



ACOFP-CA

Best CME in the West

RESIDENT & STUDENT FORUM • SATURDAY, AUGUST 10, 2024



ACOFP- CA Resident and Student Forum
Exhibitor Prospectus



We are participating at the following level(s): *Please check your selection.*

- ☐ **Exhibitor Booth – \$500.00**
Saturday only in Resident & Student Forum
- ☐ **Exhibitor Booths – \$700.00**
Saturday only in Resident & Student Forum and Hall (2 tables)
- ☐ **Resident & Student Tote Bag Sponsor – \$550.00**
Logo on the bag along with a one-page flyer you provide. As the exclusive Resident-Student Tote Bag Sponsor, you can get your company's name in front of ACOFPCA48 Residents and Students.
- ☐ **Exhibit Break Sponsor – \$800.00**
Breaks will be set up daily in the Resident & Student Forum room with food and beverages. Your company name and logo will be prominently featured.

Payment, Cancellation and Liability Policy:

There are no refunds for cancellations received after May 31, 2024. Full payment must be received prior to the meeting. The undersigned hereby also acknowledges receipt of and agrees to abide by the Exhibit Licensing agreement and Regulations, including the Cancellation Policy. See page 3.

By signing below, you agree to be bound by the terms of this agreement:

Exhibitor Signature: _____ Date: _____

YOUR ORGANIZATION'S INFORMATION

Company Name: _____

Billing Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____

Contact Name: _____ Contact Email: _____

PAYMENT INFORMATION

Contact Phone: _____

TOTAL AMOUNT: \$ _____

Payment is due within 30 days of application submission

- ☐ **Check enclosed; please make payable to ACOFPCA**

Mail to: ACOFPCA | Attn: Steve Barag, DO, FACOFF | PO BOX 486 | Rancho Cucamonga, CA 91729

- ☐ **AMEX** ☐ **Discover** ☐ **MasterCard** ☐ **Visa**

Fax to: 909-992-3174 | **Email:** taro@acofp-ca.org

Credit Card Number: _____

Expiration Date: _____ Security Code: _____

Name on Card: _____

Signature of Cardholder: _____

Date: _____

QUESTIONS: Contact Taro Barag at taro@acofp-ca.org

ACOFPCA48 EXHIBIT HALL INDEMNIFICATION AGREEMENT

EXHIBIT HALL INDEMNIFICATION AGREEMENT

ACOFPCA'48 Exhibit Hall Indemnification Agreement
Exhibitor will defend, hold harmless, and indemnify from and against all liability costs and expenses, including reasonable attorney fees, resulting from claims of injury - to persons or damages to property arising out of the sole negligence or intentional acts of the ACOFP of California and its affiliate employees, officers, directors, agents or invitees. Exhibitor at this moment assumes entire responsibility and hereby agrees

to protect, defend, indemnify, and save Disneyland Hotel, its owners/ operators, and each of their respective parents, subsidiaries, affiliates, employees, officers, directors, and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by its installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole gross negligence of the Hotel and its employees and agents. Exhibitor shall obtain and keep in force during the term of the installation and use of the exhibit premise policies of Comprehensive General Liability Insurance and Contractual Liability Insurance, insuring in an amount not less than \$2,000,000 combined single limit for personal injury and property damage. The hotel and its owners/operators shall be included in such policies as additional named insured. In addition, the exhibitor acknowledges that neither the Hotel nor its owners/operators maintain insurance covering the exhibitor's property and that it is the sole responsibility of the exhibitor to obtain business interruption and property damage insurance, insuring any losses by the exhibitor.

TAX ID NUMBER: 94-3115928

CANCELLATION POLICY: If cancellation of space is made before May 31, 2024, the balance paid minus the entry fee of \$300.00 will be refunded for the Resident-Student Exhibit Booth. The ACOFP of California will retain all money paid as liquidated damages for all cancellations received on or after May 31, 2024. All cancellations must be sent to conventionchair@acofpca.org.

SUBLETTING OF SPACE: Exhibitors may not assign, sublet, or apportion to others the whole or any part of the space allocated and may not display goods or services other than those manufactured /regularly distributed by the exhibitor and approved by the ACOFPCA.

REFUSAL OF EXHIBITS: The ACOFPCA reserves the right to refuse the application of those not meeting the standards required or expected, as well as the right to curtail or close exhibits that reflect unfavorably on the character of the meeting.

BOOTH CONSTRUCTION & ARRANGEMENTS: An exhibit table is a 6-foot skirted table in the front, allowing you to place a backdrop setup for your company name. There will be two chairs and a wastebasket. The exhibit hall is carpeted. There is a daily pickup of waste. All exposed parts of any display must be finished so as not to be objectionable to other exhibitors of the ACOFPCA. All chemicals used in the exhibit hall must be flameproof in accordance with Fire Department regulations. All electrical wiring must conform to local codes and regulations. Equipment, products or materials to be shown or demonstrated must be placed in the exhibit space contracted for in order to ensure that viewing the display or equipment will be in the booth and not impeding aisle traffic.

CARE OF EXHIBIT SPACE: The exhibitor must, at his/ her expense, maintain & keep the exhibit and the space contracted for in clean and good order, in accordance with these rules/ regulations & all other applicable ordinances.

FLAMMABLE MATERIALS: Volatile or flammable fluids, substances, or material of any nature prohibited by fire regulations or insurance carriers may not be used in any way.

CONDUCT:

The following practices are prohibited:

- A. Noisy electrical or other mechanical apparatus interfering with other exhibitor's space.
- B. Operation of X-ray equipment.
- C. Canvassing or distributing any material outside the exhibitor's own space.
- D. Subleasing of exhibit space.
- E. Soliciting participation or otherwise harassing convention attendees.
- F. Publicizing and/or maintaining any extracurricular activities, inducements, demonstrations, or displays away from the exhibit areas during the exhibit hours.
- G. Advertising by exhibitors must be confined to the assigned booth space. While promotional giveaways and/or drawings are permitted and encouraged, no exchange of currency is permitted.

ACOFPCA48 EXHIBIT HALL INDEMNIFICATION AGREEMENT

EXHIBIT ROOM HOURS:

Saturday, August 10, 2024, 8am-3pm, Magic Kingdom
Ballroom 2 & 3

EXHIBIT HALLWAY HOURS:

Saturday, August 10, 2024, 8am-3pm,
Hallway outside Magic Kingdom
Ballroom 2 & 3

SET-UP: Setup by August 10, 2024, 7am (if no special arrangements have been made) may be reassigned by ACOFPCA.

REMOVAL: Dismantling of booths will commence on Saturday, August 10, 2024 at 3:00pm and be completed by 3:30pm.

SECURITY & INDEMNIFICATION: No professional security will be provided for the exhibit hall during the conference. Each exhibitor is responsible for ensuring the security of their property. This contract includes a clause of indemnity.

MEALS: Meals are not provided.

SHIPMENTS: Shipments should be sent to arrive at most three days before the set-up date. At the end of the conference, all items must be removed, and shipping arrangements must be made for pick up. Please ship items to the Disneyland Hotel to place your name and company information with a request to hold for your pick-up upon arrival. Storage Charges will be applied to shipments held for more than three days. There are additional charges per box for package handling through Bell services.

HANDLING FEES: Disney charges additional handling fees. Items requiring special handling will be charged accordingly.