The Conference Committee of the Association of Collegiate Schools of Planning and the Local Host Committee at Clemson University cordially invite proposals for individual papers, complete paper sessions, roundtable discussions and poster presentations for the annual conference of the Association. The invitation is extended to faculty and students of ACSP member programs and to scholars and scholarly practitioners outside the ACSP family who are concerned with planning cities and regions.

Review: Proposals will be reviewed by track chairs and anonymous readers. Proposals will either be rejected or accepted, however, there may be a short period during which some authors may be invited to revise and resubmit their work for reconsideration with acceptance based on meeting published deadlines and a second review of the proposal. This decision is left to the individual track chair. Track chairs are particularly interested in both formal paper sessions and informal roundtables that assess and synthesize the state of knowledge, revisit “classic” works, and review major new studies. If you expect to propose such a session, please discuss your scheme with the appropriate track chairs.

The Fate of your Abstract Submission: Whether accepted or rejected, you should expect to receive constructive comments by the review committee. Disagreements with these comments should be addressed to the appropriate track chair for discussion. Many excellent proposals are rejected due to lack of endless time and space on the final conference agenda for sessions.

Multiple abstract submissions on behalf of one author will be reviewed and may possibly be accepted. However, more than one presentation of a formal paper and more than one participation in a roundtable during the conference will not be allowed. Read more in Multiple Program Placements below.

Multiple Program Placements: Participants on the final program will be limited to: one presentation of an individual paper whether in a formal paper session or involved in a pre-organized formal paper session; one placement on a roundtable panel; one presentation as a discussant of a formal paper session. These roles are not interchangeable. If you have more than one submitted abstract accepted and are invited to participate on more than one accepted roundtable, in fairness to everyone, we will ask you to limit your participation before the final program is complete.

Posters: We receive more excellent proposals than we have time and space to accommodate. Poster sessions economize on space and are a particularly effective way of presenting ideas that call for review of graphic materials, a brief but dense text, or a sequence of equations. Posters will be easily accessible and time will be allotted for discussants to review and comment.

Discussants: Track Chairs will invite discussants for all sessions. We do, however, welcome suggestions for discussants proffered by authors and session organizers. If you are willing to act as discussant, please contact the appropriate track chair.

Pre-Organized Sessions: The conference committee characteristically respects the grouping of papers in pre-organized sessions but reserves the right to realign papers when it has all the proposals before it. Instructions for submitting a session in its entirety can be found at www.acsp.org. Please read the instructions before attempting to work within the abstract management system. The conference management office extends its assistance to submitting the session successfully into the web-based abstract management system.

Submission Requirements: Abstracts must be submitted to one and only one track. The tracks are listed at the end of this invitation. If you are not sure which track is most appropriate, we encourage you to seek the advice of chairs.

Your abstract should contain the following information in 200 - 600 words:

- central theme or hypothesis: what question are you trying to address?
- approach and methodology: how will you address that question?
- relevance of your work to planning education, practice, or scholarship
- key data sources
- 3-5 major references to allow the track chair to place your work in its field.

If you think that any of these requirements are inappropriate for your work, please provide other relevant information but do not attach full bibliographies, reports, or full papers.

Doctoral Students: If you are a doctoral student, please indicate the relation between your proposal and your doctoral dissertation - completed or in the works (e.g. “no connection,” “drawn from an almost completed dissertation,” “drawn from an approved dissertation proposal”). Include the name and e-mail address of your advisor or dissertation supervisor with your abstract.
Scheduling Constraints: If you have a scheduling constraint please indicate this prominently on your abstract and in the scheduling step of the abstract submission web site. The ACSP recognizes teaching duties and religious holidays. The ACSP does not accept requests for scheduling changes after July 1, except in cases of emergency. Such requests must be made in writing.

View “Conference Information” for abstract submission procedures at the ACSP web site: www.acsp.org. For questions about submission procedures contact ddodd@acsp.org.

Submission and Fees: You must submit your abstract using the online abstract management system available through the link at www.acsp.org. See “Conference Information” at the site. The required fee for online submission is $25 per abstract. The fee for proposals submitted by mail is $50 per abstract. The ACSP does not accept abstract submissions by fax or e-mail. The ACSP accepts personal or institution/company checks, purchase orders from your institution, or Mastercard or Visa.

Submitting By Mail: If submitting by mail, you must submit one typed cover sheet for each abstract including formal/informal papers, roundtables and poster sessions. If you submit a pre-organized formal paper session, you must submit one abstract and one cover form for the session overview, and one abstract and one cover form for each formal paper in the session. The deadline for submitting by mail is the same deadline for online submission. Abstracts mailed without payment information will not be submitted until the fee is collected.

Abstracts submitted without the appropriate cover sheet(s) will be returned to you for proper completion as the ACSP staff cannot successfully submit your work to the abstract management system without all the required information.

When submitting by mail, the cover sheet and submission must provide the exact information in chronological order as requested below. If an answer to a header is “not applicable” please include the header and type “not applicable” next to it.

A) These address headings must be listed for each paper author.
Prefix, Given (First) Name, Surname (last name), Title, Department, Institution
Address, apartment(suite) City, State/Province, Country, Postal/ZIP Code Telephone, Fax
E-mail address

B) Author Role (list more than one if more than one is applicable)
Primary Author, Presenting Author, Co-Author, Roundtable Moderator, Roundtable Participant
Co-Author

C) Affiliation with ACSP (select one):
Faculty/ACSP Member School, Student, Individual ACSP Member,
Non-University Researcher, Practicing Planner, Other

D) Type of Abstract (select one):
Individual Formal Paper, Introduction/Overview for pre-organized session, Individual Paper as part of a pre-organized session,
Roundtable, Informal Session, Panel, Poster

E) Pre-Organized Session Information (if applicable):
Name and email address of the Session Organizer, Complete Session Title, Suggested Discussant and email address

F) Track Information: The 2005 conference will be organized around fifteen tracks. Whether submitting online or by mail, you must indicate the track to which you are submitting your abstract. Many – perhaps most – topics cut across two tracks. If you are uncertain about the appropriate placement for your work, we encourage you to correspond with relevant track chairs before posting or mailing your abstract. Once again, the “Emerging Topic” track, in response to a significant number of papers submitted to the track in its first appearance on the program last year is, “Planning and Human Health & Safety,” dealing with issues associated with healthy cities, planning and public health.

Do not mail or email your abstract directly to a track chair. It must be submitted through the web site.

1) ANALYTICAL METHODS AND COMPUTER APPLICATIONS
Anthony Townsend, anthony.townsend@nyu.edu

2) ECONOMIC DEVELOPMENT
Zenia Kotval, kotval@msu.edu

3) ENVIRONMENTAL PLANNING & RESOURCE MANAGEMENT
Timothy Beatley, tb6d@virginia.edu
Stacey Swearingen White, sswhite@ku.edu

4) FANNIE MAE FOUNDATION HOUSING & COMMUNITY DEVELOPMENT
Alex Schwartz, schwartz@newschool.edu

5) GENDER AND DIVERSITY IN PLANNING
Susan Turner Meklejohn, sturn@hunter.cuny.edu

6) LAND USE POLICY AND GOVERNANCE
Tim Chapin, tchapin@garnet.acns.fsu.edu

As of January 5, 2005
7) PLANNING EDUCATION AND PEDAGOGY  
David Conn, dconn@calpoly.edu

8) INTERNATIONAL DEVELOPMENT PLANNING  
John Browder, browder@vt.edu

9) PLANNING HISTORY  
Raphael Fischler, raphael.fischler@mcgill.ca

10) PLANNING PROCESS, ADMINISTRATION, LAW AND DISPUTE RESOLUTION  
Sanda Kaufman, sanda@urban.csuohio.edu

11) PLANNING THEORY  
John Forester, jff1@cornell.edu  
Leonie Sandercock, leonies@interchange.ubc.ca

12) TRANSPORTATION & INFRASTRUCTURE PLANNING  
Susan Handy, slhandy@ucdavis.edu

13) URBAN DESIGN  
Fahriye Sancar, fahriye.sancar@colorado.edu  
Taner Oc, Taner.Oc@nottingham.ac.uk

14) REGIONAL PLANNING  
Laura Huntoon, huntoon@u.arizona.edu  
Karen Polenske, krp@mit.edu

15) EMERGING TOPIC: PLANNING AND HUMAN HEALTH & SAFETY  
Marlon Boarnet, mgboarne@translab.its.uci.edu

G) Title and Text of the Abstract - include references and dissertation information

H) Key Words - provide at least one, but no more than five.

I) Scheduling Restrictions (see above for details)

J) Payment Information - Enclose a check or purchase order or indicate payment by credit card. The type of card, 16-digit credit card number, expiration date and the name on the card must be provided.

K) If you are submitting your paper for an award - Indicate the award to which you are submitting your paper. Regardless of the award, you must also still indicate to which track the paper should be assigned.

Fannie Mae Foundation Awards: The Fannie Mae Foundation encourages research on a range of housing and community development issues including increasing social capital in communities, social policy issues, federal housing policy, home ownership, and discrimination in housing and mortgage markets. ACSP and the Foundation annually award $1,000 prizes each for the Best Student Paper, Best Conference Paper, and the Best Paper on Learning from Practice in Housing and Community Development. The Foundation also awards student travel grants.

Paper Awards: There are faculty and student paper awards bestowed to authors during the conference. All ACSP participants are eligible for these awards and those interested will find submission criteria and other details at www.acsp.org.

For additional information and to submit your abstract by mail:

6311 Mallard Trace Drive, Tallahassee, FL 32312 ~ Phone: 850/385-2054

View “Conference Information” for abstract submission procedures at the ACSP website: www.acsp.org

Programming questions should be addressed to Cheryl Contant, National Conference Chair: Cheryl.contant@coa.gatech.edu

Submission procedure questions should be addressed to Donna Dodd, Conference Manager: ddodd@acsp.org

ABSTRACT SUBMISSION DEADLINE: February 28th, 2005 MIDNIGHT U.S. EASTERN STANDARD TIME