MINUTES OF ACSP EXECUTIVE MEETING, April 23, 1977
Held in the Regency Room of the U.S. Grant Hotel, San Diego

PRESENT: Brooks, Brown, Burke, Engler, Goldschmidt, Gootschalk, McCoy, Mullen, Perry, Roessler

President Brooks called the meeting to order and introduced those in attendance. Guests were introduced as they appeared throughout the meeting.

I. FINANCIAL REPORT, October 31, 1976 to April 22, 1977, presented by Rolf Engler:

A report was distributed showing income, expenditures and projections of rising costs for the Bulletin, conferences, new costs for regional meetings. It was noted that policies for reimbursing members of the Executive Committee for travel costs of meetings were needed. It was also noted that charges for registrations at conferences should be considered.

Following discussion of rising costs it was moved by James Brown and seconded by Yvonne Perry that:

Two categories of dues shall be paid, those for full membership and those for affiliate membership. Annual dues for full membership shall be $200. Annual dues for affiliate membership shall be $100.

The motion passed unanimously.

David Gootschalk presented a resolution to commend Rolf Engler on his report and to accept that report as submitted. Resolution passed unanimously.

II. GUIDE TO GRADUATE EDUCATION IN URBAN AND REGIONAL PLANNING:

Sales of the Guide, according to ASPO who is handling those sales, are proceeding reasonably well. The Guide is selling for $11.95 per copy. Discussion ensued on suggestions for increasing the sales of the Guide.
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Scheduling by which the Guide is produced and distributed were discussed. Chairman Brooks noted that it was now time to choose an editor for the 1978 edition.

It was agreed that specifications should be written for the process of editing the Guide. Member schools will be informed of the specifications and recommendations will be sought for the new editor. A decision on the new editor should be made by June.

III. CONFERENCE SCHEDULE:
Yvonne Perry reviewed the ACSP schedule of events at the conference. She requested that a charge of $7.50 be made for the luncheon scheduled for noon. The charge was unanimously approved.

IV. ACSP BULLETIN:
John Mullen reported on the Bulletin. He announced a new co-editor will assume her duties on the Bulletin shortly. Mullen discussed the cost constraints on making the Bulletin as responsive to ACSP growth and change as he wants it to be. Following discussion it was agreed that Mullen would send proposals for Bulletin changes and their costs to the members.

V. APPLICATIONS FOR MEMBERSHIP:
Chairman Brooks announced the schools seeking membership in ACSP. Following discussion, the following schools were admitted to full membership:

   Boston University
   Portland State
   Appalachian State University

The University of Utah was admitted to affiliate membership.
VI. ELECTIONS:

Chairman Brooks will appoint members to a nominating committee to field a slate of candidates for offices for the next Executive Committee.

The meeting was recessed because of time. On April 24th unresolved questions regarding regional meetings and publication of the Guide will be addressed.

Respectfully submitted,

Margarita McCoy

Margarita P. McCoy
Secretary