Minutes of The
Executive Committee Meeting
Assoc. of Collegiate Schools
of Planning
May 5, 1984
Minneapolis, Minn.

President Jayanta Chatterjee opened the meeting at 5:30 p.m.

1. Roll Call and Introduction of Visitors (Chatterjee, Feld)

Executive Committee Members Present

Jayanta Chatterjee, U. of Cinn.  David Forkenbrock, U. of Iowa
David Sawicki, GA Tech.  Donald Kruekeberg, Rutgers U.
Marcia Feld, URI  Peter E. Sorant, U. of New Orleans
Rolf Engler, MIT
Carl Patton, U. Wisc/Mil.
John Forester, Cornell U.

Absent -- Charles Connerly, Fla. State
Marie Howland, U. of MD
William Siembiida, U. of New Mexico
David E. Dowell, U.C., Berkeley
Arthur Grey, U. of Washington
David Loeks, Virginia Polytechnic
Carl Goldschmidt, Mich. State U.

Visitors

Elizabeth Burns, Arizona State  Vernon Deines, Kansas State
David Prosperi, U. of Cinn.  Harold Shirvani, State U.
Allan Feldt, U. of Michigan  of NY
Joe Flynn, U. of So. Miss.  Anthony J. Filporitch, Ganko State Univ.
Dowell Myers, U. of Texas  Charles Dekratel, U. of Neb-Linc.
Eugenia Birch, Hunter/CUNY  Charlene Hoch, U. of ILL,Chc.
Isadore Stollman, APA  Donald H. Miller, U.of Wash.
Jane Greene, Chair, Student APA Rep.  Alan Black, U. of Kansas
Council, U. of New Orleans
Eric J. Strauss, U. of Kansas

2. Minutes of the October 20, 1983 meeting approved. (Feld)

3. Reports on Committees (Chatterjee)

3.1 Committee Assignments

Jay established six committees to begin to work on areas of concern.
3.2 Membership Committee

David Dorkenbrock (Chair)
Fred Collignon, Andrew Isserman, Jim Schynder, Robert Einsweiler -- for a review of membership categories and policy recommendations.

3.3 Recruitment Committee

Carl Patton (Chair)
Allen Kreditor, Dick Smith, Tom Galloway, David Forkenbrock.
--for a review of poster campaign and the booklet. The brochure was mailed out from APA which produced an interim version. The "rough guess" cost was $10,000.

3.4 Journal of Planning Education and Research Committee

Carl Patton (Chair)
Larry Suskind, Elizabeth Burns, Andy Isserman and Rojean Madsen. A report was presented to the Executive Committee which included a set of recommendations. A motion was made and seconded to accept the Committee report. Prior to the motion, discussion took place about the location of the Journal, the minimum requirements of such a location, and a timeline for decisions about the process, as well as raising the larger question of the relationship of the Journal and Journal Editorial Board to the ACSP Executive Committee and to the membership.

3.5 Graduate Guide (Sawicki)

There was a 10,000 press run and copies have been disseminated to Career and Placement Centers, Social Science Departments, and ACSP schools. Jay suggested adding Design Schools to the distribution list, as well as APA Chapter presidents and the Professional Development Chairs, Natural Resource programs and University libraries. Motion made and seconded to accept Dave's report with thanks. Approved unanimously. Dave thanked Is. Stollman of APA for his hard work in producing and distributing the Guide. Dave then asked for any other names of persons or institutions to distribute the Guide. Suggestions included other countries, Indian Councils, special interest groups.

3.6 Research Network (Sawicki)

Dave reviewed the development of a research network and raised some questions: Should this network be a part of ACSP or developed separately? Who might share it? He announced a meeting for Tuesday night to continue to work with this network.
3.7 Distinguished Planning Educator Award Committee

Don Krueckeberg (Chair)
Jerry Kaufman, Mike Stegman, William Goldsmith to recommend a second recipient of the award. With the criteria of scholarship, educational research and teaching for at least twenty years, it was moved and seconded that John W. Reps of Cornell University be presented with this award. Passed unanimously.


Rolf presented the financial report for the period of October 15, 1984 to April 30, 1984. It was approved. (See attachment)

5. Annual Conference Report (Eugenia Birch; David Sawicki)

5.1 An update for the Fall Annual Conference was presented.
Mike Zisser is doing an extraordinary job. There were many papers submitted and it looks as though it will be an excellent conference.

5.2 Future ACSP Meetings

1985 Conference will be in Atlanta on October 30-November 3. The 1986 conference will be in the Mid-West. Several schools were suggested and the University of Milwaukee was noted as the 1986 site. It was suggested that for 1987, we hold an open competition and evaluate the response using regional distribution, with January 1985 as the close of the call for proposals, and Spring 1985 Executive Committee meeting as the time for decisions. APA -- 1986 Los Angeles
1987 New York
1988 San Antonio
1989 Atlanta
1990 Las Vegas
1991
1992
1993 Chicago

6. Accreditation (Stollman)

There is a new accreditation board which includes three members from AICP, three from ACSP, a student representative, and an APA member. A history has been filed with COPA to request their approval of the accreditation process.

Don Kreukeberg described the package approving schools for site visits.

7. APA Affiliation (Chatterjee)

Stollman sent a letter to ACSP suggesting a formal association with APA under their amendment to their by-laws. There are a great many activities which APA and ACSP have in common, and it seemed like a useful strategy to explore. There was a dis-
cussion on the subject, examining the pros and cons of such a formal affiliation. A motion was made and seconded to reaffirm the importance of all activities with which we work with APA; to thank them for the invitation to affiliate and to suggest that we will consider it further. Passed unanimously.

Jane Green, Chair of the APA Student Representative Council asked for permission to address the Executive Committee. She pointed out that there was no representation for students on the ACSP Board, although there is a provision for two members in the Constitution. She would like to provide some suggestions for student representation. Jay asked Ms. Green to provide the President and Executive Committee with a procedure or mechanism for electing students to our Board. If it is approved, then to propose an amendment to the ACSP Constitution.

8. Constitution (Chatterjee)

8.1 Revision: The suggested revisions were approved by the member institutions.

8.2 Amendment process.

8.3 Executive Committee Membership/PAB

There are five regions: Northeast, Southeast, North Central, South Central, Western. Two regions will be elected in this year's ballot; they are the West and the South Central regions.

The Planning Accreditation Board membership should be staggered every year. Currently, Don Kruekeberg, one year; Dave Locks, two years; Mike Teitz, three years. The terms will then be for three years for each member. The PAB representatives will be ex-officio members of the Executive Committee.

9. ACSP Archives

Jay will begin to organize the archives and has requested that all past officers send their files to him.

10. Ed McClure Memorial Program (Feld)

It was decided to initiate the Memorial prize at the Atlanta National Conference in 1985. The Vice President will initiate the call for papers. Each institution can submit one paper, and the President will establish a committee for reviewing the papers and establishing the prize.

NEW BUSINESS (Chatterjee)

a. Motion made and seconded to extend The Journal of Planning Education and Research for two years under the editorial direction of David Prosperi at the University of Cincinnati through Volume 6, June 1987. Approved.
NEW BUSINESS (continued)

The president will appoint a committee of 3 to 5 persons from the present Editorial Board of the Journal to develop a transition plan.

b. Poster Process.

Discussion continued on the renewal of the Poster Campaign, and it was decided not to take action at this meeting, but to take action next year. The brochures will be under the auspices of the Recruitment Committee.

A Motion to Adjourn at 9 p.m. was carried.

Respectfully submitted,

Marcia Marker Feld
The University of Rhode Island