Minutes of the
Executive Committee

Association of Collegiate Schools of Planning
Seattle, April 16, 1983

The meeting was called to order by Michael B. Teitz, President, at 6:00 p.m.

1. Roll Call. In the absence of Marcia Feld, the roll was called by Michael Teitz. A quorum was present. Executive committee members present, or absent, and visitors are listed in Attachment 1.

2. Minutes. Approval of the minutes of the previous meeting, October 21, 1982, as moved by Jay Chatterjee, seconded by Carl Patton. Approved by voice vote.

3. Reports.
   b. Membership. Rolf Engler reported that two new members have joined ACSP: Washington State University and San Diego State University.
   c. Journal of Planning Education and Research. Jay Chatterjee reported that progress on the Journal continues, with the next two issues essentially complete. He asked for advice on the question of increasing the number of Journal issues from two to three per year. The expansion would provide greater continuity for readers and allow faster publication of manuscripts. It could be financed by raising subscription rates from $10 to $12 per recipient at member schools, from $12 to $15 for individual subscriptions, and from $15 to $30 for institutional subscriptions. A drive for more subscriptions and advertising revenue will occur this year. The proposal was discussed extensively, with issues of cost and quality being raised. A motion was made by David Dowali, and seconded by
President appoint a Committee to decide the editorship and the other issues raised. Unanimous vote, approved.

(Report on file)

6. **ACSP Constitutional Revision** (Chattejee)

Changes were suggested in two areas:

(a) Conforming the sections on regions to current practice.

(b) Extending a fourth class of membership, individual member, similar to affiliate or corresponding membership.

The sense of the meeting was to support these revisions.

**NEW BUSINESS** (Teitz)

(a) Tom Galloway announced that URI would commemorate its 20th Anniversary next Spring with a symposium.

(b) Mike Teitz reported that election for vice president and secretary will take place immediately after the conference by mail ballot.

(c) David Savicki suggested that ACSP look into ways of conducting federal research funds to ACSP member schools.

(d) A Motion was made and seconded to propose grateful thanks to Michael Teitz for his hard work as President. Motion passed by acclamation.

(e) A Motion of Thanks to The Berkeley Team who put together this Annual Conference, especially Amy Herman, was made, seconded and unanimously approved.

A Motion to Adjourn at 8:20 p.m. was carried.

Respectfully submitted by:

Marcia Marker Feld
University of Rhode Island
Donald Krueckeberg,

The expansion of the Journal to three issues is supported in principle; final action on the matter is deferred until the October 1983 meeting of the ACSP Executive Committee, following preparation and circulation to the Executive Committee of a detailed cost proposal by Jay Chatterjee.

The motion was passed unanimously by voice vote.

d. **Student Recruitment.** (Items d. and g. were combined for discussion.)

David Sawicki reported on the results of this year's poster effort. The rate of responses was approximately the same as last year. Names and labels have again been offered to schools, with another round in prospect. About $1,600 was grossed from the sale of labels, for a net cost of $4,400 for the poster campaign. Carl Patton reported that a survey of schools and students revealed a low rate of actual poster contact by students who were admitted this year. However, the effect of the second year of the effort will not be known until next year. After an extensive discussion, a motion combining action on the poster and the proposed Graduate Guide was made and passed. (See item g. below.) The President expressed the thanks of ACSP to David Sawicki for his effort and contribution to the poster project.

e. **McClure Memorial.** Discussion of this item was deferred. Executive Committee members will be informed of progress in the near future.

f. **Undergraduate Guide.** Michael Teitz reported with great pleasure that the Guide to Undergraduate Education in Urban and Regional Planning has now been published. He expressed the gratitude of ACSP to Wes Hankins, Mulu Wubneh, and Robert Reiman for their efforts in support of this project. The Executive Committee concurred unanimously.

g. **Graduate Guide.** David Sawicki reported on his exploration of the problem of producing a new edition of the Guide to Graduate Education in Urban and Regional Planning, which was last issued in 1978 and is now out of date. He proposed a new, high quality, compact publication that would reflect well on the field. It would be distributed to 2200 career counseling centers on campuses and also be available for sale. The cost would be high at the outset, over $20,000, but much could be recouped over time. Extensive discussion of the proposal focused on questions of cost and feasibility of the Guide, and the associated issue of whether to continue the poster campaign. Among the issues raised were the cost saving forms of production, the possibility of APA-AICP assistance, the merger of Graduate and Undergraduate Guides, and the use of a page charge for schools that wished to be described in detail. A motion was made by Donald Krueckeberg,
and seconded by David Dowall as follows.

The Executive Committee agrees to proceed toward publication of the Graduate Guide under the following conditions:

   a. The poster campaign is suspended for the 1983-84 year, although the short brochure produced for that effort may be sent to career counseling centers if the Guide is not ready by Fall 1983.

   b. A telephone survey of schools will be coordinated by David Sawicki to determine whether schools would be able and willing to pay $250 for a one page description of their program in the Guide.

   c. David Sawicki will report to the President and President-Elect; together they will determine the feasibility of proceeding with the Guide this year.

The motion was passed unanimously by voice vote.

h. Accreditation. Michael Teitz reported that the process of acceptance of the accreditation proposal by APA and AICP continues. A final conclusion has not been reached. ACSP stands by the agreed version of the proposal and will not agree to any significant modification.

i. Annual Meeting, 1983. Michael Teitz announced that a large number of proposals for papers for the 1983 San Francisco meeting has been received. Arrangements for the meeting are proceeding. Jay Chatterjee reported that initial plans for the 1984 New York meeting are being made.

4. ACSP Constitutional Revision. Jay Chatterjee presented tentative proposals for constitutional amendment for the Executive Committee's information. (See Attachments 2 and 3) Following some discussion, the President called for written reactions by the Executive Committee, and consideration of the final proposal at the October 1983 meeting. Prior to that time, the proposal will be transmitted to the Secretary for consideration and vote at the 1983 Annual Meeting.

5. Other Business. Professor Arthur Grey of the University of Washington brought the Executive Committee up to date on the situation of the Department of Urban Planning. While there has been some modification of the administration's stance, especially toward the Ph.D. program, the undergraduate program remains in jeopardy.

The meeting was adjourned at 8:45 p.m. by the President.