

ACJS ANNUAL BOARD MEETING

Sheraton Denver Downtown Hotel

Denver, CO

The annual meeting of the ACJS Executive Board was held on Tuesday, March 29, 2016. It began at 8:00 a.m. in Plaza Court Room 8 of the Sheraton Denver Downtown Hotel.

Present were: Brandon Applegate, President; Lorenzo M. Boyd, First Vice President; Nicole Leeper Piquero, Second Vice President; Brian Payne, Immediate Past President; L. Edward Day, Treasurer; Prabha Unnithan, Secretary; Heather L. Pfeifer, Trustee-at-Large; Bitna Kim Trustee-at-Large; Barbara Sims, Trustee-at-Large; Denise Kindschi Gosselin, Region One Trustee; Dean Dabney, Region Two Trustee; Joseph Schafer, Region Three Trustee; Camille Gibson, Region Four Trustee; Marlyn J. Jones, Region Five Trustee; Mary K. Stohr, Executive Director and Cathy L. Barth, Association Manager. Faith Lutze, incoming Second Vice President also attended.

1. The meeting began with a welcome from Applegate and introduction of all present along with continental breakfast at 8:00 a.m.

2. Review Agenda. Applegate reviewed the agenda for today's Annual Meeting. He mentioned that representatives from Routledge, Taylor and Francis will be reporting on the new Impact Factors associated with Justice Quarterly (JQ) and Journal of Criminal Justice Education (JCJE) in the afternoon. The report of the Ad Hoc Committee on Sections will be moved to top of the various committee reports. Sims moved and Piquero seconded a motion to approve the agenda. Motion carried unanimously.

3. Approval of Minutes. Applegate sought approval of the minutes from the previous Board meeting which was the September 18, 2015 Mid-Year Board Meeting. Day proposed and Gosselin seconded a motion to approve the minutes as amended. Motion carried unanimously.

4. President's Report. Piquero motioned and Boyd seconded for acceptance of the report. Motion carried unanimously following which Applegate presented his report. He mentioned that he had worked on several items since the mid-year meeting. An agreement was being negotiated with the European Society of Criminology (whose meeting he had attended) similar to what we have with the British Society of Criminology. He also attended the Canadian Criminal Justice Association meetings in Regina, September 30-October 2, 2015. He has written two columns for our newsletter, *ACJS Today*.

a. Denver Meeting. Regarding the current Denver meeting, Applegate reported that 442 events have been scheduled in the final program. He noted the new attendee breakfast Wednesday morning urging Board members to attend; a featured panel on marijuana enforcement in Colorado after legalization; and a meeting with ACJS Section leadership scheduled for this meeting. He also mentioned that Boyd had conducted a conference call with the various regional associations to help align their meeting themes with ACJS. In this connection, Applegate said the meeting with regional leadership would be held on Thursday followed by an ice cream social. He requested Board members to attend the Presidential address at 6: 15 p.m. on Thursday: There would be retrospectives on the careers of Barry Feld and Frank Cullen. A keynote address by Owen Jones of Vanderbilt University on the intersection of neuroscience and the law has been scheduled. In addition, we will be holding the ACJS general Business meeting, the awards luncheon and karaoke night, on Friday.

b. Academic Review Committee Standard D3. Applegate reported regarding ARC Standard D3. This defines the kinds of courses programs seeking certification may allow for transfer credit. He said further discussion will take place with the Committee and a report made to the Board

c. ACJS Historian. For the job of ACJS Historian, five applications were received and Mitchell Roth was selected and appointed to the position. Applegate asked Roth to connect with Stohr.

d. Criminal Justice Research Alliance Request. Applegate brought up for discussion a proposal from the Criminal Justice Research Alliance (CJRA: which we co-sponsor with the American Society of Criminology--ASC). They had requested \$5,000 to support a CJRA website. Further, ASC had

proposed adding a media consultant (costing \$56,000) with the request that we fund half of that position. During Board discussion, Piquero conveyed that Budget Finance Accounts (BFA) Committee was lukewarm to the idea for paying a media person. Specifically, they questioned what the desired outcomes would be and what ACJS would get from the media consultant. Another question that came up during discussion was about the vetting of separate lists of experts maintained by ACJS; Dabney mentioned that Laura Dugan of the University of Maryland and ASC representative to the CJRA had called him about this matter. Dabney maintained that the media consultant will provide benefits to criminology-criminal justice profession as a whole and that this is an investment we need to continue to support. Gosselin spoke to the overlap between our Public Policy Committee and CJRA. Dodge focused on how the expert's directory was put together and difficulties in doing so. Day expressed a fear that additional expenses such as this might result in a budget deficit in the future. Dabney suggested that we support the plan and make a commitment to do so with a one-year commitment. Lutze sought clarification of the search process and salary negotiation as well as the also level of placement. Pfeifer and Jones made a motion to allocate the money for one year and a report be made after that year. Sims and Day seconded the motion. Pfeifer moved to amend the motion on the table to require a quarterly report which Dabney seconded. Discussion on the amended motion ensued with view for and against being expressed. The motion to allocate the amount requested by CJRA for one year and requiring quarterly reports passed with 9 in favor; 2 opposed; and 2 abstentions

e. The Oral History of Criminology Project. This project was originally supported by funds from the ASC. They propose to film 5-7 video interviews with winners of ACJS's Smith, Fellows, and Founders Awards. They proposed that ACJS devote \$5,000 per year over a period of three years to support this endeavor. This item was tabled for further discussion and clarification.

Day motioned and Sims seconded to approve the President's report. Motion carried with unanimous support.

4. First Vice President's Report. Following a motion to accept from Sims that was seconded by Dabney, Boyd made his report. He mentioned that he had attended and moderated panels at the National Sheriff's Association meetings. Boyd attended the Australian and New Zealand Society of Criminology conference held in Adelaide, South Australia from November 25-27, 2015. We have worked out a reciprocal agreement with them similar to professional organizations in other parts of the world. Boyd added that the Annie Casey Foundation will be hosting a reception from 6 p.m.-8 p.m. on Thursday of our Conference with the intention of identifying and encouraging public policy evaluation researchers in criminal justice from scholars of color.

a. Approval of 2016-2017 Budget. Boyd noted that the doctoral summit is now a line item in the budget and will now pay for two nights' accommodation for 60 students. Motion to approve the overall budget was made by Sims and seconded by Jones. Motion passed unanimously with Boyd abstaining.

b. Australia-New Zealand Society of Criminology/ACJS Agreement. Motion to approve the reciprocal agreement between the two organizations was made by Piquero and seconded by Day. Motion carried unanimously (Boyd abstained).

Motion to approve the First Vice President's report was made by Pfeifer and seconded by Piquero. Motion carried unanimously with Boyd abstaining.

5. Second Vice President's Report. Piquero made her report following a motion to accept it by Jones that was seconded by Sims.

a. *Justice Quarterly* Editor Search. While there had only been one applicant, Megan C. Kurlychek of the School of Criminal Justice at State University of New York-Albany, the selection committee was happy with the application and recommended her selection for the JQ Editorship. Discussion centered on Piquero's observations that some who inquired wanted to apply as co-editors, which is not allowed in our policy; that the due date for applications was an issue to some; and, for others continued ACJS membership was problematic. Motion to approve the selection with a July 1 start date was made by Day and seconded by Boyd. Motion carried unanimously with the Board's

expressed appreciation for Piquero and the Committee's work.

b. 2018 Meeting on New Orleans. Piquero mentioned that she was working with the Program Chairs for this Conference (February 13—17), which will be held during Mardi Gras celebrations. Motion to approve the report was made by Day and seconded by Sims. Motion carried unanimously with Piquero abstaining.

6. Immediate Past-President's Report. Payne's report was approved following a motion by Jones that was seconded by Sims that passed unanimously. Payne provided the results of the Election for Second Vice President (Lutze), Secretary (Pfeifer) and new Board members for the positions of Trustee-at-Large (Peter Benekos) and Regions One (Aimee Delaney) and Five (Ricky Gutierrez) Motion to approve the Past President's report was made by: Schafer and seconded by Jones. T

7. Treasurer's Report. Following a motion to accept by Jones that was seconded by Sims and carried unanimously, Day made his report. He noted that he was unable to implement the laddered CD plan he presented at the Mid-year Meeting as yet and that maturing CDs were being rolled over into one-year CDs. Day will be implementing the new plan next fall. The Academy is in generally good shape financially with assets at \$1.8 million and he did not see any short term problems Piquero motioned to approve this report and was seconded by Gosselin. Motion carried with unanimous support (Payne abstained).

8. Secretary's Report Piquero made a motion to accept the Report of the Secretary and Gibson seconded. Motion carried unanimously. Unnithan presented his report which consisted of the minutes of the Mid-Year Meeting and a verbal review of votes taken by email from mid-September 2015 to date. One minor change was made to the date of emerging from executive session during email discussion of a personnel issue. Piquero motioned to approve the report and was seconded by Gibson. Motion carried unanimously (with Unnithan abstaining).

9. Executive Director's Report. Stohr presented her report following a motion to accept it made by Sims and seconded by Day that carried unanimously. Several informational items were presented (see Stohr's report for more information) including ongoing negotiations with All Academic for meeting submission management software; a proposal from American University to film our Conference (which came in too late to be considered), and the contract with Sage Publishing for the Junior Faculty Professional Development Teaching Awards and Workshops which was going fine. Regarding future sites, Stohr mentioned that Experient (our contractor) was of the opinion that it was too early to consider an East Coast location for 2023; but will keep trying. Dabney mentioned that the weather in March is often a factor in attendance. Applegate suggested we concentrate on places where people want to go. The future lineup of meeting locations is as follows:

March 21 – 25, 2017 Kansas City, Missouri

February 13 – 17, 2018 New Orleans, LA

March 26 – 30, 2019 Baltimore, Maryland

March 24 – 28, 2020 San Antonio, TX

April 13 – 17, 2021 Orlando, FL

March 13-21, 2022 Las Vegas, NV

a. Proposed *Journal of Crime and Justice Program and Policy Evaluation*. Stohr noted that there was less support at the mid-year meeting for the proposed new journal. She had tweaked the proposal to focus only on policy and program evaluation (taking out the earlier inclusion of research methods and the need for brevity). She added that the proposed new journal would add to the our organization's finances and help elevate the academy in addition to making the publications interesting for practitioners and thus have impact on the field. Piquero said that the BFA Committee supported the proposal with a vote of 5—0. Other points made: Dabney worries about adding another criminal justice journal based on past experience. Payne did not like journal's name. Schafer would like someone to lead it who is experienced and not a newcomer to editing journals. Kim argued for the inclusion of international issues in the journal's scope. Lutze suggested that the journal could entertain different types of arrangements for content (including special issues). Stohr

replied that on all these topics, our publisher, Routledge, Taylor and Francis will also have a say.

Several Board members asked about the frequency of publication. Sims motioned for approval of the new journal with details to be worked out in negotiation with the publishers and Day seconded. Motion passed unanimously.

b. Value of ACJS Membership. Stohr led a discussion on this topic beginning with the initiatives she has taken from the time of her hiring. She noted that membership is flat but attendance at our annual meetings has been high. She requested Board members to let attendees know about what they get from membership that is tangible. It is also important to sell membership to practitioners whose membership appears to be declining. We should consider providing workshops and other forms of assistance on skills that would be useful for practitioners, e.g., in grant writing, serving as a clearinghouse for research-based information,

c. ACJS Certification and Program Review Discussion on this item centered on the function of presentations at regional meetings presentations and learning more about why various programs do not apply to be certified. The financial cost of certification and program reviews was mentioned as a significant deterrent to institutions applying. Stohr suggested that ARC take this matter under consideration and deliberate on it.

d. Sponsorships for Annual Meetings. Stohr emphasized (and Applegate concurred on) the importance of getting institutions to support our annual meetings. Board members suggested that a message from sponsoring institutions be included in the meeting app being distributed to attendees. Motion to approve the report was made by Day and seconded by Jones. Motion carried unanimously.

10. Association Manager's Report. Barth's report was presented following a motion to accept it by Day that was seconded by Dabney and carried unanimously.

Barth mentioned that there were a few minor issues with the hotel as we prepared for the Annual Meeting, but they were being resolved. She emphasized that it was important for the Annual Meeting Program Chairs to visit the sites of our meetings in the Fall before the Annual Meeting,

(unlike what the current Program Co-Chairs have suggested in their report). Boyd also noted the importance of attending the fall mid-year meeting. Based on Barth's report on our membership numbers, Dabney asked about student members who had attended our conferences but did not do so subsequently. Kim noted that part of the problem was that the ASC Annual Meeting comes before (in November) ours (March-April) in the academic year and wondered what to do about it. Mary suggested posting and distributing highlights of program as early as possible to attract attendees. Day motioned to approve the report and was seconded by Boyd. Motion carried with unanimous support.

11. Program Report on 2016 Annual Meeting. (Jennifer L. Hartman & Shelley Listwan)

Motion to accept the report was made by Piquero and seconded by Jones. Motion carried unanimously.

a. Submission System. The Program Co-Chair recommended that ACJS "adopt a software program that would assist in developing the Conference program." Applegate noted that this has already been approved by Board.

b. Policy Mandating only One First Author Submission per Individual for Annual Meeting. Similar to program chairs from two previous years, the co-chairs this year suggested that the "Board allow individuals to submit only one first author presentation" to help with scheduling. Board discussion centered on not wanting to limit participation by doing so. For the purpose of voting on the recommendation, Pfeifer made a motion to accept it and was seconded by Boyd. Further discussion resulted in a unanimous vote not to change our current policy. Motion thus failed to carry.

c. Program Chair(s) Hotel Site Visit. Given that Barth had suggested (see above in Association Manager's Report) that we not do away with this for the Fall Board Meeting, discussion resulted in an understanding that we let the incumbent President decide whether the visit was needed.

d. Scheduling of Panels at Annual Meeting. The Program Co-Chairs suggested that unlike what we do currently, "panels could be scheduled during regional board meetings or other activities." Board discussion was inconclusive and no action was taken.

Motion to approve this report was made by Sims and seconded by Jones. Motion passed with unanimous support.

12. Committee Reports

Motion to accept all committee reports was made by Sims and seconded by Jones. Motion carried with unanimous support.

a. Academic Review (Barbara Peat). This Committee sought discussion of two items. The first that information regarding ARC training be placed in *ACJS Today*. Barth noted that the notice just needs to be submitted to the Editor according to the deadline schedule for publication. The second was about the developments in marketing certification and to make certain additions to ARC page of the ACJS Website. This would be folded into our overall website revision process. [See also ARC Standard D.3 discussion in President's Report above.]

Motion to approve this report was made by Sims. It was seconded by Day and carried unanimously.

b. Affirmative Action (Melchor De Guzman). The AA Committee sought Board approval of the Bracey/Joseph Award Recipient for this year. This had been approved by the Board earlier. Next the Committee sought a change in the authorship criteria for the Mini-Travel Grant to allow, co-authorship "provided that there are no multiple authors on the proposal" and "that the student should be a first author/presenter. (Barth noted that if faculty co-authorship is approved, this will require change to Policy 307.02.) Sims made a motion to stipulate that under such circumstances, the student must be first author and the presenter. Day seconded and motion passed with unanimous support.

Motion for the approval of this report was made by Sims and seconded by Day. Motion carried unanimously.

c. Assessment (Claire Nolasco). There were no action items. The Board sought further clarification from the Committee as to whether its online Assessment Forum is a "forum" or a "journal" given the description of its inception and history in the report. Motion to approve the report was made by Piquero and seconded by Schafer. Motion carried unanimously.

d. Awards (Angela Gover). All awards made by this Committee and its various subcommittees have been approved by the Board earlier. Day proposed and Pfeifer seconded a motion to approve the report. Motion carried with unanimous support.

e. Budget, Finance, and Audit (Nicole Piquero). This Committee met just before the current Board meeting and voted 5-0 to eliminate membership payment categories other than one year or lifetime will now become the only possibilities. Payne motioned to approve the report and Boyd seconded. Motion carried unanimously (with Piquero abstaining).

f. Committee on National Criminal Justice Month (James McCafferty). This Committee requested Board action on creating and funding National Criminal Justice Month Awards in the form of plaques under three categories: “an education event award, a community engagement award, and a program of the year award.” Board discussion noted the need for a better flyer to be sent out about the purposes of the Month; the need to meet to review submissions on what award applicants did; and to formally recognize those who did more for the Month. A motion to create the above Awards was made by Gosselin and seconded by Pfeifer, Motion carried unanimously. Boyd motioned to approve the report and was seconded by Sims. Motion carried unanimously.

g. Constitution and By-Laws (Jeff Bouffard). A number of proposed changes regarding election procedures including designation of a Teller's Committee by the Immediate Past-President; the use of gender-neutral language throughout the description of procedures; and, that the Teller's Committee will report the outcomes of elections to the Immediate Past President who will announce them were discussed. It should be noted that several changes in language were approved for presenting to the Business Meeting of the Academy as noted in the document attached to the end of these Minutes. Specifically, the Board voted on the following:

---Article I, Section 9. 2: The National Office will coordinate with the Teller's Committee to receive instructions on how to verify election results. Motion to approve was made by Jones. It was seconded by Boyd and passed unanimously

---Article IV, Section 6. The Secretary and National Office will prepare a summary of meeting

minutes for dissemination through the ACJS website online. Motion to approve was made by Dabney and seconded by Jones. Motion passed unanimously.

--Article VI, Section 2. The Committee proposed that the language be changed to “The Executive Board shall have general supervision of the affairs of the Academy between and during its annual meetings.” In discussion, it was noted that we may have to add language about email discussions and electronic votes. Motion to approve the changes was made by Payne. It was seconded by Jones and carried unanimously.

--Proposed Policy, Constitution, and By-Laws Revisions. It was noted that proposed revisions to Policy 500.01 (regarding Section Operations) have already been approved by Board.

Motion to approve the overall Committee Report (including the other changes in language mentioned above) was made by Dabney and seconded by Jones. It carried unanimously.

h. Ethics (Nicholas Jones). This Committee reported that it had received one complaint and was still working on it. A motion to go into executive session was made by Piquero and seconded by Boyd; it carried unanimously. Motion to come out of executive session was made by Jones and seconded by Day. Then a motion to approve the report was made by Piquero and seconded by Jones. Motion carried with no opposition.

i. Membership (Thomas Baker). Several discussion items were brought up by this Committee. These included the future composition of this Committee, specifically regarding “carrying over” a chair as a member the following year and selecting a chair from among members the previous year. Other discussion items were about the nature of coordination with Regional Associations and the possibility of discounted dues for dual memberships in ACJS and Regional Associations. Board took these matters under advisement. Jones motioned to approve the Committee report and Day seconded. Motion carried unanimously.

j. Nominations and Elections (Brian Payne). Please see Immediate Past President’s Report above for details. Jones motioned to approve the report and was seconded by Day. Motion carried unanimously (Payne abstained).

k. Public Policy (Daniel Mears). One action item and several discussion items came

from this Committee (PPC). The action item pertained to naming the Chair and Deputy Chair for 2016-2017. This has already been approved by the Board. The second discussion item pertained to Committee Member terms. Jones proposed and Boyd seconded a motion to write a new policy that would provide for staggered three-year terms for the nine members of this Committee. Motion carried with unanimous Board approval. The Committee next wished that the Board consider having an Executive Board Member on the Public Policy Committee and the CJRA. One suggestion was to have our Treasurer on the CJRA representing ACJS, This matter was tabled until Friday's Board meeting which will deal with appropriate language to be developed by Dabney and Piquero. A fourth discussion item was about our financial commitment to CJRA. This had been dealt with earlier (see minutes above on President's Report). The Committee also asked the Board to consider assigning to the PPC "goals or tasks that lie outside of the CJRA's purview." Board discussed the need for clarifying what these tasks were and how to go about them formally. Board will take this matter up in future discussions. Finally, PPC provided information on the options relevant to the development of a policy experts' directory. The Board was pleased that this Committee continues to develop process and criteria for the proposed directory and specify how it will be connected with CJRA. Motion to approve: the report was made by Jones and seconded by Day. Motion carried unanimously,

l. Publications (Bitna Kim). Action items from this Committee included revisions to Policies 700.01 (regarding selection procedures for editors of journals) and 500.01 (regarding Section journals). Both have already been approved by the Board earlier. Motion to approve the report was made by Day and seconded by Jones. It carried unanimously with Kim abstaining.

m. Student Affairs (Tammy Castle). The Committee reported on the names of two student award recipients. These have been approved by Board earlier. The Committee asked the board to consider changing the deadline for student scholarship award nominations. It was noted that our current policy states that it should be no later than January 15, but there are mixed messages in the website and the policy. It was also noted that December 1 had been previously requested and will be set for 2017 awards unless changed. Piquero motioned to make December 1

the deadline and was seconded by Day. Motion carried with unanimous support. Day motioned for approval of the report and was seconded by Jones. Motion carried with no opposition.

n. Teller's Committee (Brian Payne). Please see Immediate Past President's Report, above for more details. Boyd made a motion to approve the report and was seconded by Jones. Motion passed unanimously.

o. Ad Hoc Committee on the Employment Exchange (Jim Ruiz and Jonathan Lee). There were no action or discussion items. Piquero motioned for approval of the report and was seconded by Jones. Motion carried unanimously.

p. Report of NGO Representative to United Nations (Janice Joseph). There were no action or discussion items. Motion to approve the report was made by Piquero and seconded by Boyd. Motion carried unanimously.

q. Report of ACJS Historian (Willard Oliver). This report had not been submitted as of March 11, 2016.

r. Ad Hoc Committee on ACJS Sections (Joseph Schafer). This newly-established Committee had been "charged with examining the nature of the sections process within ACJS and exploring what sections are currently providing to their members." In response," a list of what each Section provides its members has been assembled by the Committee. It also brought up several discussion items. First, it would like to encourage alternatives to the mandated use of the "overly costly" hotel food services. The Board considered this suggestion, but took no action. Second, this Committee encouraged the National Office to provide assistance for Sections to post materials on their webpages (as part of the ACJS website) and accurate links in a timely manner. It was noted by Barth that when items are received from Sections for posting on the ACJS website, they are immediately forwarded to the ACJS Webmaster who posts them within two to three days of receipt. She added that the National Office has received no reports of links to ACJS webpages that were faulty or incorrect. Schafer, in his role as Chair of this ad hoc committee sought to clarify its charge. He asked if the Board felt that there were too many sections. Boyd replied that he did not think this was a problem. Both Lutze and Stohr commented that a given Section is often considered

a home for many people attending and their popularity in terms of membership may ebb and flow. Board agreed that we should do all that is possible to strengthen various Sections such as providing training for the leadership. A motion to commend Schafer and members of this ad hoc Committee for their hard work and to disband it was made by Sims and seconded by Pfeifer. It carried unanimously (with Schafer abstaining)

s. Ad Hoc Committee for *Justice Quarterly* Editor Search (Nicole Piquero) Please see details in the Second Vice President's report above. Motion to approve this Committee's report was made by Boyd and seconded by Jones. Motion passed with unanimous support.

13. Region Reports. The following reports from regional criminal justice associations affiliated with ACJS were received. The reports noted below were prepared by Regional Representatives whose names are noted in parentheses next to each region. Jones motioned to accept all regional reports and Pfeifer seconded. Motion carried unanimously.

- a. Northeast (Denise Gosselin)
- b. Southern (Dean Dabney)
- c. Southwest (Camille Gibson)
- d. Midwest (Joseph Schafer)
- e. Western (Marlyn Jones)

Jones made and Boyd seconded a motion to approve all regional reports. Motion passed unanimously.

14. Section Reports. The following reports from various ACJS sections were received. The reports noted below were prepared by Section Chairs whose names are noted in parentheses next to the name of each Sections. Pfeifer moved to accept the reports and was seconded by Jones. Motion passed with unanimous support.

a. Community College (Matt McCarthy). This Section sought approval of its Budget for 2016-2017. Jones motioned and Boyd seconded approval of the Budget. Motion carried

unanimously.

b. Corrections (Jeff Bouffard). This Section brought two items for Board action. First was the approval of two award recipients. Jones moved to approve the awards and Boyd seconded. Motion carried with unanimous support. The second item was the approval of the Section's Budget for 2016-2017. Day proposed and Jones seconded a motion to approve the Budget which carried unanimously.

c. Critical Criminal Justice (Lloyd Klein). This Section sought approval of the Section Budget for 2016-2017. Motion to so approve was made by Pfeifer and seconded by Jones and passed unanimously.

d. Law and Public Policy (Arthur Garrison). This Section first sought Board approval of its recipient for the Justice Policy Innovator Award. Jones motioned to approve the award and Pfeifer seconded. Motion carried with no opposition. The second item for consideration was approval of this Section's Budget for 2016-2017. Gosselin made the motion to approve the Budget and was seconded by Boyd. Motion passed unanimously.

e. International (John Cencich). The Section brought up two items for Board consideration. First was approval of its award recipients. Boyd made the motion to approve the awards and Piquero seconded. Motion carried with unanimous support. The second action item was for approval of the Section's Budget, 2016-2017. Pfeifer motioned approval and was seconded by Dabney. Motion carried unanimously.

f. Juvenile Justice (Traquina Emeka). This Section brought up one item: approval of its Budget for 2016-2017. Boyd proposed and Jones seconded the motion to approve the Budget and it passed unanimously. It was noted that the Section's award recipients had been approved by Board earlier.

g. Minorities and Women (Kimberly Dodson). The Section had two items for Board consideration. First, they requested approval of various award recipients. Piquero moved and Jones seconded a motion to do so. Motion passed unanimously. Second they sought approval of the Section's Budget for 2016-2017. Boyd motioned and Dabney seconded approval of the Budget.

The motion carried with no opposition.

h. Police (John DeCarlo). This Section sought approval of its award recipient. Pfeifer motioned for approval of the same and Jones seconded. Motion carried unanimously. Next, the Section asked for approval of its Budget for 2016-2017. Day made a motion to approve the Budget and this was seconded by Boyd. Motion passed unanimously.

i. Restorative and Community Justice (Joanna Katz). The one item brought to the Board was approval of the Section Budget for 2016-2017. The motion for approval was made by Boyd and seconded by Jones. Motion carried unanimously.

j. Security and Crime Prevention (Loftin Woodiel). There was one action item from this Section and it was for a approval of its Budget for 2016-2017. Gosselin motioned and Pfeifer seconded approval of the Budget. Motion passed with unanimous support.

k. Victimology (Heather Pfeifer). This Section brought two items to the Board. First was approval of its award recipients. Boyd made a motion to approve it and Jones seconded. Motion carried unanimously with Pfeifer abstaining. The Section also requested approval of its Budget, for 2016-2017. Jones moved to approve the Budget and Gosselin seconded. Motion carried with Pfeifer abstaining.

l. Teaching, Learning, and Scholarship (Ronda Blevins). This Section sought Board approval of the Section Budget for 2016-2017. Boyd proposed and Piquero seconded a motion to approve the Budget which passed unanimously.

m. Drug and Alcohol Studies (Griffin). This new Section had nothing to report to the Board other than that the Section will have its organization meeting in Denver. Motion to approve this Section's report was made by Jones and seconded by Pfeifer. Motion passed unanimously.

15. Editor Reports. (See also Item # 17 from our publishers). A motion to accept all reports from Editors of ACJS publications was made by Boyd- and seconded by Jones. Motion carried with no opposition.

a. *Justice Quarterly* (Cassia Spohn)

b. *Journal of Criminal Justice Education* (George Higgins)

c. *ACJS Today* (Robert Worley)

Since there were no action or discussion items in any of these reports, a motion to approve all three collectively was made by Day and seconded by Gosselin. Motion passed unanimously.

16. Routledge, Taylor and Francis Publisher's Presentation. The Publishers had a very positive outlook on both our journals which were describe as "thriving." The increase in JQ's Impact Factor which for 2014 is 2.889 was remarkable. Discussion ensued about the nature of the Impact Factor as a measure of journal quality and recent controversies about this in the criminology and criminal justice field.

17. Old Business

a. 2016 Doctoral Summit Update. Following a motion to accept the report by Boyd that was seconded by Jones that received unanimous support, Pfeifer, in her role as the Summit organizer, made her report. She mentioned that this year's cohort had been split into two groups; those who were pre -ABD (all but dissertation) and those who were ABD. There was a need for additional facilitators to run various Summit sessions. The debriefing of participants will be held on Friday. Pfeifer was exploring the possibility of various sponsorships for the Summit, e.g., from the Association of Doctoral Programs in Criminology and Criminal Justice; Routledge, Taylor and Francis; the National Institute of Justice etc. Given the success of the Summit, Boyd proposed an amendment to next year's Budget to cover \$6,000 for 2017 Doctoral Summit in Kansas City. Day seconded the motion. Motion carried unanimously.

Jones motioned to approve the Summit report and Boyd seconded. Motion carried with unanimous support.

18. New Business

a. Formation of Search Committees for the editorships of the *Journal of Criminal Justice*

Education and ACJS Today. This item was passed on to the New Executive Board which will convene on Friday.

19. Farewell to Outgoing Board Members. The Board bid farewell to its outgoing Board members, Gosselin, Jones, Payne and Unnithan, with applause

20. Adjournment. Motion to adjourn was made by Boyd and seconded by Day. It received unanimous support. Applegate adjourned the meeting at 5:05 p.m.

Respectfully submitted,

Prabha Unnithan

Secretary

August 4, 2016

Attached: Constitution and By-Laws Changes (See Item 12.g above).

CONSTITUTION AND BY-LAWS

As amended with certification of the Constitutional Amendment Election ~~December~~
2014. December 2016.

Formatted: Strikethrough

ARTICLE I

Name

This organization shall be known as the Academy of Criminal Justice Sciences (hereafter Academy of Criminal Justice Sciences, ACJS, or the Academy).

ARTICLE II

Purposes

The purposes of this organization shall be to foster excellence in education and research in the field of criminal justice in institutions of higher education; to encourage understanding and cooperation among those engaged in teaching and research in criminal justice; to build cooperation between criminal justice agencies and related fields; to provide a forum for the exchange of information among persons involved with education and research in the criminal justice field; to serve as a clearinghouse for the collection and dissemination of information related to or produced by criminal justice education and/or research programs; to foster the highest ethical and personnel standards in criminal justice educational programs as well as in operational agencies and allied fields.

ARTICLE III

Membership

Section 1. The membership of the Academy shall be divided into the following categories: (1) regular members, (2) student members, (3) institutional members, (4) sustaining members, (5) honorary members, (6) life members, and (7) senior members.

Section 2. REGULAR MEMBERS: Regular membership shall include any individual paying regular or sustaining membership dues or designated as a regular member by an institutional member, who supports the purposes of the Academy of Criminal Justice Sciences as outlined in Article II, and does not fall within, or falling within does not choose to be included within, any other categories of membership as defined in Sections 3-6, below.

Section 3. **STUDENT MEMBERS:** Student membership shall be open to any undergraduate or graduate student enrolled at an institution of higher education who supports the purposes of the Academy as outlined in Article II, whose enrollment is certified by a regular faculty or administrative official of the institution.

Section 4. **INSTITUTIONAL MEMBERS:** Institutional membership shall be available to any institution of higher education offering a bona fide two-year, four-year, or graduate criminal justice degree program or with a criminal justice research institute. Institutional members shall designate one member of their faculty or administration as a regular member. When a university's organizational system includes multiple campuses, each campus must individually apply for institutional membership if it houses a separately administered program or institute.

Section 5. **SUSTAINING MEMBERS:** Sustaining membership shall be open to any person, company, corporation, or partnership committed to excellence in education and research in the field of criminal justice.

Section 6. **HONORARY MEMBERS:** Any individual who has served the Academy or the field of criminal justice with honor and distinction may be elected an honorary member upon the unanimous vote of the Executive Board and by a two-thirds vote of the members present and voting at any Annual Business Meeting of the Academy.

Section 7. **LIFE MEMBERS:** Lifetime memberships shall be open to any regular member.

Section 8. **SENIOR MEMBERS:** Senior membership shall be open to any individual 65 years of age or older. Senior members shall be considered regular members of the Academy.

Section 9. **APPLICATION PROCEDURES:** Application for membership in the Academy shall be submitted on the form prescribed by the Executive Board and shall be received by the Executive Director.

Section 10. **DUES:** The annual dues for all categories of membership shall be set by the Executive Board and are due and payable to the Treasurer by a date determined by the Executive Board. The nonpayment of dues constitutes termination of membership, and such individual or institutions must be re-qualified for membership by the Executive Board.

Section 12. **VOTING PRIVILEGES:** Only regular members in the Academy who have paid dues for the current year shall have voting privileges on all matters presented to the Academy membership for a vote. Life members and honorary members, for purposes of this section, are included within those who have voting privileges.

Section 13. **RESIGNATIONS:** Resignations of membership shall be submitted in writing to the Executive Director.

ARTICLE IV

Officers

Section 1. The officers of the Academy shall be a President, a First Vice-President, a Second Vice-President, a Secretary, a Treasurer, Immediate Past President, the Regional Trustees and Trustees-at-Large. These officers shall perform the duties prescribed by this Constitution and By-Laws and by the parliamentary authority adopted by the Academy, as prescribed in Article IX. No officer or member of the ACJS Executive Board may serve concurrently as an officer or member on the executive board of another national or international criminal justice organization.

Section 2. The officers of the Academy, who must be regular members eligible to vote, shall be elected in accordance with the Election Code as adopted by the Executive Board.

Section 3. No officer except the Treasurer may serve consecutive terms in the same office.

Section 4. Nothing in Article IV, Section 3, shall preclude a person elected to fill the unexpired term of a Trustee from running for election to a full three-year term, provided that the unexpired term to which previously elected was of a duration of less than 18 months.

Section 5. Officers of the Academy shall hold office until their successors shall be duly elected and qualified.

Section 6. The President shall preside at Annual or Special Meetings of the Academy and all meetings of the Executive Board. The President shall automatically succeed to the office of Immediate Past President.

Section 7. The First Vice-President shall preside at Annual or Special Meetings of the Academy in the absence, disability, suspension or removal of the President. The First Vice-President shall automatically succeed to the office of President should the President be unable to complete the elected term of office. In addition, the First Vice-President shall serve as President for the year following promotion to the office of First Vice-President.

Section 8. The Second Vice-President shall preside at Annual or Special Meetings of the Academy in the absence, disability, suspension or removal of the President and First Vice-President. The Second Vice-President shall chair the Budget, Finance, and Audit Committee. The Second Vice-President shall automatically succeed to the office of President should the President and First Vice-President be unable to complete the elected terms of office. In addition, the Second Vice-President shall serve as First Vice-President for the year following the election to Second Vice-President.

- ~~Section 9. The Secretary shall record the minutes of all Executive Board meetings and the annual Business Meeting of the ACJS membership; forward~~

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such minutes to the Association Manager for distribution to the Executive Board; prepare a summary of the Executive Board minutes and Business Meeting minutes for publication in *ACJS Today*; contact all criminal justice/criminology doctoral programs to obtain a list of the year's graduates, contact the graduates and offer them a one-year free membership in ACJS; prepare a midyear and annual report of this activity for the Executive Board; transmit any policy changes to the Association Manager; prepare the ballot for constitutional amendments; when the balloting does not coincide with regular elections, convene a Teller's Committee to count the ballots for votes on constitutional amendments/revisions and report the outcome of the vote to the Executive Board; chair the *ACJS Today* Editor Search Committee when necessary; serve as board liaison to committees as necessary; and perform all duties outlined in the Policies. The Secretary shall record the minutes of all Executive Board meetings and the annual Business Meeting of the ACJS membership; forward such minutes to the Association Manager for distribution to the Executive Board; prepare a summary of the Executive Board minutes and Business Meeting minutes for publication in ACJS Today; contact all criminal justice/criminology doctoral programs to obtain a list of the year's graduates, contact the graduates and offer them a one-year free membership in ACJS; prepare a midyear and annual report of this activity for the Executive Board; transmit any policy changes to the Association Manager; prepare the ballot for constitutional amendments; when the balloting does not coincide with regular elections, convene a Teller's Committee to verify the voting results for constitutional amendments/revisions and report the outcome of the vote to the Executive Board; chair the ACJS Today Editor Search Committee when necessary; serve as board liaison to committees as necessary; and perform all duties outlined in the Policies.

Section 10. The Treasurer shall receive, transfer, and disperse all monies; maintain fiscal records for the Academy and all Sections; and provide periodic financial reports at times to be determined by the Executive Board. The Treasurer shall prepare and submit all yearly tax statements, as well as a written report at the Business Meeting during the Annual Meeting. The Treasurer shall provide oversight to the operations of the Secretariat, including evaluation of Secretariat personnel.

Section 11. The Trustees shall prepare for, attend, and participate in all Executive Board meetings and Academy functions; provide communication to/from the membership; serve as board liaison to committees as necessary; recruit new members; assist in Academy operations as necessary; and perform all duties outlined in the Policies.

Section 12. ~~The Immediate Past President shall chair the Nominations and Elections Committee, select the members of the committee, solicit nominations from the membership, prepare a slate of candidates for the mid-year Executive Board Meeting, convene a Teller's Committee to count the ballots, report the outcome of the vote to the Executive Board, and perform all duties outlined in the Policies.~~ The Immediate Past President shall chair the Nominations and Elections Committee, select the members of

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the committee, solicit nominations from the membership, prepare a slate of candidates for the mid-year Executive Board Meeting, convene a Teller's Committee to verify the outcome of the vote to the Executive Board, and perform all duties outlined in the Policies.

Section 13. Any officer may be suspended from office by a two-thirds vote of the Executive Board and may be removed from office by two-thirds vote of the regular members present and voting at an Annual Business or Special Meeting.

ARTICLE V

Meetings

Section 1. ANNUAL MEETING: The site of annual meetings of the Academy shall be selected by the Executive Board. Meetings may be scheduled several years in advance. Exact dates may be set by the host institution(s) as approved by the Executive Board.

Section 2. SPECIAL MEETINGS: The Executive Board shall have the power to call a special meeting of the Academy at a date and place prescribed by the Board when same shall be deemed necessary. All regular members must be notified of a special meeting at least thirty (30) days in advance of the meeting.

Section 3. A quorum for an annual or special meeting shall be the number of regular members present and voting. However, no voting decisions affecting official policies of the Academy shall become operative until reported to the Executive Board, and referred by the Board to the voting membership of the Academy for consideration and approval. Such voting decisions shall become operative only upon approval by majority vote of respondents among the Academy's voting membership.

ARTICLE VI

The Executive Board

Section 1. The officers of the Academy as specified in Article IV, Section 1, of this Constitution and By-Laws shall constitute the Executive Board.

Section 2. The Executive Board shall have general supervision of the affairs of the Academy between and during its annual meetings, fix the hour and place of its meetings, make recommendations to the Academy, and perform such other duties as are specified by the Constitution and By-Laws. The Executive Board shall be subject to the orders of the Academy, and none of its acts shall conflict with action taken by the Academy.

Section 3. The President of the Academy shall serve as the Chairperson of the Executive Board.

Section 4. The Executive Board shall be the policy-making body of the Academy subject to the provisions of the second sentence of Article VI, Section 2. It shall fill all offices vacated between elections by whatever procedure it determines desirable. It shall prepare an annual budget for the Academy, and its Chairperson shall be responsible for the preparation of the program for the Annual Meeting.

Section 5. Any regular member may submit a proposed resolution, in writing, to the Executive Board, and it shall be mandatory that the Chairperson include it as an agenda item for consideration at the next meeting of the Executive Board. Such a resolution must be received at least thirty (30) days prior to the scheduled meeting.

Section 6. Minutes shall be kept of all meetings of the Executive Board, and its actions shall be reported to the membership ~~at~~ after each annual meeting of the Academy via the ACJS website.

Section 7. A quorum of the Executive Board shall consist of one-half of the voting members plus one.

ARTICLE VII

Regionalization

- Regional organizations may be established and associated with the Academy of Criminal Justice Sciences in accordance with policies and procedures established in ACJS Regional Organization Policy Guidelines as adopted by the ACJS Executive Board. Each region will be represented on the ACJS Executive Board by a Regional Trustee chosen in accordance with the ACJS Regional Organization Policy Guidelines.

~~A Regional Trustee may be suspended from office by a two-thirds vote of the Executive Board and may be removed from office by a two-thirds vote of the regular members voting by mail ballot.~~

~~A Regional Trustee may be suspended from office by a two-thirds vote of the Executive Board and may be removed from office by a two-thirds vote of the regular members voting by mail ballot.~~

A Regional Trustee may be suspended from office by a two-thirds vote of the Executive Board and may be removed from office by a two-thirds vote of the regular members voting by electronic ballot.

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ARTICLE VIII

Committees

Section 1. The Academy will maintain the following Standing Committees:

- a. Academic Review
- b. Affirmative Action
- c. Constitution and By-Laws
- d. Membership
- e. Nominations and Elections
- f. Program
- g. Student Affairs
- h. Publications
- i. Awards
- j. Budget, Finance, and Audit
- k. Ethics
- l. Assessment
- m. Public Policy
- n. Committee on National Criminal Justice Month
- [o. Crime and Justice Research Alliance \(CJRA\)](#)

Section 2. The President may establish various Ad Hoc Committees and appoint their members and chairpersons.

Section 3. With the exception of the chairpersons of the Ethics; Nominations and Elections; and the Budget, Finance, and Audit Committees; the President shall appoint the chairpersons of all Committees. The chairperson of the Ethics Committee is determined by procedure established in the ACJS Code of Ethics. The chairpersons of Nominations and Elections and the Budget, Finance, and Audit Committees are established in this Constitution, Article IV, Sections 11 and 7 respectively.

Section 4. The Immediate Past President shall serve as Chairperson of the Nominations and Elections Committee.

Section 5. Upon assuming office, the First Vice-President shall appoint a member to serve as Chairperson of the Program Committee for the Annual Meeting following the First Vice-President's succession to the office of President. During the interregnum between appointment and accession to office, the person appointed shall serve as a regular member of the Program Committee.

Section 6. Upon assuming office, the Second Vice-President shall appoint a member to serve as Chairperson of the Local Arrangements Committee following the Second Vice-President's succession to the office of President.

Section 7. The First Vice-President, in conjunction with the deputy chair of each standing committee, shall appoint the members of the respective standing committee.

Section 8. Any member of any Academy of Criminal Justice Sciences committee must be a regular member of the Academy.

ARTICLE IX

Parliamentary Authority

The rules contained in the current edition of Robert's Rule of Order Newly Revised shall govern the Academy in all cases in which they are applicable and in which they are not inconsistent with the Constitution and By-Laws and any special rules of order the Academy may adopt.

ARTICLE X

Amendment of Constitution and By-Laws

The Constitution and By-Laws may be amended by a two-thirds vote of the active members of the Academy voting on the amendment. This vote must be taken in accordance with the Election Code as adopted by the Executive Board.

ARTICLE XI

Interpretation of Constitution

In case of question on the meaning of any language in this document, the questions shall be referred to the Chair, Constitution and By-Laws Committee, for interpretation of the language and/or provision. This interpretation, upon formal filing with the Secretariat for inclusion as an appendix to the Constitution and By-Laws, shall be the official interpretation, subject to invalidation by action of the Executive Board by whatever method it chooses.

ARTICLE XII

Dissolution

If the ACJS Executive Board decides that it is necessary or advisable to dissolve the Academy, it shall call for a dissolution vote among all members. Members shall be given at least thirty (30) days notice of the vote, including a statement of the terms of the proposed resolution. If the proposal is confirmed by a two-thirds (2/3) majority of those voting, the Executive Board shall have the power to realize any assets held by or on behalf of the Academy. This vote must be taken in accordance with the Election Code as adopted by the Executive Board. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given and transferred to such other charitable institution or institutions having objectives similar to the objectives of the Academy as the members of the Executive Board may determine, or failing that, shall be applied for some other charitable purpose. A copy of the statement of accounts, or account and statement, for the final accounting period of the Academy must be prepared by the Executive Board for any and all such purposes as may require it.

Adopted January 1975
Amended December 1976
Amended August 1977
Amended September 1981
Amended November 1982
Amended November 1984
Amended March 1988
Amended December 1989
Amended September 1993
Amended February 1995
Amended March 2003
Amended March 2004
Amended March 2008
Amended March 2009
Amended February 2010
Amended January 2013
Amended December 2014
Amended December 2016

BY-LAWS

ARTICLE I

Election Code

Section 1. INCORPORATION INTO CONSTITUTION AND BY-LAWS: The Election Code, as revised and adopted by the Executive Board, June 23, 1978, and September 9, 1981, and further revised and codified by the Executive Board, March 31, 1985, is hereby incorporated into the Constitution and By-Laws and made an integral part thereof.

- Section 2. ELECTION OF OFFICERS: ~~The Second Vice-President, the Secretary, the Treasurer, Regional Trustees, and Trustees at Large shall be elected by mail ballot or via an electronic ballot by majority vote of those electors, as specified by Constitution Article IV, Section 2, casting valid ballots.~~
The Second Vice-President, the Secretary, the Treasurer, Regional Trustees, and Trustees-at-Large shall be elected by electronic ballot by majority vote of those electors, as specified by Constitution Article IV, Section 2, casting valid ballots.

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- Section 3. TERM OF OFFICE: ~~Second Vice-President: The Second Vice-President will serve one year in that capacity upon election, one year as First~~

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~~Vice-President, and one year as President, the latter two offices being held by virtue of his original election as Second Vice-President without subsequent election.~~ The Second Vice-President will serve one year in that capacity upon election, one year as First Vice-President, one year as President, and one year as Immediate Past President, the latter three offices being held by virtue of the original election as Second Vice-President without subsequent election.

Section 4. TERM OF OFFICE: Secretary: The Secretary shall serve a term of three years.

Section 5. TERM OF OFFICE: Treasurer: The Treasurer shall serve a term of three years. The Treasurer may serve consecutive terms.

Section 6. TERM OF OFFICE: Trustees-at-Large: The three trustees-at-large shall serve three-year staggered terms such that no more than one trustee shall be elected at any one time.

Section 7. TERM OF OFFICE: Regional Trustees: Regional Trustees shall be elected for three-year terms, determined by lot, according to the following schedule:

Region I 1983, 1986

Region II 1984, 1987

Region III 1984, 1987

Region IV 1982, 1985

Region V 1983, 1986

Elections for these trustees positions will continue in three-year increments in subsequent years.

Section 8. NOMINATIONS AND ELECTIONS COMMITTEE: (1) A Nominations and Elections Committee shall be appointed by the Immediate Past President, immediately after leaving the office of President, to conduct the annual election. The Nominations and Elections Committee shall consist of at least five (5) Regular Members of the Academy and the Immediate Past President who shall serve as Chair. At least one appointed member shall be selected from each of the five regions of the country so as to make the Committee broadly representative of the diverse constituent interests of the Academy.

(2) The Nominations and Elections Committee shall canvass the general membership to obtain suggestions for candidates, and it may on its own initiative consider possible nominees.

All candidates shall be contacted by the Committee to determine their willingness to serve if elected and requested to provide such materials as the Committee requires for the electoral process.

It shall present to the Executive Board, at its regular mid-year meeting, a slate of candidates for all offices to be elected, such slate to include whenever possible two (2) and only two (2) nominees for each office. When, in the judgment of the Committee, such inclusion is not possible, the Committee shall explain the inability to the Board for its edification and concurrence.

(3) The slate presented by the Committee shall require approval by the Executive Board; the Board is the final authority on the names of candidates to be on the ballot for each office, except as provided by Section 7 (4), Article One below.

(4) ~~In addition to the candidates approved by the Executive Board, any regular member may have his or her name appear on the official ballot if he or she has the written endorsement of at least seventy-five (75) regular members of the Academy. In order to be placed on a ballot additional petitions supporting the candidacy of a member must be received by the Chair of the Nominations and Elections Committee by June 15 in the calendar year of the election.~~ In addition to the candidates approved by the Executive Board, any regular member may have their name appear on the official ballot if they have the written endorsement of at least seventy-five (75) regular members of the Academy. In order to be placed on a ballot additional petitions supporting the candidacy of a member must be received by the Chair of the Nominations and Elections Committee by June 15 in the calendar year of the election.

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(a) Upon receipt of petitions in support of a member, the Chair shall examine and judge the authenticity of each petition to determine that the candidacy has the support of at least seventy-five (75) members.

(b) Upon determining that a member has the required number of required endorsements, the Chair shall report the name to the Executive Board for inclusion on the official ballot.

(c) The name of the member shall be included on the ballot, without action or approval by the Board, as an addition to those approved by the Board, as provided in Article I, Section 7 (3).

(d) All petitions shall be presented by the Chair of the Committee to the Executive Board and held until such time as the results of the election are officially promulgated.

- ~~Section 9. ELECTION PROCEDURES: (1) A printed ballot or electronic ballot shall be mailed to all regular members qualified to vote. The ballot shall include the names of the candidates for each office and a space for write-in candidates. Election materials will be mailed to the membership by December 31st of each year. Electronic ballot procedures shall carry out the intent and purpose of By-Laws Section 9.~~ An electronic ballot shall be sent to all regular members qualified to vote. The ballot shall include the names of the candidates for each office and a space for write-in candidates. Election materials will be sent to the membership by December 31st of each year. Electronic ballot procedures shall carry out the intent and purpose of By-Laws Section 9.

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- ~~(2) Enclosed with the printed ballot shall be biographical and goals statements by the candidates for each office, a self-addressed envelope, and a smaller inner envelope bearing only the statement, "Secret Ballot." The marked ballot must be returned in the inner envelope, within the self-addressed envelope. Members may insert the "Secret Ballot" envelope in a university or agency envelope if preferred. The National Office will create an electronic ballot and send access instructions to Academy members. At the end of the 30 day voting period, the National Office will send the voting results report to the Teller's Committee, who will verify the election results.~~

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~~(3) As a means of certifying that the return envelope and the enclosed ballot were the result of a regular member's vote the member's signature shall be placed on the outside of the "Secret Ballot" envelope. Only "Secret Ballot" envelopes designed for return ballots shall be counted by the Teller's Committee.~~

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- ~~(4) Thirty (30) days shall be allowed for the voting process, i.e., for the receipt of election materials and the return of marked ballots. In the instructions accompanying the election material, a deadline for receipt of the ballots shall be announced. No ballots received after this date shall be counted. (3) Thirty (30) days shall be allowed for the voting process, i.e., for the receipt of election materials and the submission of electronic ballots. In the instructions accompanying the election material, a deadline for receipt of the ballots shall be announced. No ballots received after this date shall be counted.~~

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- ~~(5) The Teller's Committee (Article I, Section 9) will then tabulate the results of the election and notify the entire membership of the Academy and report the results to the Executive Board. (4) The Teller's Committee (Article I, Section 9) will then verify the results of the election and notify the entire membership of the Academy and report the results to the Executive Board.~~

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~~(6) (5) If no candidate for an office has received a majority of those valid ballots cast, a runoff election shall be held. Such ballot shall include only the two persons who receive the highest number of votes on the original ballot. A period not exceeding thirty (30) days shall be allowed for conducting the runoff election. The ~~Chairman~~ Chairperson of the Teller's Committee shall retain the ballots and all other election material until the election has been certified at the annual meeting. The Executive Board may authorize the destruction of the ballots and other election material at its annual meeting provided there is no pending contest of the election.~~

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~~(7)~~ (6) Anyone wishing to contest the election results must submit a formal, written petition to the Executive Board at or before its first session during the annual meeting setting forth all pertinent information. If this matter is not resolved by the Executive Board to the satisfaction of all parties directly concerned, it shall be presented to the membership during the scheduled business session for final disposition.

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~~(8)~~ (7) If an election is held to be null and void by the Executive Board, the Board may authorize an election from the floor of the annual meeting. Article IV, Section 5, of the Constitution, applies.

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Section 10. TELLER'S COMMITTEE: A Teller's Committee shall be appointed by the Immediate Past President immediately after leaving the office of President. This Committee shall receive all ballots returned by members, validate them, and tabulate the election results, reporting to the entire membership the results. The official certification of the results, however, will be by the Executive Board using the existing email voting procedures established in existing ACJS policy.

Section 11. AMENDMENT OF THE ELECTION CODE: (1) Amendments to the Election Code may be made only by the procedure specified in Article X of the Constitution. However, nothing in these provisions in the Election Code or Article X shall be deemed to preclude modification of purely administrative or clerical procedures or details by the Nominations and Elections Committee, the Teller's Committee, or the Executive Board necessitated by effective and efficient carrying out of the intent and purposes of the Code. In any such case, the decision of the Board shall be final, subject to the provisions of Article XI, Interpretation of the Constitution.

(2) Proposed amendments approved by the Executive Board shall be submitted by the Secretary to the membership using the same procedures provided for in Article I, Section 9, insofar as applicable. Amendments may be submitted at any time as determined by the Executive Board.

Amended December 2014

APPENDIX

October 22, 2007

On September 10, 2007, President Ronald Hunter asked the Constitution and Bylaws Committee to study and respond to five Constitutional questions. The Committee hereby submits its response to these five issues. The questions and responses follow.

FIRST ISSUE. Can the Executive Board of ACJS restrict a member from holding a position on the Executive Board of the Academy and the Executive Board of a Section without a vote of the membership?

It is the opinion of the Constitution and Bylaws Committee that the Executive Board of the Academy can mandate that a member not hold a position on the Executive Board of the Academy and the Executive Board of a Section at the same time. No vote of the membership is needed to restrict a member from holding a position on the Executive Board of the Academy and the Executive Board of a Section because Sections are a creation of the Board and not Constitutional entities.

SECOND ISSUE. Can the Executive Board of ACJS email election ballots to members, require them to print the ballot, put the ballot with their printed name and signature in a #9 envelope, and then mail it to ACJS in a #10 envelope before the deadline without a vote of the membership?

The Constitution and Bylaws Committee believes that changing the method of voting requires an amendment to the Constitution and Bylaws in accord with Article X. The Committee believes that changing the method of voting is a substantive change, not a clerical change in procedures or details as allowed by Section 11 Amendment of the Election Code. However the Committee strongly recommends that the Board not change the present method of voting.

THIRD ISSUE. The question at issue here is whether there should be no limit placed on the number of people on the initial ballot, so that the nominations and elections committee can still freely nominate persons regardless of how many self nominate through the petition process.

If the Executive Board of the Academy wishes to place no limit on the number of people on the initial ballot, so that the nominations and elections committee can still freely nominate persons regardless of how many self nominate through the petition process, a vote of the membership is necessary in accord with Article X.

FOURTH ISSUE. The question at issue is whether all members, including those with institutional memberships, have only one vote. Can someone vote as a regular member and also vote if s/he is the designee on the institutional membership? Can the Executive Board of the Academy institute the following policy without a vote by the membership: "All members, including those with institutional memberships, have only one vote."

The majority of the Committee believes that the spirit of the Constitution and Bylaws is members have one vote, notwithstanding the issue of institutional designees. If the intent was for a member to have two votes, the Constitution would have provided for an "institutional vote," separate and apart from a "regular member vote." The majority of the Committee recommend that the Executive Board of the Academy remove the confusion and invoke Section 11 Amendment Of The Election Code which reads: "(1)

Amendments to the Election Code may be made only by the procedure specified in Article X of the Constitution. However, nothing in these provisions in the Election Code or Article X shall be deemed to preclude modification of purely administrative or clerical procedures or details by the Nominations and Elections Committee, the Teller's Committee, or the Executive Board necessitated by effective and efficient carrying out of the intent and purposes of the Code. In any such case, the decision of the Board shall be final, subject to the provisions of Article XI, Interpretation of the Constitution."

FIFTH ISSUE. The question at issue is who appoints the chair of the Ethics Committee. The Code of Ethics specifies that the Ethics Committee selects its own chair. However, Article VIII Committees, Section 3 reads: "With the exception of the chairpersons of the Nominations and Elections and the Budget, Finance, and Audit Committees, the President shall appoint the chairpersons of all Committees."

The Constitution and Bylaws Committee believes that a vote of the membership in accord with Article X of the Constitution and Bylaws is required to permit the Ethics Committee to select its own chair.

Furthermore the Constitution and Bylaws Committee recommends a modification to the Committee Section of the Constitution (Article VIII). Specifically Article VIII Committees, Sections 5 and 6 delegate appointment of various committee chairs to the First and Second Vice-Presidents. This is in contradiction with Section 3 that reads: "With the exception of the chairpersons of the Nominations and Elections and the Budget, Finance, and Audit Committees, the President shall appoint the chairpersons of all Committees."

Respectfully submitted,

2007-2008 Constitution and Bylaws Committee
Frances Bernat, Damon D. Camp, Barbara Belbot, Greg Etter, and John Smykla/chair