grand Valley State University; Susan Koski, Central Connecticut State University; Paul Bowdre, SUNY – Canton; Sharlette Kellum, Texas Southern University

Membership Committee

Chair: Michael Vaughn, Sam Houston State University; Prabha Unnithan, Colorado State University; Marissa Levy, Richard Stockton College of New Jersey; Jennifer Moore, DeSales University; John G. Reece, Colorado Mesa University; Lynn Barnes, Elizabeth City State University; Stephanie Whittus, Aurora University

Publications Committee

Chair: Robert Brown, Fayetteville State University; Stephanie Mizrahi, California State University Sacramento; Tom Lateano, Keen University; Eugene Hughley, Southern University; Larry Sullivan, John Jay College of Criminal Justice; Eileen Ahlin, WESTAT; Ron Burns, Texas Christian University

Student Affairs Committee

Chair: Greg Lindsteadt, Missouri Western State University; Janice Ahmad, University of Houston – Downtown; Franzi Walsh, University of Phoenix; Jeremy Olson, Seton Hill University; Martin Greenberg, Miles College; Caroline Murray, Elms College; Tracy Andrus, Sr., Wiley College; Pierre Rivolta, Central Connecticut State University

James Ruiz and Joongyeup Lee advised the 1st Vice President of their interest in continuing to serve as ACJS Employment Exchange Coordinators for the 2014 conference.

A motion was made by Montague and seconded by Day to table the discussion regarding the Employment Exchange Coordinators until the Executive Board reviews their report. Motion passed (9-0) with one abstention (Frank).

VI. 2nd Vice President's Report (Payne)

A motion to accept the 2nd Vice President's report was made by Piquero and seconded by Montague. Motion passed (9-0) with one abstention (Payne).

A motion to approve the deputy committee chair nominees (listed below) was made by Day and seconded by Barlow. Motion passed (8-0) with two abstentions (Payne and Piquero).

Affirmative Action: Leah Daigle, Georgia State University

Assessment: David Mackey, Plymouth State University

Awards: Alex Piquero, University of Texas at Dallas

Membership: Robert Bing III, University of Texas, Arlington

Publications: Eric Lambert, Wayne State University

Student Affairs, Shaun L. Gabbidon, Penn State Harrisburg

VII. Immediate Past President Report (Barlow)

A motion to accept the Immediate Past President report was made by Gordon and seconded by Montague. Motion passed (9-0) and one abstention (Barlow).

*** Barlow left the room ***

A motion was made by Payne and seconded by Frank to approve the slate of candidates for the 2nd Vice President positions on the ACJS Executive Board (listed below). Motion passed (9-0) and one absent (Barlow).

Brandon Applegate, University of South Carolina

David Barlow, Fayetteville State University

*** Barlow returned***

A motion was made by Piquero and seconded by Montague to approve the slate of candidates for the Secretary position on the ACJS Executive Board (listed below). Motion passed (9-0) with one abstention (Barlow).

Elizabeth Quinn, Fayetteville State University
Prabha Unnithan, Colorado State University

A motion was made by Montague and seconded by Miller to approve the slate of candidates for the Trustee-at-Large position on the ACJS Executive Board (listed below). Motion failed (0-7) with three abstentions (Barlow).

Liqun Cao, University of Ontario Institute of Technology
Thomas Winfree, New Mexico State University

Barlow will notify the nominees will not be on the slate because two ACJS members have successfully petitioned to be included on the ballot for Trustee-at-Large.

A motion was made by Frank and seconded by Oliver to accept the petitioned candidates (Will Oliver and Heather Pfeifer) for the Trustee-at-Large position. Motion passed (9-0) with one abstention.

A motion was made by Montague and seconded by Day to approve the slate of candidates for the Region I Trustee position on the ACJS Executive Board (listed below). Motion passed (9-0) with one abstention (Barlow).

Denise Gosselin, Western New England University
Sean Varano, Roger Williams University

A motion was made by Piquero and seconded by Payne to approve the slate of candidates for the Region V position on the ACJS Executive Board (listed below). Motion passed (9-0) with one abstentions (Barlow).

Marlyn Jones, California State University, Sacramento

***Dave Owens arrived ***

VIII. Treasurer's Report (Owens)

A motion to accept the Treasurer's report was made by Piquero and seconded by Montague. The motion passed (10-0) and one abstention (Owens).

Treasurer recommends investing money into a money market account and asked for permission to consult a money market advisor.

A motion was made by Montague and seconded by Payne to approve the costs of a consultation fee for meeting with a money market advisor. Motion passed (10-0) with one abstention (Owens).

*** Break 5:20 p.m. - 5:30 p.m. ***

A motion to go into executive session to discuss the Personnel Evaluation of the Executive Director Emeritus and the Association Manager was made by Piquero and seconded by Montague. Motion passed with all in favor (11-0).

***Barth left the room ***

Executive Session 5:30 p.m. – 6:20 p.m.

A motion was made by Montague and seconded by Piquero to come out of executive session. Motion passed with all in favor (11-0).

A motion was made by Gordon and seconded by Frank to accept the recommendation to waive the annual review of the Executive Director, Mittie Southerland. Motion passed with all in favor (10-0) and one abstention (Owens).

A motion was made by Gordon and seconded by Barlow to accept the recommendation of giving the Association Manager a 1.9% cost of living raise. Motion passed (10-0) with one abstention (Owens)

A motion was made by Gordon and seconded by Payne to give the Association Manager a one-time bonus of \$5,000 for recognition of her performance of the added duties in the absence of the Executive Director. Motion passed (11-0).

A motion was made by Gordon and seconded by Payne to ask BFA to develop and create a set of guidelines for bonuses and merit pay. Motion passed with all in favor (11-0).

IX. Secretary's Report (Hemmens – See President's Report)

No Secretary's report.

A motion was made by Montague and seconded by Day to suspend the Executive Board meeting (6:26pm) until tomorrow morning. Motion passed with all in favor (11-0).

Meeting reconvened Monday August 27, 2012 at 8:08 a.m.

Guest: Will Oliver, ACJS Historian (8:08 a.m. - 8:35 a.m.)

Old paper copies of ACJS Today are being scanned to be posted online. To date the paper copies date back to 1981.

A draft report of the history of ACJS has been sent to past presidents for review. It will also be distributed for board members to review. A final draft is expected in November.

The ACJS history will be published as a book and distributed to members attending the Dallas annual conference (which coincides with the 50th Anniversary of the Academy). It should cost roughly \$6,000.

A motion was Day and seconded by Montague to allocate the necessary funds to publish the book and distribute it has a memento at the 2013 ACJS annual meeting. Motion passed with all in favor (11-0).

The book will include not only the history of ACJS but will also have an addendum that will include biographies of past presidents. These biographies will be on display by means of posters at the 2013 annual meeting as a way to honor the past presidents of the Academy. The posters will have a gold metallic background (in honor of the 50th Anniversary), a black (for deceased) or ACJS blue (for living) border, and the biographies and photographs on white paper. The budget for the biography displays (between \$250-\$975 depending upon poster size) will come out of the Historian's budget.

X. Executive Director's Report (Stohr)

A motion to accept the Executive Director's report was made by Piquero and seconded by Barlow. Motion passed with all in favor (11-0).

A motion was made by Frank and seconded by Piquero to extend the contract with SAGE for the Junior Faculty Professional Development Teaching Awards and Workshops for an additional 5 year period (2014-2018). Motion passed with all in favor (11-0).

Experient has presented possible future site locations for upcoming annual meetings based upon the ACJS member survey of city preferences. Two cities (Phoenix and New York City) indicated by the ACJS membership are not possible as no bids were received from hotels in these cities and two others (Louisville and Nashville) did not garner desirable hotels. Currently, we are looking at San Antonio for 2018, Baltimore for 2019, and New Orleans for 2020 and working with Marriott hotel to see if we can get a better deal if we sign all three years with them. Site visits have not yet been scheduled as we need to decide on these cities or whether to explore other options.

Some issues were raised regarding San Antonio: (1) room rate is high at \$275 per night (2) too few breakout rooms currently available (3) cost and lack of ease getting into and out of San Antonio for the membership.

The Executive Board recommended looking into moving the annual meeting to New Orleans in 2018, leave Baltimore in place for 2019, and look for a new city for 2020 unless the San Antonio rates can be negotiated down.

*** Break 9:08 a.m. - 9:21 a.m. ***

Routledge, Taylor & Francis has proposed an early renewal of the current publishing agreement for ACJS journals. [REDACTED]

A motion was made by Barlow and seconded by Montague to authorize the President and the Executive Director to accept the Taylor and Francis offer (listed below) or if possible to negotiate a better deal. Motion passed (10-0) with one abstention.

[REDACTED]

CONTRACT DETAILS REDACTED PER REQUEST OF TAYLOR AND FRANCIS AS THEY PERTAIN TO PROPRIETARY INFORMATION.

The lack of schools going through ACJS certification was raised. One possible explanation is that schools want to be accredited rather than simply certified. Another

possibility raised is that many schools find the certification process too costly. We need to do a better job of marketing our certification.

A motion was made by Gordon and seconded by Barlow to create an ad hoc committee to investigate the ACJS certification process by developing and administering a survey to the chairs (or other designated academic leaders) of criminal justice/criminology units to better understand why ACJS certification is not being utilized. Motion passed with all in favor (11-0).

The ad hoc committee should include past ARC chairs including: Mittie Southerland, Laura Moriarty, Jay Albanese, Mary Stohr, Dave Owens, and Gerald Bayens

The Academy lacks basic demographic information about our membership. The possibility was raised of surveying ACJS members or adding questions to the membership form to obtain information such as age, academic/practitioner distinction, gender, race/ethnicity, type of institution, and academic rank.

A motion was made by Montague and seconded by Reichel to add demographic information (age, academic/practitioner distinction, gender, race/ethnicity, type of institution, and academic rank) to the ACJS membership form. Motion passed with all in favor (11-0).

*** Hotel Tour 10:10 a.m. - 10:45 a.m. ***

XI. Association Manager's Report (Barth)

A motion to accept the Association Manager's report was made by Owens and seconded by Barlow. Motion passed with all in favor (11-0).

XII. Report on Annual Meetings

A motion to accept the 2012 Annual Meeting Report (Pfeifer) was made by Piquero and seconded by Montague. Motion passed (11-0).

A motion was made by Day and seconded by Gordon to authorize the Executive Director and Manager be allowed to spend up to \$1,000 to provide incentives for the completion of the both the attendee and chair surveys following the annual meeting. Motion passed with all in favor (11-0).

Recommendations were made in the report regarding ways to reword questions on the panel chair survey and to include pointers/tips to those serving as panel chairs at the

annual meeting. These recommendations should be referred to the 2013 Program Chair (Boyd).

A motion to accept the 2013 Annual Meeting Report (Boyd) was made by Piquero and seconded by Gordon. Motion passed (11-0).

XIII. Committee Reports

A motion to accept all committee reports was made by Piquero and seconded by Gordon. Motion passed (11-0).

a. Academic Review (Bayens)

A motion to approve LiYing Li, Denise Kindschi Gosselin, Karen Miner-Romanoff, David Mackey, and John Harrison Watts as potential ARC reviewers at the baccalaureate level was made by Day and seconded by Montague. Motion passed with all in favor (11-0).

A motion was made by Day and seconded by Owens to go into executive session allowing the Executive Director and the Association Manager to remain in the room to discuss the confidential report by the ARC. Motion passed with all in favor (11-0).

Executive Session to discuss ARC recommendations 11:20-11:30

A motion was made by Montague and seconded by Piquero to come out of executive session. Motion passed with all in favor (11-0).

A motion to accept the recommendation of Certification Approval proposed by ARC was made by Barlow and seconded by Montague. Motion passed (11-0).

b. Affirmative Action (Kim)

c. Assessment (Brooker)

A motion was made by Day and seconded by Gordon to table the action items until new business. Motion passed (11-0).

d. Awards (Stafford)

A motion was made by Frank and seconded by Piquero to accept the committee's recommendation of Freda Adler to receive the Bruce Smith, Sr. Award. Motion passed with all in favor (11-0).

A motion was made by Barlow and seconded by Day to accept the committee's recommendation of Frank Williams III to receive the Academy Fellow Award and ask the chair to provide more detail as to the selection process. Motion passed with all in favor (10-1).

A motion was made by Day and seconded by Owens to accept the committee's recommendation of Joshua Cochran to receive the Michael C. Braswell/Anderson Publishing Outstanding Student Paper Award. Motion passed (10-0) and one abstention (Reichel).

The William L. Simon/Anderson Outstanding Paper Award will not be awarded this year.

A motion was made by Miller and seconded by Montague to accept the committee's recommendations of Frank Williams III and Jodi Lane to receive the Outstanding Mentor Award. Motion passed (11-0).

The Minority Mentorship Grant Award will not be awarded this year.

A motion was made by Payne and seconded by Montague to accept the committee's recommendation of Janice Joseph and Laura Moriarty to receive the Academy Founder's Award and to ask the chair to provide details as to the selection process.

A motion was made by Barlow and seconded by Owens to table the motion until more information was provided to the Executive Board regarding the selection process. Motion passed (11-0).

Oral report from Stohr regarding the Academy Founder's Award was provided. There were four nominees: Frank Williams III, Laura Moriarty, Ron Hunter, and Janice Joseph. Committee members were asked to rank the four candidates with outcome rankings such that Joseph and Moriarty each had 14 votes, Williams received 13 votes, and Hunter received 9 votes. As two of the nominees both had 14 votes, the committee decided (based on past precedent) to give the award to both.

A motion was made by Day and seconded by Montague to accept the committee's recommendation of Janice Joseph and Laura Moriarty to receive the Academy Founder's Award and to ask the chair to provide a more complete description of the voting procedure for the record. Motion passed (8-3).

The Outstanding Book Award and the Sage Junior Faculty Professional Development Teaching Award are both still in progress.

- e. BFA: Budget, Finance, and Audit (Payne)
- f. Constitution and By-Laws (Jones)
- g. Ethics (Schoepfer)
- h. Membership (Blackburn)

Committee needs to be informed that the Executive Board accepted their recommendation (see above) to include demographic information on the ACJS membership form.

- i. Nominations and Elections (Barlow)

See Past President's report.

- j. Publications (Ross)

No report.

- k. Student Affairs (Ahmad)

No report.

- l. Ad Hoc: Committee on National Criminal Justice Month (Burns)

The committee was charged with developing ways to promote National Criminal Justice month.

A motion was made by Barlow and seconded by Owens to make the Ad Hoc Committee on National Criminal Justice Month a standing committee. Motion passed (8-3).

The charge of the standing committee should be to create a stand list of ways to promote National Criminal Justice Month every year.

Note: The creation of a standing committee needs to be voted on by the ACJS membership as this would become a change to the ACJS Constitution. This will be added to the ballot.

*** Lunch 12:17 p.m. - 1:09 p.m. ***

- m. Ad Hoc: Employment Exchange (Ruiz)

A motion was made by Piquero and seconded by Gordon to cover the rental costs of computers and printer for the Employment Exchange. Motion passed (11-0).

A motion was made by Piquero and seconded by Gordon to cover the expenses for the Co-coordinator. Motion failed (0-11).

A motion was made by Gordon and seconded by Frank to waive the registration fees for the 6-7 student workers/volunteers who works in the Employment Exchange. Motion passed (11-0).

n. Ad Hoc: Public Policy Committee (Wood)

The creation of a standing committee needs to be voted on by the ACJS membership as this would become a change to the ACJS Constitution. A question will be added to the ballot for the upcoming election about creating a standing Public Policy Committee.

o. Ad Hoc: ACJS/NIJ Office of Research Partnerships Committee (Payne)

A motion was made by Day and seconded by Montague to empower the ad hoc committee to set up a Webinar between ACJS and NIJ. Motion passed (10-0) with one abstention (Payne).

A motion was made by Piquero and seconded by Barlow to publish NIJ conference content in exchange for distributions of ACJS materials at NIJ conferences. Motion passed (10-0) with one abstention (Payne).

Discussion: Does ACJS want to develop mechanisms to provide unsolicited input to NIJ about research topics?

Yes. This will be designated as a task for the Public Policy Committee.

Discussion: Will ACJS Provide names and contact information of Section Leadership to Katrina Baum (at NIJ)?

Yes. This information is publically available.

p. Report of NGO Representative to United Nations (Joseph)

XIV. Region Reports

A motion to accept all region reports was made by Piquero and seconded by Gordon. Motion passed (10-0) and one abstention with each Regional Trustee abstaining from their respective reports.

- a. Northeast (Day)
- b. Southern (Miller)
- c. Southwest (Montague)
- d. Midwest (Smith)
- e. Western (Mueller)

XV. Section Reports

A motion to accept all section reports was made by Day and seconded by Gordon. Motion passed (11-0).

- a. Community College (Dawalt)
- b. Corrections (Dial)

Report indicated local tours during the annual meeting for section members. This information needs to be made with consultation with the local arrangements committee so as not to duplicate efforts. Piquero will communicate with section.

- c. Critical Criminal Justice (Sims)

A motion to approve the resolution passed (listed below) by the members of the Critical Criminal Justice Section was made by Piquero and seconded by Gordon. Motion failed (0-11).

“Be it resolved that the members present and voting at the annual meeting of the Critical Criminal Justice Section of ACJS agreed to extend the term of the current Chair for another two years and to extend the Vice-Chair’s term by one additional year, holding elections for the Vice-Chair position in fall 2012 for a two-year term.”

Note: The proposed resolution will require a constitutional amendment for it to become effective. The section will need to hold an election and include the constitutional amendment on the ballot. Barth will coordinate with section.

- d. Law and Public Policy (Grometstein)
- e. International (Ivkovich)
- f. Juvenile Justice (Burke)

Section chair wants to extend term for an additional year to get elections back on track. This proposal will require a constitutional amendment for it to become effective. The section will need to hold an election. Barth will coordinate with the section.

- g. Minorities and Women (Bing)
- h. Police (Ahmad)

No report. Note: The section's journal has been operating without a contract. Hemmens will coordinate with the section.

- i. Restorative and Community Justice (Bazemore)

Report proposes staggered terms for committee members. This proposal will require a constitutional amendment for it to become effective. The section will need to hold an election. Barth will coordinate with the section.

- j. Security and Crime Prevention (Rush)

A motion was made by Smith and seconded by Gordon to approve the name change of the section to "Security Studies and Crime Prevention." Motion passed (11-0).

- k. Victimology (Stanley)

The report indicated a new section award was to be given. The section needs board approval before granting new awards. A proposal needs to be submitted to the ACJS Executive Board for approval. Note: the Executive Board could vote on this via email. Barth will coordinate with the section.

The report also indicated that a section membership lunch would be held off-site. This is not permissible. Luncheons need to be held at the host hotel. Barth will coordinate with the section.

XVI. Editor Reports

A motion to accept all editor reports was made by Gordon and seconded by Montague. Motion passed (11-0).

- a. JQ (Spohn)
- b. JCJE (Higgins)
- c. ACJS Today (Worley)

*** Break 2:10 p.m. - 2:20 p.m.; Frank did not return ***

XVII. Old Business

No old business.

XVIII. New Business

a. Sourcebook of CJ Statistics

A motion was made by Day and seconded by Barlow that the President writes a letter on behalf of ACJS in support of sourcebook funding. Motion passed (10-0).

*** Frank returned ***

b. Proposal to create Joint ACJS/NEACJS Ad Hoc Committee on Certification of Private Security Programs (Frank Taylor)

A motion was made by Day and seconded by Gordon to ask ACJS members Jim Finckenaue and Gary Cordner (already on the committee) to serve as liaisons to the ACJS Executive Board. Motion passed all in favor (11-0).

Support for this proposal was indicated from both the Midwestern and Southwest region Presidents.

A motion was made by Barlow and seconded by Gordon to have the President contact Frank Taylor and inform him that the Executive Board has decided not to form a formal arrangement at this time but will appoint liaisons to his committee. Motion passed all in favor (11-0).

*** Owens left the room***

c. Proposal to create Ad Hoc Committee on Certification of Homeland Security Programs (Frank Taylor)

This is attached to the proposal listed above.

d. Proposal for Individual Certification (Martin Greenberg)

A motion was made by Barlow and seconded by Montague to accept the proposal for Individual certification. Motion failed (0-10).

The Executive Board noted that ACJS lacks the administrative structure to support this proposal and discussed the potential completion existing with ACJS certification process.

e. Historian Report (Oliver)

Moved to earlier in the day.

f. ACJS Policies: Review of Policy Issues, New and Revised Policies (Barth)

Moved to later in the day.

- g. ACJS Informational Flyer for New Board Members (Barth)

*** Owens returned; Miller left the room***

- h. WebsEdge Agreement (Hemmens)

A motion was made by Montague and seconded by Piquero to accept the proposal with WebsEdge. Motion failed (0-9) with one abstention.

*** Miller returned ***

- i. Nominations to the ethics committee

A motion was made by Barlow and seconded by Day to accept the recommendations of the Trustees-at-Large for Danielle Boisvert (Sam Houston State University) and Nicholas A. Jones (University of Regina) to serve on the ethics committee. The motion passed (8-0) with three abstentions (Gordon, Piquero, Reichel). Gordon will notify the nominees.

- j. WSC Resolution

ACJS is being asked to pass a similar resolution.

The Public Policy Committee should be charged with looking into whether or not ACJS should take policy stances and if so what structure should be in place for informing those decisions.

*** Miller left the meeting ***

A motion was made by Piquero and seconded by Gordon to adopt the WSC resolution. Motion failed (0-10).

ACJS Policies

A motion was made by Day and seconded by Gordon to accept Policy 309.01 and Policy 300.01 as amended. Motion passed (10-0).

A motion was made by Gordon and seconded by Barlow to accept Policies 308.01, 700.01, and 700.02 as amended. Motion passed (10-0).

*** Gordon left the meeting ***

A motion was made by Barlow and seconded by Montague to remove the secretary's duty of preparing summary minutes for ACJS TODAY from Policy 101.01. Motion passed (9-0).

A motion was made by Day and seconded by Montague to post Executive Board minutes after they have been approved to the ACJS website (Day-Montague). Motion passed with all in favor (9-0).

XIX. Adjourn

A motion was made by Piquero and seconded by Owens to adjourn the meeting. Motion passed with all in favor (9-0).

Meeting adjourned at 3:58pm.

Minutes respectfully submitted by Nicole Leeper Piquero